

1 STATE OF ALASKA

2 DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
3 DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

4 ALASKA STATE BOARD OF REGISTRATION FOR
5 ARCHITECTS, ENGINEERS, AND LAND SURVEYORS

6 **CONDENSED MINUTES OF THE QUARTERLY BOARD MEETING HELD MAY 21-22, 2025**

7 Location: Remote meeting held via ZOOM.

8
9
10 **Day 1, May 21, 2025**

11
12 The meeting was called to order by Vice Chair Edward Leonetti at 9:04 AM.

13
14 Board members present, constituting a quorum:

- 15
- 16 Edward Leonetti, Landscape Architect (*Vice Chair*)
- 17 Sterling Strait, Civil Engineer, Structural Engineer (*Secretary*)
- 18 Paul Baril, Architect
- 19 John Barry, Mining Engineer
- 20 Samson Shepherd, Mechanical Engineer
- 21 Colin Maynard, Civil Engineer, Structural Engineer
- 22 Bradford Rinckey, Land Surveyor

23
24 Board Chair Jeffrey Garness, Environmental Engineer, joined the meeting at 10:30 AM.

25
26 Attending from the Division of Corporations, Business, and Professional Licensing:

- 27
- 28 Joseph Bonnell, Executive Administrator
- 29 Sara Neal, Executive Administrator
- 30 Kelly Johnson, Licensing Examiner
- 31 Patrick Kase, Investigator
- 32 Glenn Saviers, Deputy Director

33
34 Providing a presentation for CLARB:

- 35
- 36 Matt Miller, CEO of CLARB

37
38 **Agenda Item 2: Mission Statement/Virtual Meeting Notice**

39
40 **Agenda Item 3: Ethics Disclosures**

41
42 None Reported.

43
44 **Agenda Item 4: Review/Approve Agenda**

45
46 The following amendments were proposed:

- 47 1. Day 1, May 21
- 48 a. Add to CLARB Organization Update, CLARB CEO Matt Miller to present Proposed Resolutions for CLARB
- 49 ABM,

- b. Add to Division of Corporations, Business and Professional Licensing Updates, Discussion on Governor's Administrative Order No. 358,
 - c. Add the following applicants to be reviewed;
 - i. Justin Risley
 - ii. Phylicia Cicilio
 - iii. Fayzul Kabir
2. Day 2, May 22
- a. Add Decoupling Special Committee Report

On a Motion duly made by Colin Maynard, seconded by Paul Baril and approved unanimously, it was RESOLVED to approve the agenda as amended.

Agenda Item 5: Consent Agenda

Action Item: For next February's meeting (2026), review which universities to send graduation letters to and that letters should also go to architectural graduates and not just engineering graduates.

On a Motion duly made by Colin Maynard, seconded by Sterling Strait and approved unanimously, it was RESOLVED to approve the consent agenda as presented.

Agenda Item 6: New Board Member Welcome

New board member Samson Shepherd was welcomed to the board.

Agenda Item 7: National Organization Updates

NCEES

Maynard reported that there was no report due to board members not being permitted to travel for attendance at the Western Zone Meeting due to Administrative Order No. 358. There was no option for virtual attendance. It was also noted that there will likely not be an option for virtual attendance at the upcoming Annual Business Meeting either. Maynard suggested that the board seek a waiver in order to attend the Annual Business Meeting as that is where the national standards are set.

Maynard sat in on the National Council of Structural Engineering Associations Structural Licensing Committee meeting and was informed the beginning in 2026 the SE tests will have an extra hour in the breadth exam portions effectively extending the testing time for these portions from 5 hours to 6 hours. Additional changes from the most recent PAX study will take effect in 2027.

NCEES will be releasing a resolutions book for boards to review prior to voting at the Annual Business Meeting. The board will be able to review this book at the upcoming August board meeting and decide how the board delegate to NCEES will vote if they are permitted to travel. There is no option for proxy voting.

NCARB

Barill reported that there was no report, and none expected from the upcoming Annual Business Meeting due to board members not being permitted to travel for attendance due to the aforementioned Administrative Order.

Bonnell noted that staff are working with NCARB on setting up the board delegate, Paul Barill, to be able to vote remotely and that certain plenary sessions do have a virtual attendance option.

9:26 AM Matt Miller, CLARB CEO, joined the meeting.

CLARB

Miller gave a presentation on the seven proposed resolutions to be voted on at the upcoming Annual Business Meeting. Resolutions centered around changes to CLARB bylaws regarding leadership, election of officers and requirements regarding attendance at certain membership meetings.

Presentation slides may be found in the board packet.

1
2 9:57 AM Matt Miller left the meeting.
3

4 **Agenda Item 8: Strategic Plan, July 1, 2025-June 31,2026 Introduction**
5

6 The Vice Chair introduced the framework of the AELS Board Strategic Plan, noting that the plan is built around the board's
7 mission statement. Discussion will be on Day 2, agenda item 25 under the Planning Implementation Committee Report.
8

9 10:13 AM Recessed for break.
10

11 10:30 AM Called to Order, all present. Chair Garness joined the meeting. Deputy Director Glenn Saviors joined the meeting.
12

13 **Agenda Item 10: Division of Corporations, Business, and Professional Licensing Updates**
14 **Quarterly Division Report**
15

16 Deputy Director Saviors presented the quarterly board financial report for FY 25 3rd Quarter.
17 *Report may be found in the board packet.*
18

19 **HB158/SB145 Professional Licensing, Temporary Permits**

20 The Deputy Director presented the bills to the board. They have been introduced by the Governor and are in regards to
21 universal temporary licensure. The bill would allow an individual coming from another state where there are substantially
22 equivalent license requirements in that state, the individual will be able to get a temporary license for 6 months while
23 applying for a permanent license while in Alaska.
24

25 Maynard remarked that in previous versions of these bills the AELS board was included in the exemptions list and that the
26 board has unique requirements for licensure in Alaska including the Cold Regions Design course requirement. It was also
27 noted that individuals may still get a job within Alaska without a professional license, however they cannot open or operate
28 their own company within the state until properly licensed.
29

30 The Deputy Director will bring this detail "up the chain" to attempt to get the AELS board's licenses exempt.
31 Maynard volunteered, as Chair of the Legislative Liaison Committee, and is willing to testify in support of the bill.
32

33 The Deputy Director then spoke regarding the Federal Service Member Civil Relief Act (SCRA) which was amended to include
34 "licensure portability", which is already a federal law, stating that active duty military and who in good standing in all states
35 where they hold a professional license are entitled to the same license in the state they are moving to under orders.
36 Although this is federal law, and therefor already required, the bill is putting the requirements into State law in order to
37 create a "cleaner" process.
38

39 The Division will take any future SCRA applicant to the Department of Law for clarification on if the scope of the Alaska
40 license is the same as other state's licenses due to the Alaska Cold Regions Course requirement. Currently there have been
41 no applicants for the AELS board, although some individuals have applied in error (i.e.. Submitted wrong application type).
42

43 *Action Item: The board will send to the Deputy Director specific reasons for why the professions regulated under the
44 AELS board is out of the scope of the SCRA amendment.*
45

46 *Action Item: Staff will send out an email via Listserv informing the recipients of the current board vacancies.*
47

48 **Governor's Administrative Order (AO) No. 358**

49 Maynard noted that travel and regulation projects are important for the board and that due to travel credits and where
50 payments for legal services come from (licensing fees) no money is being saved by restricting these activities. In addition the
51 board statutes state that the board will adopt regulations in accordance with national standards which requires board
52 member attendance at the national meetings to be aware of and participate in changes to these standards.
53

54 Strait recommended that the board focus on travel as this is "paid for by somebody else" (the AELS board pays annual fees
55 to the associations for license application services which payments also include provisions for travel credits) and the AO

1 notes that waiver requests may be made when necessary to protect the safety of the public which is part of the mission
2 statement of the board.

3
4 *Action Item: The board will send waiver requests for each discipline requesting travel to the various national
5 conferences.*

6
7 11:00 PM Deputy Director Saviors left the meeting.

8
9 **Agenda Item 11: Public Comment**

10
11 The board received a letter from NCEES in response to SB54, which was sent to the Legislature by the organization.
12 *A copy of the letter may be found in the board packet.*

13
14 The board received an email from Lucas Smith, a member of the public, with regards to SB54 and was also sent the
15 Legislature.

16 *A copy of the email may be found in the board packet.*

17
18 Kyle Rankins inquired about the FE waiver that the board has been discussing. Staff Joseph Bonnell replied that the public
19 comment period was for comments directed to the board or for their consideration, however it was not a discussion period
20 for answering questions; the topic in question will be discussed the next day during the committee reports and any
21 additional questions may be directed to board staff via regular email or phone channels.

22
23 **Agenda Item 13: Old Business**

24
25 **Annual Report**

26 The Vice Chair introduced the Annual Report for FY2025. Maynard and Chair Garness recommended adding the need to fill
27 the current vacant seats on the board and the future addition of seats to the board when SB54 will be signed by the
28 Governor. Maynard also recommended adding the previous board members to the board roster contained within the
29 report.

30
31 **On a Motion duly made by Colin Maynard, seconded by Jeffrey Garness and approved unanimously, it was
32 RESOLVED to approve the FY25 Annual Report as amended.**

33
34 **Regulation Project Update, 12 AAC 36.146-990**

35 Bonnell presented the notes from the Department of Law (LAW) regarding the regulation project. The only note needing
36 attention from the board was for 12 AAC 36.185(j) with the recommendation from LAW being the ten year period
37 referenced in the regulation begins at "substantial completion" rather than replicating wording from AS 09.10.055 which
38 uses the term "last act". LAW noted that the "last act" may not be a definable until a civil claim is filed, essentially making
39 the proposed regulation difficult to enforce and would be open to multiple and varied legal interpretations that may
40 contradict.

41
42 **On a Motion duly made by Colin Maynard, seconded by Jeffrey Garness and approved unanimously via roll call
43 vote, it was RESOLVED to accept the regulation project for 12 AAC 36.146-990 as amended by the Department of
44 Law.**

45
46 The Vice Chair asked if the board wanted to seek an exemption from Administrative Order No.358 for this regulation project.
47 Maynard and Chair Garness voiced support for seeking an exemption.

48
49 A straw poll was conducted with the board supported seeking an exemption.

50
51 *Action Item: Chair Jeffrey Garness will work with staff to write a letter to the Governor's office requesting an
52 exemption from Administrative Order No.358 to allow the regulation project for 12 AAC 36.146-990 to proceed.*

53
54 12:07 PM Recessed for lunch.

55
56 1:00 PM Called to Order, all present.

1
2 The board continued with

3 **Agenda Item 13: Old Business**

4
5 Regulation Project Update, 12 AAC 990(44)

6 Bonnell reported that this project is still with the Department of Law and there has been no update.

7
8 CE Update

9 Bonnell reported that a letter was sent to Connie Yi by the Division Paralegal where the recipient has a specified time frame
10 to respond. As of this board meeting the recipient has not responded, however they were included on the agenda to allow
11 time if they had responded. No other updates for the CE audit.

12
13 Staff Report on Inquiries Revealing Potential Practice Without a License

14 Bonnell presented the report which had been requested by the board during the February (2025) Quarterly Board Meeting.
15 *Report may be found in the board packet.*

16 Maynard and Barry noted that responding to an RFP and receiving a bid is offering to practice without a license and moving
17 forward are requesting that staff send to investigations.

18 AS 08.48.295 was reviewed which covers civil penalties for unregistered or unauthorized practice.

19
20 *Action Item: For staff to poll the NCEES Member Board Administrator (MBA) form how other states respond to*
21 *inquiries regarding unlicensed individuals responding to an RFP within their jurisdiction.*

22
23 **Agenda Item 14: New Business**

24
25 3rd Party Vendors/Prefabricated Products

26 The Chair presented the topic; a manufacturer designs and constructs a structure (prefab) outside of Alaska, to be installed
27 in place in Alaska. The question was what is the board's stance on this practice?

28
29 Staff presented an excerpt of the minutes from the August 2011 board meeting.

30 *Excerpt may be found in the board packet.*

31
32 Maynard commented that his understanding of the decision was that if the engineer was working for the company
33 performing the engineering for the prefabrication, that company would need to get their corporate authorization (COA) with
34 the Alaska board and that engineer need to be licensed within the state as well. If the engineer was a consultant to the
35 company, then the engineer needed the COA. However, this decision was limited to pre-engineered metal buildings.

36
37 Shepherd explained from his experience as a mechanical engineer that when you purchase a piece of premanufactured
38 equipment it may be seismically rated and certified. However any stamped documents associated with the housekeeping
39 pad, the supporting structure or the civil area around it does not come from the supplying vendor. In contrast with pre-
40 engineered metal buildings the stamped documents for the supporting structure and the structure itself are performed by
41 the supplying vendor.

42
43 Maynard clarified that in those instances typically the foundation for pre-engineered buildings are designed by the project
44 engineer with the necessary specifications provided by the supplying vendor for anchoring the structure to the foundation.

45
46 The Vice Chair recapped the board's position; if it is a piece of equipment, it will not need an engineer registered in Alaska
47 to stamp documents, however and foundation or supporting structure or if it is a pre-engineered metal building it will
48 require an Alaska registered engineer and authorized corporation to stamp the necessary engineering documents.

49
50 Firms Offering Naval Architecture & Marine Engineering Services (Ship Construction)

51 Bonnell presented a situation that came up regarding naval architecture firms that work with in-state companies and design
52 of new ships where the design and engineering of the vessel is performed out of state, however the vessel will be supplied
53 to a local company within Alaska. Once such example is with new ferries for the Alaska Marine Highway System.

1 Strait added that the question is interesting as the ship while it may be intended for service in Alaska, it will likely also see
2 service in other locations outside of Alaska, and visa versa with a ship being constructed for another jurisdiction coming to
3 Alaska to operate.

4
5 Maynard noted that new vessels will be designed to U.S. Coast Guard standards (SOLAS or ABS), while the Naval
6 Architecture and Marine Engineering license also covers docks. The suggestion being ship construction would be covered by
7 the certifying agencies while structures located within Alaska such as a dock would fall under the board's jurisdiction.
8 Rinkey concurred with Maynard.

9
10 Barry noted that the NCEES Naval Architecture and Marine Engineering exam was primarily related to ship construction and
11 not docks or piers.

12
13 Strait suggested that although the board has adopted the Naval Architecture and Marine Engineering license the board may
14 not be the appropriate entity to be administrating it and that there are organizations such as the U.S. Coast Guard, SOLAS
15 and ABS that are better suited to the task. The board likely adopted this license as it is an exam offered by NCEES.

16
17 *Action Item: For staff to poll the NCEES Member Board Administrator (MBA) form how other states regulate naval*
18 *architecture and engineering services related to ship construction.*

19
20 Board Vacancies

21 An action item has already been made regarding this topic, during the discussion under agenda item 10.

22
23 **Agenda Item 16: Applicant Review**

24
25 Ali El Ezzy

26 Ali is the first applicant via the UK MRA, and staff are requesting the board as whole to review. Future applications may be
27 handled via the standard monthly review process.

28
29 **On a Motion duly made by Sterling Strait, seconded by Jeffrey Garness and approved unanimously, it was**
30 **RESOLVED to approve the application for Ali El Ezzy.**

31
32 Joshua Flock

33 Application was forward for full board review due to work experience being verified by a licensed Mechanical Engineer and
34 not a Civil Engineer. The applicant is applying to be a Civil Engineer.

35
36 **On a Motion duly made by Colin Maynard, seconded by Jeffrey Garness and approved unanimously, it was**
37 **RESOLVED to approve the application for Joshua Flock.**

38
39 R. Icardo Castano

40 Application was forward for full board review due to work experience being verified by a licensed Mechanical Engineer and
41 not a Civil Engineer. The applicant is applying to be a Civil Engineer.

42
43 **On a Motion duly made by Sterling Strait, seconded by Brad Rinkey and approved unanimously, it was**
44 **RESOLVED to approve the application for R. Icardo Castano.**

45
46 Fayzul Kabir

47 Application was forward for full board review regarding work experience verification.

48
49 Mayard explained the applicants work experience was as a research assistant at the University of Alaska Fairbanks (UAF)
50 with the exception of 18 months when the applicant worked for the Department of Environmental Conservation (DEC). The
51 question is whether the board will allow research at a university to be considered responsible charge work and if working
52 towards a PHD may also count towards work experience.

53
54 The Chair requested to abstain from the vote due to a personal conflict; some work performed by Chair Garness is reviewed
55 by the DEC and this individual applicant. Barry also requested to abstain for similar reasons. The Vice Chair, who was
56 conducting the meeting, approved the requests.

1
2 **On a Motion duly made by Sterling Strait, seconded by Brad Rinckey and approved via roll call vote, it was**
3 **RESOLVED to find the application for Fayzul Kabir incomplete according to AS 12 AAC 36.063(c)(1); to accept as**
4 **sub-professional experience for the time while performing research for their PhD, and that sixteen (16) months**
5 **responsible charge experience is still required or the applicant may provide additional information or**
6 **justification of the time they are desiring to be used as responsible charge.**
7

8 **YES: Baril, Shepherd, Maynard, Strait, Rinckey, Leonetti**

9 **NO: None**

10 **ABSTAIN: Barry, Garness**
11

12 2:51 PM Recessed for break.
13

14 3:06 PM Called to Order, all present.
15

16 The board continued with

17 **Agenda Item 16: Applicant Review**

18
19 Sam Grasso

20 Application for comity was forwarded for board to review applicants' math/science education equivalency.
21

22 Maynard explained the applicant is thirteen (13) hours short in math and science in their bachelor's degree, has been
23 working for 19 years and licensed for 11 years outside of Alaska.
24

25 **On a Motion duly made by Colin Maynard, seconded by Brad Rinckey and approved unanimously, it was**
26 **RESOLVED to conditionally approve the application for Sam Grasso. The conditions to be met are completion of**
27 **an approved Cold Regions Course and to complete the jurisprudence examination.**
28

29 Adel Poursharif

30 Application was forward for full board review due to work experience being verified by a licensed Civil Engineer and not an
31 Electrical Engineer. The applicant is applying to be an Electrical Engineer.
32

33 **On a Motion duly made by Colin Maynard, seconded by John Barry and approved unanimously, it was RESOLVED**
34 **to find the application for Adel Poursharif incomplete according to 12 AAC 36.063(a)(3)and request a work**
35 **experience verification from an electrical engineer or two (2) letters of reference from electrical engineers.**
36

37 Michael Candler

38 Application was forward for full board review due to work experience being verified by a licensed Civil Engineer and not an
39 Environmental Engineer. The applicant is applying to be an Environmental Engineer.
40

41 **On a Motion duly made by Sterling Strait, seconded by Samson Shepherd and approved unanimously, it was**
42 **RESOLVED to approve the application for Michael Candler.**
43

44 Carol Qing Li-No

45 Application was forward for full board review regarding request for FE waiver according to 12 AAC 36.090.
46

47 **On a Motion duly made by Samson Shepherd, seconded by Brad Rinckey and approved unanimously, it was**
48 **RESOLVED to approve the FE waiver in accordance with 12 AAC 36.090.**
49

50 James Van Horne

51 Application was forward for full board review due to work experience being verified by a licensed Environmental Engineer
52 and not a Mechanical Engineer. The applicant is applying to be a Mechanical Engineer.
53

54 **On a Motion duly made by Sterling Strait, seconded by Brad Rinckey and approved via roll call vote, it was**
55 **RESOLVED to approve the application for James van Horne.**
56

1 **YES: Barry, Strait, Rinckey, Baril, Shepherd, Leonetti**

2 **NO: Maynard, Garness**

3
4 Justin Risley

5 Application was forward for full board review due to work experience being verified by a licensed Civil Engineer and not an
6 Environmental Engineer. The applicant is applying to be a Civil Engineer.

7
8 **On a Motion duly made by John Barry, seconded by Colin Maynard and approved unanimously, it was RESOLVED**
9 **to approve the application for Justin Risley.**

10
11 Phylicia Cicilio

12 Application was forward for full board review regarding work experience verification was completed by someone other than
13 the applicant's supervisor.

14
15 Strait noted that the applicant form does allow for an explanation when an applicant's verifier is not their supervisor.
16 Maynard clarified that there is no requirement for an applicant's verifier to be their supervisor.

17
18 **On a Motion duly made by Sterling Strait, seconded by Colin Maynard and approved unanimously, it was**
19 **RESOLVED to approve the application for Phylicia Cicilio.**

20
21 **Agenda Item 17: Questions from Staff Regarding Specific Procedures**

22
23 Staff requested if the board would consider a matrix for applications where the applicant's work is being verified by an
24 engineer in a different discipline than what the applicant is applying for.

25
26 The board declined to make a matrix at this time.

27
28 Recessed for the day at 4:14 PM.

29
30 **Day 2, May 22, 2025**

31
32 The meeting was called to order by Vice Chair Edward Leonetti at 9:00 AM. Quorum with all members present.

33
34 9:00 AM Division Investigator Patrick Kase joined the meeting.

35
36 **Agenda Item 20: Investigative Report**

37
38 Kase presented the Investigative Report for January 25th through May 15, 2025.

39 *Report is available in the board packet.*

40
41 **Agenda Item 21: Committee Reports**

42
43 Investigative Advisory Committee

44 The Vice Chair reported that the committee has not met since the previous quarterly board meeting and then presented
45 possible regulation language that had been drafted by Deputy Director Saviors.

46 *Proposed language is available in the board packet.*

47
48 Some background was provided by the Vice Chair explaining that this is a regulation project that has been ongoing for
49 approximately two years and is an attempt to provide the board with clearer regulations regarding professional conduct of
50 licensees and related disciplinary action.

51
52 **On a Motion duly made by Colin Maynard, seconded by Sterling Strait, it was moved to accept the presented**
53 **regulation language and move it forward when permitted under AO #358.**

1 Discussion on the motion by Strait stated the purpose of the regulation was to address incidents outside of the practice of
2 the board, where criminal acts had been committed and the board may not want to license the individual based on those
3 acts. Currently the board is only able to address the act if it is related to the practices regulated by the board.
4

5 Bonnell noted that the Division may only investigate actions that are disclosed, or some other evidence presented. The
6 board does not have authority to perform criminal background checks.
7

8 The Vice Chair then asked Investigator Kase on the authority of the board to respond to such actions.
9

10 Kase responded that there are disciplinary guidelines located within administrative code that refers to the board's ability to
11 issue public reprimands or revoke registrations. Items listed in code are related to incompetence as it relates to actual
12 practice of the licensed profession. Kase also noted that the Office of Administrative Hearings has determined that it is
13 necessary for the board to prove a nexus between the actual crime and the licensed practice. It was further explained that
14 failure to disclose a crime itself may represent a violation, but the crime itself would not have a nexus for disciplinary action.
15

16 The Vice Chair remarked that it appears the board may be no further towards their goal with the proposed language than
17 before
18

19 Neal added that the Deputy Director goal was to provide language that would allow the board to add back specific
20 professional fitness questions to the applications, however the question of what the board would be allowed to do with that
21 information remained.
22

23 After further discussion, a straw poll was performed which showed the board members preference to create a list of actions
24 that would be considered moral turpitude along with a statute of limitation noted for each action.
25

26 **The prior motion was tabled by Colin Maynard, seconded by Sterling Strait.**
27

28 Maynard requested the proposed language be moved back to committee.
29

30 *Action Item: The Investigative Advisory Committee will create a list of actions to be considered moral turpitude for*
31 *the board to review and to add in language to the proposed regulation to allow the board to use criminal history*
32 *when disciplining.*
33

34 9:36 AM Division Investigator Kase left the meeting.
35

36 Education Committee

37 Strait provided a report on the committee's activities.

38 *Report is available in the board packet.*
39

40 Strait asked board staff for an update on the status of the Continuing Education (CE) Tracker forms on the website.
41

42 Bonnell reported that the CE Tracker forms had been removed by the Division's publication team without prior knowledge
43 or approval from board staff. Staff will be meeting the Deputy Director to discuss the reason for the removal of the forms
44 and the possibility of restoring them to the website.
45

46 Strait noted that the forms should always be available to the public.
47

48 Strait continued with the committee report and moved on the topic of proposed core competences for the Cold Regions
49 Course (CRC) requesting the board approve the list with the goal being to then take the list to the CRC providers for their
50 consideration and develop a course that would meet this requirement.

51 *List of proposed core competencies is available in the board packet.*
52

53 The Vice Chair recommended adding the topic of snow storage and removal planning along with vegetation or plantings. It
54 was also recommended adding stormwater management which is critical in certain areas such as Anchorage.
55

1 Strait asked if stormwater management is a regional topic or fall under knowing your local environment and is there
2 anything specific to Alaska about it? Leonetti noted that he was not certain.

3
4 The Chair recommended adding the topic of the seasonal nature of construction. Strait will add that to the list.

5
6 Maynard, referring back to the topic of stormwater management, remarked that due to the prolonged cold weather in
7 Alaska, it does create unique scenarios. Some of this is covered in the Northern Design class regarding geotechnical and
8 structural. This could fall under the topic of site planning and snow storage.

9
10 Strait stated the path forward now is to approach the CRC providers.

11
12 Strait completed his report.

13
14 Outreach Committee

15 Strait provide a report on the committee's activities.

16 *Report is available in the board packet.*

17
18 The Committee met with only Strait and board staff Joseph Bonnell attending. It was recommended that, due to lack of
19 response, the committee return to the topic of the newsletter in the fall and decide as a board if they want to continue with
20 one for 2026.

21
22 Staff are requesting the board compose a letter that may be sent to procurement officials with the State of Alaska to remind
23 them of the licensing requirements for individuals or companies submitting proposals for RFPs. This letter may also be useful
24 for distribution to local municipalities.

25
26 The topic of doing outreach efforts outside of board meetings and the board's interest in these was presented. Maynard
27 supported the idea of separate outreach events, especially in light of recent travel restrictions.

28
29 10:17 AM Recessed for break.

30
31 10:33 AM Called to Order, all present.

32
33 The board continued with

34 **Agenda Item 21: Committee Reports**

35
36 Legislative Liaison Committee

37 Maynard presented the report summarizing the events of SB54 including providing testimony during the legislative hearings.

38 Current status of SB54 is having passed the legislature and is now awaiting transmittal to the Governor.

39 *An email record containing the testimony is located in the board packet.*

40
41 Maynard recommended that the board start a working group to begin looking at registered interior designer regulations to
42 begin the process of identifying what sections will need to be addressed, and then when and interior designer is assigned to
43 the board they can start to have input on those sections.

44
45 It was recapped that SB54 has passed, HB215 is now dead, and HB158 and SB145 were discussed the day prior during the
46 Division's report. The Vice Chair asked if a motion should be made to allow Colin Maynard, as the Legislative Liaison
47 Committee Chair to be board delegate, authorized to testify on behalf of the board regarding HB158 and SB145.

48
49 Bonnell responded that he had discussed this with Deputy Director Saviors and it was recommended that since the
50 legislative session is adjourned until January, the bill will not be moving, and the board should wait until the proposed
51 amendment the board is seeking has been submitted.

52
53 Maynard disagreed with waiting until the amendment has been submitted, and would rather have the authority from the
54 board to present the board's position prior to the amendment so as to support or oppose as necessary. Maynard did agree
55 that a motion may not be necessary this meeting or until November, however it should be made before the legislative
56 session reconvenes in January.

1
2 *Action Item: The Legislative Liaison Committee will track HB158 and SB145, and for the board to approve Colin as*
3 *the delegate to testify on behalf of these bills before the legislature in the November quarterly board meeting.*
4

5 **On a Motion duly made by Colin Maynard, seconded by Brad Rinckey and approved unanimously, it was**
6 **RESOLVED to send a memo to the Division requesting an exemption from HB158 and SB145 based on the board's**
7 **discussion the day prior.**
8

9 Planning and Implementation Committee

10 The Vice Chair presented the strategic plan for July 1, 2025 to June 21, 2026 (FY26) for discussion and modification from the
11 prior year's plan.

12 *A copy of the Strategic Plan for FY26 may be obtained from the board staff.*
13

14 **On a Motion duly made by Colin Maynard, seconded by Brad Rinckey and approved unanimously, it was**
15 **RESOLVED to approve the strategic plan as amended.**
16

17 Agenda Item 26: Special Committee and Working Group Reports

18
19 FE Waiver Special Committee

20 Maynard provided the report for this committee and proposed regulation language was presented to the board.

21 *Proposed regulation language is available in the board packet.*
22

23 It was suggested editing the proposed language containing the twenty (20) year requirement in 12 AAC 36.090(a) to fifteen
24 (15) years.
25

26 **On a Motion duly made by Colin Maynard, seconded by Jeffrey Garness and approved unanimously via roll call**
27 **vote, it was RESOLVED to approve the proposed regulation project language for 12 AAC 36.090 as amended to**
28 **change 20 years post-graduate engineering experience to 15, and to forward this language to the Department of**
29 **Law for review once permitted to do so.**
30

31 Responsible Charge Working Group

32 The Chair presented the report; stating that after discussion it was determined the best course of action was to wait until
33 next year to allow for NCEES to complete their update to the national standards they recommend.
34

35 The Vice Chair, under authority from the Chair, disbanded the working group until next year.
36

37 Land Surveyor Working Group

38 Barry provided the report. The Committee met and discussed the goals of the committee to look at the education
39 requirements for licensure. Former board member Jake Maxwell presented at the recent conference of the Alaska Society of
40 Professional Land Surveyors and received feedback opposing changes to the education requirements.
41

42 Rinckey noted that they only had the previous two (2) renewal cycles of licensee information and that he wanted to work
43 with staff to gather more information.
44

45 Barry referenced back to the discussion during the February board meeting where it had been proposed to establish 45
46 required credits, however members of the board pushed back that model law only included 30. It was recommended to
47 review the number of credits and compare the curriculums of several schools offering Land Surveying.
48

49 *Action Item: For the Land Surveyor Working Group to research curriculum at various universities and report back.*
50

51 *Action Item: For Brad Rinckey to work with board staff to compile a report of historical license data for up to 20*
52 *years if possible.*
53

54 12:01 PM Recessed for lunch.
55

56 12:59 PM Called to Order, all present.

1
2 The board continued with

3 **Agenda Item 26: Special Committee and Working Group Reports**

4
5 **Decoupling Special Committee**

6 Bonnell reported that this committee did not meet due to scheduling conflicts.

7
8 The Chair provided a recap on the committee's assignment. Several divergent opinions were expressed regarding if there
9 should be decoupling.

10
11 The Vice Chair explained that the objective for today was to give the committee direction for moving forward.

12
13 Maynard suggested that the board allow the committee to have its discussions and then report back for the board to weigh
14 in.

15
16 Strait opposed this action noting that the board seemed divided over the overall course of action and was reluctant to put
17 forth effort into a discussion that will ultimately not produce anything due to the divergent opinions on the board.

18
19 Maynard pointed to the board's strategic plan that it does contain direction for the board to pursue decoupling, and the
20 committee will need to develop the course of action to accomplish this. The fact that there are some opinions opposing the
21 idea of decoupling does not change the fact that the board has already voted to pursue decoupling on more than one
22 occasion.

23
24 Strait noted that he was looking for clear direction from the board so as to avoid a similar discussion from earlier in the
25 meeting regarding barrier crimes where the matter was remanded back to the committee.

26
27 A straw poll was conducted and it was found the majority of members supported full decoupling with 2 in opposition.

28
29 **On a Motion duly made by Sterling Strait, seconded by Jeffrey Garness and approved via roll call vote, it was**
30 **RESOLVED to open a regulation project for 12 AAC 36.063 and 065.**

31
32 **YES: Rinckey, Barry, Shepherd, Strait, Garness, Leonetti**

33 **NO: Maynard,**

34 **Absent: Baril**

35
36 *Action Item: Decoupling Committee will propose language for decoupling; allowing applicants to take the PE Exam*
37 *prior to obtaining work experience.*

38
39 **Agenda Item 28: Licensing Examiners Report**

40
41 K. Johnson presented the report. Forty (40) applications were reviewed by the board and staff for the third quarter of FY25
42 (January to April 2025). Report was made on comity and exam number of applicants. As of the current board meeting, we
43 have not received the results back from the AKLS exam taken in April.

44 *The License Examiner's Report is available in the board packet.*

45
46 **Agenda Item 29: Read Applicants into Record**

47
48 **On a Motion duly made by Secretary Sterling Strait, seconded by Colin Maynard, it was unanimously RESOLVED**
49 **to APPROVE the following list of applicants for registration by comity and examination with the stipulation that**
50 **the information in the applicants' files will take precedence over the information in the minutes.**

51

License #	First Name	Last Name	License Type
235155	Forrester	Cook	Civil Engineer
233903	Brant	Makowski	Mechanical Engineer

227280	Joshua	Flock	Civil Engineer
234264	R.	Castano	Civil Engineer
237908	Phylcia	Cicilio	Electrical Engineer
239470	Justin	Risley	Environmental Engineer
236935	Michael	Candler	Environmental Engineer
236666	ALI	Ezzy	Mechanical Engineer
231442	James	Van Horne	Mechanical Engineer

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On a Motion duly made by Secretary Sterling Strait, seconded by Colin Maynard, it was unanimously RESOLVED to CONDITIONALLY APPROVE the following list of applicants for registration by comity and examination with the stipulation that the information in the applicants' files will take precedence over the information in the minutes.

License #	First Name	Last Name	License Type
238002	Emily	Hess	Architect
237429	Grant	Epple	Architect
234665	Margaret	Morgenstern	Architect
238797	Albert	Sonafrank	Civil Engineer
239368	Devki	Rearden	Civil Engineer
235283	Jhon	Landicho	Civil Engineer
108335	Joshua	Kunz	Civil Engineer
238712	Marianne	Price	Civil Engineer
238273	Martin	Woodby	Civil Engineer
237986	Matthew	Njaa	Civil Engineer
237845	Patrick	Rainwater	Civil Engineer
117989	Quinn	Thoman	Civil Engineer
233898	Robert	Roecker	Civil Engineer
218316	Ross	Boling	Civil Engineer
237404	Stephanie	Klaysmat	Civil Engineer
237267	Jacob	Buchanon	Electrical Engineer
237743	Tyler	Tremont	Electrical Engineer
235310	Courtney	Holston	Environmental Engineer
237285	Drew	Lindow	Land Surveyor
207970	James	Calvin	Land Surveyor
234261	Seth	Kiester	Land Surveyor
238238	Anna	Knight	Mechanical Engineer
235112	Chrisalyn	Johnson	Mechanical Engineer
236587	Emory	Mildon	Mechanical Engineer
238816	Merrick	Jackinsky	Mechanical Engineer
237911	Nathaniel	Solnit	Mechanical Engineer
237745	Raymond	Kangas	Mechanical Engineer
234209	John	Miller	Structural Engineer
235995	Sam	Lo Grasso	Civil Engineer

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On a Motion duly made by Secretary Sterling Strait, seconded by Colin Maynard, it was unanimously RESOLVED to find the following list of applicants for registration by comity and examination INCOMPLETE with the stipulation that the information in the applicants' files will take precedence over the information in the minutes.

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License #	First Name	Last Name	License Type
234360	Adel	Poursharif	Electrical Engineer
237913	Fayzul	Kabir	Environmental Engineer

Agenda Item 30: Review Action Item List

Secretary Sterling Strait reviewed the action items with the board.
A copy of the Action Item List may be obtained from board staff.

Agenda Item 31: New Committee Assignments and Set Meeting Dates

The Vice Chair solicited interest from the board members regarding which committees they would like serve on.
Maynard noted that the Legislative Liaison Committee will likely not be meeting for the next six months, and probably not until the after the November quarterly board meeting.
Discussion took place on the make-up of a special committee to work on regulations for registered interior designers once SB54 becomes law. The Vice Chair suggested that the committee will most likely be made up of three (3) individuals, the board chair, an architect and an interior designer.
The Chair authorized the creation of the new Special Committee on Registered Interior Designer Regulation. The members will be decided by the new board chair in a future meeting.
The committee and working group rosters were updated.
The Board Committee and Working Group Roster is available from board staff.

The following committees were scheduled:

- A) The Investigative Advisory Committee is scheduled to meet on July 18th at 12:00 PM.
- B) The Decoupling Special Committee is scheduled to meet on July 28th at 12:00 PM.

Agenda Item 32: Travel Policy Updates for Board Meetings in FY26

Bonnell indicated that this topic was no longer needed as the Governor’s Administrative Order restricting travel pre-empts the new policy.

Agenda Item 33: Upcoming Calendar

The August quarterly board meeting was rescheduled to August 5-6, 2025.
The November quarterly board meeting was scheduled for November 4-5, 2025.

Agenda Item 34: Board Member Comments

The Vice Chair gave each board member an opportunity to express any comments regarding the meeting.
The Chair thanked Vice Chair Edward Leonetti for conducting the meeting on both days on his behalf.
Meeting adjourned at 2:25 PM.


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Respectfully submitted:



Joseph Bonnell, Executive Administrator

Approved:



Edward Lehnetti, PLA, Chair
Alaska Board of Registration for Architects,
Engineers, and Land Surveyors

Date: August 5, 2025