

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS AND  
LAND SURVEYORS**

**Sophie's Station, Zach's Board Room, 1717 University Avenue Fairbanks AK**

**Tentative Meeting Agenda May 5-6, 2016**

**Conference call number 1-800-315-6338 access code 51676**

**Thursday May 5, 2016**

<u>TIME</u>	<u>TOPIC</u>	<u>LEAD PERSON</u>
1. 9:00 a.m.	<b>Call to Order/Roll Call</b>	Chair/Exec. Admin.
2. 9:03 a.m.	<b>Review/Amend Agenda</b>	Chair/Board
3. 9:05 a.m.	<b>Ethics Reporting</b>	Chair/Board
4. 9:10 a.m.	<b>Review/Approve Minutes</b> Regular Meeting – February 10-11, 2016	Chair/Board
5. 9:30 a.m.	<b>Investigative Report</b>	Savage/Board
6. 10:00 a.m.	<b>Regulation Update</b> A. Change to 12 AAC 36.185 Use of Seals. New sections g and h. Adopted at the February meeting and is in the approval process.  B. Changes to 12 AAC 36.063 Engineering Education and Work Experience and Requirements, 12 AAC 36.108 Application for Registration as a Structural Engineer, 12 AAC 36.180 Seal, 12 AAC 36.185 Use of Seals, and 12 AAC 36.990. Tabled at the February meeting and is awaiting Board action.  C. 12 AAC 36.050 Application Deadlines. Public noticed has ended and is awaiting Board action.	Board
7. 10:30 a.m.	<b>Financial Report</b> A. 3rd Quarter report. B. Status of tablets or lap tops for application review.	Janey Hovenden/Sara Chambers/Martha Hewlett
8. 11:00 a.m.	<b>Break</b>	
9. 11:15 a.m.	<b>Board Correspondence Received Since February 2016</b> A. CLARB 1. Luanne Urfer email to AK ASLA re CLARB task Analysis	Chair/Board

B. NCARB

1. David Hoffman candidate for 2<sup>nd</sup> vice President
2. CEO Update February 2016
3. Email from CEO Armstrong re Reasonable Regulation.
4. Press release re ARE 5.0 Details.
5. Legislative updates February 2016.
6. Terry Allers, candidate for Treasurer
7. Press release re Alternate Path to Licensure.
8. Email from Kate Nobschisch re Regional Summit.
9. Draft Resolutions for the Regional Summit re agreement With Australia and New Zealand.
10. Credential letter and list of resolutions for Annual in Seattle.
11. Invoice for dues w/cover letter and list of services provided.
12. Press release re ARE 5.0 Workshop.
13. Legislative updates March 2016.
14. E-mail from Douglas McCauley re Practice Act.
15. CEO Update for March 2016.

C. NCEES

1. BOD meeting report.
2. Email from CEO re/Engineering Competency Model
3. Nominations for Zone and National office.
4. Southern Zone motion and responses.
5. NCEES Launches National Surveying Education Award.
6. Proposed revision to ABET Criterion 3 and 5

D. AELS Board appointments

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|-------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <b>10.</b>  | <b>11:35 a.m.</b> | <b>Correspondence Sent Since February 2016</b><br>A. Chair's Letter to Mr. Hozey re travel.<br>B. Board nomination of Brian Hanson for Zone VP                                                                                      | Chair/Board |
| <b>.11.</b> | <b>11:40 a.m.</b> | <b>Old Business</b><br>A. 2016 Western Zone meeting in Anchorage.<br>B. Arctic Engineering Requirement Evaluation<br>C. Bill to make LSA seat permanent, voting seat.<br>D. FE/FS regulation changes.<br>E. Board officer election. | Chair/Board |
| <b>12.</b>  | <b>12:00 p.m.</b> | <b>Lunch</b>                                                                                                                                                                                                                        |             |
| <b>13.</b>  | <b>1:15 p.m.</b>  | <b>Public Comment</b>                                                                                                                                                                                                               | Chair/Board |
| <b>14.</b>  | <b>2:15 p.m.</b>  | <b>Executive Session</b><br>Application review                                                                                                                                                                                      | Chair/Board |
|             | <b>5:00 p.m.</b>  | <b>Come out of executive session and recess for the day</b> (approximately)                                                                                                                                                         |             |

**Friday May 6, 2016**

<b><u>TIME</u></b>	<b><u>TOPIC</u></b>	<b><u>LEAD PERSON</u></b>
15. 9:00 a.m.	<b>Reconvene Meeting/Roll Call</b>	Chair/Board
16. 9:05 a.m.	<b>Executive Session</b> If necessary to complete Application Review	Chair/Board
17. 10:00 a.m.	<b>New Business</b> A. ABET EAC Criterion Changes B. AS 08.48.311 Exemptions (a)(9) re surveyors. C. Question from DNR – email string between Kerr and Gervelis D. Regulation process E. Annual Report	Chair/Board
18. 10:30 a.m.	<b>Special Committees</b>	

	<b>Licensure Implementation</b>	Chair - Hanson Members- Eriksen, Maynard
	<b>Registration and Practice</b>	Chair – Hale Members - Maynard, Hanson, Christensen,
	<b>Licensure Mobility</b>	Chair - Koonce Members – Eriksen, Urfer

**Standing Committees**

	<b>Investigative Advisory Committee (rotational 2-member teams)</b>	All Members
	<b>Guidance Manual</b>	Chair – Urfer Members – John C, Hale, Hanson
	<b>Legislative Liaison</b>	Chair – Eriksen Members - full board and staff
	<b>Emeritus Status</b>	Chair - Maynard Members - full board and staff
	<b>Budget Committee</b>	Chair - Koonce Members – Schedler, Hanson
	<b>Continuing Education</b>	Chair – Hanson Members -
	<b>IDP Liaison</b>	Chair – Koonce Members – Christensen

19. 11:00 a.m.	<b>Board Travel:</b> A. Travel Restrictions B. NCEES Western Zone, May 19-21, 2016, Anchorage Travel approved for 8 Board Members and 2 Staff. C. NCARB Annual June 15-18, 2016 Seattle, WA	Chair/Board
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- Koonce, Fritz, Jones
- D. NCEES Annual August 24-27, 2016 Indianapolis, IN  
(?)
- E. CLARB Annual September 22-24, 2016 Philadelphia, PA  
Urfer, Jones

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|------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>20.</b> | <b>11:30 a.m.</b> | <b>National Meeting Reports</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Chair/Board        |
|            |                   | A. NCARB Regional Summit, Savannah, GA March 11-12, 2016.<br>Jeff, Sarena.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                    |
| <b>21:</b> | <b>12:00</b>      | <b>Lunch</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |
| <b>22.</b> | <b>12:40 p.m.</b> | <b>Licensing Examiner Report</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Hackenmiller/Board |
| <b>23.</b> | <b>12:45 p.m.</b> | <b>Board Tasks (To Do List)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Chair/Board        |
| <b>24.</b> | <b>1:15 p.m.</b>  | <b>Read Applications into Record</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Examiner           |
| <b>25.</b> | <b>1:30 p.m.</b>  | <b>Review Calendar of Events</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Chair/Board        |
|            |                   | Confirm Board Meeting Dates: <ul style="list-style-type: none"> <li>• August 4-5, 2016 Anchorage</li> <li>• November 3-4, 2016 Anchorage</li> <li>• February 8-9, 2017</li> <li>• May 4-5, 2017</li> </ul> National meeting dates: <ul style="list-style-type: none"> <li>• NCEES Western Zone May 19-21, 2016 Anchorage, AK.<br/>(Board)</li> <li>• NCARB Annual June 15-18, 2016 Seattle, WA.<br/>(Koonce, Jones or Hackenmiller)</li> <li>• NCEES Annual August 24-27, 2016 Indianapolis, IN</li> <li>• CLARB Annual September 22-24, 2016 Philadelphia, PA.<br/>(Urfer, Jones or Hackenmiller)</li> </ul> |                    |
| <b>26.</b> | <b>1:45 p.m.</b>  | <b>Board Member Comments</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Chair/Board        |
|            |                   | <b>Sign Wall Certificates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Chair/Board        |
|            |                   | <b>Sign Minutes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                    |
|            |                   | <b>Travel receipts</b> Email to Vern.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |
| <b>27.</b> | <b>2:00 p.m.</b>  | <b>Adjourn</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |