

1 State of Alaska
2 DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT DIVISION
3 OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING
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5 ALASKA BOARD OF BARBERS AND HAIRDRESSERS
6 Minutes of the meeting on
7 Wednesday, June 6th 2018
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9 By the authority of AA 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of AS
10 44.62, Article 6, a scheduled meeting of the Alaska Board of Barbers and Hairdressers was held via
11 teleconference on Wednesday, June 06, 2018
12

13 **These are DRAFT minutes prepared by the staff of the Division of Corporation, Business and**
14 **Professional Licensing. These minutes have not been reviewed or approved by the Board.**
15

16 The Chair brought the meeting to order at 8:01 am

17 **Board Members Present via teleconference, constituting a Quorum:**
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19 Willie Canady (Mae)
20 Vershawn Idom (Shawn)
21 Jennifer Lombardo
22 Michelle McMullin
23 Terriann Shell
24 Kevin McKinley
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26 **Board Members Absent:**

27 Michelle Black (Mitch)
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29 **Staff members present:**
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31 Cynthia Spencer- Occupational Licensing Examiner
32 Dawn Hannasch- Occupational Licensing Examiner
33 Sara Chambers-Deputy Director
34 Greg Francois-Chef Investigator (at 8:52 am)
35 Dawn Bundick-Board Investigator (at 8:30 am)
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37 **Members of the public:**
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39 David Lang-Tattooing & Permanent Cosmetic Coloring Licensee #HADA16689
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Review/Approve the Agenda:

Board Chair, Kevin McKinley approved the agenda as written verbally to staff on June 5th 2018. The board reviewed the agenda and seeing no need to amend the schedule, moved onto the next agenda item.

Ethics Disclosure:

Board Chair, Kevin McKinley, disclosed to the board that he has filed the necessary paper work to run for Alaska State House this fall. If elected, Mr. McKinley will resign from the Board.

Review/Approve Meeting Minutes:

Hearing nothing further, Mr. McKinley moved the board’s attention to the drafted meeting minutes for the May 7th 2018 and May 21st 2018 teleconferences.

Occupational Licensing Examiner, Cynthia Spencer requested feedback from the board regarding the information on page 17, line #692 of the May 7th 2018 meeting minutes. Chairmen McKinley provided clarification to the Board, that he received during a conversation with the Divisions Chef Investigator Greg Francois. Chef Francois informed Mr. McKinley that the board may want to do what is called a “closure letter” instead of an “advisement letter”. Deputy Director Sara Chambers pointed out that the meeting minutes reflect, “the board discussed the wording of the motion providing DEC reporting details and what would constitute medical attention”, however, the actual wording is not present in the meeting minutes. The board agreed that this topic should be added to the July 9th 2018 meeting for further discussion.

In a motion duly made by Terriann Shell and seconded by Mae Canady, with a roll call vote, it was resolved to request staff to amend the May 7th 2018 meeting minutes to reflect more detailed information.

- Willie Canady (Mae)-Yes**
- Vershawn Idom (Shawn)-Yes**
- Jennifer Lombardo-Yes**
- Michelle McMullin -Yes**
- Terriann Shell-Yes**
- Kevin McKinley-Yes**

In a motion duly made by Jennifer Lombardo and seconded by Terriann Shell, with a roll call vote, it was resolved to approve the May 21st 2018 meeting minutes as written

85 **Willie Canady (Mae)-Yes**

86 **Vershawn Idom (Shawn)-Yes**

87 **Jennifer Lombardo-Yes**

88 **Michelle McMullin -Yes**

89 **Terriann Shell-Yes**

90 **Kevin McKinley-Yes**

91

92 **Regulation Review:**

93

94 At this time, Mr. McKinley moved the board onto the updates regarding SB4. Each member was
95 assigned the following specific tasks:

96

- 97 • **Mae Canady & Mitch Black:** Hair Braiding
- 98 • **Shawn Idom:** Non-Chemical Barbering. Ms. Canady will be working with Mr. Idom to get
99 him up to speed on SB4 and what is needed.
- 100 • **Jenn Lombardo:** Permanent Cosmetic Coloring/Microblading
- 101 • **Terriann Shell & Michelle McMullin:** DEC inspections. Sara Chambers was assigned
102 historical and current research for this and will be the liaison with DEC staff.
- 103 • **Kevin McKinley:** Overseeing all and assisting Jenn

104

105 **DEC inspections:**

106 Terriann Shell & Michelle McMullin

107

108 Board member Michelle McMullin updated the board on the progress of her and Terriann's work,
109 toward writing new regulations outlining shop inspections. DEC will continue to inspect tattoo
110 establishments however, other relevant establishments have gone without inspection, other than the
111 initial opening inspection. Ms. McMullin stated that this topic is "uncharted territory" and much
112 research is still needed to put together a comprehensive drafted regulation for the board's
113 consideration.

114

115 Board Chair Kevin McKinley inquired whether the board can just adopt the same regulations that DEC
116 has used. Ms. Chambers replied that it would be a best practice if the board could consolidate the
117 regulations into one place, and maybe use DEC's as a starting point. Both agencies will still retain the
118 authority to do inspections. Ms. Chambers recommended that the board take a look at DEC's inspection
119 requirements; look at the intent, the need, who does the inspections, how do they accomplish the
120 inspection, would it be annual or just complaint driven. Ms. Chambers encouraged the board to think
121 about what they want, decide what that looks like and then work backwards to create the law. Ms.
122 McMullin stated that at this time, no one is being held accountable to meet the standards of acceptable
123 health and wellness for shops.

124

125 OLE Cynthia Spencer suggested that the board work with the municipalities to coordinate the
126 inspections. Ms. McMullin and Mr. McKinley will meet this afternoon with the Municipality of
127 Anchorage, to review their standards and determine if the board can work with the municipalities, to

June 6, 2018

128 accomplish the requirements of the law. Ms. McMullin would like all licensees to know that an
129 inspection could happen at any time. Ms. Chambers cautioned the board about partnering with the
130 municipalities as their requirements may not meet or exceed the board's regulations. Also, it is essential
131 that the Board be able to get the resources they need to accomplish the implementation of their own
132 laws.

133

134 Hair Braiding:

135 Mae Canady & Mitch Black

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137 Board member Mae Canady spoke to the board regarding the requirements for hair braiding. Some of
138 the topics that will need to be addressed in the regulation, is "who" will the regulation apply to. Her
139 recommendation is to all hairdressers and barbers. It is also her recommendation that licensed
140 instructors and licensed schools be the only avenue for training. Ms. Canady and Ms. Black are
141 researching all requirements from other state boards, inquiring as to the amount of hours required for
142 training as well as who will administer the examination. Ms. Spencer informed the board that The
143 National-Interstate Council of State Boards of Cosmetology, Inc (NIC) already has an exam that can be
144 administered in Alaska.

145

146 Ms. Canady is requesting assistance with the definitions and the wording of the regulations. She will be
147 seeking guidance from Mr. McKinley, Ms. Chambers and other state boards.

148

149 Non-Chemical Barbering:

150 Shawn Idom

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152 Board member Shawn Idom informed the board that at this time he is working on the curriculum
153 requirements for non-chemical barbering. Mr. Idom is working to remove particular items and topics
154 that are not relevant to a non-chemical barbering license. Mr. Idom wants to make sure that all
155 necessary chemicals are included in the curriculum and that the candidate has a full understanding of
156 how chemicals affect hair in general.

157

158 His concern is when an Alaskan licensees decides to go to another state, they may be required more
159 training due to Alaska's minimal requirements. Mr. Idom will also be reaching out to the other six or
160 seven states that have non-chemical barbering, to inquire about their requirements and how they
161 handle interstate licensing.

162

163 Permanent Cosmetic Coloring/Microblading:

164 Jennifer Lombardo

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166 Board member Jennifer Lombardo presented the board with a few questions that she is still attempting
167 to clarify. "Would everyone who already has a tattooing lic be able to do permanent cosmetic coloring
168 and microblading?", "If an individual is already doing microblading, will they be permitted to continue?"

169 “if an individual is done with training and already doing microblading, would those hours be considered
170 toward a permanent license?”

171

172 Ms. Chambers stated that it would be, “highly inadvisable to except hours that were worked illegally.
173 Microblading has been regulated, but individuals did not seek information/clarification from the board
174 or the division. If the individual obtained their training or work experience from a state that
175 microblading is legal, then that’s fine, but not in Alaska.” Ms. Lombardo stated that she will send staff
176 the drafted regulations.

177

178 OLE Cynthia Spencer stated that she believes the board to be “prejudice against out of state
179 schools/training.” She voiced her concern that if an individual enrolled and attended an out of state
180 school or training, the board may or may not approve the training. Ms. Lombardo stated that in 12 AAC
181 09.173, the requirements are clearly laid out as to what the board can approve and what they can’t.

182

183 Ms. Chambers explained to the board that the board must set the standards that they hold all schools
184 and training programs to. Those standards must be published in regulations, so that individuals can
185 clearly see the pathway to licensure.

186

187 **Administrative Business:**

188

189 Board Chair Kevin McKinley requested, due to his running for the Alaska State House in the fall, that the
190 board hold an election at the July 9th 2018 meeting for a new Board Chair. Mr. McKinley stated that it is
191 his belief that this is in the best interest of the board, no board members disagreed.

192

193 Ms. Lombardo inquired of staff, why the next agenda went from one topic and just a few hours, to a full
194 meeting? OLE Dawn Hannasch stated that it is a best practice of the board to use each meeting to
195 conduct all necessary business. The board is spending time and resources to hold a meeting, it’s
196 recommended that they utilize the time “for all its worth”, the board agreed.

197

198 Mr. McKinley inquired as to what would constitute an emergency meeting and what the process would
199 be for scheduling one. OLE Dawn Hannasch informed the board that only when there is a public health
200 emergency can the board meet without a public notice and no other business can be conducted at that
201 time. Ms. Hannasch gave an example from another boarded program; of a time that an individual was
202 arrested for a violent sexual crime. That particular board meet the next day to suspend the license.
203 There was no need to public notice the meeting. Ms Chambers interjected that this situation is only
204 allowed when a summary suspension is involved.

205

206 At this time Ms. Chambers walked the board through writing out their regulations. She recommended to
207 the board that they write the drafted regulations to reflect, as close as possible, what the board wants.
208 The division has staff that will take that information and format it to the department of laws standards.

209

210 Ms. Canady inquired how the board will be voting on the purposed regulations at the July 9 2018
211 meeting. OLE Dawn Hannasch explained that the board will do a roll call vote and also vote on OnBoard.
212 This will give staff the information that is needed to send to the regulations specialist, as well as an
213 excellent record for the public, should it be requested.

214
215 Board investigator, Dawn Bundick requested that the board respond to the email she sent out 2 weeks
216 ago. The information they provide will be helpful to future investigations.

217
218 At this time, Board Chair Kevin McKinley adjourned the meeting at 10:14 am

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220
221 Respectfully submitted,

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224 _____
225 Dawn K Hannasch Date
226 Occupational Licensing Examiner

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228
229 _____
230 Kevin McKinley Date
231 Board Chair

