

1 STATE OF ALASKA
2 DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
3 DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
4 BOARD OF BARBERS AND HAIRDRESSERS

5
6 MINUTES OF MEETING
7 April 24, 2020
8

9 THESE MINUTES MAY NOT REFLECT THE LATEST GUIDANCE ON MANDATE 16. PLEASE CHECK THE
10 BOARD'S WEB SITE FOR THE LATEST GUIDANCE ON COVID-19 REOPENING REQUIREMENTS.
11

12 By the authority of AS 08.01.070(2) and AS 08.86.030 and in compliance with the provisions of AS 44.62
13 Article 6, a scheduled meeting of the Board of Barbers and Hairdressers was held via teleconference and
14 videoconference and at State Office Bldg., 8th Floor, Conference Room B, April 24, 2020.
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16 **Item 1. Call to Order/Roll Call**
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18 The meeting of the Board of Barbers and Hairdressers was called to order by Jennifer Lombardo, Chair at
19 9:09 a.m. Members present were:
20

21 **Item 1. Roll call**
22

23 **Board Members Present, constituting a Quorum:**
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25 Jennifer Lombardo, Industry License, Tattooist, Chairperson
26 Michelle McMullin, Nail Technician
27 Terriann Shell, Public Member
28 Z. Blake Thomas, Tattooist/Body Piercer/Permanent Cosmetic Colorist
29 Vershawn Idom (Shawn), Barber
30 Cheryl Brantley, Hairdresser
31 VACANT, Hairdresser/Esthetician
32

33 **Present from the Division of Corporations, Business and Professional Licensing were:**
34

35 Cynthia Spencer, Acting Records & Licensing Supervisor
36 Sara Chambers, Director
37 Wanda Whitcomb, Licensing Examiner
38 Emily Mesch, Licensing Examiner
39 Sher Zinn, Regulation Specialist
40 Greg Francois, Chief Investigator
41

42 **Members of the Public Present:**
43

44 300 Zoom Participants
45 73 GCI Participants

46 **Item 2. Review/amend agenda**

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48 Board Chair, Jennifer Lombardo requested the board review the approved agenda and provide any
49 amendments. Hearing no requests for amendments; the agenda was approved.

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51 **Item 3. Ethics Disclosure**

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53 The Board reviewed the provided ethics information. There were no ethics violations reported.

54
55 **Item 4. Phase 1 of Reopening Alaska**

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57 A. Review Mandate 16

58
59 The board reviewed Mandate 16 and Attachment G.

60
61 Chairperson Jennifer Lombardo stated there had been the following amendments to issued mandate 16
62 Attachment G:

- 63 • changing “masks” to “cloth face coverings”
64 • sentence stating ((b)(vii), page 1 of 3), “about 20 or 25% capacity” had been left in the published
65 mandate accidentally and would be removed.

66
67 Chairperson Lombardo and Director Sara Chambers stated current Board of Barbers & Hairdressers
68 statutes and regulations were still in effect and must also be adhered to.

69
70 B. Correspondence Regarding Re-Opening

71
72 Chairperson Lombardo stated she felt it was very important to read all submitted correspondence items.
73 Chairperson summarized each of the 88 submitted email correspondences to ensure all questions would
74 be addressed and answered if possible.

75
76 Director Chambers stated she would keep a list of questions for consultation with Department of Law
77 and, Department of Health and Social Services, and the Governor Dunleaveys Office. Director Chambers
78 informed the board that if they chose to set standards higher than what is reflected in Mandate 16
79 Attachment G, a regulation project would be required.

80
81 The board and Director Chambers agreed that service providers are not required to open shops and
82 provide services; this is a personal choice which involves risks that individuals should take into
83 consideration. Director Chambers emailed Ms. Spencer a sample Client Prescreen document for
84 addition to the meeting packet.

85
86 *Recess The Board recessed at 11:04 p.m.; reconvened at 11:14 a.m. Cynthia Spencer*
87 *conducted a roll call vote – all board members present*

88
89 The board continued to review submitted email correspondence.

90
91 The board briefly discussed school openings; the board stated they felt that if schools could meet
92 published Mandate requirements they should be able to open. The board requested Shawn Idom work
93 with staff to gather more information regarding the opening of schools.

94 **Item 5. Investigative Unit Information**

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96 Chief Investigator Greg Francois addressed the board regarding current investigative processes. Chief
97 Francois reviewed the Investigative Unit functions and assured board members that complaints
98 submitted regarding violations of published COVID-19 Mandates are being reviewed and will be
99 addressed.

100
101 The board thanked Chief Francois for his time.

102
103 **Item 4. Phase 1 of Reopening Alaska, cont.**

104
105 The board continued to review submitted correspondence.

106
107 The board discussed and agreed that adding the use of gloves for all service providers in Attachment G
108 would be beneficial.

109
110 *Recess The Board recessed for lunch at 1:10 p.m.; reconvened at 1:45 p.m. Cynthia Spencer*
111 *conducted a roll call vote – all board members present (130 Zoom participants)*

112
113 Director Chambers informed the board she had another meeting to attend and requested someone
114 keep a list of questions/concerns that she will add to the research list until she could return.
115 Chairperson Lombardo stated she would compile a list and email it to Director Chambers.

116
117 Ms. Spencer asked the board if they could move onto an emergency regulation project as Sher Zinn,
118 Regulation Specialist would need to leave the meeting shortly.

119
120 **Item 6. Emergency Regulation Project**

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122 Ms. Spencer asked the board if they would consider a temporary emergency regulation project which
123 would suspend notary requirements on applications and forms. Ms. Spencer informed the board that
124 many applicants and others were having difficulties obtaining required notary services at this time and
125 at the suggestion of the Department of Law, suspending notary requirements and adding unsworn
126 falsification verbiage to applications and forms would suffice for a limited time.

127
128 The board asked Ms. Zinn how long an emergency regulation would be in place. Ms. Zinn stated the
129 regulation would remain in place for 120 days; Ms. Zinn went on to state that the project would be
130 drafted and submitted back to the board for review at their next meeting.

131
132 The board agreed to move forward with this project.

133
134 **On a motion duly made by Terriann Shell, seconded by Michelle McMullin, and**
135 **approved by roll call vote, it was**

136
137 **RESOLVED to approve an emergency regulation project suspending the notary**
138 **requirements for applications and forms, adding unsworn falsification verbiage to**
139 **applications and forms requiring notary services.**

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141 Ms. Lombardo asked the board if they would like any further discussion; hearing none Ms. Lombardo
142 requested a roll call vote.

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Roll Call Vote

NAME	YES	NO	ABSTAIN	Not in attendance
Cheryl Brantley	X			
Shawn Idom	X			
Jennifer Lombardo	X			
Michelle McMullin	X			
Blake Thomas	X			
Terriann Shell	X			

THE MOTION PASSED BY A MAJORITY VOTE.

The board thanked Ms. Zinn for her time and assistance.

Item 4. Phase 1 of Reopening Alaska, cont.

- I. Services Allowable Following Personal Protection Equipment
 - Barbers and Non-Chemical Barbers
 - Estheticians
 - Hairdressers and Hair Braiders
 - Manicurists
 - Body Piercers
 - Permanent Cosmetic Colorists
 - Tattooists

- II. Shops and Schools
 - Shops
 - Schools

The board continued to review submitted correspondence items.

The board agreed that no services would be allowed under masks and clarified that estheticians would not be able to provide facials or lip waxing, this would also apply to hairdressers providing limited esthetics; the brows may be waxed not the lip.

The board agreed that the client mask may be removed for a limited time while cutting hair to enable the service provider to cut hair at the nape of the neck and while trimming around ears.

Recess The Board recessed at 4:24 p.m.; reconvened at 4:30 p.m.

III. Examination Administration

Ms. Spencer informed the board that examination administration was also tied into other issued Mandates as the written examinations are administered at a hotel in Anchorage and candidate numbers in Anchorage and Fairbanks would not allow for social distancing mandates to be followed. Ms. Spencer also informed the board that their examinations are not available for computerized administration due to requirements set by the National Interstate Council of State Boards of Cosmetology (NIC)

Ms. Spencer assured the board that examination application are still being processed and examination pre-scheduling information was still being provided to candidates; once mandates are lifted or relaxed, staff would begin scheduling candidates.

194 The board stated guidance would be posted to the COVID-19 Informational webpage as soon as
195 possible.

196

197 As stated to Director Chambers, Chairperson Lombardo stated that she would like to relay to the
198 Governor's office, that many in the industry were opposed to opening shops/salons this early in the
199 pandemic; many of these concerns were submitted to the board and reviewed during this meeting.

200

201 Chairperson Lombardo thanked board members, meeting participants, and those who submitted email
202 correspondence. Ms. Lombardo stated she was so glad to get such a large response from the
203 community and to see all cooperation during such an unprecedented time.

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205 *The Board adjourned at 5:03 p.m.*

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207 Respectfully submitted:

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Cynthia Spencer, Acting Records and Licensing Supervisor

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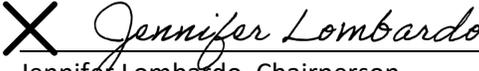
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Approved:



Jennifer Lombardo, Chairperson
Board of Barbers and Hairdressers

Date: May 11, 2020