

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS AND
LAND SURVEYORS

KPB Architects
500 L St., Suite 400, Anchorage, AK
February 1-2, 2018

Conference call number: 1-800-315-6338 access code 51676

Thursday, February 1, 2018

	<u>TIME</u>	<u>TOPIC</u>	<u>LEAD PERSON</u>
1.	9:00 a.m.	Call to Order/Roll Call	Chair/Exec. Admin.
2.	9:05 a.m.	Review/Amend Agenda	Chair/Board
3.	9:07 a.m.	Ethics Reporting	Chair/Board
4.	9:10 a.m.	Review/Approve Minutes Regular Meeting November 8-9, 2017	Chair/Board
5.	9:15 a.m.	Investigative Report	John Savage
6.	9:35 a.m.	Financial Report	Sara Chambers
7.	10:00 a.m.	National Organization Correspondence & Meeting Reports A. CLARB 1. How You Can Impact the Future of Licensure & CLARB Leadership 2. Choosing Future Leaders Webcast 3. CLARB Licensure Risk Survey B. NCARB 1. NCARB Update October 2017 2. NCARB Update November 2017 3. Explore the NCARB 2017 Annual Report 4. NCARB Update December 2017 5. NCARB Centennial History 6. NCARB Community – Following Stream Updates 7. FY19 Call for NCARB Committee Volunteers 8. Media Release: Six Month Countdown to ARE 4.0's Retirement 9. Member Board Engagement Preceding January Board Meeting C. NCEES 1. Board of Directors Summary Report 2. Surveying Exam Module Task Force 3. Emeritus and Associate Nomination Form	Chair/Board

(A) Refers to items contained in the agenda.

- 4. South Dakota Legislation
 - a. Wall Street Journal
 - b. Washington Examiner Article
- 5. Mutual Recognition Agreement Questionnaire

D. Outreach Reports

- 1. UAA Outreach (*following November meeting*)

- | | | | |
|-----|------------|--|--------------------|
| 8. | 10:15 a.m. | Correspondence Sent
A. Response Letters RE: Deadline extension for SE application under 12 AAC 36.108
B. Response Letters RE: Playgrounds and Landscape Architects
C. Response Letter to Jesse Engineering Co. | Chair/Board |
| 9. | 10:25 a.m. | Correspondence Received
A. Relationship between responsible charge designee and company
B. Clarification request re: who is authorized to stamp for a company
C. Letter requesting clarification of sealing requirements and municipalities (A)
D. Letter regarding third party peer review service (A) | Chair/Board |
| 10. | 10:50 a.m. | Break | |
| 11. | 11:00 a.m. | OAH Training w/ Judge Christopher Kennedy | Chair/Board |
| 12. | 12:00 p.m. | Lunch | |
| 13. | 1:05 p.m. | Reconvene meeting/Roll Call | Chair/Exec. Admin. |
| 14. | 1:08 p.m. | Walkthrough of Instructions for Reviewing Applications | A. Jones/Noe |
| 15. | 1:30 p.m. | Public Comment | Chair/Board |
| 16. | 2:30 p.m. | Application Review | Chair/Board |
| 17. | 5:00 p.m. | Recess for the day | Chair/Board |

(A) Refers to items contained in the agenda.

Friday, February 2, 2018

- 18. 8:15 a.m. **Reconvene meeting/Roll Call** Chair/Exec. Admin
- 19. 8:20 a.m. **Application Review continued** Chair/Board
- 20. 10:20 a.m. **Break**
- 21. 10:30 a.m. **Discussion: Alaska Initiative for ID Registration** Davidson/ Cash/ Knopf/ Nunn
- 22. 11:15 a.m. **Discussion: DOT Standard Drawings – Sealing Requirements** K. Fisher/ M. Neidhold
- 23. 12:00 p.m. **Lunch**
- 24. 1:05 p.m. **Reconvene meeting/Roll Call** Chair/Board
- 25. 1:07 p.m. **Executive Session** Chair/Board
- 26. 1:30 p.m. **Old Business** Chair/Board
 - A. Review November 2017 To Do List
 - B. Regulation Project Updates
 - 1. Updates to 12 AAC 36.061, .103 & .110 **(A)**
 - 2. Updates to 12 AAC 36.105
 - 3. Updates to 12 AAC 36.185(c)
 - C. Update on Guidance Manual **(A)**
- 27. 2:10 p.m. **New Business**
 - A. Regulatory Outreach Mott
 - B. Discussion of 08.48.241(3) A. Jones
 - C.
- 28. 2:50 p.m. **Committee Updates** Chair/Board

Licensure Implementation	Chair - Koonce Members- Jones, Maynard
Land Surveying Outreach	Chair – Hale Members – Urfer, Kerr

Standing Committees

Investigative Advisory Committee (rotational 2-member teams)	All Members
Licensure Mobility	Chair- Koonce Members – Wallis, Urfer
Guidance Manual	Chair – Urfer Members – Full Board
Legislative Liaison	Chair – Maynard Members – Fritz, Urfer
Emeritus Status	Chair - Maynard Members - Full Board
Budget Committee	Chair - Koonce Members – Kerr, Hanson
Continuing Education*	Chair – R.V. Jones Members -

- 29. 3:00 p.m. **Licensing Examiner Report** Licensing Examiner

(A) Refers to items contained in the agenda.

30.	3:05 p.m.	Read Applications into Record	Licensing Examiner
31.	3:15 p.m.	Review Calendar of Events/ Board Travel A. Board Meeting Dates: <ul style="list-style-type: none"> • May 3-4, 2018 TBD • August 2-3, 2018 Anchorage • November 1-2, 2018 Anchorage • AELS Board Meet & Greet TBD B. National Organization Meetings <ol style="list-style-type: none"> 1. NCARB/CLARB New Member Orientation, February 8-10, Washington, D.C. 2. NCARB Regional Summit, March 8-10, Wichita 3. NCEES Western Zone April 5-7, Honolulu 4. NCARB Annual Meeting, June 28-30, Detroit 5. NCEES Annual Meeting, August 15-17, Scottsdale 6. CLARB Annual Meeting, September 27-29, Toronto 	Chair/Board
32.	3:30 p.m.	Board Tasks - To Do List	Chair/Board
33.	3:40 p.m.	Board Member Comments	Chair/Board
34.	3:50 p.m.	Administrative Business <ul style="list-style-type: none"> • Sign Wall Certificates • Sign Minutes • Travel receipts - <i>Email to alysia.jones@alaska.gov within 5 days</i> 	Chair/Board
35.	4:00 p.m.	Meeting Adjourns	Chair/Board

(A) Refers to items contained in the agenda.