

BOARD OF EXAMINERS IN OPTOMETRY

CONDENSED MINUTES OF THE MEETING HELD JANUARY 20, 2023

Date:	January 20, 2023
Time:	12:00 PM
Location:	Teleconference
Attending:	Board Members: Bradley Cross (Chair, OD), Pamela Steffes (OD), Kathleen Rice (OD) Division Staff: Ashley Carabajal (Occupational Licensing Examiner), Alison Osborne (Regulations Specialist II), Terry Ryals (Records and Licensing Supervisor)
Absent:	Michael Mavencamp (OD)

1. Call to Order: Review Agenda	
Brief Discussion:	<i>No discussion to amend the agenda.</i>
Motion:	<i>Move to accept the agenda as written. (Frist: Dr. Rice; Second: Dr. Steffes) – unanimous consent</i>
Action Items:	<i>The board will follow the agenda as written, unless amended later in the meeting.</i>
2. Call to Order: <u>Ethics Report</u>	
Brief Discussion:	<i>Each board member confirmed they had no ethical conflicts to disclose.</i>
3. Call to Order: <u>Approve Meeting Minutes</u>	
Brief Discussion:	<i>The board made no changes to the January 12, 2023, board meeting minutes.</i>
	<i>Motion to approve January 12, 2023, meeting minutes as written. (First: Dr. Rice; Second: Dr. Steffes) – unanimous consent</i>
Action Items:	<i>The board approved the January 12, 2023, meeting minutes.</i>
4. <u>Public Comment</u>	
Brief Discussion:	<i>Ashley Carabajal informed the board there were no public comments at the time.</i>
5. Review Draft Regulations: <u>Telehealth</u>	
Brief Discussion:	<i>Dr. Cross gave the board members some time to review the draft and explained that all his edits to the regulations were captured in this draft. Dr. Cross went over his edits and showed the board where they were in the regulation changes.</i>
	<i>The board discussed if the wording was clear enough. Dr. Cross explains The board discussed how to better word 12 AAC 48.370. Dr. Cross took note of how to potentially reword this section.</i>

	<i>Dr. Steffes later suggested wording that everyone agreed on for the regulation change</i>	
	<i>Alison clarified that the more specific we are in the regulations, the more limitations we apply ourselves to future changes. She suggested keeping it as wide as possible, but specific enough to apply to our practice. Dr. Cross worked on amending his edits, during the meeting to send to Alison to be sent to public comment. Alison sent the amended draft to Ashley via email. Ashley shared the amended draft regulations to the screen for the board to view.</i>	
Motion:	<i>Motion to accept the draft regulation as amended and forward to public comment. (First: Dr. Steffes; Second: Dr. Rice)</i>	
Recorded Votes:	<i>Cross- Y</i>	<i>Mavencamp - absent</i>
	<i>Steffes - Y</i>	<i>Rice - Y</i>
Action Items:	<i>The draft regulations will be submitted and forward to public comment.</i>	
<u>5. New Board Business</u>		
Brief Discussion:	<i>Dr. Cross discussed setting the meeting for early-mid April. Pam brought up she requested to table an ETP Request, meaning a meeting may be set between now and the April meeting date. Ashley will be in contact with Pam regarding the table request.</i>	
	<i>Terry explained to the board the difference between voting options. He also explained how to abstain and table an application.</i>	

Next Meeting:	April 14, 2023, at 9AM (all-day)
Adjournment:	1:04 PM