



## Department of Commerce, Community, and Economic Development

BOARD OF BARBERS AND HAIRDRESSERS P.O. Box 110806 Juneau, Alaska 99811-0806 Main: 907.465.2550 Fax: 907.465.2974

## Additional Information for Remote Testing (Examroom) from Prov

Remote testing is offered as a convenience to you to help you take your test without having to travel. However, by choosing to test remotely, you are agreeing to abide by the following conditions:

- 1. You will need to be in a quiet, distraction-free environment.
- 2. You need to be sitting at a table, desk, or counter.
- 3. Your table or desk needs to be, completely clear of anything you are not permitted to use during testing, no papers, notes, non-testing books, practice exams, water bottles, drinks, food, etc.
- 4. All non-testing electronic equipment needs to be removed from the room, 2<sup>nd</sup> monitors, calculators, additional cell phones, etc.
- 5. Your area under your table, desk, or chair needs to be clear of everything, blankets, pillows, papers, backpacks, boxes, etc.
- 6. Your work area needs to be obstruction free so that we call see you, your arms and hands, throughout the entire testing process.
- 7. You are not permitted to have anyone in the room with you, nor can you receive any aid from anyone during the test
- 8. You are not permitted to access any other website during testing unless directed by the system to do so.
- 9. If requested to download a special extension on your computer, you will not tamper with the extension or try to disable it while testing.

If you are unable to have a testing environment that meets these conditions, Prov may deny you the ability to test remotely, and will reschedule you at one of the in-person testing center.