



**ALASKA STATE BOARD OF REGISTRATION FOR
ARCHITECTS, ENGINEERS, AND LAND SURVEYORS
TENTATIVE AGENDA**

Meeting Date: November 14-15th, 2023

Meeting Time/ Location: Day 1: University of Alaska Anchorage
EIB Room 413 – 9am – 4:30pm
Day 2: University of Alaska Anchorage
ECB Room 204 – 9am - Noon

Zoom Link:

<https://us02web.zoom.us/j/81358988870?pwd=dzRuQm1rRlI4NE45MU5oNTVIOWFQQT09>

Teleconference: 253-215-8782 Meeting ID: 813 5898 8870 Passcode: 129747

Agenda

1. 9:00 am - Call to Order/Roll Call/Virtual Notice
2. 9:05 am - Review/Amend/Approve Agenda
3. 9:10 am – General Information
 - A. Mission Statement
 - B. Virtual Meeting Code of Conduct
 - C. Strategic Plan
 - D. National Organization Updates
 1. NCARB – see updates on www.ncarb.org
 2. NCEES – see updates on www.ncees.org
 3. CLARB – see updates on www.clarb.org
4. 9:15 am - Consent Agenda
 - A. Item 1: Meeting Minutes
 1. August 28th meeting minutes
 2. May 2nd meeting minutes
 - B. Item 2: Outreach Reports
 - C. Item 3: Outgoing Correspondence
 1. 9/14/2023 – Paul Davis
RE: Engineering documents not requiring seals
 2. 9/14/2023 – Commissioner Anderson
RE: Removing 12AAC 36.990(44)(F)
 3. 9/14/2023 – Sava White
RE: 12AAC 36.145 “Regularly Employed” needs revision

Board Members:

Catherine Fritz
Architect (Chair)

Jeffrey Garness
*Engineer other than
those listed (Vice
Chair)*

Edward Leonetti
*Landscape Architect
(Secretary)*

Robert (Bob) Bell
Land Surveyor

Brent Cole
Public Member

Elizabeth Johnston
Electrical/Mechanical

Loren Leman
Civil Engineer

Jake Maxwell
Land Surveyor

Randall Rozier
Architect

Sterling Strait
Civil Engineer

Fred Wallis
Mining Engineer

Board Staff

Sara Neal
*Executive
Administrator*

Kelly Johnson
Licensing Examiner

5. 9:20 am – Ethics Reporting
6. 9:25 am – Review Public Comments and final Board review for Regulation Projects
 - A. Update Landscape Architect by Exam and Simplified Reexamination
7. 9:35 am – Regulation Projects in Progress
 - A. Projects with DOL
 1. SB 126
 2. Digital Signature – 12AAC36.185
 - B. Responsible Charge – Leman / Garness
 - C. Architectural Engineering – Johnston, Legislative Liaison Committee
8. 10:00 am – Division Report
 - A. 4th Quarter Update
 - B. Update on EA Salary
 - C. Update on ADEC
 - D. Update on Military & Spouse Special Licensure
 - E. Sara Chambers – Board Training Webinars
9. 10:45 am – Old Business
 - A. ADEC Regulatory Changes – Leman / Garness
 - B. Revising 12AAC 36.145 RE: what defines an office – Johnston / Garness / Wallis
 - C. Document retention – Johnston / Garness
 - D. Create Policy on Number of References for Applications – Bell / Wallis
 - E. DOT Working Group – Bridge span 12 AAC 36.990 (44)(F) – Strait / Leman
 - F. AELS Website – Strait / Staff
 - G. Look into MN Regulations RE: Review Investigations Process and Regulations – Leonetti
 - H. Gather DEI Data from National Organizations – Johnston / Leonetti
 - I. Possible committee to look into what AELS’s role is enforcing its statutes and regulations with local government and other state agencies - Fritz
10. 11:45 am - Break
11. 12:00 pm – Outreach Event – APDC & AIA Boards – Johnston

12. 1:30 pm – New Business

- A. Board Make-up – potential new house bill– Rep. McKay
- B. Incoming Correspondence
 - 1. Christopher Johnston RE: Recommended change to 12 AAC 36.530(b)
 - 2. Mike Erdman – ADEC EDMS Onsite Wastewater Documentation
- C. CE Form Revision – Updated CE Reporting Forms Fritz/Neal

13. 2:30 pm – Public Comment

14. 3:00 pm - Licensing Examiner's Report - Johnson

- A. Update on staff approval process – Neal

15. 3:10 pm - Application Review Questions

16. 3:30 pm – Break

17. 3:45 pm – Committee Reports

- A. Overview of Committee Rules
- B. Investigative Advisory Committee - Leonetti
 - 1. Investigative Report – Kase
- C. Outreach Committee – Maxwell
 - 1. 2024 Newsletter Articles
 - 2. February 2024 outreach event
 - UAA Engineer/Land Surveyor Forum – “Path to Licensure”
- D. Guidance Manual Committee
 - 1. Define HSW for Board Policies and Historical Information
 - 2. Completed CE Structured Self-study report for example and compile a list of possible professional and technical societies.
 - 3. Define responsible charge experience and identify areas where it is appropriate to use.
 - Leman/Rozier – drafted language for Guidance Manual
 - 4. Digital signature – waiting for regulation change - Johnston
- E. Legislative Liaison Committee – Leman
 - 1. EA Salary Issue
 - 2. SB 73 update - Fritz
- F. Education Committee - Johnston
 - 1. On demand Cold Regions Design course
 - Summary of 9/27 meeting

18. 4:30 pm – Recess

Day 2 – University of Alaska – ECB 204 – 9am-Noon

19. 9:00 am – Working Sessions (15-minute break between topics)

A. Topic 1: Cold Regions On-Demand Course

1. What are the minimum/core competencies that should be required?
2. Should there be shared course content with specializations for different professions?
3. Understanding the differences between “on demand”, self-directed, etc.

9:45am – Break

10:00am – Working Sessions Continued

B. Topic 2: Architectural Engineering

1. Who are the affected professions and how should the board engage with them?
2. What are the pros and cons for adding this profession to the AELS board?
3. Does this align with the right-touch regulation and AELS’s strategic plan?

10:45am -Break

20. 11:00 am – Review Action Item List

21. 11:15 am – Read Applicants into the Record

22. 11:30 am – Upcoming Board Meetings:

- A. February 8-9th, 2024
- B. Set dates for May 2024 Board meeting
- C. Set committee meeting dates

23. 11:45 am – Board Member Comments

24. Noon – Adjourn