

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS AND
LAND SURVEYORS**

**The Atwood Building
333 Willoughby Avenue 9th Floor, Conference Room A**

Tentative Meeting Agenda February 5-6, 2015

Thursday February 5, 2015

<u>TIME</u>	<u>TOPIC</u>	<u>LEAD PERSON</u>
1. 9:00 a.m.	Call to Order/Roll Call	Chair/Exec. Admin.
2. 9:03 a.m.	Review/Amend Agenda	Chair/Board
3. 9:05 a.m.	Ethics Reporting	Chair/Board
4. 9:10 a.m.	Review/Approve Minutes Regular Meeting – November 4-5, 2014	Chair/Board
5. 9:30 a.m.	Investigative Report Teleconference 907-269-6423	Savage/Board
6. 10:00 a.m.	Regulation Update Steps in the Regulations Process for Boards and Commissions	Board

The following have been public noticed and are ready for Board adoption or review and revision.

- A) Regulation project for Structural Engineer and By Laws change and CE regulations.
 - 1) 12 AAC 36.063. Engineering Education and Work Experience Requirements. (SE)
 - 2) 12 AAC 36.108 Application for Registration as a Structural Engineer.
 - 3) 12 AAC 36.180. Seals.
 - 4) 12 AAC 36.185. Use of Seals.
 - 5) Changes to 12 AAC 36.510 Continuing Education Requirements.

- B) Regulation changes forwarded to the Governor's Office for approval for Public Notice.
 - 1) 12 AAC 36.040 Simplified Application for Re-examination.
 - 2) 12 AAC 36.062 Eligibility for Fundamentals of Engineering Examination.
 - 3) 12 AAC 36.063 Engineering Education and Work Experience Requirements.
 - 4) 12 AAC 36.064 Eligibility for Fundamentals of Land Surveying examination.

- 5) 12 AAC 36.065 Eligibility for Professional Land Surveyor Examination.
- 6) 12 AAC 36.990 Definitions. (engineer surveys)
- 7) Changes to the AELS Bylaws.

7. **10:30 a.m. Financial Report** Sara Chambers/
Martha Hewlett/Coleen Kautz
8. **11:00 a.m. Break**
9. **11:15 a.m. Board Correspondence Received Since November 2014** Chair/Board
- A) CLARB
- 1. In The Know – CLARB Webcast Series
 - 2. Member Board E-News – November 2014
 - 3. Member Board E-News – December 2014
- B) NCARB
- 1. CEO Update – October 2014
 - 2. BOD Brief – October 21, 2014
 - 3. Legislative Tracker November 2014
 - 4. Legislative Tracker December 2014 – Year End Review
 - 5. WCARB Regional director report – December 2014
 - 6. E-mail from Doug Morgan re Changes to the Records process
 - 7. CEO Update – November 2014
 - 8. BOD Brief – December 2014
 - 9. Memo from Dale McKinney re BEA program
 - 10. MBE Conference summary
 - 11. Email from Margo Smith announcing her candidacy for 1st VP, President Elect.
 - 12. WCARB Bylaws.
 - 13. Memo from Kristine Harding re candidacy for 1st VP/President Elect.
- C) NCEES
- 1. MBA Report on BOD meeting 10/31-11/1, 2014
 - 2. Future Changes to NCEES Exams and Supporting Materials
 - 3. E-mail from Jerry Carter re AAES Newsletter for December 2014
 - 4. West Zone announcement and request for funded delegate assignment
 - 5. Email from Lea Strickland re renaming the PE Agricultural exam to the PE Agricultural and Biological exam.
 - 6. News Release requesting ME's for a PAKS for the ME exam.
- D) E-mail string between Chris Miller and Board Exec.
- E) E-mail string between a surveyor applicant and Staff.
- F) E-mail from James Armstrong re CE.
10. **11:35 a.m. Correspondence Sent Since November 2014** Chair/Board
- A) Letter from Chair to Mr. JEON, Seung-min
 - B) E-mail from Board Exec to Daniel Hertrich re conflict of interest

- 11. 11:40 a.m. **Old Business**
A) Use of Logo's on plans Chair/Board
Chair
- 12. 12:00 p.m. **Lunch**
- 13. 1:15 p.m. **Public Comment** Chair/Board
- 14. 2:15 p.m. **Executive Session** Chair/Board
Application review

Friday February 6, 2015

- | <u>TIME</u> | <u>TOPIC</u> | <u>LEAD PERSON</u> |
|----------------|--|--------------------|
| 15. 9:00 a.m. | Reconvene Meeting/Roll Call | Chair/Board |
| 16. 9:05 a.m. | Executive Session
Complete Application Review | Chair/Board |
| 17. 10:00 a.m. | New Business
A) Letter from ACEC re professional knowledge and direct supervisory control. | Chair/Board |
| 18. 10:30 a.m. | Special Committees | |

	Licensure Implementation	Chair - Maynard Members- Eriksen, , Rearick, Hanson
	Registration and Practice	Chair – Rearick Members - Maynard, Hanson, John C, Hale
	Licensure Mobility	Chair - Rearick Members – Eriksen, Urfer
	Social Networking Options	Chair – Hale Members – Eriksen, Hanson

Standing Committees

	Investigative Advisory Committee (rotational 2-member teams)	All Members
	Guidance Manual	Chair – Urfer Members – John C, Hale, Hanson
	Legislative Liaison	Chair – Eriksen Members - full board and staff
	Emeritus Status	Chair - Rearick Members - full board and staff
	Budget Committee	Chair - Koonce Members – Schedler, Hanson
	Continuing Education	Chair – Hanson Members -
	IDP Liaison	Chair – Rearick Members -

19. 11:00 a.m. **Board Travel:** Chair/Board
- A) NCARB Regional Long Beach, CA March 13-14, 2015
 - B) NCEES WZone Scottsdale, AZ May 14-16, 2015
 - C) NCARB Annual June 17-20, 2014 New Orleans, LA
 - D) NCEES Annual, Williamsburg, VA August 19-22, 2015
 - E) CLARB Annual September 16-19, 2015.
20. 11:30 a.m. **National Meeting Reports** Chair/Board
- A) Western Zone May 15-17, 2014 Hanson/Maynard/Kerr
 - B) CLARB September 25-27, 2014 Urfer
 - C) NCARB Board Chair/Executive Oct 31- Nov 1, 2014 Rearick
- 21: 12:00 **Lunch**
22. 12:40 p.m. **Licensing Examiner Report** Kelly/Board
23. 12:45 p.m. **Board Tasks (To Do List)** Chair/Board
24. 1:15 p.m. **Read Applications into Record** Examiner
25. 1:30 p.m. **Review Calendar of Events** Chair/Board
- Confirm Board Meeting Dates:
- May 7-8, 2015, Fairbanks
 - August 6-7, 2015, Anchorage
 - November 5-6, 2015 Anchorage
 - February , 2016 Juneau
- National meeting dates:
- NCARB Region 6 March 13-14, 2015 Long Beach, CA
 - NCEES Wzone May 14-16, 2015 Scottsdale, AZ
 - NCARB Annual June 17-20, 2015 New Orleans, LA
 - NCEES Annual August 19-22, 2015 Williamsburg, VA
 - CLARB Annual September 16-19, 2015.
26. 1:45 p.m. **Board Member Comments** Chair/Board
- Sign Wall Certificates** Chair/Board
- Sign Minutes**
- Travel receipts** Email to Vern.
27. 2:00 p.m. **Adjourn**