

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS AND  
LAND SURVEYORS**

**The State Office Building, Juneau, AK 9<sup>th</sup> Floor Conference Room C**

**Tentative Meeting Agenda February 10-11, 2016**

**Conference call number 1-800-315-6338 access code 51676**

**Wednesday February 10, 2016**

<u>TIME</u>	<u>TOPIC</u>	<u>LEAD PERSON</u>
1. 9:00 a.m.	Call to Order/Roll Call	Chair/Exec. Admin.
2. 9:03 a.m.	Review/Amend Agenda	Chair/Board
3. 9:05 a.m.	Ethics Reporting	Chair/Board
4. 9:10 a.m.	Review/Approve Minutes Regular Meeting – November 5-6, 2015	Chair/Board
5. 9:30 a.m.	Investigative Report	Savage/Board
6. 10:00 a.m.	Regulation Update A. Change to 12 AAC 36.185 Use of Seals. Add new subsection (h) and (i). B. Changes to 12 AAC 36.063 Engineering Education and Work Experience and Requirements, 12 AAC 36.108 Application for Registration as a Structural Engineer, 12 AAC 36.180 Seal, 12 AAC 36.185 Use of Seals, and 12 AAC 36.990.	Board
Note: This change was forwarded to the Regulations Specialist for public notice.		
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7. 10:30 a.m.	Financial Report A. 1 <sup>st</sup> Quarter report.	Janey Hovenden/Sara Chambers/Martha Hewlett
8. 11:00 a.m.	Break	
9. 11:15 a.m.	Board Correspondence Received Since November 2015 A. CLARB 1. Dues Invoice  B. NCARB 1. CEO Update November 2015 2. Fast Facts November 2015	Chair/Board

3. Press Release November 10, 2015 U of KS internship
4. Press Release November 13, 2015 NCARB award
5. Legislative Tracker November 30, 2015
6. Fast Facts December 2015
7. BOD Brief December 2015
8. WCARB dues invoice

C. NCEES

1. Memo from Tim Miller re exams
2. Memo from Jerry Carter re Wzone funded delegates
3. NCEES Dues invoice
4. Email from Jerry Carter re CBT
5. Western Zone request for nominations for officers
6. Email from Lea Strickland re CBT exams.

D. Email from DOL re Board title.

E. Letter from AK AIA to Gov. supporting Catherine Fritz Appointment

F. Email from Chris Miller re ADOT requirements.

G. Email from NC Board re FTC Guidelines

H. 2016 Legislative Guidance for Boards and Commission Members

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|------|------------|--|-------------|
| 10.  | 11:35 a.m. | <b>Correspondence Sent Since November 2015</b><br>A. Letter to Mr. Moxness re experience<br>B. Letter to Mr. Conneen re CE exemption request<br>C. Email to Ms. Winfield re FE waiver for Canadians<br>D. Letter to Mr. Moran re path to licensure | Chair/Board |
| .11. | 11:40 a.m. | <b>Old Business</b><br>A. 2016 Western Zone meeting in Anchorage.<br>B. Arctic Engineering Requirement Evaluation  | Chair/Board |
| 12.  | 12:00 p.m. | <b>Lunch</b>   |             |
| 13.  | 1:15 p.m.  | <b>Public Comment</b>  | Chair/Board |
| 14.  | 2:15 p.m.  | <b>Executive Session</b><br>Application review   | Chair/Board |
|      | 5:00 p.m.  | <b>Come out of executive session and recess for the day</b> (approximately)  |             |

Thursday February 11, 2016

- | <u>TIME</u> | <u>TOPIC</u>                                 | <u>LEAD PERSON</u> |
|-------------|--|--------------------|
| 15.         | 9:00 a.m. <b>Reconvene Meeting/Roll Call</b> | Chair/Board        |
| 16.         | 9:05 a.m. <b>Executive Session</b>           | Chair/Board        |

If necessary to complete Application Review

- 17. 10:00 a.m. New Business** Chair/Board  
 A. SB118 An Act relating to surveys required to be submitted to the Department of Natural Resources;  
 B. copy of last try to get LSA seat permanent. Chair/Board

**18. 10:30 a.m. Special Committees**

	<b>Licensure Implementation</b>	Chair - Hanson Members- Eriksen, , Rearick, Maynard
	<b>Registration and Practice</b>	Chair – Rearick Member - Maynard, Hanson, Christensen, Hale
	<b>Licensure Mobility</b>	Chair - Rearick Members – Eriksen, Urfer

**Standing Committees**

	<b>Investigative Advisory Committee (rotational 2-member teams)</b>	All Members
	<b>Guidance Manual</b>	Chair – Urfer Members – John C, Hale, Hanson
	<b>Legislative Liaison</b>	Chair – Eriksen Members - full board and staff
	<b>Emeritus Status</b>	Chair - Rearick Members - full board and staff
	<b>Budget Committee</b>	Chair - Koonce Members – Schedler, Hanson
	<b>Continuing Education</b>	Chair – Hanson Members -
	<b>IDP Liaison</b>	Chair – Koonce Members – Rearick, Christensen

- 19. 11:00 a.m. Board Travel:** Chair/Board  
 A. NCARB MBE Engagement Session San Francisco January 15-16, 2016 (Hackenmiller)  
 B. Travel Restrictions  
 C. NCEES Western Zone, May 19-21, 2016, Anchorage  
 Colin, Brian, Kathleen, Dave, John K, Sarena, Vern (?)  
 D. NCARB Regional Summit, Savannah, GA March 11-12, 2016.  
 Jeff, Vern or Sarena

- 20. 11:30 a.m. National Meeting Reports** Chair/Board  
 No meetings since November 2016

- 21: 12:00 Lunch**

- |            |                   |   |                    |
|------------|-------------------|---|--------------------|
| <b>22.</b> | <b>12:40 p.m.</b> | <b>Licensing Examiner Report</b>  | Hackenmiller/Board |
| <b>23.</b> | <b>12:45 p.m.</b> | <b>Board Tasks (To Do List)</b>   | Chair/Board        |
| <b>24.</b> | <b>1:15 p.m.</b>  | <b>Read Applications into Record</b>  | Examiner           |
| <b>25.</b> | <b>1:30 p.m.</b>  | <b>Review Calendar of Events</b>  | Chair/Board        |
|            |                   | Confirm Board Meeting Dates: <ul style="list-style-type: none"> <li>• May 5-6, 2016 Fairbanks</li> <li>• August 4-5, 2016 Anchorage</li> <li>• November 3-4, 2016 Anchorage</li> <li>• February 8-9, 2017</li> </ul>  |                    |
|            |                   | National meeting dates: <ul style="list-style-type: none"> <li>• NCARB Regional March 10-12, 2016 Savannah GA.<br/>(Koonce, Jones or Hackenmiller)</li> <li>• NCEES Western Zone May 19-21, 2016 Anchorage, AK.<br/>(Board)</li> <li>• NCARB Annual June 15-18, 2016 Seattle, WA.<br/>(Koonce, Jones or Hackenmiller)</li> <li>• NCEES Annual August 24-27, 2016 Indianapolis, IN</li> <li>• CLARB Annual September 22-24, 2016 Philadelphia, PA.<br/>(Urfer, Jones or Hackenmiller)</li> </ul> |                    |
| <b>26.</b> | <b>1:45 p.m.</b>  | <b>Board Member Comments</b>  | Chair/Board        |
|            |                   | <b>Sign Wall Certificates</b><br><b>Sign Minutes</b><br><b>Travel receipts</b> Email to Vern.   | Chair/Board        |
| <b>27.</b> | <b>2:00 p.m.</b>  | <b>Adjourn</b>  |                    |