

ALASKA STATE BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS, AND LAND SURVEYORS

TENTATIVE AGENDA

Meeting Date: November 14-15th, 2023

Meeting Time/ Day 1: University of Alaska Anchorage EIB Room 413 – 9am – 4:30pm Location:

Day 2: University of Alaska Anchorage

ECB Room 204 – 9am - Noon

Zoom Link:

https://us02web.zoom.us/j/81358988870?pwd=dzRuQm1rRII4NE45MU5oNTVIOWFQQT09

Teleconference: 253-215-8782 **Meeting ID:** 813 5898 8870 **Passcode**: 129747

Agenda

- 1. 9:00 am Call to Order/Roll Call/Virtual Notice
- 2. 9:05 am Review/Amend/Approve Agenda
- 3. 9:10 am General Information
 - A. Mission Statement
 - B. Virtual Meeting Code of Conduct
 - C. Strategic Plan
 - D. National Organization Updates
 - 1. NCARB see updates on <u>www.ncarb.org</u>
 - 2. NCEES see updates on www.ncees.org
 - 3. CLARB see updates on www.clarb.org
- 4. 9:15 am Consent Agenda
 - A. Item 1: Meeting Minutes
 - 1. August 28th meeting minutes
 - 2. May 2nd meeting minutes
 - B. Item 2: Outreach Reports
 - C. Item 3: Outgoing Correspondence
 - 1. 9/14/2023 Paul Davis

RE: Engineering documents not requiring seals

2. 9/14/2023 – Commissioner Anderson

RE: Removing 12AAC 36.990(44)(F)

3. 9/14/2023 – Sava White

RE: 12AAC 36.145 "Regularly Employed" needs revision

Board Members:

Catherine Fritz Architect (Chair)

Jeffrey Garness

Engineer other than those listed (Vice Chair)

Edward Leonetti

Landscape Architect (Secretary)

Robert (Bob) Bell

Land Surveyor

Brent Cole

Public Member

Elizabeth Johnston

Electrical/Mechanical

Loren Leman

Civil Engineer

Jake Maxwell

Land Surveyor

Randall Rozier

Architect

Sterling Strait

Civil Engineer

Fred Wallis

Mining Engineer

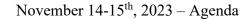
Board Staff

Sara Neal

Executive Administrator

Kelly Johnson

Licensing Examiner





- 5. 9:20 am Ethics Reporting
- 6. 9:25 am Review Public Comments and final Board review for Regulation Projects
 - A. Update Landscape Architect by Exam and Simplified Reexamination
- 7. 9:35 am Regulation Projects in Progress
 - A. Projects with DOL
 - 1. SB 126
 - 2. Digital Signature 12AAC36.185
 - B. Responsible Charge Leman / Garness
 - C. Architectural Engineering Johnston, Legislative Liaison Committee
- 8. 10:00 am Division Report
 - A. 4th Quarter Update
 - B. Update on EA Salary
 - C. Update on ADEC
 - D. Update on Military & Spouse Special Licensure
 - E. Sara Chambers Board Training Webinars
- 9. 10:45 am Old Business
 - A. ADEC Regulatory Changes Leman / Garness
 - B. Revising 12AAC 36.145 RE: what defines an office Johnston / Garness / Wallis
 - C. Document retention Johnston / Garness
 - D. Create Policy on Number of References for Applications Bell / Wallis
 - E. DOT Working Group Bridge span 12 AAC 36.990 (44)(F) Strait / Leman
 - F. AELS Website Strait / Staff
 - G. Look into MN Regulations RE: Review Investigations Process and Regulations Leonetti
 - H. Gather DEI Data from National Organizations Johnston / Leonetti
 - Possible committee to look into what AELS's role is enforcing its statutes and regulations with local government and other state agencies - Fritz
- 10. 11:45 am Break
- 11. 12:00 pm Outreach Event APDC & AIA Boards Johnston

- 12. 1:30 pm New Business
 - A. Board Make-up potential new house bill– Rep. McKay
 - B. Incoming Correspondence
 - 1. Christopher Johnston RE: Recommended change to 12 AAC 36.530(b)
 - 2. Mike Erdman ADEC EDMS Onsite Wastewater Documentation
 - C. CE Form Revision Updated CE Reporting Forms Fritz/Neal
- 13. 2:30 pm Public Comment
- 14. 3:00 pm Licensing Examiner's Report Johnson
 - A. Update on staff approval process Neal
- 15. 3:10 pm Application Review Questions
- 16. 3:30 pm Break
- 17. 3:45 pm Committee Reports
 - A. Overview of Committee Rules
 - B. Investigative Advisory Committee Leonetti
 - 1. Investigative Report Kase
 - C. Outreach Committee Maxwell
 - 1. 2024 Newsletter Articles
 - 2. February 2024 outreach event

 UAA Engineer/Land Surveyor Forum "Path to Licensure"
 - D. Guidance Manual Committee
 - 1. Define HSW for Board Policies and Historical Information
 - 2. Completed CE Structured Self-study report for example and compile a list of possible professional and technical societies.
 - 3. Define responsible charge experience and identify areas where it is appropriate to use. Leman/Rozier drafted language for Guidance Manual
 - 4. Digital signature waiting for regulation change Johnston
 - E. Legislative Liaison Committee Leman
 - 1. EA Salary Issue
 - 2. SB 73 update Fritz
 - F. Education Committee Johnston
 - On demand Cold Regions Design course Summary of 9/27 meeting
- 18. 4:30 pm Recess

Day 2 – University of Alaska – ECB 204 – 9am-Noon

- 19. 9:00 am Working Sessions (15-minute break between topics)
 - A. Topic 1: Cold Regions On-Demand Course
 - 1. What are the minimum/core competencies that should be required?
 - 2. Should there be shared course content with specializations for different professions?
 - 3. Understanding the differences between "on demand", self-directed, etc.
 - 9:45am Break
 - 10:00am Working Sessions Continued
 - B. Topic 2: Architectural Engineering
 - 1. Who are the affected professions and how should the board engage with them?
 - 2. What are the pros and cons for adding this profession to the AELS board?
 - 3. Does this align with the right-touch regulation and AELS's strategic plan?

10:45am -Break

- 20. 11:00 am Review Action Item List
- 21. 11:15 am Read Applicants into the Record
- 22. 11:30 am Upcoming Board Meetings:
 - A. February 8-9th, 2024
 - B. Set dates for May 2024 Board meeting
 - C. Set committee meeting dates
- 23. 11:45 am Board Member Comments
- 24. Noon Adjourn