



AK PT/OT Board - Continuing Competency Mtg - June 12, 2025 Minutes

Alaska Division of Corporations, Business and Professional Licensing
6/12/2025 10:00 AM AKDT
@ Juneau - Zoom

1. Call to Order/Roll Call

Committee Members: Rebecca Dean, Valerie Phelps, Jonathan Gates

Continuing Competency/Education – Purpose: Better access to information to assist in clarifying statutory/regulatory guidelines as it applies to public safety and review the continuing professional practice and alternatives requirements and continuing education requirements for physical therapy and occupational therapy and make suggestions for modernization to the board.

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled Continuing Competence/Education committee meeting of the State Physical Therapy and Occupational Therapy Board was called to order at 10: 02 am on Thursday, June 12, 2025. Roll Call was done by Valerie Phelps.

Committee members present: Rebecca Dean, Jonathan Gates, and Valerie Phelps.

Staff present: Shane Bannarbie, Program Coordinator and Sheri Ryan, Licensing Examiner.

2. Review/Approve Agenda

Jonathan Gates moved to accept the agenda for the June 12, 2025 Continuing Competency Committee meeting as submitted. Rebecca Dean seconded. All in favor; none opposed. Motion passes unanimously.

3. Approve Minutes - 03/13/2025

Rebecca Dean moved to accept the minutes from the March 13, 2025 Continuing Competency Committee meeting as written. Jonathan Gates seconded. All in favor; none opposed. Motion passes unanimously.

4. Public Comment

No members of the public connected; no public comment given.

5. Board Correspondence

No board correspondence submitted for the committee to address.

6. Action Items - Prioritized

A. Goal 3.B - Streamline PT Licensing - Transcript requirement

Draft language for 12 AAC 54.030(a)(2) to define "national accreditation agency approved by the board" in regulation for recommendation to the Board at Oct, 2025 meeting.

Discussed draft language. Recommendation to change 12 AAC 54.030(2) as follows: the applicant's certified transcript sent directly to the department from a physical therapy school accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE);

remove "meeting the requirements of AS 08.84.030(a)(1)" and replacing with "accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE)."

Jonathan Gates motioned to approve draft language as written and present Regulations Project recommendation to full PHY Board at October 2-3, 2025 meeting. Motion seconded by Rebecca Dean. All in favor; none opposed. Motion passes unanimously.

Action Items:

- Valerie Phelps to complete Board Regulation Project Opening Questionnaire
- Staff to complete Staff Regulation Project Opening Questionnaire

B. Goal 4.A - Review/Revise CE requirements as needed + Goal 4.B - Develop Additional CE Opportunities

- Staff to collect data from other states on "does your state require/allow CPR as part of CE? If so, do you still feel it is relevant with the growing advent of telehealth? Minimum and maximum allowable.
- Review all 3 - NE, NC, CA - do a mark-up - what you like; don't like.
 - Do we want to increase hours requirement - increase/decrease? Quantity doesn't necessarily mean quality.
 - Note: keep CE requirement consistent w/industry standards with regards to contact hours vs. PDUs, etc.

Framework discussed for categories and minimum/maximum for draft language for revision of 12 AAC 54.420(c) and 12 AAC 54.715(c)

Basic Life Support (4)

Special topics, choose one: ethics and boundaries, informed consent, cultural, sexual misconduct/trafficking, understanding addiction (min 2, max 4)

Professional competency activities and courses (minimum 12)

- Live course
- On-line
- Home/self-study
- Study group/in-service (*attendance 1 hour = 2 hours attendance*);
presenting 2 hours for 1 hour of presentation)

Professional contribution (max 8)

- Clinical instructor (*1 hour for 40 CI hours*)
- Participation or attendance at board meetings (*1 hour for 4 hours of attendance*)
- Publications – journal article or book chapter writing, review for a peer review journal
- Teaching
- Mentoring/supervision for supervised service delivery, fellowship, residency

Professional Administration (max 6)

- Documentation and coding
- Risk/practice/financial management

Professional Workplace Wellness (max 6)

- Stress management
- Avoiding burnout
- Practice culture
- Patient culture
- Effective communication and difficult conversations

Discussed approving entities for revision of 12 AAC 54.420(a)(1) + (2) and 12 AAC 54.715(a)(1) + (2).

Approving Entities:

- Any state or national professional healthcare association or state licensing entity
- Hospital or related healthcare institution

- College or university health care programs

Action Items:

Discussion/brainstorming to continue on development of additional CE opportunities. Need to discuss minimum/maximums for each category; total hours requirement; mandatory versus allowed; definition of CE requirement (12 AAC 54.410(c) and 12 AAC 54.710(d)) consistent w/industry standards i.e contact hours vs. PDUs, etc.

Need to look at revision/deletion of ½ requirement in 12 AAC 54.410(b) and 12 AAC 54.710(c) as well as exclusion of CPR and employer courses in 12 AAC 54.410(e) and 12 AAC 54.710(f).

C. Goal 2.B - Informed Consent

Informed Consent – The work on Informed Consent continues at a national level in the FSBPT Informed Consent Task Force. Goal 2.B previously tabled for discussion until results of draft language and supporting documents are approved nationally and distributed.

6/3/2025 - FSBPT Informed Consent Resources approved by FSBPT board and posted on their website at <https://www.fsbpt.org/Free-Resources/Regulatory-Resources/Informed-Consent>

No action. Tabled to next meeting.

D. Jurisprudence Questionnaire update

Jurisprudence Questionnaire Update tabled from last meeting. Completion of SB74 - PT Compact Licensure regulations project needed to incorporate any necessary questions related to fingerprinting/background reports, compact licensure, etc.

No action. Tabled to next meeting.

E. Goal 2.A - Update FAQs on PT/OT website

Tabled from last meeting.

No action. Tabled to next meeting.

7. Item from Regulations Committee 08/02/2024 mtg.

Possible awareness campaign for telehealth visits - Patients always have the right to see your license. Best practice to include license# and title OT/OTA or DPT/PTA in your Zoom listing so it's very clear what your credentials are. Ideas - Patients' Rights brochure (similar to what is given when you are admitted to the hospital) and included on website. Tabled from last meeting.

No action. Tabled to next meeting.

8. Next Steps

- Valerie Phelps to complete Board Regulation Project Opening Questionnaire for regulations project 12 AAC 54.030(2)
- Staff to complete Staff Regulation Project Opening Questionnaire for regulations project 12 AAC 54.030(2)

- Discussion/brainstorming to continue on development of additional CE opportunities. Need to discuss minimum/maximums for each category; total hours requirement; mandatory versus allowed; definition of CE requirement (12 AAC 54.410(c) and 12 AAC 54.710(d)) consistent w/industry standards i.e contact hours vs. PDUs, etc.
- Need to look at revision/deletion of ½ requirement in 12 AAC 54.410(b) and 12 AAC 54.710(c) as well as exclusion of CPR and employer courses in 12 AAC 54.410(e) and 12 AAC 54.710(f).

9. Adjourn

The State Physical Therapy and Occupational Therapy Board Continuing Competence/Education Committee meeting was adjourned at 12:01 pm on Thursday, June 12, 2025.

Next committee meeting scheduled for September 8, 2025 at 10:00 am.

Approved September 8, 2025 by unanimous vote.