

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS AND LAND SURVEYORS

CONDENSED MINUTES OF THE MEETING HELD **MAY 10-11TH, 2023**

These are DRAFT minutes prepared by staff of the Division of Corporations, Business and Professional Licensing. They have not been reviewed or approved by the Board

Date:	May 10-11 th , 2023
Time:	9am-4:30pm
Location:	University of Alaska Anchorage – EIB 413
Attending:	<p>Board members: Catherine Fritz, Jeff Garness, Ed Leonetti, Brent Cole, Bob Bell, Elizabeth Johnston, Loren Leman, Jake Maxwell, Randall Rozier, Sterling Strait, Fred Wallis</p> <p>Board staff: 5/10 -11- Sara Neal, Kelly Johnson, 5/10 - Melissa Dumas, Sara Chambers. 5/11 - Patrick Kase, Stefanie Davis, Alison Osborne.</p> <p>5/10 - In person public: Colin Maynard, Amy Mestas. Via Zoom public: Matt Barusch (NCIDQ), Jesse Escamilla, Chris Pletnikoff, Charity Bear, Roy Robertson, David Parish, Dana Nunn, Mary Knopf, Barbara Cash, Larry Cash, Amy Herbst, Marcus Curley, JM Walsh, Taylor Gress, Lauren Earley, Kory Strom</p> <p>12-1pm - SE Outreach Event: In person - Forest Bishop, Eric Blackmon, Eric Adams, Amy Mestas, Everet Megli, David Hoisington, Scott Hamel, Aaron Morse, Colin Maynard. Virtual – Laurence Treabley, KJ Tindall, Dale McCoy, Mike Quimby, Sharon Smith, Mathew Stielstra, Nikolai Petrov, Eric Rosendale, DV, Nick Choromanski, Laura Becia</p> <p>5/11 – In person public: Colin Maynard, Lloyd Nakano (State Fire Marshal). Virtual – Roy Robertson, Jesse Escamilla, Leslie Daugherty, Kurt Sahl, Taylor Gress, Darrell Cooper*</p> <p>*Darrell Cooper joined the meeting via zoom on 5/11 at 12:30pm and proceeded to inappropriately interrupt the meeting. He was muted and removed from the meeting.</p>
Absent:	May 10 – Elizabeth Johnston – 9:00-10:40am, Brent Cole 9:00am - 1:00pm

1. 9:00am – Call to Order/Roll Call/Virtual Notice Catherine Fritz, Jeff Garness, Ed Leonetti, Bob Bell, Loren Leman, Jake Maxwell, Randall Rozier, Sterling Strait, Fred Wallis	
2. 9:05am – Review / Amend / Approve Agenda	
Motion: Agenda	<p>On a Motion made by Ed Leonetti, seconded by Jake Maxwell and approved unanimously, it was:</p> <p><i>RESOLVED to approve the agenda for May 10-11th, 2023, as amended by adding agenda items 3 D and 16 B – E and moving item 26 B to 26 E.</i></p>
3. 9:07am – General Information Items (No Discussion)	
	A Mission Statement
	B Virtual Meeting Code of Conduct
	C National Organizations Updates
	<p>D Outreach Reports</p> <p>i. March 2, 2023 – UAA Capstone – Leman</p> <p>ii. May 1, 2023 – Dimond High School EACC Mtg - Leman</p>

4. Consent Agenda	
Item #1: Meeting Minutes	A. February 8-9, 2023, Minutes
	B. February 24, 2023, Minutes
	C. March 16, 2023, Minutes
Item #2: Outgoing Correspondence:	A. February 24, 2023 – Senator Bjorkman RE: Issues of Concern with SB73
	B. March 23, 2023 -Keith Merrick RE: Use of title “Engineer
	C. April 14, 2023 – Representative Sumner RE: HB159
	D. April 27, 2023 – Senator Wielechowski RE: SB126 – Architect/Engineer Registration Board-Section 9
	E. May 1, 2023 – UA Graduate Letter
Item #3: Outreach Reports	A. February 2023 – AIA Board Update – Fritz / Rozier
	B. March 22, 2023 – SEAAK Meeting - Strait
Item #4: General Board Business	A. NCEES – Kelly Johnson Associate Member
	B. CE Audit Update
	C. Continuing Education audit example
Item #5: Upcoming Meeting Dates	A. NCARB Annual Business Meeting – June 15-17 th , Tampa, FL – Fritz/Neal
	B. NCEES Annual Business Meeting – August 15-18 th , Boston, MA – Fritz / Johnston / Maxwell / Strait / Neal
	C. CLARB Annual Business Meeting – September 20-22 nd , Henderson, NV – Leonetti / Neal
Motion: Consent Agenda	On a Motion made by Bob Bell, seconded by Jake Maxwell and approved unanimously, it was: <i>RESOLVED to approve the consent agenda as presented in the May 10-11th, 2023, AELS board meeting.</i>
5. Ethics Reporting	
Brief Discussion:	Garness, as an individual, met with Representative Mears and Alaska Policy Forum regarding SB73. Bell had a conversation about the AELS board configuration with Representative McKay. Fritz met with Representative Gray concerning HB159 at his and AIA’s request. Fritz did speak for the AELS board and only shared the issues of concern the board had agreed to. She has also been working on the ID Working Group as an individual and not as a representative of the AELS board.
6. 9:30 am – Division Update – FY23 3rd Qtr Financial Report - Dumas	

7. 9:45 am – Old Business	
Motion: Policy for staff approval of comity applications	<p>A Create new policy for 36.010 j staff approval – Fritz / Neal It was decided that staff will review the applicants that have met the requirements as stated in the policy. All applications that meet the requirements will be uploaded to Onboard by the 10th of each month. The board will have two weeks to review those applications. A board member can pull any applicant they have questions and concerns about, and that application would be reviewed at the next board meeting. Staff will license the applicants the board does not have questions or concerns about. –</p> <p>On a Motion made by Bob Bell, seconded by Sterling Strait and approved unanimously, it was:</p> <p><i>RESOLVED to approve the Staff Delegation Policy for comity applications.</i></p> <p>Task: Fritz / Neal finalize and implement policy</p>
	<p>B Update Continuing Education links on website – Neal</p> <p>This task has been completed</p>
	<p>C Review AELS Regulations to remove any barriers to licensure due to foreign transcripts – Fritz / Rozier NCARB is considering letting the general education credits Europeans earn in high school count towards their college degree, thus making their degree acceptable when applying for the AREs and/or an NCARB Council Certificate.</p>
	<p>D ADEC Working Group Update – Garness / Leman Leman wrote a memo to DEC on February 22, but has not received a response. Garness sent an email to DEC Director Randy Bates to check the status of the proposed DEC regulation changes that conflicted with AELS's regulations. There was also language in the proposed regulations that required tasks of the engineer that are not typically under the purview of an engineer.</p> <p>i. ADEC RE: Comments on Sealing of Record Drawings Leman and Garness provided caution about resealing a record document with information prepared by others, want registrants to have the option of doing this, but not requiring or prohibiting that action.</p>
	E 10:15am - Break
Motion: To approve adding ID's to the AELS Board	<p>F 10:30am - Interior Design Regulation Update:</p> <p>i. ID Working Group Update During the May 2022 board meeting, the board asked the interior designers to form a working group and address the five concerns that the board had with HB61 and recommend possible changes in a report for the Nov 2022 AELS board meeting. Once SB73 was introduced the focus of the ID working group shifted as they worked together to improve the bill. HB159 was introduced in March 2023 which is identical to SB73 when it was introduced.</p> <p>ii. SB73 / HB159 Status: SB73 CS D is scheduled for a hearing in the Senate Labor and Commerce Committee today (May 10th) and HB159 has a scheduled hearing on May 12th.</p> <p>iii. Board Discussion (amended version of SB73)</p> <p>A motion was made by Bob Bell, seconded by Ed Leonetti to recommend approval to add the profession of interior design to the AELS Board per 08.48. The motion failed via roll call vote. Yes: Ed Leonetti, Randall Rozier, Sterling Strait, Elizabeth Johnston No: Jake Maxwell, Fred Wallis, Bob Bell, Jeff Garness, Catherine Fritz Abstain: Loren Leman</p>

Motions for Recommended modifications to SB73 CS D:	<p>The Board identified the areas of concern in SB 73 CS D and made the following recommendations:</p> <p>A motion was made by Ed Leonetti and seconded by Bob Bell to recommend changes to SB73 CS D</p> <p>Jeff Garness, seconded by Bob Bell, amended the motion to recommend removing all references to changing the AELS board composition in SB73 CS D. It was approved via roll call vote. Yes: Bell, Fritz, Garness, Leman, Leonetti, Maxwell, Rozier, Wallis. No: Strait (Johnson was absent)</p> <p>Sterling Strait, seconded by Jeff Garness, amended the motion to recommend removing #15 from Sec 27. It was approved unanimously via roll call vote.</p> <p>Sterling Strait, seconded by Ed Leonetti, amended the motion to recommend removing 24 (B) and modifying 24 (D) per the ID Working Group's suggestions to Sec 30. It was approved unanimously via roll call vote.</p> <p>Sterling Strait, seconded by Jeff Garness, amended the motion to recommend changing Sec 37 by removing "July 1, 2025" and adding "90 days after the effective date of regulations established in 12 AAC 36 or two years after the effective date of the act whichever comes first at which time an interior designer must register if they want to practice registered interior design as described in AS 08.48.341." It was approved unanimously via roll call vote. (Garness was absent)</p> <p>The main motion made by Ed Leonetti, seconded by Bob Bell, to recommend changes to SB73 CS D was approved unanimously via roll call vote. Therefore, it was,</p> <p><i>RESOLVED to approve all recommended modifications to SB73 CS D and forward the modifications to the Senate Labor and Commerce Committee as soon as possible.</i></p>
8. 11:30 am – Public Comment	
Brief Discussion:	Roy Robertson expressed his thanks to the board for working on the Record Drawings paragraph in the Guidance Manual. He also shared his concerns about the need for an engineer to perform a post-construction inspection to which Leman asked for him to provide his concerns and possible suggestions in writing.
9. Noon – Lunch – Outreach Event	
SEAAK - In Person/Virtual:	Sterling Strait gave a presentation on the proposed AELS structural engineering regulation changes and the upcoming changes to the NCEES PE Structural Exam. He also took questions from participants regarding both topics. There was a total of 20 participants: 9 in person and 11 virtually. The AELS Board members provided lunch for the in-person participants.
10. Annual Report – Fritz / Garness	
Roll call after lunch: Bell, Cole Garness, Johnston, Leman, Leonetti, Maxwell, Rozier, Strait, and Wallis.	
	The board reviewed the annual report for FY 2024 as written by Fritz and Garness. It was suggested to add information on SB126. The Outreach Reports and the Strategic Plan will be added as appendices.
Motion (5/11): Annual Report	<p>On a Motion made by Jeff Garness, seconded by Bob Bell and approved unanimously, it was:</p> <p><i>RESOLVED to approve the approve the FY2023 Annual Report as presented and edited per the review during the May 10-11th, 2023, AELS board meeting.</i></p>
11. 2:15pm - Strategic Plan – Planning and Implementation Committee	

	<p>Leonetti presented the proposed FY2024 Strategic Plan Tasks/Actions. Leonetti offered to head up looking into the DEI data available through NCEES, NCARB and CLARB. Strait suggesting also using ANSEP as a resource for DEI data within Alaska. Strait suggested that the Outreach Committee create build infographics for how to get licensed in each profession.</p> <p>Task: Leonetti and Johnson gather DEI data from the national organizations.</p> <p>Task: Neal volunteered to build the infographics with the Outreach Committee.</p>
Motion: Strategic Plan	<p>On a Motion made by Elizabeth Johnston, seconded by Ed Leonetti and approved unanimously, it was:</p> <p><i>RESOLVED to approve the FY2024 Strategic Plan as presented and as amended in the May 10-11th, 2023, AELS board meeting</i></p>
12. 3:00pm - Break	
13. 3:15pm – Correspondence	
	<p>A Incoming</p> <p>i. Industrial Exemption and Enforcement of PE Licensure Requirements Nolan Willis asked the board how he would go about repealing the Industrial Exemption. The board concluded that he would need to contact a legislator so the statute could be changed. Task: Fritz will write a letter to him explaining the legislative process because the exemption is in statute.</p> <p>ii. Use of seal as art – Garness / Fritz John Sorenson, a retired engineer, is writing a fiction book and would like to use his stamp in the book as part of his introduction. It was decided that while stamps are not meant to be used in this way, because he is not signing it this would be permissible. Task: Fritz will respond with a formal written response.</p> <p>iii. Public Testimony – SB73 4/12/2023 – Lucas Smith – Oppose 5/8/2023 – Colin Maynard – Support 5/8/2023 – Brian Meissner - Support 5/9/2023 – Matt Barusch/CIDQ – Support</p> <p>iv. National Organization’s support letter for SB126</p> <p>v. Ethics Question on Signing for Surveys Robert Lumpkin asked if it would violate statute or regulation if he hired and reviewed an imaging company’s work and put his stamp on it. The Board discussed that it would depend on whether he was in responsible charge or responsible control of the work. Another question Maxwell asked was whether scanning should be done without a supervising registered land surveyor to vet the data. Task: Maxwell will write a response for Bell to review that states that AELS Statutes and Regulations say a registrant must be in responsible control of the work he or she seals. The issue is not the employee/employee relationship or ownership of the company hiring the imaging company, but rather the question of if he is in responsible control of the work. When a registrant seals the work, he or she is claiming responsibility for all of the work and data used for the work.</p>
14. 3:30pm – New Business	
Motion: For NCEES testing location in SE Alaska	<p>A. Engineering Testing Center Locations – Strait Strait would like the AELS board to request that NCEES look into opening a testing center in southeast Alaska.</p> <p>On a Motion made by Sterling Strait, seconded by Jake Maxwell and approved unanimously, it was:</p> <p><i>RESOLVED to approve that the AELS Board request that NCEES work with their vendor to open a testing center in Juneau, Alaska.</i></p>

	<p>B. Sealing Plans / Possible FAQs – Johnston</p> <p>A question was posed to her at the State Fire Marshal forum about the overlap of the scope of practice of the different disciplines. The building official from Palmer said that he will send the board FAQs for the board to address. Fritz suggested sending him the Guidance Manual.</p> <p>Task: Guidance Manual Committee consider sending all building officials a copy of the Guidance Manual.</p>
	<p>C. Direct Supervision: Reviewing and stamping another person’s work – Garness</p> <p>This topic was discussed in the incoming correspondence and will be discussed under the responsible charge discussion tomorrow.</p>
	<p>D. Definition of Office – Johnston</p> <p>AELS has not stated what they define as “office.” 12 AAC36.145 states that offices must have at least one registrant in the office who is “regularly employed” and define that as “in the office at least 20 hours per week.” Due to teleworking and registrants who are person(s) in responsible charge for multiple firms, this regulation needs to be reviewed.</p> <p>Task: Ad hoc committee was formed of Elizabeth Johnston, Fred Wallis, and Jeff Garness to review 12AAC36.145.</p>
15. 4:00pm – License Examiner’s Report – Johnson	
16. 4:10pm – Application Review Questions	
	<p>A. Sean O’Neill</p> <p>Applicant was found incomplete during the February board meeting due to not having a bachelor’s degree. He has asked the board to consider his two AA’s as equivalent to a bachelor’s degree to meet the education requirements to sit for the PS and the AKLS.</p> <p>12AAC 36.065 TABLE B and (h) require a bachelor’s degree.</p> <p>Task: Neal will write a letter for Maxwell to review informing the applicant that to be eligible to sit for the PS and the AKLS he must have a bachelor’s degree.</p>
	<p>B. Anthony Hafner – Garness & Strait</p> <p>Applicant is coming in SE by Exam. His experience was signed off by non-SEs. Because his verifier is from a non-discipline specific state, the board approved his application.</p>
	<p>C. Clay Willis – Garness & Strait</p> <p>This applicant is coming in SE by Exam. He passed both his SE I and SE II exams in 2009 and 2010. The new 12AAC36.105 states that an applicant must have passed the SE I and the SE II exams in 2006. This date was set because Washington decided the SE I and the SE II did not offer enough seismic questions, so it started offering the SE III. Alaska chose to match Washington, Oregon and California’s regulations. What that means is applicants who passed the SE I and the SEII between 2007-2011, are not eligible for an SE license in Alaska.</p> <p>Because of the year of his exams, the board must find him incomplete.</p>
	<p>D. Evan Sheesley – Garness & Strait</p> <p>Applicant is coming in SE by Comity. His letters of reference were from non SEs in a state that does license SEs. The letters offer explanations that show the overlap between civil and structural experience, so the board approved his application.</p>
	<p>E. Jarah Redwine -Garness & Strait</p> <p>Applicant is coming in EV by Comity that has an ABET degree and a Master’s degree in a discipline in which he is not applying for. After seeing that there is a pathway for licensure with this degree in 12AAC36.063, the board approved this applicant for licensure.</p>
17. 4:30pm – Recess for the Day	
18. 9:00am – Reconvene – Roll Call – Bob Bell, Catherine Fritz, Jeff Garness, Elizabeth Johnston, Loren Leman, Ed Leonetti, Jake Maxwell, Randall Rozier, Sterling Strait, and Fred Wallis / Brent Cole joined at 9:34am	
19. 9:05am – Regulation Projects	

<p>Motion: 36.075 2 years of SE experience not needed before sitting for SE exam.</p> <p>Motion to remove PE exam requirement for the SE and the date requirements for the eligible SE exams</p> <p>Motion to approve minor changes made to SE regulations verbiage</p> <p>Motion: approve SE regulations</p>	<p>A. SE Regulations – Strait</p> <p>The SE regulations were added to a regulation project that was already underway with the Department of Law. (Mentoring (36.063), Date of Experience (36.067), Required Examinations (36.100). Land Surveyor by Comity (36.107), Definitions #42 – structural engineering and #46 – mentoring program (36.990)</p> <p>On a Motion made by Sterling Strait, seconded by Jeff Garness and approved unanimously via roll call vote, it was:</p> <p><i>RESOLVED to approve to amend 36.075 to allow SE by exam applicants to sit for the exam without the additional two years of structural experience.</i></p> <p>Strait then asked the board to consider removing the requirement of having to pass an NCEES PE exam for the SE by comity applicants in the proposed 12AAC36.104. He also recommended taking off the date requirements of the eligible SE exams listed in 12AAC36.104 (c) 2-4. Johnston has concerns that it is easier to get an SE license by comity than SE by exam. She stated that the requirements for applicants by exam and by comity should be the same. NCEES sees structural engineering as a branch of engineering but the Western States (WA, OR, CA and AK) see it as a professional of engineering.</p> <p>On a Motion made by Sterling Strait, seconded by Jeff Garness and approved via roll call vote, it was:</p> <p><i>RESOLVED to approve amending 12AAC 36.104 by removing the requirement to pass a PE exam in (b) and removing the date requirements for the eligible SE exams listed in (c)2-4.</i></p> <p>Yes: Cole, Garness, Leman, Leonetti, Strait, Wallis, Fritz No: Bell, Johnson, Maxwell, Rozier</p> <p>On a Motion made by Sterling Strait, seconded by Jeff Garness and unanimously approved via roll call vote, it was:</p> <p><i>RESOLVED to approve amend 12AAC 36.075 by adding (a)3, (a)4 (C) iii and (b) and amend 12AAC 36.104 by adding (d) and (e) and removing “in a jurisdiction without separate licensure requirements for structural engineers” from (h) 2.</i></p> <p>On a Motion made by Sterling Strait, seconded by Elizabeth Johnston and unanimously approved via roll call vote, it was:</p> <p><i>RESOLVED to approve the regulation changes to 12AAC 36.063(k), 36.075, 36.104, 36.105(h), and 12AAC 36.990(a)(42) & (47) as presented and amended in the May 10-11th board meeting for public notice pending approval by the Department of Law.</i></p>
	<p>B.</p>
	<p>C. Responsible Charge – Leman / Garness</p> <p>Garness made a motion seconded by Bell for the board to adopt a new definition for responsible charge and to adopt a definition of progressive experience. Because there is already a definition for responsible charge in statute and regulations cannot be used to change statute, Garness withdrew the motion. The Board considered expounding on the definition of responsible charge in the Guidance Manual.</p> <p>Garness also made a motion to pursue statutory changes to modify Sec 08.48.341 (21) as well as remove the term “direct supervision.” The motion did not get a second.</p> <p>On a Motion made by Loren Leman, seconded by Randall Rozier and approved unanimously, it was:</p>

<p>Motion to clarify the term of responsible charge in GM</p> <p>Motion to review and define term “responsible charge experience”</p>	<p><i>RESOLVED to approve clarifying and expounding on the definition of responsible charge in the Guidance Manual.</i></p> <p>Task: Guidance Manual Committee – clarify and expound on the definition of responsible charge.</p> <p>On a Motion made by Loren Leman, seconded by Elizabeth Johnston and approved via roll call vote, it was:</p> <p><i>RESOLVED to approve reviewing the term “responsible charge experience” in regulation and develop a definition for the term.</i></p> <p>Yes: Johnston, Leman, Leonetti, Maxwell, Rozier, Strait, and Wallis No: Bell and Garness</p> <p>Task: Leman and Garness – review term “responsible charge experience” in regulation and develop a definition</p>
<p>Main Motion to approve CE Regulations</p> <p>Amendment: Change “licensee” to “registrant”</p> <p>Amendments: Modify 12AAC 36.530(e)</p> <p>Amendment to add reference AS 08.01.100(d) to 12AAC 36.510 (d) and (j)</p> <p>Approval of main motion</p>	<p>D. CE Regulations Changes</p> <p>Johnston made a motion, seconded by Strait to approve the regulation changes to Article V – 12AAC 36.500 – 550 as presented in the May 10-11th board meeting for public notice pending approval by the Department of Law.</p> <p>Leman, seconded by Leonetti, amended the motion to change the term licensee to registrant and remove the definition of licensee. It was approved via a roll call vote. Yes: Garness, Leman, Leonetti, Maxwell, Rozier, Bell, Cole, and Fritz No: Johnston, Strait, and Wallis</p> <p>Leman, seconded by Maxwell, amended the motion to modify 12AAC 36.530 (e) to say “if they have been registered as a professional architect, engineer, land surveyor, or landscape architect for a duration of 30 or more years.” It was approved via a roll call vote Yes: Strait, Wallis, Rozier, Maxwell, Leonetti, Leman, Johnston, Garness, Cole and Fritz. No: Bell</p> <p>Johnston, seconded by Strait, amended the motion to modify 12AAC 36.530 (e) by replacing “renewal cycle” with “biennial licensing period.” It was approved unanimously via roll call vote.</p> <p>Johnston, seconded by Bell, amended the motion to add “except as provided in AS 08.01.100(d)” to the end of 12AAC 36.510 (d) and (j). It was approved unanimously via roll call vote.</p> <p>The main motion was approved unanimously via roll call vote.</p>
<p>Motion: Approve regulation changes to 12AAC36.068 to comply with CLARB’s uniform standard</p>	<p>E. 12AAC 36.068 – LA by Exam – Leonetti</p> <p>On a Motion made by Ed Leonetti, seconded by Bob Bell and approved unanimously via roll call vote, it was:</p> <p><i>RESOLVED to approve the regulation changes to 12AAC 36.068 as presented in the May 10-11th board meeting for public notice pending approval by the Department of Law</i></p>

Motion: Approve regulation changes to 12AAC36.185 (f) and (j) – Digital Signatures	<p>F. 12AAC 36.185 – Digital Signatures – Johnston</p> <p>On a Motion made by Elizabeth Johnston, seconded by Jeff Garness, and approved unanimously via roll call vote, it was:</p> <p><i>RESOLVED to approve the regulation changes to 12AAC 36.185(f) and (j) as presented in the May 10-11th board meeting for public notice pending approval by the Department of Law</i></p> <p>(Maxwell was absent for vote)</p> <p>Task: Johnston and Garness – Write policy for document retention</p>
Motion: Approve 12AAC 36.040 – Removing the 5-year rolling clock	<p>G. 12AAC 36.040 – Simplified application for examination – Johnston / Leonetti / Rozier</p> <p>On a Motion made by Elizabeth Johnston, seconded by Jake Maxwell, and approved unanimously via roll call vote, it was:</p> <p><i>RESOLVED to approve the regulation changes to 12AAC 36.040(a),(b), and (c) as presented in the May 10-11th board meeting for public notice pending approval by the Department of Law.</i></p> <p>(Leonetti was absent for vote)</p>
	<p>H. Architectural Engineering – Johnston / Legislative Liaison Committee</p> <p>Johnston is reviewing NCEES Architectural Engineering Exam information and is crafting questions for Neal to send out to all the other MBAs to see how other states are handling this discipline.</p>
20. 10:45am – Break	
21. 11:00am - Committee Updates	
Motion to remove the definition of HSW from the Board Policies & Historical Information	<p>A. Guidance Manual – Rozier</p> <p>i. Record Drawing Paragraph</p> <p>The committee met and reviewed several variations that included DEC’s suggestions. A consensus was not reached. Rozier is working to incorporate Roy Robertson’s comments that he emailed. The Guidance Manual Committee will meet to review and present the paragraph at the August 2023 board meeting. Garness will meet with DEC to get their input before the committee meeting.</p> <p>ii. Board Policies and Historical Information</p> <p>The board reviewed changes the committee made to this document. Johnston had concerns with II H – Definition of Health, Safety, & Welfare and made a motion to have it removed from this document.</p> <p>On a Motion made by Elizabeth Johnston, seconded by Jeff Garness, and approved unanimously, it was:</p> <p><i>RESOLVED to approve removing II (H) – The definition of Health, Safety & Welfare from the Board Policies and Historical Information.</i></p> <p>Task: Guidance Manual Committee – work on a new definition for Health, Safety and Welfare to put into the Board Policies and Historical Information document.</p>
22. 11:30am – Public Comment (did not start until 12pm)	
Brief Discussion:	<p>Colin Maynard expressed that in his opinion it does compromise the health, safety, and welfare of the public to not require a comity structural engineer applicant to have passed a PE exam. If that change is adopted, the board should consider requiring the applicant to submit 2 projects for seismic design for category D or bigger. He also mentioned that retired registrants do not have to reinstate their licenses so the added language in the CE regulations would not be needed. The vote to not approve the interior designers to the board was disappointing to him as he believes it made it seem as if the AELS board only thinks that health, safety, and welfare applies to the exterior of a building.</p> <p>Jesse Escamilla spoke on behalf of Leslie Daugherty. Both are bridge engineers for the Department of Transportation & Public Facilities (DOT&PF) in Alaska and are asking that the requirement that structural</p>

	<p>engineers design bridges in 12AAC 36.990(a)(44)(F) which states “significant structures” means (F) bridges having a total span of more than 200 feet...” be repealed. The testimony provided cited several examples showing that safe bridges can be designed by other engineers. With the number of SEs declining in the state, DOT&PF is asking the AELS board to consider removing this requirement. Escamilla stated 35% of DOT&PF’s bridges meet the criteria of the definition in 44(F).</p>
23. 12:00pm – Lunch – Roll call after lunch – Bob Bell, Brent Cole, Jeff Garness, Elizabeth Johnston, Loren Leman, Jake Maxwell, Randall Rozier, and Fred Wallis (absent: Catherine Fritz – joined at 1:20pm and Ed Leonetti)	
24. 1:00pm – State Fire Marshal – Lloyd Nakano	
	<p>Nakano would like to partner more with the AELS board for certain types of events like Building Safety Month.</p> <p>He also wanted AELS’s feedback on their new portal for submitting plans for review. He would like the AELS to be beta testers for any changes made to the portal since the board’s licensees use it the most. Garness suggested that Nakano write an article with the top 10 things missing from a plan review for the next AELS newsletter. Garness also suggested training for the plan review submittal process.</p> <p>2024 codes will be coming out in October of 2023 and Nakano asked for the support of the AELS board. Fritz offered to write a letter of support.</p>
25. 1:10pm – Investigative Report – Kase (moved to 2:30pm)	
	<p>Kase shared the Investigator’s Report from Jan 31 – May 3, 2023. The report had the engineers broken out by discipline as requested by the Board. Patrick shared meanings of the different status terms. Intake is when a complaint has been received, but the complaint packet from the complainant has not yet been received. Complaint is when the packet has been received and the Investigator is determining if a violation may have occurred. Investigation means that a board member has determined that a violation has occurred, and the investigation is underway. Monitoring is when investigations is waiting on more information to go forward.</p>
26. 1:30pm – Committee Update cont. (Agenda Item #22)	
	<p>B. Education Committee – Johnston</p> <p>i. Cold Regions Design – Triannual review 4 courses were submitted. All courses were recommended for approval. Task: Johnston - Write letter to universities informing them that their course is approved for the next three years and update the website accordingly.</p> <p>ii. Offering an on demand Cold Regions Design Course Maynard stated that UAA’s ES411 class is looking into offering that as an on-demand class. He suggested that the board write letters to both UW, UAF and UAA Engineering and AET in support of developing an on-demand class. Johnston had talked with UAF and they are not interested in developing one at this time. Kurt Sahl from the UW joined the meeting and asked if this was a real need for an on-demand class. Task: Johnston to write a letter to UW, UAF and UAA Engineering and AET encouraging them to develop an on-demand course</p>
<p>Motion to approve the FY2024 Outreach Plan</p>	<p>C. Outreach Committee – Maxwell</p> <p>i. Align Outreach Plan with board meeting schedule. Maxwell wrote an Outreach Plan explaining the importance of in-person meetings and the main objectives of outreach. He planned the next year’s outreach events for the travel requests for each board meeting. The Outreach Plan will be added to the annual report.</p> <p>On a Motion made by Jake Maxwell, seconded by Jeff Garness, and approved unanimously, it was:</p> <p><i>RESOLVED to approve the FY2024 Outreach Plan</i></p>

	<p>ii. Certificate of Authorization article for newsletter – nothing to share currently.</p> <p>Strait shared that the logo and a presentation template is in Onboard resources.</p> <p>Task: Outreach Committee - Newsletter topics list – Nakano, COAs</p>
	<p>D. Legislative Liaison Committee – Leman</p> <p>i. Statute project status – AELS’s “reviser’s” bill SB126 passed through the Senate on May 10th with a 17-0 vote. It will be heard in the House Labor and Commerce Committee on May 12th and will hopefully pass the House before session ends on May 17th. Leman and Fritz decided not to recommend amending the bill by making the Executive Administrator’s salary a Range 23 as it would make it so the bill would not be passed this year due to the fiscal note and need to return to the Senate for concurrence. There was not enough time to do that in this session, but another means to accomplish that will be looked into this next year.</p> <p>SB 73 was heard by the Senate Labor and Commerce Committee on May 10th but the committee did not address AELS’s concerns and recommendations that were sent in time for the hearing. The Board sent them to Senate Finance as well. HB159 is scheduled to be heard by House Labor and Commerce on May 12th. Fritz will provide public testimony and submit in writing the concerns and recommendations on SB73 version D.</p>
	<p>E. Investigative Advisory Committee – Leonetti</p> <p>i. Disciplinary Matrix – Johnston</p> <p>The 2009 matrix was updated and added to. Violations have been categorized based on how many times the person has violated the statutes and regulations. There is a column for what statute or regulation was violated. Because of a low case load, the column for precedent cases is not completed. Non disciplinary action remedies are included as well. Johnston suggests storing it in Onboard resource folders.</p> <p>Task: Johnston -Fritz suggested spelling out LOA “Letters of Advisement.”</p> <p>ii. Review of 3 top license actions to develop newsletter articles for</p> <p>Task: Kase to bring precedent cases to the next Investigative Advisory Committee Meeting for the committee to review.</p>
27. 3:00pm – Committee Goal Setting and Annual Report Input	
	If committees have any goals they want to include in the annual report, they will need to email them to Neal so she can include them in the Annual Report.
28. 4:00pm – Read Applications into Record	
Motion to <i>APPROVE</i> applicants for licensure	<p>On a Motion made by Jeff Garness, seconded by Bob Bell, and approved unanimously, it was:</p> <p><i>RESOLVED to approve the following list of applicants for registration by comity and examination with the stipulation that the information in the applicants' files will take precedence over the information in the minutes</i></p>

FIRST NAME	LAST NAME	TYPE OF LICENSE	MAY DECISION
Alex	Cheyne	SE	Approved
Alma	Reantaso	EE	Approved
Amy	Schauble	CE	Approved
Austin	Miller	CE	Approved
Benjamin	Linkous	EE	Approved
Carol	Ravano	CE	Approved
Christopher	Kambar	CE	Approved
Christopher	Sweetgall	CE	Approved

Christopher	Britton	EE	Approved
Claus	Frederiksen	CE	Approved
Clint	Laferriere	EE	Approved
Craig	Dupuis	Arch	Approved
Daniel	Updegrove	ME	Approved
Darius	Tirevicius	SE	Approved
Dylon	Moss	CE	Approved
Edward	Hickey	CE	Approved
Elliot	Clausen	CE	Approved
Eric	Rasmussen	EE	Approved
Frank	Nelson	Arch	Approved
Grant	Finn	SE	Approved
Gregory	Clark	CE	Approved
Harvey	Lighthouse	CE	Approved
Jacob	O'Brien	ME	Approved
Jael Robin	Wettach-Ogle	CE	Approved
James	Ybarra	EE	Approved
James	Ledyard	ME	Approved
Jarah	Redwine	EV	Approved
Jason	Speegle	CE	Approved
Jessica	Johnson	CE	Approved
Jodi	Burns	CE	Approved
Jordan	Scheremeta	CE	Approved
Jorge	Mendez	Arch	Approved
Kahyun	Lee	Arch	Approved
Kevin	Hendrix	CE	Approved
Leonid	Nisanov	EE	Approved
Logan	Nissenson	ME	Approved
Logan	Gray	SE	Approved
Luis	Paulin	EE	Approved
Marc	Stubbs	SE	Approved
Matthew	Rem	EE	Approved
Michael	Boak	CE	Approved
Patrick	McManus	SE	Approved
Peyton	Lingle	CE	Approved
Rachmad	Karyadi	ME	Approved
Rebecca	Desrosiers	CE	Approved
Reid	Koskiniemi	CS	Approved
Richard	Jones	SE	Approved
Robert	Ezold	ME	Approved
Scott	Gilberg	Arch	Approved
Sean	Mallahan	ME	Approved
FIRST NAME	LAST NAME	TYPE OF LICENSE	MAY DECISION
Tristram	Hokenson	CE	Approved
Vincent	Chui	SE	Approved
Zachary	Autin	CE	Approved

Anthony	Hafner	SE	Approved for Exam
Brandon	Markson	CE	Approved for Exam
Jeremiah	Gingrich	CE	Approved for Exam
Kelli	Whelan	EV	Approved for Exam

Motion to find applicants <i>INCOMPLETE</i>	On a Motion made by Jeff Garness, seconded by Bob Bell, and approved unanimously, it was: <i>RESOLVED to find the following list of applicants for registration by comity and examination INCOMPLETE with the stipulation that the information in the applicants' files will take precedence over the information in the minutes</i>
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FIRST NAME	LAST NAME	TYPE OF LICENSE	MAY DECISION
Clay	Willis	SE	Incomplete
Dale	Johnson	Arch	Incomplete

Motion to <i>CONDITIONALLY APPROVE</i> applicants	On a Motion made by Jeff Garness, seconded by Ed Leonetti and approved unanimously, it was: <i>RESOLVED to conditionally approve the following list of applicants for registration by comity and examination with the stipulation that the information in the applicants' files will take precedence over the information in the minutes</i>
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FIRST NAME	LAST NAME	TYPE OF LICENSE	MAY DECISION
Adam	Keen	CE	Conditional
Addison	Miller	CE	Conditional
Anh	Huynh	CE	Conditional
Anthony	Shields	EV	Conditional
Benjamin	Fisher	SE	Conditional
Claire	Ellis	CE	Conditional
Claire	Moore	SE	Conditional
Daniel	Ciani	CE	Conditional
Eduard	Egov	CE	Conditional
Evan	Olson	EE	Conditional
Evan	Sheesley	SE	Conditional
Forest	Hooker	Arch	Conditional
Forest Rose	Walker	CE	Conditional
Gary	Worthley	LA	Conditional
Gary	Landingham	SE	Conditional
Henry	Perez	EE	Conditional
Jarrett	Hart	EE	Conditional
Jennifer	Morigeau	CE	Conditional
Jerald	Ramsden	CE	Conditional
Jimmy	Guerrero	EE	Conditional
Joseph	Pudelka	ME	Conditional
Justin	Turnbull	LS	Conditional
FIRST NAME	LAST NAME	TYPE OF LICENSE	MAY DECISION
Keith	Sobolesky	ME	Conditional
Kenneth	Wallace	CE	Conditional
Kenneth	Rea	EE	Conditional
Kenneth	Rea	ME	Conditional

Kory	Robbins	ME	Conditional
Lauren	Southerland	CE	Conditional
Leif	Olson	ME	Conditional
Matthew	Probert	CE	Conditional
Matthew	Lord	ME	Conditional
Matthew	McCalla	ME	Conditional
Megan	Mahmoudi	ME	Conditional
Michael	Reberg	ME	Conditional
Mick	Francis	CE	Conditional
Nicholas	Berling	CE	Conditional
Nicholas	Ziganto	ME	Conditional
Patrick	Raney	EE	Conditional
Renato	Saturnino	EE	Conditional
Samantha	Gardner	Arch	Conditional
Saroj	Dangol	CE	Conditional
Scott	Su	ME	Conditional
Seth	Nicholas	ME	Conditional
Shannon	Berry	ME	Conditional
Shayah	Smiley	SE	Conditional
Steven	Flint	CE	Conditional
Taylor	Mortensen	CE	Conditional
Taylor	Gress	ME	Conditional
Timothy	Mitchell	EE	Conditional
Trenton	Drumm	ME	Conditional
William	Powell	CE	Conditional
William	Phillips	EE	Conditional

29. 4:10pm – Review of Action Items

Board prioritized the tasks using the following key:
Priority 1 = within the next 30 days
Priority 2 = by next board meeting
Priority 3 = 6-12 months

30. 4:00pm – Upcoming Meeting Dates

A. AELS August Board Meeting – August 23-24th – Board changed the dates to August 28-29th.

B. Set date for November 2023 Board Meeting – November Board meeting set for November 14-15th

31. 4:25pm – Board Member Comments

Several board members would like to see more work happen in the committees so the board meeting would be more efficient. Comments were made in approval of the consent agenda. Board members were encouraged by the tasks getting done. Bell would like board members to think about the objective of why they are speaking to try and streamline the board meeting and possibly get it down to one day. Leman appreciated having Colin Maynard, Lloyd Nakano and the people who came to the outreach event. Fritz appreciated the Outreach Committee writing the Outreach Plan as well as the Board's work on the Annual Report. She encouraged committees to do written reports that could be put into the consent agenda which could possibly save up to an hour in the meeting.

32. 4:30pm - Adjourn

Next Meeting:	August 28-29 th , 2023 - Anchorage
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DRAFT