

1 STATE OF ALASKA  
2 DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
3 DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING  
4 BOARD OF BARBERS AND HAIRDRESSERS

5  
6 MINUTES OF MEETING  
7 May 11 – 12, 2020

8  
9 THESE MINUTES MAY NOT REFLECT THE LATEST GUIDANCE ON MANDATE 16. PLEASE CHECK THE  
10 BOARD'S WEB SITE FOR THE LATEST GUIDANCE ON COVID-19 REOPENING REQUIREMENTS.  
11

12 By the authority of AS 08.01.070(2) and AS 08.86.030 and in compliance with the provisions of AS 44.62  
13 Article 6, a scheduled meeting of the Board of Barbers and Hairdressers was held via teleconference and  
14 videoconference and at State Office Bldg., 8<sup>th</sup> Floor, Conference Room B, May 11-12, 2020.  
15

16 **Item 1. Call to Order/Roll Call**

17  
18 The meeting of the Board of Barbers and Hairdressers was called to order by Jennifer Lombardo, Chair at  
19 9:04 a.m. Members present were:  
20

21 **Item 1. Roll call**

22  
23 **Board Members Present, constituting a Quorum:**

24  
25 Jennifer Lombardo, Industry License, Tattooist, Chairperson  
26 Cheryl Brantley, Hairdresser  
27 Michelle McMullin, Nail Technician  
28 Terriann Shell, Public Member  
29 Vershawn Idom (Shawn), Barber  
30 VACANT, Hairdresser/Esthetician  
31

32 **Excused from attending**

33  
34 Z. Blake Thomas, Tattooist/Body Piercer/Permanent Cosmetic Colorist  
35

36 **Present from the Division of Corporations, Business and Professional Licensing were:**

37  
38 Cynthia Spencer, Acting Records & Licensing Supervisor  
39 Wanda Whitcomb, Licensing Examiner  
40 Sara Chambers, Director  
41 Sher Zinn, Regulation Specialist  
42 Emily Mesch, Licensing Examiner  
43

44 **Members of the Public Present:**

45  
46 8 Zoom Participants  
47

48 **Item 2. Review/amend agenda**

49  
50 Board Chair, Jennifer Lombardo requested the board review the agenda and provide any amendments.  
51 Hearing none, the agenda was approved.

52 **Item 3. Ethics Disclosure**

53  
54 The Board reviewed the provided ethics information. There were no ethics matters reported.  
55

56 **Item 4. Review/Edit Meeting Minutes**

57  
58 Cynthia Spencer stated that only the draft April 24, 2020 meeting minutes had been completed at this  
59 time.

60  
61 The board reviewed April 24, 2020 meeting minutes.  
62

63 **On a motion duly made by Terriann Shell, seconded by Shawn Idom, and approved by**  
64 **unanimously, it was**

65  
66 **RESOLVED to adopt the April 24, 2020 meeting minutes with emailed edits.**  
67

68 Ms. Lombardo polled the Board, hearing no disagreement the minutes were approved.  
69

70 **Item 5. Old Business**

71  
72 **A. Regulation Change Suggestions for DEC 18 AAC 23**  
73

74 Ms. Lombardo stated that this agenda item would be revisited throughout the two-day meeting until  
75 completed and that the board would work with Sher Zinn, Regulation Specialist to formalize a draft of  
76 suggested regulation changes, which would be submitted to the Dept. of Environmental Conservation  
77 for consideration.

78  
79 The board briefly discussed service and support animals allowed in shops; the board requested a legal  
80 opinion from Dept. of Law regarding the definition of service/support animals before drafting a  
81 suggested regulation change.  
82

83 The board began reviewing 18 AAC 23 Article 1, General Sanitation Requirements and drafted changes  
84 from Ms. Lombardo. The board agreed to the drafted suggested changes by Ms. Lombardo and Michelle  
85 McMullin.  
86

87 **B. Disciplinary Matrix – Discussion and Creation for Shop/School Inspection(s)**  
88

89 The board briefly discussed creating a matrix and requested this agenda item be tabled at this time and  
90 moved to the next meeting agenda to allow for more discussion once drafted DEC regulation  
91 suggestions had been completed.  
92

93 *Recess The Board recessed at 10:25a.m. for a break; reconvened at 10:33a.m.*  
94

95 Ms. Lombardo requested a roll call to verify board member attendance. All board members were  
96 present.  
97

98 **Item 6. Division Updates**  
99

100 Sara Chambers, Director joined the board to review the FY20 3<sup>rd</sup> Quarter Report and discuss COVID-19  
101 updates.  
102  
103

104 **A. FY20 3<sup>rd</sup> Quarter Budget Report**

105  
106 Ms. Chambers reviewed the FY20 3<sup>rd</sup> Quarter Report and asked the board if there were any questions or  
107 concerns.

108  
109 **B. COVID-19 Update**

110  
111 Ms. Chambers commended the board for their leadership in addressing safety concerns; Ms. Chambers  
112 also commended the industry for their participation in discussions addressing COVID-19 safety issues  
113 and issued mandates.

114  
115 Ms. Chambers reviewed the May 8, 2020 Phase II, Attachment G with the board and stated that the  
116 updated Attachment G is now allowing for more people in shops/schools and client mask removal for  
117 five minutes.

118  
119 Ms. Lombardo stated that information from their April 25 emergency meeting had been taken into  
120 consideration and used in the updated mandate published April 29 in Phase II.

121  
122 Ms. Lombardo informed Ms. Chambers that the board maintains their recommendation that clients  
123 should not remove their mask for services.

124  
125 Terriann Shell stated that from a medical perspective, removing a client mask is not good; an  
126 asymptomatic individual will still be shedding the virus and five minutes is a long time in terms of  
127 exposure. Ms. Shell went on to state that cloth masks are not ideal, as they still allow for air exchange.

128  
129 Shawn Idom stated that removing a mask for five minutes is also not realistic, as services below the  
130 mask typically take longer than five minutes.

131  
132 The board agreed with Ms. Shell and Mr. Idom's statements. Ms. Lombardo stated that it would have  
133 been nice to get more clarification from the Governor's office of the five-minute removal and again  
134 stated, the board does not recommend allowing the removal of a client's mask.

135  
136 Ms. Chambers stated that both comments were correct; the intent of client mask removal was not to  
137 allow more services, but to allow clients a quick drink, etc. Ms. Chambers went on to state that if a  
138 service provider cannot perform a procedure within the five-minute allowance, the procedure should  
139 not be done. Ms. Chambers informed the board that the issued mandates are to allow service providers  
140 to begin working again, even if services are limited and if service providers choose, they can require  
141 client masks to be kept on at all times. Ms. Chambers also informed the board that there was no time  
142 frame on when Phase III may happen.

143  
144 Mr. Idom thanked Ms. Chambers for the update and information and asked if it would be possible to  
145 receive more direction on mandates, as they currently allow so much interpretation.

146  
147 Ms. Lombardo thanked Ms. Chambers for her guidance and input. Ms. Lombardo went on to state that  
148 she is seeing and hearing on so many platforms, especially social media that people are stating that  
149 mandates are just suggestions.

150  
151 Many are not even aware of issued mandates or even where to find the issued mandates. Ms.  
152 Lombardo also stated that she wished there was a better way of getting mandate information out to  
153 licensees, as many licensees do not have internet or regular internet access.

154 Ms. McMullin stated that the new mandate also removed service providers wearing gloves and that she  
155 felt estheticians and manicurists should always be wearing gloves while providing services. Ms.  
156 McMullin stated that this was another issue to be addressed while drafting suggested regulation  
157 changes to 18 AAC 23.  
158

159 Ms. Chambers informed the board that many have the perception that the issued mandates are new  
160 board regulations and were unaware that along with issued mandates, providers must still follow board  
161 statutes and regulations. Ms. Chambers suggested that the board consider continuing education (CE)  
162 requirements for safety and sanitation  
163

164 The board discussed how to require the use of gloves while providing services and different ways to  
165 contact licensees with mandate and notification updates including mailing and emailing. Ms. Spencer  
166 informed the board that the most recent guidance letter emailed on April 30, 2020 had been sent to  
167 about 3,175 email addresses; of which at least 25% had not been delivered due to bad email addresses  
168 and full in-boxes.  
169

170 Ms. Chambers informed the board that they could move forward with an emergency regulation; once  
171 approved, would only be in effect for 120 days, unless the board chose to move forward to make it a  
172 permanent regulation. The regulation would require shops to post COVID-19 related guidance  
173 information. The board thanked Ms. Chambers for the suggestion and briefly discussed a poster.  
174

175 Mr. Idom stated he thought a poster would be a good idea. Ms. Lombardo informed the board that  
176 issued mandate 16, attachment G does require posting in shops/schools.  
177

178 Ms. Spencer assured the board that if they chose to start an emergency regulation, they could have a  
179 draft to approve tomorrow, May 12.  
180

181 The board asked Ms. Chambers if they could post information to social media via Facebook. Ms.  
182 Chambers stated that Facebook was a great idea; however, approval to begin a Facebook page for the  
183 board would require approval from up the chain of command. Discussion regarding using Facebook is  
184 ongoing. Ms. Chambers also stated it is a privilege to hold a professional license and licensees must take  
185 that privilege seriously.  
186

187 Ms. Lombardo stated she liked the emergency regulation idea, but if there was a faster way to contact  
188 licensees, she would prefer that option. Mr. Idom suggested a mass texting service.  
189

190 Ms. Spencer informed the board that the division does not require licensees to provide contact  
191 telephone numbers or email addresses; to provide this information is up to the individual licensee.  
192

193 The board asked Ms. Spencer if the next guidance letter or COVID 19 update could be mailed and  
194 emailed. Ms. Spencer responded that a mail-out would be to at least 6,000 licensees and if the board  
195 wanted a mass mail out, it would be done. The board requested that the updated guidance letter they  
196 would be writing during this meeting be emailed and mailed to all licensees.  
197

198 The board thanked Ms. Chambers for all her time, assistance and support.  
199

200 *Recess                    The Board recessed at 11:55a.m. for lunch; reconvened at 1:05p.m.*  
201

202 Ms. Lombardo requested a roll call to verify board member attendance. All board members were  
203 present.

204 **Item 8. Regulation Projects**

205  
206 Sher Zinn, Regulation specialist joined the meeting.

207  
208 **A. Discuss removal of “certified true copy” requirements**

209  
210 Ms. Spencer asked the board if they would consider removing the certified true copies of CPR and  
211 Bloodborne Pathogen cards/certificates, which were required for tattoo, body piercing, and permanent  
212 cosmetic coloring initial license and apprentice enrollment applications. Ms. Spencer stated that  
213 providing certified true copies seems to be a continuing problem for applicants and that this is not a  
214 requirement for the renewal of these license types.

215  
216 The board briefly discussed removing certified true copy requirements and asked Ms. Spencer if  
217 removing this would add any financial hardship to licensees and/or the board. Ms. Spencer responded  
218 that there would be no additional cost to licensees and the board may have a cost for the regulation  
219 update, however at this time, this could be added to ongoing regulation changes that have not yet been  
220 public noticed.

221  
222 **On a motion duly made by Terriann Shell, seconded by Shawn Idom, and approved by**  
223 **roll call vote, it was**

224  
225 **RESOLVED to remove the CPR and Bloodborne Pathogen cards/certificates certified**  
226 **true copy requirements for initial license applications and apprentice enrollment**  
227 **applications for tattooing, body piercing, and permanent cosmetic coloring.**

228  
229 Ms. Lombardo asked the board if there was any further discussion on this motion; hearing none Ms.  
230 Lombardo requested a roll call vote.

231  
232 **Roll Call Vote**

233	234 NAME	235 YES	236 NO	237 ABSTAIN	238 Not in attendance
239	234 Terriann Shell	235 X			
240	235 Shawn Idom	236 X			
241	236 Jennifer Lombardo	237 X			
242	237 Michelle McMullin	238 X			
243	238 Cheryl Brantley	239 X			

240  
241 **THE MOTION PASSED BY A VOTE OF THE MEMBERS PRESENT.**

242  
243 **B. Shop Inspection – Adoption – 12 AAC 09.110 and 09.125**

244  
245 Ms. Lombardo read submitted public comments provided by Ms. Zinn. Ms. Lombardo stated that  
246 inspections would be complaint driven and would not cost an additional fee.

247  
248 **On a motion duly made by Cheryl Brantley, seconded by Terriann Shell, and approved by**  
249 **roll call vote, it was**

250  
251 **RESOLVED to adopt the public noticed shop/school inspection regulation packet as**  
252 **written, taking into consideration submitted public comments.**

253  
254 Ms. Lombardo asked the Board if they would like any further discussion; hearing none Ms. Lombardo  
255 requested a roll call vote.

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**Roll Call Vote**

NAME	YES	NO	ABSTAIN	Not in attendance
Cheryl Brantley	X			
Shawn Idom	X			
Jennifer Lombardo	X			
Michelle McMullin	X			
Terriann Shell	X			

**THE MOTION PASSED BY A VOTE OF THE MEMBERS PRESENT.**

- A. Drafted Regulations – Practical Exam Removal - 12 AAC 09.020, 09.025, 09.030, 09.035, 09.038, 09.056, 09.060, 09.065, 09.070, 09.075, 09.095, 09.105, 09.106, 09.170, 09.900, 09.930,**

Ms. Zinn informed the board that she had found an error in the hairdresser application requirements of 12 AAC 09.002 and had added it to the regulation project.

The board briefly discussed the correction and thanked Ms. Zinn for noticing the error and making the change. The board asked Ms. Zinn if they could approve the drafted packet but still hold off on public noticing until COVID 19 mandates had been lifted or more relaxed to allow for face to face public comments. Ms. Zinn assured the board that they still could hold off on the public noticing process until a later date.

**On a motion duly made by Michelle McMullin, seconded by Shawn Idom, and approved by roll call vote, it was**

**RESOLVED to approve the updated regulation project packet as written with the addition of 12 AAC 09.002, but not to move forward with the public notice process until a later date.**

Ms. Lombardo asked the Board if they would like any further discussion; hearing none Ms. Lombardo requested a roll call vote.

**Roll Call Vote**

NAME	YES	NO	ABSTAIN	Not in attendance
Terriann Shell	X			
Cheryl Brantley	X			
Jennifer Lombardo	X			
Michelle McMullin	X			
Shawn Idom	X			

**THE MOTION PASSED BY A VOTE OF THE MEMBERS PRESENT.**

The board thanked Ms. Zinn for her time and assistance.

**Item 5. Old Business, Cont.**

- C. Disciplinary Sanctions/Fine Schedule Update**

The board reviewed the provided October 2014 (revised Feb. 12, 2020) schedule and made the following changes:

- 308 • Correct spelling of disciplinary.
- 309 • Add “non-disciplinary” to all advisement letter sections on the matrix.
- 310 • Requested the verbiage in second column “time frame” used for AS 08.13.130, 13.214, 12 AAC
- 311 09.130, 09.185, and 09.190 be used for the upper sections.

312  
313 The board asked why “additional years” information is reflected on the last row for AS 08.13.070(1) &  
314 (2), unlicensed practice. Ms. Spencer stated she did not know the reasoning and suggested the board  
315 ask investigative staff tomorrow. Ms. Spencer updated the matrix and added the updated version to the  
316 OnBoard meeting packet.

317  
318 Ms. Lombardo announced the board was ahead of schedule and would resume reviewing DEC  
319 regulations starting with Article 2

320  
321 **A. Regulation Change Suggestions for DEC 18 AAC 23, cont.**

322  
323 The board reviewed 18 AAC 23 Article 2, Barbering, Hairdressing, Manicuring, or Esthetics Schools and  
324 Shops.

325  
326 The board asked Ms. Spencer to find out if DEC’s regulation process would allow them to provide  
327 written or verbal public comments. Ms. Spencer stated she would contact Ms. Zinn for this information  
328 and report back to the board.

329 **Item 9. Correspondence**

330  
331 **A. A. Phase I Re-Opening -mandate 016, Attachment G Correspondence**

332  
333 Chairperson Lombardo stated she felt it was very important to read all submitted correspondence items.  
334 Chairperson summarized each of the 12 submitted email correspondences to ensure all questions would  
335 be addressed and answered if possible.

336  
337 The board briefly discussed the use of face shields in place of required cloth masks. The board  
338 determined that only using a face shield is not protective enough, however layering a face mask and  
339 face shield would be acceptable.

340  
341 The board stated using gloves was up to the service provider.

342  
343 The board briefly discussed changing face masks after each client and stated changing masks after each  
344 client was not required but would be a decision the service provider could make.

345  
346 The board again stated service providers and client must wear required face masks.

347  
348 The board stated that mandates issued by the Governor must be followed, and local municipality  
349 mandates must also be followed, and suggested service providers follow the more stringent mandates.

350  
351 Ms. Shell stated that she had emailed Health and Social Services (HSS) requesting clarification and stated  
352 she would forward the email to Ms. Spencer as an addition to the meeting packet.

353  
354 Ms. Lombardo stated that service providers should not feel pressured to return to work especially if they  
355

356 or family/dwelling members may also have a high risk of contracting COVID-19. The board agreed with  
357 Ms. Lombardo.

358

359 Mr. Idom encouraged service providers who were not returning to work to continue to apply for  
360 unemployment. The board agreed with Mr. Idom and Ms. Lombardo stated the Dept. of Labor is  
361 reviewing for determination of benefits on a case by case basis.

362

363 B. Exemption from AS 08.13.140 and 12 AAC 09.930

364

365 The board reviewed the request for exemption from license renewal requirements in accordance with  
366 statute AS 08.13.140 and regulation 12 AAC 09.930 submitted by Lori Brandt.

367

368 Ms. Spencer reviewed the submitted renewal documentation and fees and noted that Ms. Brandt had  
369 been offered a payment plan option. Ms. Spencer informed the board that this payment plan option  
370 was new and similar to a consent agreement where 25% of owed fees must be submitted with the  
371 signed payment plan and the remaining balance due within six months; failure to submit outstanding  
372 fees would result in licenses suspension until fees were paid.

373

374 The board determined that no exemption to statutory requirements of AS 08.13.140 would be granted.

375

376 A. Suggested Regulation Changes Correspondence

377

378 The board began reviewing submitted documentation from Franz and Susan Shroy. Ms. Lombardo  
379 requested the board read the provided information and that due to time and task requirements for this  
380 meeting, board members would need to report back on this at their next meeting.

381

382 *Recess The Board recessed at 2:58p.m. for a break; reconvened at 3:04p.m.*

383

384 Ms. Lombardo requested a roll call to verify board member attendance. All board members were  
385 present.

386

387 **Item 10. Public Comment**

388

389 Valerie Berg, Hairdresser. Ms. Berg introduced herself to the board; stated she had been following their  
390 meetings and wondered if service providers should be wearing aprons.

391

392 Ms. Lombardo responded the use of aprons was required in the first version of mandate 016,  
393 attachment G, but had been removed in later versions of attachment G.

394

395 The board suggested following the stricter mandates issued by the Municipality of Anchorage which  
396 requires the use of aprons and that the apron be changed between clients.

397

398 Ms. Berg thanked the board.

399

400 Ms. Lombardo stated that even though there was no one else online for public comment, she felt it was  
401 very important to remain open to take more comments through 4:00p.m. which is the set recess time  
402 for the day. Ms. Lombardo informed the board that they would continue to review DEC 18 AAC 23 until  
403 4:00p.m. or until someone joined the meeting for public comment.

404

405 **Item 5. Old Business, Cont.**

406

407

408 **A. Regulation Change Suggestions for DEC 18 AAC 23, cont.**

409  
410 The board continued to review 18 AAC 23 Article 2, Barbering, Hairdressing, Manicuring, or Esthetics  
411 Schools and Shops.

412  
413 The board agreed that Mr. Idom would work with Alaska Commission on Postsecondary Education  
414 (ACPE) to ensure school re-opening requirements would be followed.

415  
416 *Recess The Board recessed at 4:00p.m. until May 12, 2020 at 9:00a.m.*

417  
418 **Item 12. Call to Order/Roll Call**

419  
420 The May 12, 2020 meeting of the Board of Barbers and Hairdressers was called to order by Jennifer  
421 Lombardo, Chair at 9:03 a.m. Members present were:

422  
423 **Board Members Present, constituting a Quorum:**

424  
425 Jennifer Lombardo, Industry License, Tattooist, Chairperson  
426 Cheryl Brantley, Hairdresser  
427 Michelle McMullin, Nail Technician  
428 Terriann Shell, Public Member  
429 Vershawn Idom (Shawn), Barber  
430 Z. Blake Thomas, Tattooist/Body Piercer/Permanent Cosmetic Colorist  
431 VACANT, Hairdresser/Esthetician

432  
433 **Present from the Division of Corporations, Business and Professional Licensing were:**

434  
435 Cynthia Spencer, Acting Records & Licensing Supervisor  
436 Wanda Whitcomb, Licensing Examiner  
437 Emily Mesch, Licensing Examiner  
438 Dawn Bundick, Investigator  
439 Amber Whaley, Senior Investigator  
440 Erika Prieksat, Investigator  
441 Ryan Gill, Investigator/Probation Monitor

442  
443 **Members of the Public Present:**

444  
445 8 Zoom Participants

446  
447 Ms. Shell reviewed the email response from HSS regarding the use of blow dryers with the board; HSS  
448 responded that there is no evidence that normal use of a hair dryer presents additional risks to  
449 customers and providers wearing face masks; however, providers are encouraged to delay use if they  
450 are uncomfortable offering this service

451  
452 **Item 13. Application Review**

- 453  
454
  - J. Perez Perez, Barber

455  
456 Ms. Spencer informed the board that this application had been tabled for further discussion about  
457 training via OnBoard. Ms. Spencer stated that she had worked with Mr. Idom and Ms. Shell to create a  
458

459 transcript evaluation using the transcripts from Jariko Jaspe International College of Cosmetology; based  
460 on the evaluation Mr. Perez Perez was short practical operations for thermal hairy styling and scalp  
461 treatments.

462  
463 Mr. Idom stated that he had hoped some of the other operations reflected on the transcripts could be  
464 applied towards the missing practical operations, but wasn't able to manage this based on the transcript  
465 information.

466  
467 The board reviewed the application and discussed missing practical operations.

468  
469 **On a motion duly made by Shawn Idom, seconded by Terriann Shell, and approved by**  
470 **roll call vote, it was**

471  
472 **RESOLVED to deny the application for licensure by exam as barber for Jhonatan G.**  
473 **Perez Perez, as the training requirements of 12 AAC 09.160 had not been met.**  
474 **Specifically, training documentation reflects no scalp treatment practical operations**  
475 **and is short 100 thermal hair styling operations.**

476  
477 Ms. Lombardo asked the Board if they would like any further discussion

478  
479 The board stated that Mr. Perez Perez must enroll in another training program (school or  
480 apprenticeship) for the completion of 10 scalp and hair treatment practical operations and 100 thermal  
481 hair styling operations; once missing required practical operations have been completed and a notarized  
482 application was received, Mr. Perez Perez could be scheduled for the barber written examination

483  
484 Ms. Lombardo asked the Board if they would like any further discussion; hearing none Ms. Lombardo  
485 requested a roll call vote.

486  
487 **Roll Call Vote**

488	NAME	YES	NO	ABSTAIN	Not in attendance
489	Cheryl Brantley	X			
490	Shawn Idom	X			
491	Blake Thomas	X			
492	Jennifer Lombardo	X			
493	Michelle McMullin	X			
494	Terriann Shell	X			

495  
496  
497 **THE MOTION PASSED BY A VOTE OF THE MEMBERS PRESENT.**

498  
499 Ms. Lombardo informed the board they were ahead of schedule and would continue the review of DEC  
500 18 AAC 23 until the Investigative report

501  
502 **A. Regulation Change Suggestions for DEC 18 AAC 23, cont.**

503  
504 The board reviewed 18 AAC 23 Article 4, Enforcement Procedures and General Provisions.

505  
506 **Item 5. Old Business, Cont.**

507  
508 **A. Regulation Change Suggestions for DEC 18 AAC 23, cont.**

509  
510

511 Ms. Lombardo asked board members to keep notes for addition to the suggested regulation update  
512 matrix.

513  
514 Ms. Spencer reported Ms. Zinn had replied to the email asking for information on DEC's regulation  
515 process; Ms. Spencer stated that the DEC process was the same as this Division and there would be a  
516 public notice and public comment process.

517  
518 Ms. Lombardo quickly reviewed what the board had been reviewing for suggested updates to 18 AAC 23  
519 with Blake Thomas and asked Mr. Thomas to review Article 3, as it related to body piercing and email  
520 Ms. Zinn suggested changes for Article 3.

521  
522 *Recess The Board recessed at 10:34a.m. for a break; reconvened at 10:42a.m.*

523  
524 Ms. Lombardo requested a roll call to verify board member attendance. All board members were  
525 present.

526  
527 **Item 16. Old Business**

528  
529 A. Schedule Town Hall Meeting

530  
531 Ms. Lombardo informed the board that it had been their intent to hold monthly town hall meetings and  
532 to have these meeting in Fairbanks and Juneau, not just in Anchorage.

533  
534 Ms. McMullin stated using Zoom would be an option if face to face attendance wasn't possible and that  
535 using Zoom for these types of meetings, as well as in person attendance should be considered. Ms.  
536 McMullin went on to state that enabling the Zoom comments feature may also assist to ensure  
537 everyone had a chance to ask questions, etc.

538  
539 Mr. Idom agreed with Ms. McMullin; having face to face town hall meetings and also using Zoom would  
540 allow more opportunities for the public to attend and participate.

541  
542 Mr. Thomas suggested that town hall meetings be scheduled around a regular board meeting.

543  
544 Mr. Idom suggested scheduling town hall meetings a month after a regular meeting to ensure all hot  
545 topics were addressed. Mr. Idom also suggested the use of Survey Monkey to reach out to the public for  
546 their input on hot topic items.

547  
548 Ms. Lombardo stated she felt an October town hall meeting would be good.

549  
550 The board briefly discussed how they could reach out to the public to formulate an agenda and/or hot  
551 topics. Ms. Spencer reminded the board that many licensees still had not opted-in for email  
552 communications and many of the current email addresses on file were bad; any email communications  
553 would be limited in their recipients.

554  
555 Mr. Idom and Ms. Brantley were assigned the task of creating an agenda of topics for a town hall  
556 meeting; this agenda would be emailed to Ms. Spencer and forwarded to the board for review.

557  
558 **Item 14. Investigations**

559  
560 Dawn Bundick, Investigator, Amber Whaley, Senior Investigator, Erika Prieksat, Investigator, Ryan Gill,  
561 Investigator/Probation Monitor joined the meeting.

562

563 A. Disciplinary Sanctions/Fine Schedule Revision

564  
565 The board asked Erika Prieksat if she knew why “additional years” information is reflected on the last  
566 row for AS 08.13.070(1) & (2), unlicensed practice.

567  
568 Ms. Prieksat stated she was unsure why this was reflected on the Matrix and based on the other  
569 information it was not needed. The board thanked Ms. Prieksat.

570  
571 The board briefly discussed the updated Matrix and agreed to move forward with this current version.

572  
573 **On a motion duly made by Blake Thomas, seconded by Terriann Shell, and approved by**  
574 **roll call vote, it was**

575  
576 **RESOLVED to approve the updated Disciplinary Sanctions/Fine Schedules with the**  
577 **revision date of May 11, 2020.**

578  
579 Ms. Lombardo asked the Board if they would like any further discussion; hearing none Ms. Lombardo  
580 requested a roll call vote.

581  
582 **Roll Call Vote**

583	584 NAME	585 YES	586 NO	587 ABSTAIN	588 Not in attendance
589	Cheryl Brantley	X			
590	Michelle McMullin	X			
591	Shawn Idom	X			
592	Blake Thomas	X			
593	Jennifer Lombardo	X			
594	Terriann Shell	X			

595  
596 **THE MOTION PASSED BY A VOTE OF THE MEMBERS PRESENT.**

597  
598 Ms. Spencer asked for confirmation regarding what Investigative business may be done on the record.  
599 Amber Whaley, Senior Investigator stated the Investigative and Probation reports could be reviewed on  
600 the record and the board would need to enter executive session to review the Investigative Memo.

601  
602 B. Investigative Report

603  
604 Ms. Prieksat reviewed the Investigate Report with the board.

605  
606 C. Probation Report

607  
608 Ryan Gill, Probation Monitor reviewed the Probation Report with the board. Mr. Gill informed the  
609 board that there are currently nine licensees on probation and two licensees had been released from  
610 probation.

611  
612 D. Investigative Memo

613  
614 **On a motion duly made by Michelle McMullin, seconded by Terriann Shell, and**  
615 **approved unanimously, it was**

612 **RESOLVED to enter Executive Session under the authority of AS 44.62.310(C) for the**  
613 **purpose of discussing (2) subjects that tend to prejudice the reputation and**  
614 **character or any person, provided the person may request a public discussion.**  
615

616 Ms. Lombardo polled the Board. Hearing no disagreements, the board entered executive session.  
617

618 The Board entered executive session at 11:10 a.m., and returned from executive session at 11:45 a.m.  
619

620 Ms. Spencer asked Investigative staff how they would like to send and receive documentation which  
621 requires chairperson signature. After a brief discussion, it was agreed to email and mail the  
622 documentation to Ms. Lombardo for signature.  
623

624 **On a motion duly made by Michelle McMullin, seconded by Terriann Shell, and**  
625 **approved by roll call vote, it was**  
626

627 **RESOLVED to adopt the Imposition of Civil Fine (\$2,000) as written for case 2019-**  
628 **001143, Tiffany Davis, allowing for a three (3) month grace period with the full**  
629 **balance due within 365 days.**  
630

631 Ms. Lombardo asked the Board if they would like any discussion on this motion.  
632

633 The board discussed the hardship request and stated the fine amount should remain as is at \$2,000 and  
634 requested Ms. Bundick offer Ms. Davis the option to use her permanent fund dividend to apply towards  
635 the fine balance.  
636

637 Ms. Lombardo asked the Board if they would like any further discussion on this motion; hearing none,  
638 Ms. Lombardo requested a roll call vote.  
639

640 **Roll Call Vote**

641	NAME	YES	NO	ABSTAIN	Not in attendance
642					
643	Cheryl Brantley	X			
644	Shawn Idom	X			
645	Jennifer Lombardo	X			
646	Michelle McMullin	X			
647	Terriann Shell	X			
648	Blake Thomas	X			

649  
650 **THE MOTION PASSED BY A VOTE OF THE MEMBERS PRESENT.**  
651

652 **On a motion duly made by Terriann Shell, seconded by Shawn Idom, and approved by**  
653 **roll call vote, it was**  
654

655 **RESOLVED to accept the Imposition of Civil Fine for case 2019-001065, Kristin**  
656 **Lighthall as written, allowing for a three (3) month grace period with the full balance**  
657 **due within 365 days.**  
658

659 Ms. Lombardo asked the Board if they would like any discussion on this motion.

660 The board requested Ms. Bundick offer Ms. Lighthall the option to use her permanent fund dividend to  
661 apply towards the fine balance.

662

663 Ms. Lombardo asked the Board if they would like any further discussion on this motion; hearing none,  
664 Ms. Lombardo requested a roll call vote.

665

666 **Roll Call Vote**

667

668	NAME	YES	NO	ABSTAIN	Not in attendance
669	Jennifer Lombardo	X			
670	Cheryl Brantley	X			
671	Michelle McMullin	X			
672	Blake Thomas	X			
673	Terriann Shell	X			
674	Shawn Idom	X			

675

676 **THE MOTION PASSED BY A VOTE OF THE MEMBERS PRESENT.**

677

678 **On a motion duly made by Cheryl Brantley, seconded by Blake Thomas, and approved by**  
679 **roll call vote, it was**

680

681 **RESOLVED to accept the Consent Agreement for case 2019-000031, Liza Young and**  
682 **Liza Young d/b/a Touch & Glow Studios as written, fine totaling \$3,000, allowing for**  
683 **a three (3) month grace period with the full balance due within 365 days.**

684

685 Ms. Lombardo asked the Board if they would like any discussion on this motion.

686

687 The board requested Ms. Bundick offer Ms. Lighthall the option to use her permanent fund dividend to  
688 apply towards the fine balance.

689

690 Ms. Lombardo asked the Board if they would like any further discussion on this motion; hearing none,  
691 Ms. Lombardo requested a roll call vote.

692

693 **Roll Call Vote**

694

695	NAME	YES	NO	ABSTAIN	Not in attendance
696	Cheryl Brantley	X			
697	Jennifer Lombardo	X			
698	Blake Thomas	X			
699	Michelle McMullin	X			
700	Terriann Shell	X			
701	Shawn Idom	X			

702

703 **THE MOTION PASSED BY A VOTE OF THE MEMBERS PRESENT.**

704

705 **On a motion duly made by Terriann Shell, seconded by Blake Thomas, and approved by**  
706 **roll call vote, it was**

707

708 **RESOLVED to accept the Voluntary Surrender of License for cases 2018-000570 and**  
709 **2019-000242 as written.**

710 Ms. Lombardo asked the Board if they would like any discussion on this motion; hearing none, Ms.  
711 Lombardo requested a roll call vote.

712  
713 **Roll Call Vote**

714	NAME	YES	NO	ABSTAIN	Not in attendance
715	Terriann Shell	X			
716	Jennifer Lombardo	X			
717	Cheryl Brantley	X			
718	Shawn Idom	X			
719	Blake Thomas	X			
720	Michelle McMullin	X			
721					

722  
723 **THE MOTION PASSED BY A VOTE OF THE MEMBERS PRESENT.**

724  
725 The board thanked Investigative staff for their time and assistance.

726  
727 *Recess The Board recessed at 12:05p.m. for a break; reconvened at 12:45p.m.*

728  
729 Ms. Lombardo requested a roll call to verify board member attendance. All board members were  
730 present.

731  
732 Ms. Lombardo recapped the board's town hall discussion and asked Mr. Idom and Ms. Brantley to create  
733 a short survey list of agenda topics and the board would discuss a date while they schedule upcoming  
734 meetings. Ms. Lombardo also reminded the board that they would not be adjourning until all required  
735 sections of the FY20 Annual Report had been completed.

736  
737 **Item 16. Old Business, cont.**

738  
739 **C. Crazy Hair**

740  
741 The board reviewed the crazy hair statement written by Ms. Shell.

742  
743 Ms. Brantley asked if this applied to just fairs or also included other events. The board briefly discussed  
744 event settings where crazy hair services might be provided.

745  
746 Wanda Whitcomb asked the board if a business license might be possible instead of a professional  
747 license for this service. The board briefly discussed a business license option; however, decided that as  
748 this board regulates hair services and adding ribbons, bows, or even spray hair color fall under their  
749 purview, a professional license is required.

750  
751 Ms. Spencer informed the board that she would put the statement on letterhead, change "are not" to  
752 "may not;" load the updated position statement to OnBoard for the board to review and approve or  
753 disapprove via voting.

754  
755 The board briefly discussed the letter and agreed to approve it now, so Ms. Spencer can post the  
756 information soon.

757  
758 **On a motion duly made by Terriann Shell, seconded by Shawn Idom, and approved by**  
759 **roll call vote, it was**

760 **RESOLVED to have the Crazy Hair statement put on to Board letterhead, change “are**  
761 **not” to “may not” and post to the board’s website as a position statement.**  
762

763 Ms. Lombardo asked the Board if they would like any discussion on this motion; hearing none, Ms.  
764 Lombardo polled the board. Hearing no disagreements, the motion passed.

765  
766 The board reviewed the Teeth Whitening email and information from Ms. Shell. Ms. Shell informed the  
767 board that there has been an uptick in estheticians providing teeth whitening as part of their services.

768  
769 Ms. Spencer informed the board that this has been an ongoing issue with the Dental Board stating that  
770 teeth whitening was not a service that could be provided by anyone without proper licensing through  
771 the Dental Board.

772  
773 Ms. Lombardo asked Ms. Spencer to add this statement to letter head and post it with the Crazy Hair  
774 Statement.

775  
776 **On a motion duly made by Michelle McMullin, seconded by Blake Thomas, and**  
777 **approved by roll call vote, it was**

778  
779 **RESOLVED to have the Teeth Whitening statement put on to Board letterhead and**  
780 **post to the board’s website as a position statement.**

781  
782 Ms. Lombardo asked the Board if they would like any discussion on this motion; hearing none, Ms.  
783 Lombardo polled the board. Hearing no disagreements, the motion passed.

784  
785 **D. House Bill (HB) 216/Senate Bill (SB) 157**

786  
787 Ms. Spencer informed the board there had been no movement on these bills since the Legislature  
788 recessed.

789  
790 The board asked Ms. Spencer to alert them if any changes occurred.

791  
792 **Item 17. New Business**

793  
794 Ms. Spencer suggested the board complete quicker tasks under this agenda item before tacking the  
795 Annual Report. The board agreed.

796  
797 **B. Set Tentative 2021 Examination and Meeting Dates**

798  
799 The board briefly discussed dates and stated they would like to move back to one-day meetings but  
800 would tentatively schedule for two-day meetings. During legislative session, they prefer to meet in  
801 Juneau, day and a half meeting, to allow for time to meet with legislative staff for proposed legislation.

- 802  
803
  - January 25 – 26, 2021 (half day January 26), Juneau
  - 804 • May 3 – 4, 2021, Anchorage
  - 805 • October 4 – 5, 2021 – Anchorage

806  
807 The board discussed Town Hall meeting dates. The board discussed the use of Zoom and decided that a  
808 teleconference telephone number would also be needed to accommodate attendee numbers, as Zoom  
809 maxed out participant capacity at 300.

810 The board agreed to schedule a Town Hall meeting via Zoom and GCI Teleconference line to begin at  
811 1:00p.m. for June 29, 2020 or July 13, 2020. The board asked Mr. Idom and Ms. Brantley to coordinate  
812 with Ms. Spencer to discuss topics.

813

814 Ms. Spencer informed the board that since practical examination removal regulations were still on hold  
815 for public noticing at this time, the board would need to at least set written exam dates and if needed  
816 the practical examination date could be added with no problem, as the practical exam is typically  
817 scheduled for the Sunday prior to the written exam date. Ms. Spencer stated that until the status of  
818 practical examinations were finalized, testing months in Fairbanks and Juneau would remain January,  
819 April, July, and October; however written examinations will still be offered monthly in those locations.

820

821 The board briefly discussed dates. The Board set the following examination dates for Anchorage,  
822 Fairbanks, and Juneau. All examination application deadlines are 30-days from the next scheduled  
823 examination.

824

**Anchorage:**

825 January 4, 2021  
826 February 8, 2021  
827 March 15, 2021  
828 April 19, 2021  
829 May 17, 2021  
830 June 21, 2021  
831 July 19, 2021  
832 August 16, 2021  
833 September 13, 2021  
834 October 11, 2021  
835 November 15, 2021

837

**Fairbanks:**

838 January 4, 2021  
839 April 19, 2021  
840 July 19, 2021  
841 October 11, 2021

843

**Juneau:**

844 January 4, 2021  
845 April 19, 2021  
846 July 19, 2021  
847 October 11, 2021

849

850 **On a motion duly made by Shawn Idom, seconded by Blake Thomas, and approved**  
851 **unanimously, it was**

852

853 **RESOLVED to approve the 2021 tentative meeting dates; January 25 - 26, May 3 – 4,**  
854 **and October 4 – 5, 2021**

855

856 Ms. Lombardo asked the Board if they would like any further discussion; hearing none Ms. Lombardo  
857 polled the Board. Hearing no disagreements, the 2021 meeting dates were approved.

858

859 **On a motion duly made by Shawn Idom, seconded by Blake Thomas, and approved**  
860 **unanimously, it was**

861 **RESOLVED to approve the 2021 tentative examination dates for Anchorage,**  
862 **Fairbanks, and Juneau**

863  
864 Ms. Lombardo asked the Board if they would like any further discussion; hearing none Ms. Lombardo  
865 polled the Board. Hearing no disagreements, the 2021 examination dates were approved.

866  
867 **A. FY20 Annual Report**

868  
869 The Board reviewed the Fiscal Year (FY) 2019 Annual Report. Ms. Spencer reviewed the annual report  
870 process, staff responsibilities and board responsibilities for the report and deadlines. Ms. Spencer  
871 assured the board that they would be able to review and edit the report before it was finalized and  
872 submitted.

873  
874 Ms. Lombardo stated she would take notes and update information as the board reviewed and would  
875 email the Annual Report information to Ms. Spencer for addition into the formatted Annual Report.

876  
877 **a. Narrative Statement**

878  
879 Ms. Lombardo read the FY19 narrative statement and the board discussed updated information.

880  
881 **b. Regulation Recommendations**

882  
883 Ms. Lombardo read the FY19 recommendations. The board briefly discussed additional information to  
884 add. The board requested the following be reflected in the annual report.

885  
886 **12 AAC 09.160(a)(c); 12 AAC 09.161(a)(c); 12 AAC 09.097**

887 Change regulation to allow barbers and non-chemical barbers to continue practicing and teaching  
888 hair braiding. An unintentional change during SB4 legislation and the regulation changes the  
889 accompanies it only state that hairdressers can practice and teach hair braiding. Barber and non-  
890 chemical barbers are taught braiding and have been practicing and teaching braiding. We would  
891 like to make sure they are able to continue this practice.

892  
893 **12 AAC 09.185**

894 As a result of comments from town hall meetings as well as several board meeting discussions the  
895 board discussed increasing the length of time from one to a minimum of three years for a licensed  
896 tattooist, body piercer, or permanent cosmetic colorist to take on an apprentice. This has been a  
897 concern of the public and would help increase the health and safety of our communities.

898  
899 **12 AAC 09.004; 12 AAC 09.112**

900 Clarify language relating to temporary shop licenses, courtesy licenses, and conventions once legal  
901 advice that was requested is relayed back to the board. The language surrounding this topic is vague and  
902 difficult to interpret. The growing industries are adapting to conventions where commerce is the main  
903 goal rather than demonstrating techniques to other professionals.

904  
905 **12 AAC 09.163**

906 Update the esthetics curriculum to a more national standard after adequate research and discussion is  
907 reached by the board. After taking in suggestions from town hall meetings and information brought back  
908 from the NIC conventions the board would like to update the esthetics curriculum to better serve the  
909 health and safety as well as professional quality of these licensees.

910  
911 The board also stated they would continue to work and draft regulations as needed to meeting industry  
912 changes and industry needs.

**c. Proposed Legislation Recommendations**

913  
914  
915  
916  
917  
918  
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964

Ms. Lombardo read the FY19 recommendations. The board briefly discussed additional information to add. The board requested the following be reflected in the annual report.

**Sec. 08.13.220**

Remove “microneedling” from the definition of tattooing. This is a medical procedure and the board received legal advice to remove this from the definition.

**Sec 08.13.080 and Sec 08.13.160**

Add section to allow barbers and non-chemical barbers to practice and teach hair braiding as they could do before the unintentional consequence of SB4 allowed hairdressers however not barbers or non-chemical barbers to perform this service.

**Sec 08.13.082**

Allow for apprenticeship hours and other specifications of apprenticeships to be in regulations rather than statute to allow for the changing and dynamic industries we regulate. Also allowing apprenticeship for advanced endorsement of manicuring.

**Sec. 08.13.120**

Update this section, cleaning up language that is confusing, outdated, and contradictory for temporary licenses, temporary shop licenses, and the allowance of conventions

**Sec. 08.13.130**

Adding “current state of Alaska” to the display of license or permits. Recommend the Legislature pass legislation to raise the hour requirement for Manicurists from 12-hours to 250-hours of training, plus passage of a written examination, to be eligible for licensure with the allowances for grandfathering

**Sec 08.13.160(d)(2)(5)**

Clarify language by adding: A person licensed by another licensing jurisdiction in a field of practice licensed by this chapter while demonstrating techniques or products to persons who hold a current license in the same or similar field of practice as the demonstrator. The board feels that clarification is needed to ensure that those attending demonstrations hold current licenses in a similar field of practice as the demonstrator. Current language: (5) a person licensed by another licensing jurisdiction in a field of practice licensed by this chapter while demonstrating techniques or products to a person holding licenses or permits under this chapter

**Sec 08.13.220(5)**

Provide clarifying language defining superfluous hair to provide clear direction on what types of hair removal can be provided by estheticians under limited esthetics in subsection (8). Superfluous hair would be defined as head to toe, not limited to neck and face. (5) “Esthetics” means the use of the hands, appliances, cosmetic preparations, antiseptics, or lotions in massage, cleansing, stimulating or similar work on the scalp, face or neck, including skin care, make-up, and temporary removal of superfluous hair, for cosmetic purposes for a fee

**Sec 08.13.070(4)**

Licenses required. A person may not: (4) teach or permit an employee or another person being supervised to teach in a school of barbers, hairdressing, manicuring, or esthetics or supervise an apprentice in barbering, hairdressing, manicuring or esthetics without an Instructors license.

**Sec 08.13.070(8)**

License required. Reword to read “obtain, attempt to obtain, or assist to obtain...”

965 **Sec 08.13.070(a)**

966 License required. A person may not: addition to Statute with the addition of “provide false or inaccurate  
967 information to a representative of the Board, an Inspector, or a Licensing Official in an attempt to obtain  
968 or renew a license.

969

970 **d. Goals & Objectives**

971

972 Ms. Lombardo read the FY19 goals and objectives. The board discussed the goals and objectives; what  
973 were FY19 goals and how they were met. The board updated goals and objectives for FY20 as follows.

974

- 975 1. Conduct three one-day, face-to-face meetings, one of which will be scheduled to coincide with the  
976 first week of legislative session (January); and teleconferences as needed.

977

978 Historically the board has met this goal with the exception of denied travel to Juneau for the January  
979 meeting during FY19. The board continues to maintain a positive operating budget however is now  
980 met with hesitation from legislation to approve travel.

981

- 982 2. Continue to have an operating budget so the board can more efficiently accomplish goals. This  
983 includes having a member of the division present during board meetings and conducting meetings  
984 face to face.

985

986 The board historically has been very strong about maintaining this goal however with new budget  
987 proposal, travel for the division member and board members are at risk of being denied. It is  
988 important to the board to have meetings face to face where goals can be accomplished and at a  
989 more efficient rate.

990

- 991 3. Have representation on the national level.

992

993 The board continues to maintain representation at a national level including sending the board  
994 appointed member and staff to the National Interstate Council of State Boards annual conference  
995 which is highly valuable to regulating our professions. This might now be at risk because of the new  
996 budget proposal denying travel to our board.

997

- 998 4. Continues to be attentive to the school and instructor responsibilities to the student (i.e.  
999 applications and record keeping filed in a timely manner).

1000

1001 The board will continue to be attentive to the school and instructor responsibilities to the student by  
1002 addressing ongoing issues as they arise, holding town hall meetings, suggest legislation change and  
1003 update regulations to keep up with the growing industry.

1004

- 1005 5. Take steps to educate the legislature on the concerns of our profession (i.e. sanitation and public  
1006 safety).

1007

1008 The board will continue to take steps to educate the legislature on the serious concerns of our  
1009 profession.

1010

- 1011 6. Continue to have increased investigative staff time to address the complaints and concerns of the  
1012 public.

1013

1014 The board recognizes that increased investigative staff time has been allowed for follow through on  
1015 complaints, open cases, and current investigative issues. This has greatly alleviated many complaints  
1016 being received. Ongoing investigative staff time will be needed for public safety.

1017 A hardship to continue with and increase excellent investigative staff is the new budget proposal  
1018 which is suggesting to change the internal structure of investigations as well as potentially declining  
1019 the board's suggestion for increased investigative staffing

1020

1021 7. Supported staff for licensing to properly handle the growing volume of licenses, apprentice and  
1022 student paperwork.

1023

1024 The board will continue supporting the department's addition of another full-time licensing  
1025 examiner. The board recognizes the growing number of licensees and increased paperwork and will  
1026 continue to support the division and additional assistance as needed.

1027

1028 8. Update service and practices of estheticians to meet current industry standards and practices.

1029

1030 The board has been stalled on this task due to other tasks, legislation, and keeping up on regulation  
1031 updates. The board will continue to address this issue.

1032

1033 9. Increase the length of time licensed as a tattooist or permanent cosmetic colorist from one year to a  
1034 minimum of three years before taking on apprentices.

1035

1036 The board will continue to increase the health and safety practices in our communities as well as  
1037 take advice from community members during town hall meetings.

1038

1039 10. The board be given authority to create and edit licensing requirements they regulation for each of  
1040 the professions.

1041

1042 Currently specific criteria for the majority of licenses are written in legislation requiring a lengthy and  
1043 consuming process to stay current with our growing and changing industries. The board would like  
1044 to see a legislation change to set certain criteria for our professions in regulation and will continue to  
1045 better serve the health and safety of our communities by doing so.

1046

1047 11. Increase the 12-hour manicuring license to bring it up to national standards as well as protect our  
1048 community members by ensuring the health and safety of this industry.

1049

1050 The board would like to see this license brought back up to 250 hours to ensure the health and  
1051 safety of our communities. However, the board faced challenge last time because there was an  
1052 absence of a grandfathering regulation which would allow for work experience to make up the  
1053 difference in hours of education. The board would like to see the license requirements for  
1054 manicuring to increase however allow practitioners to use their work experience to count for the  
1055 difference in education hours.

1056

1057 *Recess The Board recessed at 3:00p.m. for a break; reconvened at 3:09p.m.*

1058

1059 Ms. Lombardo requested a roll call to verify board member attendance. All board members were  
1060 present.

1061

#### **e. Budget Recommendations**

1062

1063 Ms. Spencer reviewed the FY19 budget recommendations with the Board to confirm information that  
1064 will be provided in the FY20 report.

1065 The board briefly discussed their membership with the National-Interstate Council of State Boards of  
1066 Cosmetology (NIC) and the National Association of Barber Boards of America (NABBA).  
1067  
1068 Ms. Spencer informed the board that their membership with NIC was lapsed per previous Records and  
1069 Licensing Supervisor Dawn Hannasch. Ms. Spencer stated Ms. Hannasch had reached out to NIC  
1070 leadership and had been informed that dropping membership did not preclude the board from receiving  
1071 shared state information and did not affect the board's ability to administer NIC written examinations.  
1072  
1073 The board requested Ms. Spencer confirm this information and re-submit a request for renewed  
1074 membership.  
1075  
1076 Ms. Spencer informed the board that at a previous meeting several years ago the board agreed to drop  
1077 membership with NABBA, as their meetings were more of a product/service show, communication with  
1078 NABBA leadership was very poor and meeting agendas did not warrant attendance. Ms. Spencer  
1079 assured the board that if this changed, she would submit information to the board for consideration of  
1080 new membership.  
1081  
1082 Ms. Spencer asked the board if there were any other organizations, they felt membership may be  
1083 warranted.  
1084  
1085 Mr. Thomas suggested the board consider membership with the Association of Professional Piercers  
1086 (APP). Mr. Thomas stated that there may be dues for membership, guidance information provided is  
1087 useful, and the association is a great resource.  
1088  
1089 The board agreed to review information about APP; Ms. Spencer requested Mr. Thomas send her a link  
1090 to their website.  
1091  
1092 Ms. Lombardo thanked the board for their hard work and time during this pandemic; Ms. Lombardo  
1093 stated she felt very proud of all the work they've done and ability to pull together emergency meetings.  
1094 Ms. Lombardo stated board members had their assigned tasks from this meeting and that she would  
1095 email Ms. Spencer a task list, which she would send to board members.  
1096

1097 *The Board adjourned at 4:06 p.m.*  
1098

1099 Respectfully submitted:

1100 *Cynthia Spencer*

1101 Cynthia Spencer, Acting Records and Licensing Supervisor  
1102

1103  
1104 Approved:

1105 *Jennifer Lombardo*

1106 Jennifer Lombardo, Chairperson  
1107 Board of Barbers and Hairdressers  
1108

1109 Date: 10/07/2020  
1110