

1 State of Alaska  
2 DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT DIVISION  
3 OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING  
4

5 ALASKA BOARD OF BARBERS AND HAIRDRESSERS  
6 Minutes of the meeting on  
7 Wednesday, June 6<sup>th</sup> 2018  
8

9 By the authority of AA 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of AS  
10 44.62, Article 6, a scheduled meeting of the Alaska Board of Barbers and Hairdressers was held via  
11 teleconference on Wednesday, June 06, 2018  
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13 **These are DRAFT minutes prepared by the staff of the Division of Corporation, Business and**  
14 **Professional Licensing. These minutes have not been reviewed or approved by the Board.**  
15

16 The Chair brought the meeting to order at 8:01 am

17 **Board Members Present via teleconference, constituting a Quorum:**  
18

19 Willie Canady (Mae)  
20 Vershawn Idom (Shawn)  
21 Jennifer Lombardo  
22 Michelle McMullin  
23 Terriann Shell  
24 Kevin McKinley  
25

26 **Board Members Absent:**

27 Michelle Black (Mitch)  
28

29 **Staff members present:**  
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31 Cynthia Spencer- Occupational Licensing Examiner  
32 Dawn Hannasch- Occupational Licensing Examiner  
33 Sara Chambers-Deputy Director  
34 Greg Francois-Chef Investigator (at 8:52 am)  
35 Dawn Bundick-Board Investigator (at 8:30 am)  
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37 **Members of the public:**  
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39 David Lang-Tattooing & Permanent Cosmetic Coloring Licensee #HADA16689  
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**Review/Approve the Agenda:**

Board Chair, Kevin McKinley approved the agenda as written verbally to staff on June 5<sup>th</sup> 2018. The board reviewed the agenda and seeing no need to amend the schedule, moved onto the next agenda item.

**Ethics Disclosure:**

Board Chair, Kevin McKinley, disclosed to the board that he has filed the necessary paper work to run for Alaska State House this fall. If elected, Mr. McKinley will resign from the Board.

**Review/Approve Meeting Minutes:**

Hearing nothing further, Mr. McKinley moved the board’s attention to the drafted meeting minutes for the May 7<sup>th</sup> 2018 and May 21<sup>st</sup> 2018 teleconferences.

Occupational Licensing Examiner, Cynthia Spencer requested feedback from the board regarding the information on page 17, line #692 of the May 7<sup>th</sup> 2018 meeting minutes. Chairmen McKinley provided clarification to the Board, that he received during a conversation with the Divisions Chef Investigator Greg Francois. Chef Francois informed Mr. McKinley that the board may want to do what is called a “closure letter” instead of an “advisement letter”. Deputy Director Sara Chambers pointed out that the meeting minutes reflect, “the board discussed the wording of the motion providing DEC reporting details and what would constitute medical attention”, however, the actual wording is not present in the meeting minutes. The board agreed that this topic should be added to the July 9<sup>th</sup> 2018 meeting for further discussion.

**In a motion duly made by Terriann Shell and seconded by Mae Canady, with a roll call vote, it was resolved to request staff to amend the May 7<sup>th</sup> 2018 meeting minutes to reflect more detailed information.**

- Willie Canady (Mae)-Yes**
- Vershawn Idom (Shawn)-Yes**
- Jennifer Lombardo-Yes**
- Michelle McMullin -Yes**
- Terriann Shell-Yes**
- Kevin McKinley-Yes**

**In a motion duly made by Jennifer Lombardo and seconded by Terriann Shell, with a roll call vote, it was resolved to approve the May 21<sup>st</sup> 2018 meeting minutes as written**

85 **Willie Canady (Mae)-Yes**

86 **Vershawn Idom (Shawn)-Yes**

87 **Jennifer Lombardo-Yes**

88 **Michelle McMullin -Yes**

89 **Terriann Shell-Yes**

90 **Kevin McKinley-Yes**

91

92 **Regulation Review:**

93

94 At this time, Mr. McKinley moved the board onto the updates regarding SB4. Each member was  
95 assigned the following specific tasks:

96

- 97 • **Mae Canady & Mitch Black:** Hair Braiding
- 98 • **Shawn Idom:** Non-Chemical Barbering. Ms. Canady will be working with Mr. Idom to get  
99 him up to speed on SB4 and what is needed.
- 100 • **Jenn Lombardo:** Permanent Cosmetic Coloring/Microblading
- 101 • **Terriann Shell & Michelle McMullin:** DEC inspections. Sara Chambers was assigned  
102 historical and current research for this and will be the liaison with DEC staff.
- 103 • **Kevin McKinley:** Overseeing all and assisting Jenn

104

105 **DEC inspections:**

106 Terriann Shell & Michelle McMullin

107

108 Board member Michelle McMullin updated the board on the progress of her and Terriann's work,  
109 toward writing new regulations outlining shop inspections. DEC will continue to inspect tattoo  
110 establishments however, other relevant establishments have gone without inspection, other than the  
111 initial opening inspection. Ms. McMullin stated that this topic is "uncharted territory" and much  
112 research is still needed to put together a comprehensive drafted regulation for the board's  
113 consideration.

114

115 Board Chair Kevin McKinley inquired whether the board can just adopt the same regulations that DEC  
116 has used. Ms. Chambers replied that it would be a best practice if the board could consolidate the  
117 regulations into one place, and maybe use DEC's as a starting point. Both agencies will still retain the  
118 authority to do inspections. Ms. Chambers recommended that the board take a look at DEC's inspection  
119 requirements; look at the intent, the need, who does the inspections, how do they accomplish the  
120 inspection, would it be annual or just complaint driven. Ms. Chambers encouraged the board to think  
121 about what they want, decide what that looks like and then work backwards to create the law. Ms.  
122 McMullin stated that at this time, no one is being held accountable to meet the standards of acceptable  
123 health and wellness for shops.

124

125 OLE Cynthia Spencer suggested that the board work with the municipalities to coordinate the  
126 inspections. Ms. McMullin and Mr. McKinley will meet this afternoon with the Municipality of  
127 Anchorage, to review their standards and determine if the board can work with the municipalities, to

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128 accomplish the requirements of the law. Ms. McMullin would like all licensees to know that an  
129 inspection could happen at any time. Ms. Chambers cautioned the board about partnering with the  
130 municipalities as their requirements may not meet or exceed the board's regulations. Also, it is essential  
131 that the Board be able to get the resources they need to accomplish the implementation of their own  
132 laws.

133

134 Hair Braiding:

135 Mae Canady & Mitch Black

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137 Board member Mae Canady spoke to the board regarding the requirements for hair braiding. Some of  
138 the topics that will need to be addressed in the regulation, is "who" will the regulation apply to. Her  
139 recommendation is to all hairdressers and barbers. It is also her recommendation that licensed  
140 instructors and licensed schools be the only avenue for training. Ms. Canady and Ms. Black are  
141 researching all requirements from other state boards, inquiring as to the amount of hours required for  
142 training as well as who will administer the examination. Ms. Spencer informed the board that The  
143 National-Interstate Council of State Boards of Cosmetology, Inc (NIC) already has an exam that can be  
144 administered in Alaska.

145

146 Ms. Canady is requesting assistance with the definitions and the wording of the regulations. She will be  
147 seeking guidance from Mr. McKinley, Ms. Chambers and other state boards.

148

149 Non-Chemical Barbering:

150 Shawn Idom

151

152 Board member Shawn Idom informed the board that at this time he is working on the curriculum  
153 requirements for non-chemical barbering. Mr. Idom is working to remove particular items and topics  
154 that are not relevant to a non-chemical barbering license. Mr. Idom wants to make sure that all  
155 necessary chemicals are included in the curriculum and that the candidate has a full understanding of  
156 how chemicals affect hair in general.

157

158 His concern is when an Alaskan licensees decides to go to another state, they may be required more  
159 training due to Alaska's minimal requirements. Mr. Idom will also be reaching out to the other six or  
160 seven states that have non-chemical barbering, to inquire about their requirements and how they  
161 handle interstate licensing.

162

163 Permanent Cosmetic Coloring/Microblading:

164 Jennifer Lombardo

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166 Board member Jennifer Lombardo presented the board with a few questions that she is still attempting  
167 to clarify. "Would everyone who already has a tattooing lic be able to do permanent cosmetic coloring  
168 and microblading?", "If an individual is already doing microblading, will they be permitted to continue?"

169 “if an individual is done with training and already doing microblading, would those hours be considered  
170 toward a permanent license?”

171

172 Ms. Chambers stated that it would be, “highly inadvisable to except hours that were worked illegally.  
173 Microblading has been regulated, but individuals did not seek information/clarification from the board  
174 or the division. If the individual obtained their training or work experience from a state that  
175 microblading is legal, then that’s fine, but not in Alaska.” Ms. Lombardo stated that she will send staff  
176 the drafted regulations.

177

178 OLE Cynthia Spencer stated that she believes the board to be “prejudice against out of state  
179 schools/training.” She voiced her concern that if an individual enrolled and attended an out of state  
180 school or training, the board may or may not approve the training. Ms. Lombardo stated that in 12 AAC  
181 09.173, the requirements are clearly laid out as to what the board can approve and what they can’t.

182

183 Ms. Chambers explained to the board that the board must set the standards that they hold all schools  
184 and training programs to. Those standards must be published in regulations, so that individuals can  
185 clearly see the pathway to licensure.

186

187 **Administrative Business:**

188

189 Board Chair Kevin McKinley requested, due to his running for the Alaska State House in the fall, that the  
190 board hold an election at the July 9<sup>th</sup> 2018 meeting for a new Board Chair. Mr. McKinley stated that it is  
191 his belief that this is in the best interest of the board, no board members disagreed.

192

193 Ms. Lombardo inquired of staff, why the next agenda went from one topic and just a few hours, to a full  
194 meeting? OLE Dawn Hannasch stated that it is a best practice of the board to use each meeting to  
195 conduct all necessary business. The board is spending time and resources to hold a meeting, it’s  
196 recommended that they utilize the time “for all its worth”, the board agreed.

197

198 Mr. McKinley inquired as to what would constitute an emergency meeting and what the process would  
199 be for scheduling one. OLE Dawn Hannasch informed the board that only when there is a public health  
200 emergency can the board meet without a public notice and no other business can be conducted at that  
201 time. Ms. Hannasch gave an example from another boarded program; of a time that an individual was  
202 arrested for a violent sexual crime. That particular board meet the next day to suspend the license.  
203 There was no need to public notice the meeting. Ms Chambers interjected that this situation is only  
204 allowed when a summary suspension is involved.

205

206 At this time Ms. Chambers walked the board through writing out their regulations. She recommended to  
207 the board that they write the drafted regulations to reflect, as close as possible, what the board wants.  
208 The division has staff that will take that information and format it to the department of laws standards.

209

210 Ms. Canady inquired how the board will be voting on the purposed regulations at the July 9 2018  
211 meeting. OLE Dawn Hannasch explained that the board will do a roll call vote and also vote on OnBoard.  
212 This will give staff the information that is needed to send to the regulations specialist, as well as an  
213 excellent record for the public, should it be requested.

214  
215 Board investigator, Dawn Bundick requested that the board respond to the email she sent out 2 weeks  
216 ago. The information they provide will be helpful to future investigations.

217  
218 At this time, Board Chair Kevin McKinley adjourned the meeting at 10:14 am

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220  
221 Respectfully submitted,

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224 \_\_\_\_\_  
225 Dawn K Hannasch Date  
226 Occupational Licensing Examiner

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228  
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230 Kevin McKinley Date  
231 Board Chair

