

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS AND
LAND SURVEYORS**

**The Atwood Building
550 West 7th Avenue, Suite 602
Anchorage, AK**

Tentative Meeting Agenda

November 14-15, 2013

Thursday November 14, 2013

<u>TIME</u>	<u>TOPIC</u>	<u>LEAD PERSON</u>
1. 9:00 a.m.	Call to Order/Roll Call	Chair/Exec. Admin.
2. 9:03 a.m.	Review/Amend Agenda	Chair/Board
3. 9:05 a.m.	Ethics Reporting	Chair/Board
4. 9:10 a.m.	Review/Approve Minutes Regular Meeting – May 2-3, 2013	Chair/Board
5. 9:30 a.m.	Investigative Report	Savage/Board
6. 10:00 a.m.	Expenditure Report (Teleconference 907-465-2536, will talk about fee increase, HB 187 and Travel)	Don Habeger
7. 10:30 a.m.	Regulation Update	Board
	A) Status of Statute changes.	
	1) HB167 Sponsor – Labor & Commerce w/revision by House Rules Committee.	
	a. AS 08.48.221 Seals	
	b. AS 08.48.281 Prohibitive Practice	
	c. AS 08.48.341 Definitions	
	d. AS 08.48.331 Exemptions	
	e. AS 08.48.091 Written examinations	
	2) HB 187 re License Fees.	
	B) Regulation project.	
	1) 12 AAC 36.063. Engineering Education and Work Experience Requirements.	
	2) The following regulation changes have been submitted to the Regulations Specialist for public notice.	

- a. 12 AAC 36.062. Eligibility for the Fundamentals of Engineering examination.
- b. 12 AAC 36.063. Engineering Education and Work Experience Requirements.
- c. 12 AAC 36.064. Eligibility for the Fundamentals of Land Surveying Examination.
- d. 12 AAC 36.065 Eligibility for Professional Land Surveyor Examination.
- e. 12 AAC 36.071 Standards of Practice for Land Surveyors.
- f. 12 AAC 02.110 Architect, Engineers and Land Surveyors Fees.

C) Regulations signed by the Lt. Governor.

- 1) 12 AAC 02.110 Architects, Engineers, and Land Surveyors (this is the fee change submitted by the Division)

8. 10:45 a.m. Break

9. 11:00 a.m. Board Correspondence Received Since February 2013 Chair/Board

A) CLARB:

- 1. E-mail from Veronica Meadows re Annual Meeting.
- 2. Email from Missy Sutton re Region 5 conference call.
- 3. E-mail from Missy Sutton re Annual Meeting.
- 4. Member Board E-News for August 2013.
- 5. Member Board E-News for October 2013.

B) NCARB:

- 1. CEO Update for August 2013.
- 2. Fast Facts for August 2013.
- 3. E-mail from Kathy Hillegas re Mutual Recognition Agreement with Canada.
- 4. E-mail from Kathy Hillegas re our August meeting.
- 5. CEO Update for September 2013.
- 6. BOD Brief for September 2013.
- 7. Fast Facts for September 2013.
- 8. Fast Facts for October 2013.
- 9. Legislative Tracker for October 2013.
- 10. E-mail from Kathy Hillegas re IDP changes.
- 11. WCARB minutes from the 2013 meeting.
- 12. CEO Update for October 2013.
- 13. Fast Facts for November 2013.

C) NCEES:

- 1. Memo from Jerry Carter re position paper from NSPE on taking the PE early.
- 2. Memo from Stef Goodenow re exam pass/fail letters.
- 3. Memo from Jennifer Williams re News releases for the BOD.
- 4. Memo from David Cox re passing of Larry Perkins.
- 5. E-mail from Nina Norris re CBT educator resources.
- 6. E-mail from Sherrie Holcomb re call for award nominations.
- 7. MBA BOD meeting report.

- D) Email from Richard Rogers re mentoring program.
- E) Email from Chelsea Smith re invite to APEGBC meeting.
- F) Public Comments on the Fee changes.
- G) Letter from Robert Scher re Seismic Hazards Safety Commission.
- H) Letter from Fred Miller, PE re a complaint ruled a non-violation.
- I) Letter from Art Saarloos re extension to meet the CE requirements for renewal.

- 10. 11:10 a.m. **Correspondence Sent Since February 2013** Chair/Board
A) Letter from Chair to Roy Robertson re stamping record drawings.
- 11. 11:20 a.m. **Old Business** Chair/Board
A) Examination Retakes Walters
B) Electronic Signatures Rearick
E) Ethics regulation Hale
- 12. 12:00 p.m. **Lunch**
- 13. 1:15 p.m. **Public Comment** Chair/Board
- 14. 2:15 p.m. **Executive Session** Chair/Board
Application review

Friday November 15, 2013

- | <u>TIME</u> | <u>TOPIC</u> | <u>LEAD PERSON</u> |
|----------------|--|--------------------|
| 15. 9:00 a.m. | Reconvene Meeting/Roll Call | Chair/Board |
| 16. 9:05 a.m. | Executive Session
Complete Application Review | Chair/Board |
| 17. 9:30 a.m. | New Business | Chair/Board |
| | A) E-mail from Ric Moore re Subsurface Utility Engineering (or Locating).
B) Review 2012 code amendments for Division of Fire and Safety.
C) Support for Brian Hanson’s bid for Western Zone VP.
D) E-mail from Ric More re State Surveying exams to CBT.
E) E-mail from Wayne Bolen re stamping requirements for minor changes.
F) E-mail from John Savage re title blocks on final drawings.
G) Use of EIT and LSIT.
H) Acquiring more control of our budget. | |
| 18. 11:00 a.m. | Special Committees | |

	Licensure Implementation	Chair - Maynard Members- Eriksen, , Shiesl, Rearick, Hanson
	Registration and Practice	Chair – Rearick Members - Lent,
	Licensure Mobility	Chair - Rearick

		Members – Eriksen,
	Mining Engineers/Geologists	Chair - Hanson Members – Lent, Walters
	Social Networking Options	Chair – Hale Members – Eriksen, Hanson
	Enforcement Enhancement	Chair - Maynard Members – Kerr, Eriksen
	Computer Based Testing	Chair – Eriksen Members - Hale

Standing Committees

	Investigative Advisory Committee (rotational 2-member teams)	All Members
	Guidance Manual	Chair – Urfer Members – Shiesl
	Legislative Liaison	Chair – Eriksen Members - full board and staff
	Emeritus Status	Chair - Members - full board and staff
	Budget Committee	Chair - Shiesl Members –
	Continuing Education	Chair – Hanson Members -
	IDP Liaison	Chair – Rearick Members -

19. 11:30 a.m. **Board Travel:** Chair/Board
A) CLARB Annual Minneapolis, MN September 26-28
20. 11:40 a.m. **National Meeting Reports** Chair/Board
A) NCEES Annual, San Antonio, TX Maynard/Kerr/Hanson
B) CLARB Annual, Minneapolis, MN Urfer
21. 11:50 a.m. **Licensing Examiner Report** Kelly/Board
22. 12:00 p.m. **Board Tasks (To Do List)** Chair/Board
23. 12:15 p.m. **Read Applications into Record** Examiner
24. 12:35 p.m. **Review Calendar of Events** Chair/Board
Confirm Board Meeting Dates:
 - January 30-31, 2014, Juneau
 - May , 2014 Fairbanks
 - August , 2014 Anchorage
 - November , 2014 Anchorage
25. 12:45 p.m. **Board Member Comments** Chair/Board
- Sign Wall Certificates** Chair/Board
Sign Minutes

Collect travel receipts

26. 1:00 p.m. Adjourn