

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

## BOARD OF EXAMINERS IN OPTOMETRY

CONDENSED MINUTES OF THE MEETING HELD JULY 30, 2025

*THESE DRAFT MINUTES WERE PREPARED BY THE STAFF OF THE DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING. THEY HAVE NOT BEEN REVIEWED OR APPROVED BY THE BOARD.*

|            |                                                                                                                                                                                                                       |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Date:      | July 30, 2025                                                                                                                                                                                                         |
| Time:      | 12:00 PM                                                                                                                                                                                                              |
| Location:  | Teleconference (Zoom)                                                                                                                                                                                                 |
| Attending: | Members: Kathleen Rice (Chair, OD), Pamela Steffes (OD), Ethan Arndt (OD), Charles Rudstrom (Public Member)<br>Staff: Ashley Carabajal (Licensing Examiner), Reid Bowman (Program Coordinator), Kim Lilly (Paralegal) |
| Absent:    | Sheryl Lentfer (OD)                                                                                                                                                                                                   |

| 1. <u>Consideration of Consent Agreement</u>             |                                                                                                                                                                                                                                                         |                             |
|----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| Motion:                                                  | <i>Motion to enter into executive session for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion. (First: Dr. Steffes; Second: Mr. Rudstrom)</i> |                             |
| Recorded Votes:                                          | <i>Dr. Rice – Y</i>                                                                                                                                                                                                                                     | <i>Dr. Lentfer – Absent</i> |
|                                                          | <i>Dr. Steffes – Y</i>                                                                                                                                                                                                                                  | <i>Dr. Arndt – Y</i>        |
|                                                          | <i>Mr. Rudstrom – Y</i>                                                                                                                                                                                                                                 |                             |
| Action Items:                                            | <i>The board entered into executive session and went off the record at 12:09 PM.</i>                                                                                                                                                                    |                             |
| 1. <u>Consideration of Consent Agreement - Continued</u> |                                                                                                                                                                                                                                                         |                             |
| Brief Discussion:                                        | <i>The board came back on the record at 12:22 PM.</i>                                                                                                                                                                                                   |                             |
| Motion:                                                  | <i>Motion to approve the consent agreement for Dr. Toocheck; reinstatement would be approved pending proof of meeting the requirements of pain management, opioid use, and addiction education. (First: Dr. Steffes; Second: Dr. Arndt)</i>             |                             |
| Recorded Votes:                                          | <i>Dr. Rice – Abstain</i>                                                                                                                                                                                                                               | <i>Dr. Lentfer – Absent</i> |
|                                                          | <i>Dr. Steffes – Y</i>                                                                                                                                                                                                                                  | <i>Dr. Arndt – Y</i>        |
|                                                          | <i>Mr. Rudstrom – Y</i>                                                                                                                                                                                                                                 |                             |
| Action Items:                                            | <i>Ms. Carabajal will reach out to the applicant for proof of meeting the requirements for pain management, opioid use, and addiction education and will post it to OnBoard for board review. If approved, the license will be reinstated.</i>          |                             |

|               |                                 |
|---------------|---------------------------------|
| Next Meeting: | September 25, 2025, at 09:00 AM |
| Adjournment:  | 12:25 PM                        |