

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS AND
LAND SURVEYORS**

**The Atwood Building
550 West 7th Avenue, Anchorage, AK, Suite 1270**

Tentative Meeting Agenda August 11-12, 2014

Monday August 11, 2014

<u>TIME</u>	<u>TOPIC</u>	<u>LEAD PERSON</u>
1. 9:00 a.m.	Call to Order/Roll Call	Chair/Exec. Admin.
2. 9:03 a.m.	Review/Amend Agenda	Chair/Board
3. 9:05 a.m.	Ethics Reporting	Chair/Board
4. 9:10 a.m.	Review/Approve Minutes Regular Meeting – May 1-2, 2014	Chair/Board
5. 9:30 a.m.	Investigative Report (moved to 9:10a.m. 8/12/14)	Savage/Board
6. 9:30 a.m.	Regulation Update	Board
	A) Status of Statute changes.	
	1) HB167 Sponsor – Labor & Commerce w/revision by House Rules Committee. Signed by the Governor July 8th. Will be effective on or about October 6th.	
	a. AS 08.48.221 Seals	
	b. AS 08.48.281 Prohibitive Practice	
	c. AS 08.48.341 Definitions	
	d. AS 08.48.331 Exemptions	
	e. AS 08.48.091 Written examinations	
	2) HB 187 re License Fees.	
	B) Regulation project for Structural Engineer and By Laws change	
	1) 12 AAC 36.063. Engineering Education and Work Experience Requirements. (SE)	
	2) 12 AAC 36.108 Application for Registration as a Structural Engineer.	
	3) 12 AAC 36.180. Seals.	
	4) 12 AAC 36.185. Use of Seals.	
	5) Change to Article II of the By Laws	
	C) Regulations changes adopted by the Board.	

- 1) The following regulation has been adopted by the Board and awaiting review by Law and signature of the Lt. Governor.

12 AAC 36.071 Standards of Practice for Land Surveyors.

7. **10:30 a.m. Expenditure Report** Sara Chambers/
(teleconference 907-465-2536) Martha Hewlett

8. **11:00 a.m. Break**

9. **11:15 a.m. Board Correspondence Received Since May 2014** Chair/Board

A) CLARB:

1. Member Board E-news May 2014
2. E-mail from Missy Sutton re Voting
3. Member Board E-news June 2014
4. Member Board E-news July 2014

B) NCARB:

1. BOD Brief April 2014
2. CEO Update April 2014
3. CEO Update May 2014
4. BOD Brief June 2014
5. Business meeting follow-up from Kathy Hillegas.
6. E-mail from Kathy Hillegas re annual business meeting followup.
7. Letter from Greg Erny re/election as Secretary.
8. Memo from CEO re/legislation in Wisconsin
9. E-mail from Kimberly Tuttle re NCARB Booth at the AIA Conference.

C) NCEES:

1. E-mail from Jerry Carter asking about early testing for PE w/response from Vernon.
2. E-mail from Lea Strickland re Agricultural exam.
3. E-mail from Jerry Carter re motions for the Annual Meeting in Seattle this August.
4. Memo from Melissa Cornelius re BOD meeting in Lincoln NE.
5. E-mail from Lehmon Dekle re subject matter reports for FE/FS
6. News release re Seattle University winning the Engineering Award.

D) Memo from SD Board regarding early testing for PE.

E) E-mail string between Colin Smith and Chair re reciprocity with Canada and an invitation to the PNWER summit.

F) Invitation to the APEGBC Annual conference.

G) Email string between Chris Miller and Vernon re minutes and Web postings.

H) Letter from Paul Vibrans re arctic engineering course waiver.

I) Letter from Sara Chambers re Travel

10. **11:35 a.m. Correspondence Sent Since May 2014** Chair/Board

- A) Email to CLARB re Welfare Pilot Program
- B) Email to NCARB re changes to the IDP program
- C) Letter to Director Chambers re Travel.

D) Letter to Buzz Scher re ASHSC proposal.

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| 11. | 11:40 a.m. | Old Business
A) Letters to Commissioner of Administration re Travel Policy
B) Response to Seismic Hazards Task Force
C) Definition of Engineering Surveying
D) Reciprocity with Canada
E) Mutual Agreement between NCARB and Canada
F) Indirect Cost Detail | Chair/Board

Koonce
Maynard
Hale
Chair/Board
Chair
Chair/Board |
|-----|------------|--|---|

12. 12:00 p.m. **Lunch**

13. 1:15 p.m. **Public Comment** Chair/Board

14. 2:15 p.m. **Executive Session** Chair/Board
Application review

Tuesday August 12, 2014

- | <u>TIME</u> | <u>TOPIC</u> | <u>LEAD PERSON</u> |
|----------------|---|--------------------|
| 15. 9:00 a.m. | Reconvene Meeting/Roll Call | Chair/Board |
| 16. 9:05 a.m. | Executive Session
Complete Application Review | Chair/Board |
| 05. 9:10 a.m. | Investigative Report | Savage |
| 17. 10:00 a.m. | New Business
A) Email from Kathy Hillegas requesting comments on changes to the IDP, BEA and BFEA programs. | Chair/Board |
| 18. 10:30 a.m. | Special Committees | |

Licensure Implementation	Chair - Maynard Members- Eriksen, , Rearick, Hanson
Registration and Practice	Chair – Rearick Members - Maynard, Hanson, John C, Hale
Licensure Mobility	Chair - Rearick Members – Eriksen, Urfer
Mining Engineers/Geologists	Chair - Hanson Members – Urfer, Walters
Social Networking Options	Chair – Hale Members – Eriksen, Hanson
Enforcement Enhancement	Chair - Maynard Members – Kerr, Eriksen

Standing Committees

	Investigative Advisory Committee (rotational 2-member teams)	All Members
	Guidance Manual	Chair – Urfer Members – John C, Hale, Hanson
	Legislative Liaison	Chair – Eriksen Members - full board and staff
	Emeritus Status	Chair - Rearick Members - full board and staff
	Budget Committee	Chair - Koonce Members – Schedler, Hanson
	Continuing Education	Chair – Hanson Members -
	IDP Liaison	Chair – Rearick Members -

- 19. 11:00 a.m. Board Travel:** Chair/Board
- A) NCEES Annual Seattle, WA Aug 20-23, 2014 (FY15)
 B) CLARB Annual Reston, VA Sep 25-27, 2014 (FY15)
 C) NCARB Regional Long Beach, CA March 13-14, 2015
 D) NCEES WZone Scottsdale, AZ May 14-16, 2015
 E) NCEES Annual, Williamsburg, VA August 19-22, 2015
 F) CLARB Annual September ?, 2015.
- 20. 11:30 a.m. National Meeting Reports** Chair/Board
 Hanson/Maynard
 Rearick/Koonce
- A) Western Zone May 15-17, 2014
 B) NCARB June 18-21, 2014
- 21: 12:00 Lunch**
- 22. 12:40 p.m. Licensing Examiner Report** Kelly/Board
- 23. 12:45 p.m. Board Tasks (To Do List)** Chair/Board
- 24. 1:15 p.m. Read Applications into Record** Examiner
- 25. 1:30 p.m. Review Calendar of Events** Chair/Board
- Confirm Board Meeting Dates:
- November 4-5, 2014 Anchorage
 - February 5-6, 2015 Juneau
 - May 7-8, 2015, Fairbanks
 - August
 - November
- National meeting dates:
- NCEES August 20-23, 2014 Seattle, WA
 - CLARB September 25-27, 2014 Reston, VA
 - NCARB Region 6 March 13-14, 2015 Long Beach, CA
 - NCEES Wzone May 14-16, 2015 Scottsdale, AZ

- NCARB Annual June 17-20, 2015 New Orleans, LA
- NCEES Annual August 19-22, 2015 Williamsburg, VA

26. 1:45 p.m. **Board Member Comments** Chair/Board
- Sign Wall Certificates** Chair/Board
- Sign Minutes**
- Travel receipts** Email to Vern.
27. 2:00 p.m. **Adjourn**