



ALASKA STATE BOARD OF REGISTRATION FOR  
ARCHITECTS, ENGINEERS, AND LAND SURVEYORS

TENTATIVE AGENDA

**MAY 10, 2023 (DAY 1)**

Zoom link:

<https://us02web.zoom.us/j/82228212922?pwd=SDB1TUdOVDRV0NMM2V4cE Q2TWVvaZz09>

Teleconference: 253-215-8782

Meeting ID: 822 2821 2922 Password: 206107

**Meeting Details**

Meeting Start Time: 9:00 a.m.  
Meeting Start Date: 5/10/2023  
Meeting End Time: 5:00 p.m.  
Meeting End Date: 5/11/2023  
Meeting Location: University of Alaska Anchorage

**Agenda**

1. 9:00am - Call to Order/Roll Call/Virtual Notice
2. 9:05am - Review/Amend/Approve Agenda
3. 9:07am General Information Items (No Discussion)
  - A. Mission Statement
  - B. Virtual Meeting Code of Conduct
  - D. National Organization Updates
4. 9:10am – Consent Agenda
  - ITEM #1: Meeting Minutes
    - A. Feb 8-9 Minutes
    - B. Feb 24 Minutes
    - C. Mar 16 minutes

**Board Members:**

**Catherine Fritz**  
*Architect (Chair)*

**Jeffrey Garness**  
*Engineer other than those listed (Vice Chair)*

**Edward Leonetti**  
*Landscape Architect (Secretary)*

**Robert (Bob) Bell**  
*Land Surveyor*

**Brent Cole**  
*Public Member*

**Elizabeth Johnston**  
*Electrical/Mechanical*

**Loren Leman**  
*Civil Engineer*

**Jake Maxwell**  
*Land Surveyor*

**Randall Rozier**  
*Architect*

**Sterling Strait**  
*Civil Engineer*

**Fred Wallis**  
*Mining Engineer*

**Board Staff:**

**Sara Neal**  
*Executive  
Administrator*

**Kelly Johnson**  
*Licensing Examiner*

**Upcoming Meetings:**

August 23-24, 2023

ITEM #2: Outgoing Correspondence

- A. February 24, 2023 – Senator Bjorkman  
RE: Issues of Concern with SB73
- B. March 23, 2023 -Keith Merrick  
RE: Use of title “Engineer”
- C. April 14, 2023 – Representative Sumner  
RE: HB159
- D. April 27, 2023 – Senator Wielechowski  
RE: SB126 – Architect/Engineer Registration Board-Section 9
- E. May 1, 2023 – UA Graduate Letter

ITEM #3: Outreach Reports

- A. February 2023 – AIA Board Update – Fritz / Rozier
- B. March 22, 2023 – SEAAK Meeting - Strait

ITEM #4: General Board Business

- A. NCEES – Kelly Johnson Associate Member
- B. CE Audit Update
- C. Continuing Education audit example

ITEM #5: Upcoming Meeting Dates

- A. NCARB Annual Business Meeting – June 15-17<sup>th</sup>, Tampa, FL – Fritz/Neal
- B. NCEES Annual Business Meeting – August 15-18<sup>th</sup>, Boston, MA – Fritz / Johnston / Maxwell / Strait / Neal
- C. CLARB Annual Business Meeting – September 20-22<sup>nd</sup>, Henderson, NV – Leonetti / Neal

5. 9:15am - Ethics Reporting

6. 9:30am – Division Update

7. 9:45am – Old Business

- A. Create new policy for 36.010 j staff approval – Fritz / Neal
- B. Update Continuing Education links on website - Neal
- C. Review AELS Regulations to remove any barriers to licensure due to foreign transcripts – Fritz / Rozier
- D. ADEC Working Group Update – Garness / Leman
  - i. ADEC RE: Comments on Sealing of Record

May 10-11<sup>th</sup>, 2023 – Agenda

- E. 10:15am - Break
- F. 10:30am - Interior Design Regulation Update:
  - i. ID Working Group Update
  - ii. SB73 Status
  - iii. Board Discussion (amended version of SB73)
- 8. 11:30am – Public Comment
- 9. 12:00pm – Lunch
  - Outreach Event – SEAAK – In person and Virtual
- 10. 1:30pm – Annual Report – Fritz / Garness
- 11. 2:15 pm – Strategic Plan – Planning and Implementation Committee
- 12. 3:00pm – Break
- 13. 3:15pm – Correspondence
  - A. Incoming
    - i. Industrial Exemption and Enforcement of PE Licensure Requirements
    - ii. Use of seal as art – Garness / Fritz
    - iii. Public Testimony – SB73
    - iv. National Organization’s support letter for SB126
    - v. Ethics Question on Signing for Surveys
- 14. 3:30pm – New Business
  - A. Engineering Testing Center Locations – Strait
  - B. Sealing Plans / Possible FAQs – Johnston
  - C. Direct Supervision: Reviewing and stamping another person’s work – Garness
  - D. Definition of Office - Johnston
- 15. 4:00pm – License Examiner’s Report
- 16. 4:10pm – Application Review Questions
  - A. Sean O’Neill
- 17. 4:30pm – Recess for day

## MAY 11, 2023 (DAY 2)

### Zoom link:

<https://us02web.zoom.us/j/83504027634?pwd=ZDI5TEwzckZvY2tyUGVTcXArMlV6QT09>

**Teleconference:** 253-215-8782

**Meeting ID:** 835 0402 7634 **Password:** 901196

18. 9:00am – Reconvene
20. 9:05am - Regulation Projects – board member brief the board with new info – up to 10 minute summary per item – Regulation Spreadsheet
  - A. SE regulations- Strait
    - i. Historical SE Exams
  - B. Regulation project to revise term “Responsible Charge” in regulation – Legislative Liaison Committee – Garness / Leman
  - C. CE regulation changes – Continuing Education Committee
  - D. 12 AAC 36.068 – LA by Exam - Leonetti
  - E. 12 AAC 36.185- Digital Signatures - Johnston
  - F. 12 AAC 36.040 – Simplified application for examination – Johnston / Rozier / Leonetti
  - G. Regulation project for Architectural Engineering – Johnston, Legislative Liaison Committee
21. 10:45am - Break
22. 11:00am – Committee Updates
  - A. Guidance Manual - Rozier
    - i. Record Drawing Paragraph
    - ii. Board Policies and Historical Information
23. 11:30am – Public Comment
24. 12:00pm – Lunch
25. 1:00pm – State Fire Marshall - Lloyd Nakano
26. 1:10pm – Investigative Report - Kase
27. 1:30pm – Committee update cont. (Agenda Item #22)
  - B. Investigative Advisory Committee - Leonetti
    - i. Discipline Matrix
    - ii. Review of 3 top license actions to develop newsletter articles for

C. Continuing Education - Johnston

- i. Cold Regions Design – Triannual review
- ii. Offering an on demand Cold Regions Design course

D. Outreach Committee – Maxwell

- i. Align Outreach Plan with board meeting schedule
- ii. Certificate of Authorization article for newsletter

E. Legislative Liaison Committee - Leman

- i. Statute project status

28. 3:00pm – Committee Goal Setting and Annual Report Input

29. 4:00 pm - Read Applications into Record

30. 4:10 pm - Review of Action Items

31. 4:20 pm – Upcoming Meeting Dates:

A. AELS August Board Meeting – August 23-24<sup>th</sup>

B. Set date for November 2023 Board Meeting

32. 4:25 pm - Board Member Comments

33. 4:30 pm - Adjourn