



ALASKA STATE BOARD OF REGISTRATION FOR
ARCHITECTS, ENGINEERS, AND LAND SURVEYORS

TENTATIVE AGENDA

AUGUST 16TH, 2022 (DAY 1)

Zoom link:

<https://us02web.zoom.us/j/81909010372?pwd=Y0txQzd5b0NCYVpSR2RlRW93OGdGZz09>

Teleconference: 253-215-8782

Meeting ID: 819 0901 0372 **Password:** 039672

Board Members:

Catherine Fritz
Architect (Chair)

Jeffrey Garness
*Civil/Environmental
Engineer (Vice Chair)*

Edward Leonetti
*Landscape Architect
(Secretary)*

Robert (Bob) Bell
Land Surveyor

Brent Cole
Public Member

Elizabeth Johnston
Electrical/Mechanical

Loren Leman
Civil Engineer

Jake Maxwell
Land Surveyor

Randall Rozier
Architect

Sterling Strait
*Civil/Structural
Engineer*

Fred Wallis
Mining Engineer

Meeting Details

Meeting Start Time: 10:00 a.m.

Meeting Start Date: 8/16/2022

Meeting End Time: 3:00 p.m.

Meeting End Date: 8/17/2022

Meeting Location: Usibelli Coal Mine, 100 Cushman St UNIT 210, Fairbanks

Agenda

1. 10:00 am - Call to Order/Roll Call
2. 10:02 am - Mission Statement
3. 10:03 am - Virtual Meeting Code of Conduct
4. 10:05 am - Review/Amend/Approve Agenda
5. 10:10 am - Review/Approve Minutes from May 9-11th, 2022, Board Meeting
6. 10:20 am - 2022 Strategic Plan
 - A. Overview of May 2022 meeting action items
7. 10:25 am - Ethics Reporting
8. 10:30 am - Investigative Report
9. 10:45 am - Executive Session

Board Staff:

Sara Neal
*Executive
Administrator*

Heather Noe
Licensing Examiner

Upcoming Meetings:

November 9-10, 2022
February 7-8, 2023

10. 11:30 am - Old Business (Per Action Item List)

- A. CLARB Uniform Standard Update - Leonetti
- B. Annual Report - Garness
- C. SE Community's opinion on the definition of progressive structural experience for regulation – Strait
- D. Update on ID working group - Fritz
- E. Policy for staff approval of applications – Fritz/Neal
- F. CE Audit Update – Neal
- G. Status of ADEC 18 AAC 72 – Wastewater - Neal
- H. Legal Opinion on 36.105 (1) documenting education - Johnston
- I. How to video for digital signatures – Johnston

11. 12:30 pm – Lunch

12. 1:00 pm - Regulation Projects

- A. Review Public Comments for 2019 Regulation Project
- B. Regulation Project – Article V – Continuing Education Committee – Update – Johnston

13. 2:00 pm - Public Comment

14. 2:30 pm - Break

15. 2:45 am - Licensing Examiner's Report - Noe

16. 3:00 pm - Application Review Questions

- A. Olivia Milla - Neal

17. 4:00 pm - Correspondence

- A. Incoming
 - 1. Change seal RE: New Regulation
- B. Outgoing
 - 1. MOA Policy – Fritz
 - 2. Venchuk Letter – Maxwell
 - 3. Ridgeline Inspection – Fritz
 - 4. DOT – Melanie Arnolds
 - 5. Arctic Course Triannual Review Letters

18. 4:15 pm - Outreach Reports

August 16-17th, 2022 – Agenda

- 19. 4:30 pm - National Organizations
 - A. NCARB – Annual Business Meeting Report – Fritz
 - B. NCEES – WZ Meeting Report – Johnston / Maxwell
 - C. CLARB
- 20. 5:00 pm - Recess for day

AUGUST 17TH, 2022 (DAY 2)

Zoom link:

<https://us02web.zoom.us/j/87225402663?pwd=YWx0bkdTS0NTWCszTnJCT2E2REorUT09>

Teleconference: 253-215-8782

Meeting ID: 872 2540 2663 **Password:** 820474

- 21. 9:00 am - Reconvene
- 22. 9:05 am - New Business
 - A. LS Regulation 12AAC36.107 – Maxwell
 - B. Clarifying Mentorship Program - Johnston
 - C. Digital Signature Update in 12AAC36.185 – Johnston
- 23. 10:00 am - Division Update
 - A. Update on Governor’s AO
- 24. 10:30 am - Break
- 25. 10:45 am - Committee Updates
 - A. Guidance Manual - Rozier
 - 1. Update By-laws
 - 2. Work on definition of design
 - B. Outreach Committee - Maxwell
 - 1. Logo
 - 2. Newsletter
 - 3. RE: CE – Letters to UAA, Registrants - Fritz
- 26. 11:30 am - Public Comment
- 27. 12:00 pm - Lunch
- 28. 1:00 pm - Committee Updates (continued)
 - A. Continuing Education - Johnston
 - 1. Arctic Course – Triannual review

2. Regulation Project – Article V
- B. Legislative Committee - Leman
 1. Responsible Charge to progressive experience for all exam applicant regulations.
 2. Statute project status
- C. Investigative Advisory Committee - Leonetti
 1. List of convictions for P&P 28
 2. Discipline Matrix
 3. Meeting with investigator
29. 2:30 pm - Read Applications into Record
30. 2:40 pm - Review of Action Items
31. 2:45 pm - Upcoming Meeting Dates
 - A. NCEES Annual Business Meeting – Aug 23-26 – Fritz/Johnston/Maxwell/Neal
 - B. CLARB Annual Business Meeting – Sept 21-23 – Leonetti / Neal
 - C. NCARB Chair / MBE Meeting – Oct 14-15 – Fritz / Neal
 - D. AELS November Board Meeting – Nov. 9-10 – Anchorage, AK
 - E. AELS February Board Meeting – Feb 7-8 – Juneau, AK
32. 2:50 pm - Board Member Comments
33. 3:00 pm - Adjourn