

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS AND  
LAND SURVEYORS**

**The Atwood Building, 550 W. 7<sup>th</sup> Avenue, Anchorage, AK, Room 106**

**Tentative Meeting Agenda August 6-7, 2015**

**Thursday August 6, 2015**

<b><u>TIME</u></b>	<b><u>TOPIC</u></b>	<b><u>LEAD PERSON</u></b>
1. 9:00 a.m.	<b>Call to Order/Roll Call</b>	Chair/Exec. Admin.
2. 9:03 a.m.	<b>Review/Amend Agenda</b>	Chair/Board
3. 9:05 a.m.	<b>Ethics Reporting</b> a. Rearick NCARB meeting b. Jones NCARB meeting c. Koonce NCARB Meeting	Chair/Board
4. 9:10 a.m.	<b>Review/Approve Minutes</b> Regular Meeting – May 7-8, 2015	Chair/Board
5. 9:30 a.m.	<b>Investigative Report</b>	Savage/Board
6. 10:00 a.m.	<b>Regulation Update</b> A. Changes to 12 AAC 36.040 Simplified Application for Re-examination. Changes to 12 AAC 36.990 (a) Add (44) "engineering surveys". Changes to the Board Bylaws.	Board
Note: These were forwarded to the regulations specialists for review by law and the Governor's Office.		
B. Change to 12 AAC 36.185 Use of Seals. Add new subsection (h) and (i).		
These were submitted to the regulations specialist for public notice.		
7. 10:30 a.m.	<b>Financial Report</b> A. FY15 3 <sup>rd</sup> quarter report – 4 <sup>th</sup> quarter not available yet B. Biennial Fee setting. C. Effect of Budget on Travel. D. 2014 Annual Fiscal Report to Boards and Commissions. E. 2014 Professional Licensing Report to the Legislature.	Janey Hovenden/Sara Chambers/Martha Hewlett (Teleconference 907-465-2538)
8. 11:00 a.m.	<b>Break</b>	

**9. 11:15 a.m. Board Correspondence Received Since May 2015** Chair/Board

A) CLARB

1. Member Board E-News. May 2015
2. New examination eligibility standard
3. Communique from CLARB CEO re SCOTUS decision
4. Changes to CLARB Bylaws.
5. Member Board E-News July 2015

B) NCARB

1. Fast Facts May 2015
2. BOD Brief May 2015
3. CEO Update May 2015
4. Memo re titles
5. BOD Brief June 2015
6. Memo re ARE policy and renewal info
7. E-mail re Annual meeting follow-up.
8. E-mail re IDP EPEM comment paper
9. E-mail re IDP Guidelines – July 2015
10. Terry Allers candidacy for Secretary

C) NCEES

1. MBA Report of Feb 2015 BOD meeting.
2. NCEES Response to Dr. Elgin.
3. E-mail re Emerging Engineers and Surveyors Group.
4. Memo re Exam changes
5. News Release re Engineering Award.
6. E-mail re SCOTUS Decision
7. E-mail re Reimbursement by VA
8. E-mail re changes for LE committee
9. Motions for Annual Meeting.
10. Memo re US DOL and AAES Engineering Competency Model
11. Shelley Macy candidacy for Treasurer
12. Gary Thompson candidacy for Treasurer
13. E-mail re CBT Exams in 2016
14. Email re Future of Surveying Task Force.

D) E-mail from Sara re 3<sup>rd</sup> party reimbursements.

E) E-mail from AZ Board re FE verifications.

F) E-mail from Peter Giessel re a comment in February minutes.

**10. 11:35 a.m. Correspondence Sent Since May 2015** Chair/Board

A. Memo from Colin to Leg. Admin Review Committee

**.11. 11:40 a.m. Old Business** Chair/Board

A. AKLS Exams

B. Annual Report

C. 2016 Wzone meeting in Anchorage.

- D. Decoupling Education and Experience
- E. MRA between Canada and NCARB.

- 12. 12:00 p.m. Lunch
- 13. 1:15 p.m. Public Comment Chair/Board
- 14. 2:15 p.m. Executive Session Chair/Board  
Application review
- 5:00 p.m. Come out of executive session and recess for the day (approximately)

**Friday August 7, 2015**

- | <b><u>TIME</u></b> | <b><u>TOPIC</u></b>   | <b><u>LEAD PERSON</u></b>                  |
|--------------------|---|--|
| 15. 9:00 a.m.      | Reconvene Meeting/Roll Call   | Chair/Board                                |
| 16. 9:05 a.m.      | Executive Session<br>If necessary to complete Application Review  | Chair/Board                                |
| 17. 10:00 a.m.     | <b>New Business</b><br>A. Stamping changes done by the original design professional.<br>B. Stamps that have a letter after the number.<br>C. Out of State Disaster Architect<br>D. Arctic Engineering Requirement Evaluation.<br>E. Changes in Licensing Program and procedures | Chair/Board<br><br><br><br><br>Sarena/Vern |
| 18. 10:30 a.m.     | <b>Special Committees</b>   |  |

	<b>Licensure Implementation</b>	Chair - Hanson Members- Eriksen, , Rearick, Maynard
	<b>Registration and Practice</b>	Chair – Rearick Members - Maynard, Hanson, John C, Hale
	<b>Licensure Mobility</b>	Chair - Rearick Members – Eriksen, Urfer

**Standing Committees**

	<b>Investigative Advisory Committee (rotational 2-member teams)</b>	All Members
	<b>Guidance Manual</b>	Chair – Urfer Members – John C, Hale, Hanson

	<b>Legislative Liaison</b>	Chair – Eriksen Members - full board and staff
	<b>Emeritus Status</b>	Chair - Rearick Members - full board and staff
	<b>Budget Committee</b>	Chair - Koonce Members – Schedler, Hanson
	<b>Continuing Education</b>	Chair – Hanson Members -
	<b>IDP Liaison</b>	Chair – Rearick Members -

19. 11:00 a.m. **Board Travel:** Chair/Board
- B) NCEES Annual Williamsburg, VA, August 19-22, 2015  
Colin, John K, Eric, Dave, Keith, Vernon  
C) CLARB Annual September 17-19, 2015 New Orleans, LA  
Luann, John C., Vernon
20. 11:30 a.m. **National Meeting Reports** Chair/Board  
A) NCARB Annual 6/17-20, 2015 Chair/Koonce/Jones
- 21: 12:00 **Lunch**
22. 12:40 p.m. **Licensing Examiner Report** Hackenmiller/Board
23. 12:45 p.m. **Board Tasks (To Do List)** Chair/Board
24. 1:15 p.m. **Read Applications into Record** Examiner
25. 1:30 p.m. **Review Calendar of Events** Chair/Board  
Confirm Board Meeting Dates:
- November 5-6, 2015 Anchorage
  - February 10-11, 2016 Juneau
  - May 5-6 or 12-13, 2016 Fairbanks
  - August 4-5 or 11-12, 2016 Anchorage
  - November 3-4 or 10-11, 2016 Anchorage
- National meeting dates:
- NCEES Annual August 19-22, 2015 Williamsburg, VA
  - CLARB Annual September 16-19, 2015. New Orleans, LA
26. 1:45 p.m. **Board Member Comments** Chair/Board
- Sign Wall Certificates** Chair/Board  
**Sign Minutes**  
**Travel receipts** Email to Vern.
27. 2:00 p.m. **Adjourn**