

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS AND
LAND SURVEYORS**

**State Office Building
333 Willoughby Avenue, 9th Floor, Conference Room C
Juneau, AK 99801**

Tentative Meeting Agenda

February 7-8, 2013

Thursday February 7, 2013

	<u>TIME</u>	<u>TOPIC</u>	<u>LEAD PERSON</u>
1.	10:00 a.m.	Call to Order/Roll Call	Chair/Exec. Admin.
2.	10:05 a.m.	Review/Amend Agenda	Chair/Board
3.	10:15 a.m.	Ethics Reporting	Chair/Board
4.	10:20 a.m.	Review/Approve Minutes Regular Meeting – November 1-2, 2012	Chair/Board
5.	10:30 a.m.	Investigative Report (Teleconference 907-269-6423)	Savage/Board
6.	11:00 a.m.	Expenditure Report	Misty Frawley/ Sara Chambers
7.	12:00 a.m.	Lunch	
8.	1:15 p.m.	Public Comment Chair/Board	
9.	2:15 p.m.	Executive Session • To review applicant files	Chair/Board

Friday February 8, 2013

	<u>TIME</u>	<u>TOPIC</u>	<u>LEAD PERSON</u>
10.	8:00 a.m.	Reconvene Meeting/Roll Call	Chair/Board
11.	8:05 a.m.	Executive Session Complete Application Review	Chair/Board

12. 8:30 a.m. Regulation Update

Board

- A) Status of Statute changes.
 - 1) AS 08.48.055 Executive Secretary of the Board and AS 08.48.091 Written Examinations. HB5 and SB16
 - 2) Position papers and language for Statute changes revised December 16, 2012. Memo from Rep. Kurt Olson:
 - a. AS 08.48.221 Seals
 - b. AS 08.48.281 Prohibitive Practice
 - c. AS 08.48.341 Definitions
 - d. AS 08.48.331 Exemptions
 - e. AS 08.48.091 Written examinations
- B) Regulation project.
 - 1) 12 AAC 36.190. Testing Laboratory Reports
 - 2) 12 AAC 36.068. Eligibility for Landscape Architect Registration by Examination.
 - 3) 12 AAC 36.040. Simplified Application for Re-examination
 - 4) 12 AAC 36.050. Application Deadlines.
 - 5) 12 AAC 36.063. Engineering Education and Work Experience Requirements.
 - 6) Evaluate and/or Adopt software engineering license regulation
 - 7) 12 AAC 36.207 (or 12 AAC 36.215) Standards of Practice for Land Surveyors.

13. 8:45 a.m. Board Correspondence Received Since November 2012 Chair/Board

- A) CLARB
 - 1. Member Board E-news November 2012.
 - 2. Committee Nominations December 2012.
 - 3. E-mail from Lance Merig re running for CLARB office.
 - 4. January E-news from CLARB.
- B) NCARB
 - 1. Fast Facts November 2012 vol. 16, Issue 7.
 - 2. A.R.E. Blackout advisory.
 - 3. E-mail from Kate Nosbisch re unlicensed practice in India.
 - 4. NCARB BOD report.
 - 5. NCARB Committee Application and instructions.
 - 6. Mark Mckechnie running for WCARB Executive Committee and Vice-chair position.
 - 7. Fast Facts for January 2013.
- C) NCEES
 - 1. Memo re future changes to exams.
 - 2. solicitation of Nominations for WZone positions.
 - 3. News Release re Credential Evaluations.
 - 4. Letter to Sara Chambers re funding for NCEES Meetings.
 - 5. Memo requesting funded delegate info for WZONE meeting.
 - 6. News release re civil engineers online survey.

7. Ltr. w/attachment from the Maryland Board re nomination of Mr. Harclerode II for NCEES President elect.
8. Electronic License and Exam Verification System.
9. Memo from Jerry Carter re FE/FS conversion to CBT.
10. Gary Thompson for NCEES Treasure.
11. Reminder from Western Zone re Distinguished Service Award.
12. April 2013 Exam Administration Update.

- D) Letter from Thomas D. Hixson re NSPE Licensure and qualifications for Practice (L&QP) committee.
- E) Letter from Alaska Seismic Hazards Safety Committee.
(Also under New Business 16 b)
- F) E-mail from Amanda Czepiel re SPCC requirements w/response.
- G) E-mail from Alan Rogers re/continuing education.
- H) E-mail w/attachments from Colin Smith of APEGBC re licensure mobility.
- I) Governors appointments to Boards and Commissions submitted to the Legislature.

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| 14. | 9:00 a.m. | Correspondence Sent Since November 2012
A) E-mail response to Mr. Theiss re an engineering license question.
B) Letter from Chair to Mr. Albizo re LAAB certification. | Chair/Board |
| 15. | 9:05 a.m. | Old Business
A) Electronic Signatures
B) Professional being regularly employed in an office.
C) Examination Retakes | Chair/Board
Rearick
Schedler
Walters |
| 16. | 9:20 a.m. | New Business
A) Sealing of documents by exempt licensees.
B) Seismic requirements for civil and structural engineers.
C) Policy re when applicants are considered in the system for licensure. | Chair/Board
Chair
Chair/Board
Heieren |
| 17. | 10:00 a.m. | Break | |
| 18. | 10:15 a.m. | Board Travel:
A) CLARB Spring meeting. Scottsdale, AZ (3/1-2/2013)
B) WCARB Providence, RI (3/15-16/2013)
C) NCEES WZONE, San Francisco, CA (4/18-20/2013) | Chair/Board |
| 19. | 11:00a.m. | Board Elections | |
| 20. | 11:30 a.m. | Special Committees | |

	Licensure Implementation	Chair - Maynard Members- Eriksen, , Shiesl, Rearick, Hanson
	Registration and Practice	Chair – Hightower Members - Lent, Rearick
	Licensure Mobility	Chair - Rearick

		Members – Eriksen,
	Mining Engineers/Geologists	Chair - Hanson Members – Lent, Walters
	Changes to 12 AAC 36.068 and timing of such changes (LARE)	Chair – Lent Members -
	TWiST Program	Chair – Heieren Members - Hale

Standing Committees

	Investigative Advisory Committee (rotational 2-member teams)	All Members
	Guidance Manual	Chair – Lent Members – Shiesl
	Legislative Liaison	Chair – Eriksen Members - full board and staff
	Emeritus Status	Chair - Members - full board and staff
	Budget Committee	Chair - Shiesl Members –
	Continuing Education	Chair – Hanson Members -
	IDP Liaison	Chair – Rearick Members -

21. 12:00 p.m. Lunch
22. 1: 00 p.m. **National Meeting Reports** Chair/Board
A) NCARB MBC/MBE meeting in Boston, MA Rearick
23. 1:10 p.m. **Licensing Examiner Report** Kelly/Board
24. 1:15 p.m. **Board Tasks (To Do List)** Chair/Board
25. 1:25 p.m. **Read Applications into Record** Examiner
26. 1:50 p.m. **Review Calendar of Events** Chair/Board
Confirm Board Meeting Dates:
 - May 2-3, 2013 Fairbanks
 - August 1-2, 2013 Anchorage
 - November 7-8, 2013 Anchorage
 - February 2014, Juneau
27. 2:10 p.m. **Board Member Comments** Chair/Board
Sign Wall Certificates
Sign Minutes
Collect travel receipts
28. 2:30 p.m. **Adjourn**