

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS AND  
LAND SURVEYORS**

**The Atwood Building  
550 West 7<sup>th</sup> Avenue, Suite 602  
Anchorage, AK**

**Tentative Meeting Agenda**

**August 8-9, 2013**

**Thursday August 8, 2013**

<u>TIME</u>	<u>TOPIC</u>	<u>LEAD PERSON</u>
1. 9:00 a.m.	Call to Order/Roll Call	Chair/Exec. Admin.
2. 9:03 a.m.	Review/Amend Agenda	Chair/Board
3. 9:05 a.m.	Ethics Reporting	Chair/Board
4. 9:10 a.m.	Review/Approve Minutes Regular Meeting – May 2-3, 2013	Chair/Board
5. 9:30 a.m.	Investigative Report	Savage/Board
6. 10:00 a.m.	Expenditure Report (Teleconference 907-465-2536, will talk about fee increase, HB 187 and Travel)	Don Habeger
7. 10:30 a.m.	Regulation Update	Board

- A) Status of Statute changes.
  - 1) AS 08.48.055 Executive Secretary of the Board and AS 08.48.091 Written Examinations. **SB16 was signed by the Governor On June 4, 2013 at 12:12 p.m.**
  - 2) HB167 Sponsor – Labor & Commerce w/revision by House Rules Committee.
    - a. AS 08.48.221 Seals
    - b. AS 08.48.281 Prohibitive Practice
    - c. AS 08.48.341 Definitions
    - d. AS 08.48.331 Exemptions
    - e. AS 08.48.091 Written examinations
  - 3) HB 187 re License Fees.
- B) Regulation project.
  - 1) 12 AAC 36.063. Engineering Education and Work Experience

Requirements.

- 2) Changes to 12 AAC 36.180 and 36.990 re software engineering
- 3) 12 AAC 36.071 Standards of Practice for Land Surveyors.
- 4) Changes for conversion to CBT.
  - a. 12 AAC 36.062. Eligibility for the Fundamentals of Engineering examination.
  - b. 12 AAC 36.063. Engineering Education and Work Experience Requirements.
  - c. 12 AAC 36.064. Eligibility for the Fundamentals of Land Surveying Examination.
  - d. 12 AAC 36.065 Eligibility for Professional Land Surveyor Examination.

**8. 10:45 a.m. Break**

**9. 11:00 a.m. Board Correspondence Received Since February 2013 Chair/Board**

A) CLARB:

1. May 2013 Member Board E-News.
2. American Society of Landscape Architects- Alaska Chapter 2012 Annual report.
3. Report to Alaska Landscape Architects by Burt Lent.
4. June 2013 Member Board E-News.
5. Email from Missy Sutton re Pre-meeting conference call.
6. Proposed bylaws revisions for the Annual meeting.``

B) NCARB:

1. CEO update April 2013.
2. May 2013 Fast Facts.
3. CEO update May 2013.
4. June 2013 Fast Facts.
5. News Clips 22 June 2013.
6. BOD Brief June 2013.
7. Email from Kristine Harding re candidate for Secretary of NCARB.
8. Legislative Tracking and Member Board Relations Research Library.
9. News Clip 20 June 2013 re ARE 5.0
10. Email fm Kathy Hillegas re IDP changes w/our response.

C) NCEES:

1. Vision, Mission and Strategic Plan.
2. 2013 Annual meeting action items.
3. Committee on Nominations report.
4. Memo re changes to NCEES exams.
5. Letter from Jerry Carter re emeritus status for Richard Heieren.
6. Illinois Board nominates John Dillaplain for Treasurer.
7. Davis Widmer campaigning for President Elect.
8. Skip Harclerode campaigning for President Elect.
9. Email from Richard Heieren supporting David Widmer.
10. Email from Craig Fredeen supporting Skip Harclerode.
11. Email seeking metallurgical and materials engineers for online survey.
12. 2013 NCEES Engineering Awards.
13. Email from Richard Cottingham re early testing for the PE exam.
14. Email from Keri Anderson re members who have passed.

15. Ltr from NC Board supporting Gary Thompson, PLS for NCEES  
Treasure.

- D) E-mail from Chris Miller re outreach to licensees
- E) E-mail from Chris Miller re my response to D).
- F) The Credential May 2013.
- G) APDC News Letter June 2013.
- H) The Governors Appointments to Boards and Commissions.
- I) Email from KPEA delegates requesting a meeting with our Board delegates at the NCEES Annual in San Antonio.
- J) APEGBC meeting invitation.
- K) Letter from Don Habeger re FY14 spending authority for travel.
- L) Letter from Sara Chambers re HB84.

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|------------|-------------------|--|-------------|
| <b>10.</b> | <b>11:10 a.m.</b> | <b>Correspondence Sent Since February 2013</b>   | Chair/Board |
|            |                   | A) Letter to Thomas Hixson re military veterans  |             |
|            |                   | B) E-mail to Chris Miller re outreach to licensees   |             |
|            |                   | C) E-mail to Max Schillinger re using EI on a business card.                                       |             |
|            |                   | D) E-mail to John Hallinan re Exemptions.  |             |
|            |                   | E) E-mail to Listserv, APDC news letter and posted on AELS Webpage re expiration of 12 AAC 36.106. |             |
| <b>11.</b> | <b>11:20 a.m.</b> | <b>Old Business</b>  | Chair/Board |
|            |                   | A) Note from Jones re seismic examination.   |             |
|            |                   | 1. California Civil Seismic Principles exam specs.   |             |
|            |                   | B) Examination Retakes   | Walters     |
|            |                   | C) Electronic Signatures   | Rearick     |
|            |                   | D) Ethics regulation   | Hale        |
|            |                   | E) Fee setting for renewal this December   | Chair/Board |
|            |                   | F) Expiration of 12 AAC 36.106. Registration in Additional Branches of Engineering.                |             |
| <b>12.</b> | <b>12:00 p.m.</b> | <b>Lunch</b>   |             |
| <b>13.</b> | <b>1:15 p.m.</b>  | <b>Public Comment</b>  | Chair/Board |
| <b>14.</b> | <b>2:15 p.m.</b>  | <b>Executive Session</b><br>Application review   | Chair/Board |

**Friday August 9, 2013**

- | <b><u>TIME</u></b> | <b><u>TOPIC</u></b> | <b><u>LEAD PERSON</u></b>  |             |
|--------------------|---------------------|--|-------------|
| <b>15.</b>         | <b>9:00 a.m.</b>    | <b>Reconvene Meeting/Roll Call</b>   | Chair/Board |
| <b>16.</b>         | <b>9:05 a.m.</b>    | <b>Executive Session</b><br>Complete Application Review  | Chair/Board |
| <b>17.</b>         | <b>9:30 a.m.</b>    | <b>Presentation by NCARB CEO Mike Armstrong<br/>and Director of Council Relations Katherine Hillegas</b> | Rearick     |

18: 10:30 a.m. **New Business** Chair/Board  
 A) E-mail from Lance Kinney re early testing for PE.

19. 11:00 a.m. **Special Committees**

	<b>Licensure Implementation</b>	Chair - Maynard Members- Eriksen, , Shiesl, Rearick, Hanson
	<b>Registration and Practice</b>	Chair – Rearick Members - Lent,
	<b>Licensure Mobility</b>	Chair - Rearick Members – Eriksen,
	<b>Mining Engineers/Geologists</b>	Chair - Hanson Members – Lent, Walters
	<b>Social Networking Options</b>	Chair – Hale Members – Eriksen, Hanson
	<b>TWiST Program</b>	Chair – Hale Members - Kerr
	<b>Computer Based Testing</b>	Chair – Eriksen Members - Hale

**Standing Committees**

	<b>Investigative Advisory Committee (rotational 2-member teams)</b>	All Members
	<b>Guidance Manual</b>	Chair – Urfer Members – Shiesl
	<b>Legislative Liaison</b>	Chair – Eriksen Members - full board and staff
	<b>Emeritus Status</b>	Chair - Members - full board and staff
	<b>Budget Committee</b>	Chair - Shiesl Members –
	<b>Continuing Education</b>	Chair – Hanson Members -
	<b>IDP Liaison</b>	Chair – Rearick Members -

20. 11:30 a.m. **Board Travel:** Chair/Board  
 A) NCEES Annual San Antonio, TX August 21-24  
 B) CLARB Annual Minneapolis, MN September 26-28

21. 11:40 a.m. **National Meeting Reports** Chair/Board  
 A) NCARB Annual San Diego, CA Rearick/Koonce/Jones

22. 11:50 a.m. **Licensing Examiner Report** Kelly/Board

23. 12:00 p.m. **Board Tasks (To Do List)** Chair/Board

24. 12:15 p.m. **Read Applications into Record** Examiner

- 25. 12:35 p.m. Review Calendar of Events** Chair/Board
- Confirm Board Meeting Dates:
- November 14-15, 2013 Anchorage
  - January 30-31, 2014, Juneau
  - May , 2014 Fairbanks
  - August , 2014 Anchorage
  - November , 2014 Anchorage
- 26. 12:45 p.m. Board Member Comments** Chair/Board
- Sign Wall Certificates** Chair/Board
- Sign Minutes**
- Collect travel receipts**
- 27. 1:00 p.m. Adjourn**