













**ALASKA BOARD OF BARBERS AND HAIRDRESSERS**  
**Fiscal Year 2019 Annual Report**

**Budget Recommendations for FY 2020**

The Budget Recommendations section anticipates the board’s fiscal priorities for the upcoming year. Please complete all parts of this section with details about anticipated meetings, conferences, memberships, supplies, equipment, to other board requests. Meeting expenses that are being funded through third-party reimbursement or direct booking must be identified separately from expenses paid through license fees (receipt-supported services or RSS). Be sure to explain any items listed as “other” so they may be tracked appropriately.

Board Meeting Date	Location	# Board	# Staff
October 7 & 8, 2019	Anchorage	7	2
<input checked="" type="checkbox"/> Airfare:			\$900.00
<input checked="" type="checkbox"/> Hotel:			\$600.00
<input checked="" type="checkbox"/> Ground:			\$200.00
<input checked="" type="checkbox"/> Other:			\$600.00
<b>Total Estimated Cost:</b>			<b>\$2,300.00</b>

Board Meeting Date	Location	# Board	# Staff
January 2020	Anchorage	7	1
<input checked="" type="checkbox"/> Airfare:			\$600.00
<input checked="" type="checkbox"/> Hotel:			\$200.00
<input checked="" type="checkbox"/> Ground:			\$200.00
<input checked="" type="checkbox"/> Other:			\$450.00
<b>Total Estimated Cost:</b>			<b>\$1,450.00</b>

Board Meeting Date	Location	# Board	# Staff
May 2020	Videoconference	7	1
<input type="checkbox"/> Airfare:			\$0.00
<input type="checkbox"/> Hotel:			\$0.00
<input type="checkbox"/> Ground:			\$0.00
<input checked="" type="checkbox"/> Other:			\$200.00
<b>Total Estimated Cost:</b>			<b>\$200.00</b>

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**Budget Recommendations for FY 2020 (continued)**

Board Meeting Date	Location	# Board	# Staff
TBD	Videoconference	7	1
<input type="checkbox"/> Airfare:			\$0.00
<input type="checkbox"/> Hotel:			\$0.00
<input type="checkbox"/> Ground:			\$0.00
<input checked="" type="checkbox"/> Other:			\$200.00
<b>Total Estimated Cost:</b>			<b>\$200.00</b>

<b>Travel Required to Perform Examinations</b>			
<input checked="" type="checkbox"/> Not applicable			
Date	Location	# Board	# Staff
<b>Description of meeting and its role in supporting the mission of the Board:</b>			
<input type="checkbox"/> Airfare:			\$0.00
<input type="checkbox"/> Hotel:			\$0.00
<input type="checkbox"/> Ground:			\$0.00
<input type="checkbox"/> Conference:			\$0.00
<input type="checkbox"/> Other:			\$0.00
Describe "Other" (break out all sections):			
<b>Total Estimated Cost:</b>			<b>\$0.00</b>



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**Budget Recommendations for FY 2020 (continued)**

**Out-of-State Meetings and Additional In-State Travel** (Rank in order of importance)

#1 Rank in Importance or  Not Applicable

Date	Location	# Board	# Staff
TBD	TBO-Out of State	1	1

**Description of meeting and its role in supporting the mission of the Board:**

The NIC meeting is usually in Washington State in the fall. This is an opportunity for the board member and staff to learn about other state standards, laws and any issues that may affect Alaska.

Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input checked="" type="checkbox"/> Airfare:	\$1,200.00	\$0.00	\$0.00	\$1,200.00
<input checked="" type="checkbox"/> Hotel:	\$1,200.00	\$0.00	\$0.00	\$1,200.00
<input checked="" type="checkbox"/> Ground:	\$200.00	\$0.00	\$0.00	\$200.00
<input checked="" type="checkbox"/> Conference:	\$425.00	\$0.00	\$0.00	\$425.00
<input checked="" type="checkbox"/> Other Describe "Other" : MI&E	\$500.00	\$0.00	\$0.00	\$500.00
<b>Net Total:</b>	<b>\$3,525.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,525.00</b>

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**Budget Recommendations for FY 2020 (continued)**

**Non-Travel Budget Requests**

- Not Applicable                       Resources                       Examinations  
 Membership                               Training                               Other

Product or Service	Provider	Cost Per Event
		\$0.00

**Description of item and its role in supporting the mission of the Board:**

**Other Items with a Fiscal Impact**

**Cost Per Event:                      \$0.00**

- Not Applicable

**Number of Events:                      0**

Product or Service	Provider	Total Cost
		\$0.00

**Description of item and its role in supporting the mission of the Board:**

**Summary of FY 2020 Fiscal Requests**

Board Meetings and Teleconferences:	\$4,150.00
Travel for Exams:	\$0.00
Out-of-State and Additional In-State Travel:	\$3,525.00
Dues, Memberships, Resources, Training:	\$0.00
Total Potential Third-Party Offsets:	-\$0.00
Other:	\$0.00
<b>Total Requested:</b>	<b>\$7,675.00</b>

Legislation Recommendations Proposed Legislation for FY 2020

**No Recommendations**

The Board has no recommendations for proposed legislation at this time.

**Recommendations**

The Board has the following recommendations for proposed legislation:

**Sec 18.13.220**

Remove “microneedling” from the definition of tattooing. Microneedling is not a tattoo related process and was never intended by the board to be practiced by any of the professions we regulate. This is a major health and safety concern.

**Sec 08.13.160**

Add section to reflect section (f) of this statute to allow for barbers and non-chemical barbers to practice and teach hair braiding.

Recommend the Legislature pass legislation to raise the hour requirement for Manicurists from 12-hours to 250-hours of training, plus passage of a written examination, to be eligible for licensure with the allowances for grandfathering.

**Sec 08.13.160(d)(2)(5)**

Clarify language by adding: A person licensed by another licensing jurisdiction in a field of practice licensed by this chapter while demonstrating techniques or products to persons who hold a current license in the same or similar field of practice as the demonstrator. The board feels that clarification is needed to ensure that those attending demonstrations hold current licenses in a similar field of practice as the demonstrator. Current language: (5) a person licensed by another licensing jurisdiction in a field of practice licensed by this chapter while demonstrating techniques or products to a person holding licenses or permits under this chapter.

**Sec 08.13.220(5)**

Provide clarifying language defining superfluous hair to provide clear direction on what types of hair removal can be provided by estheticians under limited esthetics in subsection (8). Superfluous hair would be defined as head to toe, not limited to neck and face. (5) “Esthetics” means the use of the hands, appliances, cosmetic preparations, antiseptics, or lotions in massage, cleansing, stimulating or similar work on the scalp, face or neck, including skin care, make-up, and temporary removal of superfluous hair, for cosmetic purposes for a fee.

**Sec 08.13.070(4)**

Licenses required. A person may not: (4) teach or permit an employee or another person being supervised to teach in a school of barbers, hairdressing, manicuring, or esthetics or supervise an apprentice in barbering, hairdressing, manicuring or esthetics without an Instructors license.

**Sec 08.13.070(8)**

License required. Reword to read “obtain, attempt to obtain, or assist to obtain...”

**Sec 08.13.070(a)**

License required. A person may not: addition to Statute with the addition of “provide false or inaccurate information to a representative of the Board, an Inspector, or a Licensing Official in an attempt to obtain or renew a license.

**Regulation Recommendations Proposed Legislation for FY 2020**

**No Recommendations**

The Board has no recommendations for proposed regulations at this time.

**Recommendations**

The Board has the following recommendations for proposed regulations:

**12 AAC 09.160(a)(c); 12 AAC 09.161(a)(c); 12 AAC 09.097**

Change regulation to allow barbers and non-chemical barbers to continue practicing and teaching hair braiding. An unintentional change during SB4 legislation and the regulation changes the accompanying it only state that hair dressers are able to practice and teach hair braiding. Barber and non-chemical barbers are taught braiding and have been practicing and teaching braiding. We would like to make sure they are able to continue this practice.

**12 AAC 09.185**

As a result of comments from town hall meetings as well as several board meeting discussions the board discussed increasing the length of time from one to a minimum of three years for a licensed tattooer or permanent cosmetic colorist to take on an apprentice. This has been a concern of the public and would help increase the health and safety of our communities.

**12 AAC 09.004; 12 AAC 09.112**

Clarify language relating to temporary shop licenses, courtesy licenses, and conventions once legal advice that was requested is relayed back to the board. The language surrounding this topic is vague and difficult to interpret. The growing industries are adapting to conventions where commerce is the main goal rather than demonstrating techniques to other professionals.

**12 AAC 09.163**

Update the esthetics curriculum to a more national standard after adequate research and discussion is reached by the board. After taking in suggestions from town hall meetings and information brought back from the NIC conventions the board would like to update the esthetics curriculum to better serve the health and safety as well as professional quality of these licensees.

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**Goals and Objectives**

**Part I**

***FY 2019's goals and objectives, and how they were met:***

- 1) Conduct three one-day, face to face meetings, one of which will be held in Juneau, and will be scheduled to coincide with the first week of legislative session (January) and teleconferences as needed.

The board met for two face to face meetings, three videoconferences, and two teleconferences. The board also held a town hall meetings in Anchorage, and extended public comment during the January meeting to allow for board feedback in lue of a town hall meeting in Juneau which had been the intention of the board. The board was unable to meet in Juneau due to state budget restraints. The October, January, and May meetings were two day meetings to accommodate as much as possible.

- 2) Have an operating budget to accomplish their goals

The board is operating within their budget and has been able to accomplish their goals.

- 3) Maintain representation on a national level sending staff to NIC Conference.

One member from the division and one board member were sent to and attended the NIC Conference which was informative and valuable. The information gained from the conference will be beneficial in regulating our professions.

- 4) Continue to be attentive and to support the school and instructor responsibilities to the student, i.e., applications and record keeping filed in a timely manner.

Staff members of the division are working continually to maintain this goal. The board has held a town hall meeting as well as extended public comment during the January meeting in lue of the town hall meeting in Juneau which was the intent of the board. The public was encouraged to make comments and suggestions.

- 5) Move to a computerized national testing for practical and written examinations for license types that require examination for licensure.

The board has continued this discussion for computerized national testing as well as different methods and testing centers however this goal is still in the process of being met.

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**Goals and Objectives**

**Part I** (continued)

***FY 2019's goals and objectives, and how they were met:***

- 6) Educated legislators about manicuring and nail technician and without the board approval legislation rolled back the licensing requirements to 12 hours. Taking steps to educate the legislature on the concerns of our profession, i.e., sanitation and public safety, any statute change necessary to separate or reinstate a nail technician license which will require 250 school or 300 apprentice hours.

The board is still working towards the goal of educating legislation about manicuring and nail technician curriculums.

- 7) Continue to have investigative staff time to address complaints and concerns of the public.

Investigative staff continues to attend board meetings and work with the board to address complaints and concerns of the public. The board discussed adding an investigator to work with the board to address complaints and concerns. This goal is still in the process of being met.

- 8) Gained a second licensing staff position with the increased support staff for licensing to properly handle the growing volume of licenses, apprentice and student paperwork.

The division hired a new staff member for increased support.

- 9) Address the changes with SB4 esthetics license was tabled till end of the year.

With legislation passing SB4 the board was working on creating regulations for three new license types as well as working with investigative staff to update division inspections of shops and salons. The board was successful in creating regulations for the three new license types and is still in the process of working with investigative staff to update division inspections. The board is currently discussing updating the esthetics license.

- 10) Work with legislators and the department to grant the board the authority to self-regulate.

The board would like to work with legislators to change statute so that specific criteria of the licensees regulated by the board could be written in regulation rather than through statute.

# ALASKA BOARD OF BARBERS AND HAIRDRESSERS

## Fiscal Year 2019 Annual Report

### Goals and Objectives

#### Part II

#### **FY 2020's goals and objectives, and proposed methods to achieve them.**

*Describe any strengths, weaknesses, opportunities, threats and required resources:*

- 1) Conduct three one-day, face-to-face meetings, one of which will be scheduled to coincide with the first week of legislative session (January); and teleconferences as needed.

Historically the board has met this goal with the exception of denied travel to Juneau for the January meeting during FY19. The board continues to maintain a positive operating budget however is now met with hesitation from legislation to approve travel.

- 2) Continue to have an operating budget so the board can more efficiently accomplish goals. This includes having a member of the division present during board meetings and conducting meetings face to face.

The board historically has been very strong about maintaining this goal however with new budget proposal, travel for the division member and board members are at risk of being denied. It is important to the board to have meetings face to face where goals can be accomplished and at a more efficient rate.

- 3) Have representation on the national level.

The board continues to maintain representation at a national level including sending the board appointed member and staff to the National Interstate Council of State Boards annual conference which is highly valuable to regulating our professions. This might now be at risk because of the new budget proposal denying travel to our board.

- 4) Continues to be attentive to the school and instructor responsibilities to the student (i.e. applications and record keeping filed in a timely manner).

The board will continue to be attentive to the school and instructor responsibilities to the student by addressing ongoing issues as they arise, holding town hall meetings, suggest legislation change and update regulations to keep up with the growing industry.

- 5) Take steps to educate the legislature on the concerns of our profession (i.e. sanitation and public safety).

The board will continue to take steps to educate the legislature on the serious concerns of our profession.

- 6) Continue to have increased investigative staff time to address the complaints and concerns of the public.

The board recognizes that increased investigative staff time has been allowed for follow through on complaints, open cases, and current investigative issues. This has greatly alleviated many complaints being received. Ongoing investigative staff time will be needed for public safety. A hardship to continue with and increase excellent investigative staff is the new budget proposal which is suggesting to change the internal structure of investigations as well as potentially declining the board's suggestion for increased investigative staffing.

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**ALASKA BOARD OF BARBERS AND HAIRDRESSERS**  
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**Goals and Objectives (continued)**

**Part II (continued)**

**FY 2020's goals and objectives, and proposed methods to achieve them.**

*Describe any strengths, weaknesses, opportunities, threats and required resources:*

- 7) Supported staff for licensing to properly handle the growing volume of licenses, apprentice and student paperwork.

The board will continue supporting the department's addition of another full-time licensing examiner. The board recognizes the growing number of licensees and increased paperwork and will continue to support the division and additional assistance as needed.

- 8) Update service and practices of estheticians to meet current industry standards and practices.

The board has been stalled on this task due to other tasks, legislation, and keeping up on regulation updates. The board will continue to address this issue.

- 9) Increase the length of time licensed as a tattooer or permanent cosmetic colorist from one year to a minimum of three years before taking on apprentices.

The board will continue to increase the health and safety practices in our communities as well as take advice from community members during town hall meetings.

- 10) The board be given authority to create and edit licensing requirements they regulation for each of the professions.

Currently specific criteria for the majority of licenses are written in legislation requiring a lengthy and consuming process to stay current with our growing and changing industries. The board would like to see a legislation change to set certain criteria for our professions in regulation and will continue to better serve the health and safety of our communities by doing so.

- 11) Increase the 12 hour manicuring license to bring it up to national standards as well as protect our community members by ensuring the health and safety of this industry.

The board would like to see this license brought back up to 250 hours to ensure the health and safety of our communities. However, the board faced challenge last time because there was an absence of a grandfathering regulation which would allow for work experience to make up the difference in hours of education. The board would like to see the license requirements for manicuring to increase however allow practitioners to use their work experience to count for the difference in education hours.



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**Sunset Audit Recommendations**

**Date of Last Legislative Audit:**  
**Board Sunset Date:**

**Audit Recommendation:            NO RECOMMENDATIONS**

**Action Taken:**

**Next Steps:**

**Date Completed:**