

Alaska Department of Commerce, Community, and  
Economic Development

Alaska State Board of Registration for Architects,  
Engineers, and Land Surveyors

May 5<sup>th</sup> Regular Board Meeting Public Packet

# State of Alaska

## Board of Registration for Architects, Engineers, and Land Surveyors

### Mission Statement

The mission of the Board of Registration for Architects, Engineers, and Land Surveyors is to **protect public health, safety, and welfare** by regulating the professional practice of architecture, engineering, land surveying, and landscape architecture.

To fulfill this mission, the Board:

- Ensures that individuals entering these professions within the State of Alaska meet **minimum competency standards** and continue to meet those standards throughout their professional practice.
  - Enforces licensure and competency requirements in a **fair, consistent, and uniform** manner.
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# Virtual Meeting Code of Conduct (ADA-Compliant Version)

This document provides an accessible, ADA-compliant version of the **Virtual Meeting Code of Conduct** adopted by the Alaska Division of Corporations, Business and Professional Licensing (CBPL). The language has been preserved while improving clarity, structure, and readability.

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## 1. Agreement to the Code of Conduct

By participating in any virtual board meeting or event hosted by the Division of Corporations, Business and Professional Licensing, you agree to follow this Code of Conduct.

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## 2. Expected Behavior

All participants—including board members, invited guests, members of the public, and division staff—are expected to:

- Treat all individuals with respect.
  - Be considerate, respectful, and collaborative with other participants.
  - Understand that the board must follow a business agenda, which may be adjusted to ensure meeting efficiency.
  - Recognize that members of the public may speak only when the chair invites them to do so, typically during the public comment period and for a limited time.
  - Understand that the chair has authority to manage the meeting, and staff may assist as necessary.
  - Comply with all applicable laws in the United States and the State of Alaska.
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## 3. Unacceptable Behavior

The following behaviors are prohibited:

- Harassment, intimidation, stalking, or discrimination of any kind.
- Physical, verbal, or non-verbal abuse, or threats of violence toward any participant.
- Disruption of any CBPL board meeting or online session.

### Examples of unacceptable behavior include:

- Comments regarding gender, gender identity or expression, age, sexual orientation, disability, physical appearance, body size, race, religion, national origin, or political affiliation.
  - Inappropriate use of nudity or sexual images in presentations.
  - Use of disruptive music, noise, or background conversations—brief accidental noise is understandable, but repeated or prolonged disruption is not allowed.
  - Shouting, badgering, or continuously talking over an individual who has been recognized by the chair.
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## 4. Reporting Unacceptable Behavior

If you or anyone in the meeting is in **immediate danger**, call **911** or contact local law enforcement.

For all other concerns, report the behavior to a member of the senior management team.

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## 5. Consequences of Violations

If the division director determines that someone has violated this Code of Conduct, CBPL management may take one or more of the following actions:

- Issue a verbal or written warning.
  - Remove a participant from the meeting.
  - Suspend attendance at future meetings (virtual or in-person).
  - Prohibit attendance at any future CBPL event (virtual or in-person).
  - Report the behavior to an appropriate state entity or organization.
  - Report the behavior to local law enforcement.
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# Alaska Department of Commerce, Community, and Economic Development

## Alaska State Board of Registration for Architects, Engineers, and Land Surveyors

### Regular Board Meeting

**Date:** May 5, 2026

**Format:** Virtual Meeting

**Zoom Registration Link:** <https://us02web.zoom.us/meeting/register/Nwh-rqhRRCqOZq68cf1FpQ>

**Meeting ID:** 826 9082 6613

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### Meeting Schedule

- **Call to Order:** 10:00 AM
- **Public Comment:** 10:10 AM – 10:30 AM
- **Adjourn:** 4:00 PM

### Public Comment Guidelines

- Each individual will have up to **5 minutes** to speak.
- The Board Chair may extend the comment period to ensure all participants have an opportunity to speak.
- Members of the public must be online and available during the scheduled comment period.
- Written comments may be submitted in advance to: [AELSBOARD@ALASKA.GOV](mailto:AELSBOARD@ALASKA.GOV)

### Accessibility Notice

Accessibility accommodations, including disability-related supports or alternative formats, are available upon request. Please contact the Board in advance to arrange accommodations.

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## Agenda (May 5, 2026)

**Note:** Items will be addressed in the order listed unless assigned a specific time. Items with designated times will occur at those times. All other items may be moved as needed at the discretion of the Board.

### 1. Opening Items

- Call to Order and Roll Call
- Mission Statement and Code of Conduct
- Review and Approval of Agenda
- Ethics Disclosures
- Adoption of Minutes: Regular Board Meeting – March 17, 2026

### 2. Public Comment

- Scheduled for **10:10 to 10:30 AM**

### 3. Division Reports

- Investigation Section Reports

### 4. Action Items

- Report Back on Action Items
- Renew/Update Assignments on Past Items

### 5. National Organization Updates

- NCEES
- NCARB
- CLARB

### 6. Committee and Working Group Reports

- AO 360 Regulatory Planning Committee: Review and approve proposed language for regulation projects to begin.

**Note:** Approval authorizes beginning the regulation change process. It does not change existing regulations. Opportunities for public comment will be announced on the AELS website.

- Investigative Advisory Committee: Committee did not meet; no action needed.
- Planning and Implementation Committee: Review Strategic Plan (July 1, 2026 – June 30, 2027)

### 7. New Business

- State Fire Marshal Plan Review Bureau (PRB) Regulation Presentation (**11:30 AM**)

- Appointment of AELS Representative to PRB
- Field Design Letter

## 8. Legislative Updates

- Review of current legislative changes and impacts

## 9. Board Annual Report

- Approval of Board Annual Report Draft

## 10. Applicant Review

## 11. Licensing Reports

- Licensing Examiner's Report

## 12. Action Items

- New Action Items

## 13. Consent Agenda

- Consent Agenda:
  - Adopt and Accept into Record Approved Applicants
  - Adopt and Accept into Record Conditionally Approved Applicants
  - Adopt summary of outreach activities and updates
  - Adopt Action Items List

## 14. Board Calendar

- Set Committee and Working Group Meeting Dates
- Review Tentative Dates for Upcoming Board Meetings

## 15. Board Member Closing Comments

## 16. Adjournment

**Next Regular Board Meeting:** August 11, 2026

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## **STATE OF ALASKA**

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

### **ALASKA STATE BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS, AND LAND SURVEYORS**

#### **CONDENSED MINUTES OF THE REGULAR BOARD MEETING HELD MARCH 17, 2026**

**These DRAFT minutes have been prepared by staff of the Division of Corporations, Business, and Professional Licensing. They have not been reviewed or approved by the Board.**

Location: Remote meeting held via ZOOM.

#### **Call to Order**

The meeting was called to order by Chair Ed Leonetti, Board Member at 10:00 AM. A roll call was conducted by Joe Bonnell, Board Staff. A quorum was established.

#### **Board members present (constituting a quorum):**

- Ed Leonetti, Board Member (Chair)
- Sterling Strait, Board Member (Vice Chair)
- Colin Maynard, Board Member (Secretary)
- John Barry, Board Member
- Brad Rinckey, Board Member
- Samson Shepherd, Board Member
- Jeff Garness, Board Member
- Paul Baril, Board Member (present in the morning; absent after lunch)

#### **Attending from the Division of Corporations, Business, and Professional Licensing:**

- Joe Bonnell, Board Staff (Executive Administrator)
- Kelly Johnson, Board Staff (Licensing Examiner)
- Patrick Kase, Division Staff (Investigator)
- Dannie Kerfeld (Investigator)
- Kim Lilly, Division Staff (Paralegal)

- Melissa Dumas - Division Staff (Operations Manager)

**Members of the Public and Organization Representatives:**

Aaron Blaisdell (NCEES Western Zone Vice President) • Elizabeth Beckett Johnston (NCEES President) • Matt Barusch (CIDQ) • Maurice Brown (NCARB Assistant VP, Advocacy & External Engagement) • Melissa Cannata • Amber Book • Chris Miller • Chandler Alford

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**Agenda**

**Agenda Item 1: Mission Statement**

Colin Maynard, Board Member read the Board’s mission statement.

**Agenda Item 2: Virtual Meeting Notice / Code of Conduct**

Joe Bonnell, Board Staff reviewed the virtual meeting code of conduct (expected behavior, chair authority, unacceptable behavior, and potential consequences).

**Agenda Item 3: Review/Approve Agenda**

On a motion duly made by Colin Maynard, Board Member, seconded by Sterling Strait, Board Member, the agenda was **approved**.

**Agenda Item 4: Ethics Disclosures**

Board members made disclosures, including:

- Paul Baril, Board Member—no longer serving as AIA Alaska Advocacy Committee Chair.
- Colin Maynard, Board Member—serving as Chair of NCEES UPLG; attending Western Zone and Annual meetings on his own funding.
- Chair Ed Leonetti, Board Member summarized ethics training resources and reminded members about potential conflicts when engaging with industry groups; emphasized abstention when necessary and cautioned about Open Meetings Act implications.

**Public Comment (10:00–10:30 AM)**

- Aaron Blaisdell encouraged active participation by the Board at NCEES meetings; noted the upcoming Western Zone meeting in Bend (May) and highlighted the forthcoming PLSS exam (October 2027), urging Alaska to consider it as a defensible exam pathway.
- Elizabeth Beckett Johnston expressed concerns about legislative proposals potentially changing Board composition (engineering seats) and diminishing

surveying representation; provided NCEES updates (SE exam time extension; ICOR overlapping practice document; upcoming work on fraudulent seals/digital signatures).

- Matt Barusch and Maurice Brown offered to serve as resources regarding practice overlap guidance, CIDQ exam, and NCARB materials.
- Chris Miller requested more reliable listserv communications and timely board packet distribution; reiterated concern about mechanical/electrical seats and advocated for separate representation.

#### **Agenda Item 5: Adoption of Previous Minutes**

The Board adopted minutes for the **November 4–5, 2025** regular meeting and the **January 29, 2026** special meeting. Discussion included correcting the title for “Representative Hall” and removing repetition on page 3 line 11; motion by Sterling Strait, Board Member, second by Colin Maynard, Board Member; **approved**.

#### **Agenda Item 6: Election of Board Officers (FY26)**

- **Chair:** Motion by Jeff Garness, Board Member, second by John Barry, Board Member, to elect Ed Leonetti, Board Member as Chair for one additional year; roll-call vote recorded, one “Nay”: Colin Maynard, Board Member; **approved**.
- **Vice Chair:** Motion by Jeff Garness, Board Member, second by Samson Shepherd, Board Member, to elect Sterling Strait, Board Member; roll-call vote recorded, one “Nay”: Colin Maynard, Board Member; **approved**.
- **Secretary:** Motion by Sterling Strait, Board Member, second by Jeff Garness, Board Member, to elect Samson Shepherd, Board Member; roll-call vote recorded; **approved**.
- Term start: July 1, 2026.

#### **Agenda Item 7: Committee & Working Group Assignments**

Updated rosters (highlights): Guidance Manual—Brad Rinckey, John Barry; Outreach—Chair Sterling Strait with Brad Rinckey and Samson Shepherd; Investigative Advisory—Chair Jeff Garness with Colin Maynard and Paul Baril; Legislative Liaison—on standby given Governor’s Office directive to the board; Education—Chair transferred to Sterling Strait; Emeritus—Colin Maynard and Elizabeth Beckett Johnston (emeritus). Special committees: AO360 Regulation Planning active; FE Waiver committee closed; Registered Interior Designer (RID) Regulation committee in stand by (vacant interior designer seat for anticipated new board member). Land Surveyors Working Group continues (added Aaron Blaisdell as public member).

Updated roster is included at the end of these minutes as Appendices A.

### **Agenda Item 8: Division Updates**

Melissa Dumas - Division Staff presented the **FY26 Second Quarter Report** (through December 31), noting revenue to date, carry-forward, and investigative/indirect costs; total revenue through February subsequently noted at ~\$955,230; the program remains stable.

### **Agenda Item 9: Investigative Section Reports**

- **Investigative Report:** Patrick Kase, Division Staff reported **13 open cases** (one architect, remainder engineering, 3 land surveyor), status across complaint/intake/investigation; **four** cases closed since the print date (including insufficient evidence closure and advisement letter).
- **Probation Report:** Dannie Kerfeld reported **one** licensee on probation, in compliance, nearing end of probation on **April 17**.
- **License Surrender:** Kim Lilly, Division Staff presented a surrender related to CE cases; upon disclosure of a potential conflict, Jeff Garness, Board Member recused; motion **accepted** via roll call.

### **Agenda Item 10: National Organization Updates (NCEES / NCARB / CLARB)**

- **NCEES:** Colin Maynard, Board Member and Aaron Blaisdell provided updates (Western Zone—Bend, early May; Annual—Henderson, NV, Aug.).
- **NCARB:** Paul Baril, Board Member reported updated ARE practice exams effective **April 27**, and an updated Member Board handbook; Annual Meeting **June 25–27, Minneapolis**.
- **CLARB:** Chair Ed Leonetti, Board Member noted a quiet cycle; ongoing discussion on overlapping practice; continued testing schedules.
- **Delegates / Travel:** The Board set delegates (with alternates where applicable) and will request travel authorization; if not approved, remote/proxy voting pathways will be pursued where allowed:
  - **NCEES:** Primary—Colin Maynard, Board Member; Alternate—Samson Shepherd, Board Member.
  - **NCARB:** Delegate—Paul Baril, Board Member.
  - **CLARB:** Delegate—Ed Leonetti, Board Member.

**12:00 PM — Recess / 1:00 PM — Meeting Reconvened** (all present).

### **Agenda Item 11: Legislative Planning Update**

Matt Claman (Senator) briefed the Board on **HB 314 / SB 246**, mirroring SB54 with three veto-point modifications: removal of design-build language changes; adjustments to DEC wastewater installer exemption to align with existing regs; maintaining Board size at 11 with redistributed seats among engineering disciplines (and consideration of surveyor-seat options subject to input). Eight-year sunset extension proposed. Board members asked clarifying questions; Board did **not** take a position, per Governor's directive.

### **Agenda Item 12: AO360 Regulation Reform Plan**

The Board affirmed proceeding with **regulation projects** to implement the AO360 plan (packaging changes into multiple rule packets—e.g., CE repeal as a stand-alone packet—while coordinating timelines with the Department of Law). Motion by Colin Maynard, Board Member, second by Sterling Strait, Board Member; roll-call vote recorded; **approved**.

### **Agenda Item 13: NCARB Mutual Recognition Agreements (MRAs)**

On motion by Colin Maynard, Board Member, second by Jeff Garness, Board Member, the Board **accepted** the NCARB MRAs as acceptable pathways to an NCARB Certificate for applicants seeking Alaska licensure—**Canada, Australia & New Zealand, United Kingdom, and South Africa**—subject to Alaska entry requirements (e.g., cold regions/Jurisprudence).

### **Agenda Item 14: New Business**

- **Food Truck Design / Ventilation & Stamping:** The Board discussed distinctions for mobile/portable units vs. permanently installed structures, referencing AHJ requirements (e.g., fire marshal) and when engineering stamps may be triggered (e.g., permanent connection to power/foundation). No formal action taken; members noted case-by-case considerations.
- **Graduation Letters:** The Board **approved** distributing the standard graduation letter to University of Alaska Fairbanks (UAF), University of Alaska Anchorage (UAA), and University of Washington (UW) graduates (consistent with prior practice and cold-regions course context). Motion by Sterling Strait, Board Member, second by Samson Shepherd, Board Member; **approved**.

### **Agenda Item 15: Licensing Examiner's Report**

Kelly Johnson, Board Staff presented the Examiner's Report (applications by discipline; FE/PE/FS/PS/AKLS exam results; renewal tallies; active/retired counts as of February 16). The report remains available in the Board packet.

### **Agenda Item 16: Action Item List Review**

Colin Maynard, Board Member reviewed and captured **new/updated action items**,

including: outreach/listserv alternatives; AO360 committee drafting of regulatory packets; staff to confirm voting pathways at national meetings; graduate letter distributions; and Chair contact to Boards & Commissions regarding vacancies.

#### **Agenda Item 17: Consent Agenda**

On a motion duly made by Colin Maynard, Board Member, seconded by Sterling Strait, Board Member, the consent agenda was **approved**.

Consent agenda is included at the end of these minutes as Appendices B.

#### **Agenda Item 18: Board Calendar—Committee/Working Group Meetings & Regular Meetings**

Set/confirmed:

- **AO360 Special Committee: April 1, 2026, 12:00 PM (AKT)**
- **Investigative Advisory Committee: April 8, 2026, 12:00 PM (AKT)**
- **Planning & Implementation Committee (Strategic Plan): April 22, 2026, 12:00 PM (AKT)**
- **Land Surveyors Working Group: May 13, 2026, 12:00 PM (AKT)**
- **Next regular Board meetings: May 5–6, 2026; tentative one-day meeting on August 11, 2026 (to be reconfirmed in May).**

#### **Agenda Item 19: Board Member Closing Comments**

Members expressed cautious optimism regarding AO360 timelines and appreciation for staff support; noted apprehension about legislative timing and Board continuation; interest in future in-person venues where possible.

#### **Adjournment**

Meeting adjourned at **2:32 PM**.

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#### **Respectfully submitted:**

Joe Bonnell, Board Staff (Executive Administrator)

#### **Approved:**

Chair (signature/date to be recorded upon Board approval at the next regular meeting)

# Appendices A: Committee and Working Group Rosters

**Effective: March 2026**

*Not all committees and working groups meet each quarter; meetings occur as needed based on business requirements.*

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## Standing Committees

### Guidance Manual Committee

- **Brad Rinckey** (Chair)
- **John Barry**
- **VACANT**

### Outreach Committee

- **Sterling Strait** (Chair)
- **Brad Rinckey**
- **Samson Shepherd**

### Investigative Advisory Committee

- **Jeff Garness** (Chair)
- **Colin Maynard**
- **Paul Baril**

### Legislative Liaison Committee

- **Colin Maynard** (Chair)
- **Ed Leonetti**
- **Paul Baril**
- **Jeff Garness**

### Planning and Implementation Committee

- **Colin Maynard** (Chair)
- **Ed Leonetti**
- **Sterling Strait**
- **Jeff Garness**

## Education Committee

- **Sterling Strait** (Chair)
- **John Barry**
- **Paul Baril**

## Emeritus Status

- **Colin Maynard** (Chair)
  - **Elizabeth Beckett Johnston** (Emeritus)
- 

## Special Committees

### AO 360 Regulatory Planning Committee

- **Ed Leonetti**
- **Jeff Garness**
- **Samson Shepherd**
- **Sterling Strait**
- **Colin Maynard**

### Registered Interior Designer Regulation Committee

- **Ed Leonetti**
  - **Paul Baril**
  - **Colin Maynard**
  - **VACANT (Interior Designer)**
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## Working Groups

### Land Surveyor Education Working Group (through 12/31/2026)

- **Brad Rinckey** (Chair)
- **John Barry**
- **Jake Maxwell** (Public Member)
- **Aaron Blaisdell** (Public Member)

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## Appendices B: Consent Agenda

### Approved Applicants

The following applicants were approved for registration by comity or examination. Information in applicant files supersedes these minutes.

#### Applicant List

- License 246762 – Arianna Schall – Approved
- License 246990 – Bruce Preston – Approved
- License 247144 – Eric Siler – Approved
- License 246707 – Gary Golla – Approved
- License 247118 – John Hughes – Approved
- License 246784 – Jeremy Hayes – Approved
- License 246959 – Joshua Buono – Approved
- License 246696 – Andrew Ferguson – Approved
- License 246822 – Dane Hansen – Approved
- License 247174 – Daniel Dombroski – Approved
- License 246356 – Hayden Gluck – Approved
- License 247167 – Matthew Chase – Approved
- License 245363 – Michael Judge – Approved
- License 244932 – Theodore Grover – Approved
- License 247018 – Tyler Sayles – Approved
- License 247832 – Luke Kistner – Approved
- License 246764 – Nathan Kimmel – Approved
- License 246660 – Fatir Dhillon – Approved
- License 246743 – Jeffrey Hardwick – Approved
- License 246741 – Joshua Schultz – Approved
- License 247393 – Sean Cary – Approved
- License 246201 – Becky Skondre – Approved
- License 246678 – Jessee Bogenoff – Approved
- License 246471 – Samuel Rowswell – Approved
- License 246256 – Scott Elfen – Approved

- License 229874 – Matthew Hooti – Approved
- License 246585 – Oscar Gomez Diaz – Approved
- License 246422 – Anthony Mason – Approved
- License 246217 – Becky Skondre – Approved
- License 248895 – Charles Field – Approved
- License 246709 – Mark McVay – Approved
- License 245849 – Jeremy McKeon – Approved
- License 247905 – Nelson Whitson – Approved
- License 247251 – Scott Stoneman – Approved
- License 248806 – Sean Hayter – Approved
- License 248279 – Xavier Jones – Approved
- License 248382 – Anthony Chambers – Approved
- License 248625 – Eric Wilson – Approved
- License 246094 – Jeremy Appt – Approved
- License 247772 – Jordan Pelphrey – Approved
- License 246096 – Paul Eggers – Approved
- License 247379 – Timothy Shepherd – Approved
- License 248044 – Theresa Harris – Approved
- License 245654 – Cory Jassen – Approved
- License 243995 – Alexander Itsekson – Approved
- License 247835 – Bogdan Podgomiak – Approved
- License 247409 – Brett Hart – Approved
- License 215288 – Danh Vu – Approved
- License 246860 – Daniel Koster – Approved
- License 236494 – Paul Rasmussen – Approved
- License 249401 – Robert Wohlforth – Approved
- License 235735 – Brenden Adams – Approved
- License 249030 – Kevin Johnson – Approved
- License 249301 – Arturo Vasquez – Approved
- License 250217 – Matthew Sipes – Approved
- License 248805 – Stephen Sims – Approved
- License 249736 – Adam Carlton – Approved
- License 248464 – Brian Ciampitti – Approved
- License 242055 – Erin Lau – Approved
- License 249216 – Jaden Stewart – Approved
- License 247884 – Ratnayesuraj Ratnasamy – Approved

- License 238230 – Scott Lawrence – Approved
- License 247667 – Stephen Svatek – Approved
- License 248982 – Lawrence Naab – Approved
- License 248517 – Michael Abraham – Approved
- License 248130 – Elizabeth Vaughan – Approved
- License 246797 – Brett Carlson – Approved
- License 249070 – Zachary Davidson – Approved

## Conditionally Approved Applicants

The following applicants were conditionally approved for registration by comity or examination. Information in applicant files supersedes these minutes.

### Applicant List

- License 247784 – Michael Lynch – CA-CRC
- License 247172 – Robert Warshefski – CA-CRC
- License 248068 – Brett Feichtinger – CA-JQ
- License 246890 – Gavin Smith – CA-JQ
- License 245830 – Jason Hendrix – CA-CRC
- License 247296 – John Harshbarger – CA-JQ
- License 247275 – Jason Carroll – CA-CRC
- License 245781 – Eric Michal – CA-JQ
- License 245490 – Jose Farias – CA-CRC
- License 246588 – Michael Naber – CA-CRC
- License 249064 – Anthony Beauchamp – CA-JQ & CRC
- License 241702 – Christopher Settles – CA-JQ
- License 248659 – Lucas Reed – CA-JQ & CRC
- License 244137 – Will Waylander – CA-JQ
- License 248426 – Saige Ballock-Dixon – CA-JQ & CRC
- License 248492 – Matthew Knippenberg – CA-CRC
- License 238429 – George Cvancara – CA-2 Months WEV & Exam
- License 248562 – Kristi Boon – CA-JQ
- License 242451 – Matthew Mercer – CA-JQ
- License 248110 – Noah Jones – CA-CRC
- License 247634 – Sean Hamblet – CA-CRC
- License 248247 – Xiaoting Li – CA-JQ & CRC
- License 248695 – Ian Shoebridge – CA-CRC

- License 249146 – Cullen Keen – CA-CRC
- License 249346 – Jef Roberts – CA-CRC
- License 249033 – Peter Iskander – CA-CRC
- License 250358 – Thomas Proebstle – CA-CRC
- License 250055 – William Foster – CA-CRC
- License 248420 – Aaron Kilgore – CA-CRC
- License 249432 – Nicola Brusa – CA-JQ & CRC
- License 249248 – Jenna Barker – CA-JQ
- License 248419 – Sierra Ferretti – CA-JQ
- License 249532 – Christopher Gambles – CA-CRC
- License 227729 – Trevor Robason – CA-AKLS
- License 249936 – Edward Drake – CA-CRC
- License 248971 – Patrick Leonard – CA-CRC
- License 250215 – Matthew Spencer – CA-CRC
- License 250068 – Jonathan Emenheiser – CA-CRC
- License 248467 – John Carlyle – CA-JQ & CRC
- License 242357 – William Carlson – CA-WEV
- License 249008 – John Lillquist – CA-CRC
- License 249209 – Matthew Waldner – CA-AKLS

## AELS Action Items (March 2026)

Below are the **ongoing** and **new** action items from the March 2026 AELS Board Meeting.

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### Ongoing Items

#### Investigative Committee

- **Priority 2** – Develop an inspection checklist to guide investigators through proactive construction-site AELS checks. (Ongoing)
- **Priority 2** – Establish a plan for proactively checking lapsed COAs to determine if entities are still practicing and searching for unlicensed AELS activity. (Ongoing)
- **Priority 2** – Create a table on moral turpitude crimes that may impact licensure; update 36.320 accordingly. (Ongoing)
- **Priority 2** – Barrier Crime List work (additional ongoing regulatory development). (Ongoing)

## Legislative Liaison Committee

- **Priority 3** – Review CEU regulations to identify issues with reinstating late registrants and understand impacts of audit status. (Ongoing)

## Staff

- **Priority 1** – Notify board members when a military exemption license is imminent. (Ongoing)
- **Priority 2** – Poll the MBA Forum on how other states handle individuals applying after already agreeing to work a project. (Ongoing)
- **Priority 2** – Poll the MBA Forum on handling Naval Architects and Marine Engineers and whether ships require PE licensure. (Ongoing)
- **Priority 3** – Update Work Experience Verification form to collect discipline-specific verifier information. (Ongoing)
- **Priority 3** – Research historical data on surveyor licensure numbers over the past decade. (Ongoing)
- **Priority 1** – Discipline numbers applying for licensure to the Education Committee. (Ongoing)

## Education Committee

- **Priority 2** – Report on progress developing asynchronous courses. (Ongoing)

## Outreach Committee

- **Priority 2** – Develop FAQ on licensure prior to proposing work or making bids. (Ongoing)

## Chair / Board Members

- **Priority 1** – Identify regulation waiver requests. (Ongoing)
  - **Priority 1** – Field Design Letter preparation for board review. (Ongoing)
  - **Priority 1** – Review of seal regulations. (Ongoing)
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## New Items (as of March 17, 2026)

### Board Chair

- **Priority 1** – Reach out to Boards & Commissions regarding vacancies. (New)

## AO360 Committee

- **Priority 2** – Start regulation project related to AO360. (New)

## Staff

- **Priority 1** – Address board ability to vote at national organizations. (New)
- **Priority 2** – Prepare outgoing letters to universities for graduates. (New)



**PROBATION REPORT**

**DATE:** April 22, 2026  
**TO:** AEL - State Board of Registration for Architects, Engineers, Land Surveyors  
**THROUGH:** William "Billy" Homestead, Senior Investigator  
**FROM:** Dannie Kerfeld, Investigator  
**SUBJECT:** Probation Report for the May 5, 2026 Meeting.

The following information was compiled as a Probation report to the Board for the period of February 20, 2026 thru April 22, 2026; This report includes probationers who are in compliance with their agreements; non compliant probationers and probationer requests to the Board.

There are currently **Zero (0)** licensee's on probation as of the date of this report. Since the last probation report, **One (1)** licensee's were released from probation.

The following is a complete list of individuals on probation for this Board that are in compliance with their Board agreements.

Name	Case Number	Start of Probation	End of Probation
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The following is a complete list of individuals on probation for this Board that are not in compliance with their Board agreements.

Name	Case Number	Start of Probation	End of Probation	Disposition Date
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The following is a complete list of individuals on probation for this Board that are suspended.

Name	Case Number	Start of Probation	End of Probation	Disposition Date
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The following is a complete list of individuals on Non-Disciplinary Consent Agreements (Monitoring Status) for this Board. All individuals are in compliance with their agreements.

Name	Case Number	Start of Probation	End of Probation	Disposition Date
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The following were released after probation completion.

<b>Name</b>	<b>Case Number</b>	<b>Start of Probation</b>	<b>End of Probation</b>
Floyd TETPON	2021-000056	04/17/2025	04/17/2026

**Board Requests:**

**END OF REPORT**

# AELS Action Items (March 2026)

Below are the **ongoing** and **new** action items from the March 2026 AELS Board Meeting.

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## Ongoing Items

### Investigative Committee

- **Priority 2** – Develop an inspection checklist to guide investigators through proactive construction-site AELS checks. (Ongoing)
- **Priority 2** – Establish a plan for proactively checking lapsed COAs to determine if entities are still practicing and searching for unlicensed AELS activity. (Ongoing)
- **Priority 2** – Create a table on moral turpitude crimes that may impact licensure; update 36.320 accordingly. (Ongoing)
- **Priority 2** – Barrier Crime List work (additional ongoing regulatory development). (Ongoing)

### Legislative Liaison Committee

- **Priority 3** – Review CEU regulations to identify issues with reinstating late registrants and understand impacts of audit status. (Ongoing)

### Staff

- **Priority 1** – Notify board members when a military exemption license is imminent. (Ongoing)
- **Priority 2** – Poll the MBA Forum on how other states handle individuals applying after already agreeing to work a project. (Ongoing)
- **Priority 2** – Poll the MBA Forum on handling Naval Architects and Marine Engineers and whether ships require PE licensure. (Ongoing)
- **Priority 3** – Update Work Experience Verification form to collect discipline-specific verifier information. (Ongoing)
- **Priority 3** – Research historical data on surveyor licensure numbers over the past decade. (Ongoing)
- **Priority 1** – Discipline numbers applying for licensure to the Education Committee. (Ongoing)

### Education Committee

- **Priority 2** – Report on progress developing asynchronous courses. (Ongoing)

## Outreach Committee

- **Priority 2** – Develop FAQ on licensure prior to proposing work or making bids. (Ongoing)

## Chair / Board Members

- **Priority 1** – Identify regulation waiver requests. (Ongoing)
  - **Priority 1** – Field Design Letter preparation for board review. (Ongoing)
  - **Priority 1** – Review of seal regulations. (Ongoing)
- 

## New Items (as of March 17, 2026)

### Board Chair

- **Priority 1** – Reach out to Boards & Commissions regarding vacancies. (New)

### AO360 Committee

- **Priority 2** – Start regulation project related to AO360. (New)

### Staff

- **Priority 1** – Address board ability to vote at national organizations. (New)
  - **Priority 2** – Prepare outgoing letters to universities for graduates. (New)
-

## **STATE OF ALASKA**

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

### **ALASKA STATE BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS, AND LAND SURVEYORS**

#### **CONDENSED MINUTES OF THE AELS AO360 REGULATION PLANNING SPECIAL COMMITTEE MEETING HELD APRIL 1, 2026**

**These DRAFT minutes have been prepared by staff of the Division of Corporations, Business, and Professional Licensing. They have not been reviewed or approved by the committee.**

Location: Remote meeting held via ZOOM.

#### **Call to Order**

The meeting of the AELS AO360 Regulation Planning Special Committee was called to order by Ed Leonetti, Board Chair at 12:03 PM after confirming key participants were connected.

#### **Roll Call / Quorum**

##### **Committee participants:**

- Ed Leonetti, Board Chair (facilitating)
- Colin Maynard, Board Member
- Samson Shepherd, Board Member
- Sterling Strait, Board Member
- Jeff Garness, Board Member

##### **Attending from the Division of Corporations, Business, and Professional Licensing:**

- Joe Bonnell, Board Staff (Executive Administrator)

#### **Agenda Overview**

Chair/facilitator Ed Leonetti opened with the purpose of the meeting: to outline regulation changes under the AO360 plan, review draft language prepared by Colin Maynard, Board Member, and form recommendations for the full Board's May meeting and subsequent submission to the Department of Law.

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## Discussion & Reports

### Department of Law / AO360 Process Update

Joe Bonnell, Board Staff reported that the **Department's AO360 plan** has been approved by Law at the departmental level. Boards will submit regulation projects prioritized on a **1–5 scale**; suggestions on grouping/priorities will be provided to the committee ahead of the next regular Board meeting. Submissions **by December** will count toward AO360 targets even if final promulgation extends beyond that date due to Law's workload.

### Draft Regulation Language – Three Initial Items

Colin Maynard, Board Member presented draft language for three high-impact items (the “first packet”):

#### 1. Repeal Continuing Education (CE) Requirements

- Remove Article 5 (CE sections) and associated references (e.g., retired-status cross-references to CE and CE extension fee entries).
- Note: Formatting approach to use “repealed” markers rather than renumbering to be confirmed with Regulation Specialist.

#### 2. Eliminate Jurisprudence Examination/Questionnaire

- Delete the jurisprudence requirement from **required exams** and from each profession's **comity** sections (architect, engineer, structural engineer, landscape architect), acknowledging land surveyors' existing exemption.

#### 3. Decouple Exams from Experience

- Allow candidates to take applicable exams **at any time**; proof of passing is required **at the time of application for registration** (no sequencing lock-step with experience).

### Committee clarifications:

- Sterling Strait, Board Member asked whether, since statute says the Board **may** establish CE's, regulation should explicitly state “CE is not required.” Joe Bonnell, Board Staff confirmed such a statement is **not necessary** (statutory “may” versus “shall”), but he will flag the question for the Regulation Specialist during paperwork preparation.

### Prioritization for Submission

Consensus formed to **bundle the three items above** as the committee's **first regulation project** due to impact and Law's guidance to avoid over-packing. Additional items may be drafted in parallel to keep the Board ahead of schedule.

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### Motions & Votes

- **Motion:** Colin Maynard, Board Member moved **to forward items 1–3 (CE repeal; jurisprudence removal; exam/experience decoupling) to the full Board for approval and subsequent submission to the Department of Law.** Sterling Strait, Board Member seconded. **Approved.**
- 

### Next-Priority Topics (to draft/prepare for subsequent packets)

The committee discussed the following follow-ups and cleanups:

- **Seals—Consolidation / Redundancy Cleanup:** Remove duplicative sections listing seals twice; retain a single, consistent section. *Owner:* Colin Maynard, Board Member.
  - **Work Verification Form—Stamp Requirement:** Remove the requirement for the verifier to stamp; retain license identification and staff validation of active status. *Owner:* Colin Maynard, Board Member.
  - **FE Waiver—Reduce from 20 to 15 Years:** Confirm or recreate the prior committee language. *Owners:* Joe Bonnell, Board Staff to locate existing draft; if not found, Colin Maynard, Board Member to prepare a simple change.
  - **Application Deadline—Remove Fixed 30-Day Rule:** Shift to staff-managed timelines to improve flexibility relative to meeting loads. *Owner:* Joe Bonnell, Board Staff.
  - **Cold-Regions Course—Board-Approved Options:** Draft language to accept **Board-approved** courses (not limited to university offerings), with discipline-specific flexibility. *Owner:* Colin Maynard, Board Member.
  - **Firm Requirements / Internal Procedural Clarifications:** Group firm-related items and work-verification clarifications as staff-supported drafts. *Owner:* Joe Bonnell, Board Staff.
-

## **Administrative Notes & References by Law**

Joe Bonnell, Board Staff will also review **regulations by reference** (e.g., NCARB Education Guidelines, ASPLS Standards of Practice) to ensure the cited versions remain appropriate, and will coordinate with Paul Baril, Board Member and Brad Rinckey, Board Member for input on any updates (e.g., referencing “most current” versions). These cleanups can be queued later and need not be part of the current regulation project line-up.

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### **Action Item List (from meeting)**

#### **1. Prepare “Packet 1” for Board Review (May):**

- CE repeal; Jurisprudence removal; Exam/experience decoupling.
- *Owners:* Colin Maynard, Board Member (drafts), Joe Bonnell, Board Staff (board packet routing; Law submission format guidance).

#### **2. Draft & Stage Next-Priority Items:**

- Seals consolidation; Work-verification stamp removal; FE waiver 15 years; Application deadline removal; Cold-regions course framework; firm/internal clarifications, etc.
- *Owners:* As assigned in “Next-Priority Topics.”

#### **3. Formatting/Process Coordination:**

- Confirm use of “**repealed**” markers vs. renumbering; align with Regulation Specialist’s preferences.
- *Owner:* Joe Bonnell, Board Staff.

#### **4. References Review:**

- Validate and / or update NCARB and ASPLS references per Law’s request; coordinate SME input.
  - *Owner:* Joe Bonnell, Board Staff (with outreach to Paul Baril, Board Member and Brad Rinckey, Board Member).
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### **Closing Comments**

Members thanked Colin Maynard, Board Member for preparing draft language and expressed agreement with the direction and pacing of AO360 work products.

**Adjournment**

Meeting adjourned at **1:00 PM**.

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**Respectfully submitted:**

Joe Bonnell, Board Staff (Executive Administrator)

**Approved:**

Chair (signature/date to be recorded upon Committee approval at the next meeting).

**AELS BOARD AO360 REGULATION CHANGES  
ITEM 1 – CONTINUING EDUCATION REPEAL**

**12 AAC 36.115. RETIRED STATUS REGISTRATION.** (a) An individual holding a retired status registration under AS 08.48.215 may use the title “architect”, “engineer”, “land surveyor”, or “landscape architect”, as appropriate, but may not indicate that the individual is practicing or soliciting to practice architecture, engineering, land surveying, or landscape architecture in the state.

(b) The board will issue an active certificate of registration to an individual who holds a retired status registration if the applicant

- (1) submits a completed application for reactivation on a form provided by the department;
- (2) pays the biennial registration renewal fees established in 12 AAC 02.110; **and**
- (3) [SEEKING AN ACTIVE CERTIFICATE OF REGISTRATION AS A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT MEETS, AT THE TIME THAT APPLICATION IS MADE, THE CONTINUING EDUCATION REQUIREMENTS APPLICABLE UNDER 12 AAC 36.510 – 12 AAC 36.550; AND
- (4) ]meets the requirements of 12 AAC 36.165(b), if the individual has held a retired status registration for more than five years.

**12 AAC 36.170. FEES.** All fees under AS 08.48 and this chapter, including application, examination, registration, renewal, **and** late renewal penalty[, AND CONTINUING EDUCATION EXTENSION PERIOD] fees are established in 12 AAC 02.105 and 12 AAC 02.110.

**ARTICLE 5.**

**CONTINUING EDUCATION FOR PROFESSIONAL ARCHITECTS, ENGINEERS, LAND SURVEYORS,  
AND LANDSCAPE ARCHITECTS**

[SECTION

- 500. PURPOSE OF CONTINUING EDUCATION
- 510. CONTINUING EDUCATION REQUIREMENTS
- 520. COMPUTATION OF CONTINUING EDUCATION CREDIT
- 530. EXEMPTIONS
- 540. RECORD KEEPING AND REVIEW OF RECORDS
- 550. DEFINITIONS

12 AAC 36.500. PURPOSE OF CONTINUING EDUCATION. THE PURPOSE OF THE CONTINUING EDUCATION PROGRAM IS TO MAINTAIN A CONTINUING LEVEL OF COMPETENCY AND STANDARDS FOR PROFESSIONAL ARCHITECTS, ENGINEERS, LAND SURVEYORS, AND LANDSCAPE ARCHITECTS, IN ORDER TO PROMOTE THE PUBLIC HEALTH, SAFETY, AND WELFARE WITHIN THIS STATE.

AUTHORITY: AS 08.48.071

AS 08.48.101

12 AAC 36.510. CONTINUING EDUCATION REQUIREMENTS. (A) UNLESS EXEMPTED UNDER 12 AAC 36.530, A REGISTRANT SHALL MEET THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550 AS A CONDITION OF THE RENEWAL, REINSTATEMENT, OR REACTIVATION OF THE REGISTRANT’S REGISTRATION.

(B) UNLESS EXEMPTED UNDER 12 AAC 36.530, A REGISTRANT SEEKING RENEWAL, REINSTATEMENT, OR REACTIVATION OF THE REGISTRANT’S REGISTRATION SHALL SUBMIT, ON A FORM PROVIDED BY THE DEPARTMENT, A CERTIFICATION THAT THE REGISTRANT HAS MET THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550.

(C) TO RENEW A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION, A REGISTRANT SHALL OBTAIN A MINIMUM OF 24 PROFESSIONAL DEVELOPMENT HOURS DURING THE 24 MONTHS IMMEDIATELY PRECEDING THAT REGISTRATION PERIOD.

(D) TO REINSTATE A LAPSED PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION, A REGISTRANT SEEKING REINSTATEMENT SHALL OBTAIN A MINIMUM OF 24 PROFESSIONAL DEVELOPMENT HOURS DURING THE 24 MONTHS IMMEDIATELY PRECEDING THE APPLICATION FOR REINSTATEMENT OF THE REGISTRANT'S REGISTRATION UNLESS THE REGISTRANT MEETS THE REQUIREMENTS OF 12 AAC 36.530(E) AND OBTAINS EIGHT PROFESSIONAL DEVELOPMENT HOURS DURING THE 24 MONTHS IMMEDIATELY PRECEDING THE APPLICATION FOR REINSTATEMENT OF THE REGISTRANT'S REGISTRATION, EXCEPT AS PROVIDED IN AS 08.01.100(D).

(E) REPEALED 10/15/2023.

(F) A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT HOLDING MULTIPLE REGISTRATIONS IN THE STATE IS REQUIRED TO EARN AT LEAST THE MINIMUM NUMBER OF PROFESSIONAL DEVELOPMENT HOURS OF CONTINUING EDUCATION AS THOSE REQUIRED FOR A SINGLE REGISTRATION HOLDER.

(G) CONTINUING EDUCATION COURSES OR ACTIVITIES ARE NOT PRE-APPROVED BY THE BOARD, BUT MUST BE IN TECHNICAL AND PROFESSIONAL SUBJECTS RELATED TO THE SCOPE OF PRACTICE OF THE REGISTRANT.

(H) REPEALED 10/15/2023.

(I) A REGISTRANT WHO ALSO HOLDS A REGISTRATION AS A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT IN ANOTHER LICENSING JURISDICTION MAY MEET THE REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550 BY ESTABLISHING THAT THE REGISTRANT HAS MET THE MANDATORY CONTINUING EDUCATION REQUIREMENTS FOR RENEWAL OF THE PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION IN THE OTHER LICENSING JURISDICTION, IF THE MANDATORY CONTINUING EDUCATION REQUIREMENTS OF THE OTHER JURISDICTION ARE SUBSTANTIALLY SIMILAR TO OR EXCEED THOSE OF 12 AAC 36.510 – 12 AAC 36.550 AT THE TIME THAT CONTINUING EDUCATION CREDIT IS CLAIMED.

(J) TO REACTIVATE A RETIRED PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION, A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT SEEKING REACTIVATION MUST OBTAIN 24 PROFESSIONAL DEVELOPMENT HOURS DURING THE 24 MONTHS IMMEDIATELY PRECEDING THE APPLICATION FOR REACTIVATION OF THE PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION UNLESS THE REGISTRANT MEETS THE REQUIREMENTS OF 12 AAC 36.530(E) AND OBTAINS EIGHT PROFESSIONAL DEVELOPMENT HOURS DURING THE 24 MONTHS IMMEDIATELY PRECEDING THE APPLICATION FOR REINSTATEMENT OF THE REGISTRANT'S REGISTRATION, EXCEPT AS PROVIDED IN AS 08.01.100(D).

(K) IF AN APPLICANT FOR RENEWAL OF AN ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION FAILS TO MEET THE CONTINUING EDUCATION REQUIREMENTS OF (C) OF THIS SECTION ON OR BEFORE DECEMBER 31 OF THE CURRENT BIENNIUM, THE APPLICANT MAY REQUEST AN EXTENSION TO COMPLETE THE REQUIRED PROFESSIONAL DEVELOPMENT HOURS. THIS EXTENSION DOES NOT FUNCTION AS A LICENSE EXTENSION AND THE REGISTRANT CANNOT PRACTICE DURING THIS PERIOD. THE APPLICANT MUST

(1) SUBMIT A COMPLETED APPLICATION FOR BIENNIAL REGISTRATION RENEWAL ON A FORM PROVIDED BY THE DEPARTMENT;

(2) PAY THE BIENNIAL REGISTRATION RENEWAL AND CONTINUING EDUCATION EXTENSION FEES ESTABLISHED IN 12 AAC 02.110;

(3) COMPLETE THE REQUIRED PROFESSIONAL DEVELOPMENT HOURS BEFORE THE FIRST JANUARY 31ST OF THE NEW BIENNIUM; AND

(4) SUBMIT A CONTINUING EDUCATION AUDIT FORM WITH DOCUMENTATION, ACCEPTABLE TO THE BOARD, SHOWING COMPLETION OF THE REQUIRED CONTINUING EDUCATION.

AUTHORITY: AS 08.48.071

AS 08.48.101

AS 08.48.341

12 AAC 36.520. COMPUTATION OF CONTINUING EDUCATION CREDIT. (A) THE BOARD HAS FINAL AUTHORITY WITH RESPECT TO THE ACCEPTANCE OF COURSES, ACTIVITIES, CREDITS,

PROFESSIONAL DEVELOPMENT HOUR VALUES, AND OTHER METHODS OF EARNING CONTINUING EDUCATION CREDITS. CONTINUING EDUCATION CREDIT IS COMPUTED AS FOLLOWS:

(1) CREDIT FOR COLLEGE APPROVED COURSES IS BASED UPON COURSE CREDIT ESTABLISHED BY THE COLLEGE AND CONTINGENT UPON RECEIPT OF A PASSING GRADE; FOR COLLEGE APPROVED COURSES,

(A) ONE UNIT OF COLLEGE SEMESTER CREDIT EQUALS 45 PROFESSIONAL DEVELOPMENT HOURS;

(B) ONE UNIT OF COLLEGE QUARTER CREDIT EQUALS 30 PROFESSIONAL DEVELOPMENT HOURS;

(2) CREDIT FOR QUALIFYING COURSES OR ACTIVITIES INCLUDING SEMINARS, IN-HOUSE WORKSHOPS, AND OTHER PROFESSIONAL PRESENTATIONS IS BASED ON ONE PROFESSIONAL DEVELOPMENT HOUR FOR EACH HOUR OF ATTENDANCE;

(3) EACH HOUR OF TEACHING EQUALS TWO HOURS OF CREDIT FOR TEACHING UNDER (1) AND (2) OF THIS SUBSECTION, FULL-TIME FACULTY MAY NOT CLAIM TEACHING CREDIT ASSOCIATED WITH THE REGISTRANT'S REGULAR DUTIES;

(4) CREDIT FOR PUBLISHED PAPERS, ARTICLES, OR BOOKS IS

(A) BASED ON ONE PROFESSIONAL DEVELOPMENT HOUR FOR EACH HOUR OF PROFESSIONAL PREPARATION OF THE PAPER, ARTICLE, OR BOOK; AND

(B) BASED ON ONE PROFESSIONAL DEVELOPMENT HOUR FOR EACH HOUR OF TECHNICAL OR PEER REVIEW OF THE PAPER,

ARTICLE, OR BOOK;

(5) UP TO EIGHT HOURS ANNUALLY MAY BE CREDITED FOR PARTICIPATION IN EACH PROFESSIONAL AND TECHNICAL ORGANIZATION; CREDIT MAY BE CLAIMED FOR A YEAR OF SERVICE AS AN OFFICER OR IN ACTIVE PARTICIPATION IN A COMMITTEE OF THE ORGANIZATION, BASED ON ONE PROFESSIONAL DEVELOPMENT HOUR FOR EVERY TWO HOURS OF SERVICE OR PARTICIPATION IN EACH ORGANIZATION;

(6) UP TO 10 PROFESSIONAL DEVELOPMENT HOURS MAY BE CREDITED FOR EACH PATENT AWARDED;

(7) UP TO EIGHT PROFESSIONAL DEVELOPMENT HOURS MAY BE CREDITED FOR SUCCESSFULLY COMPLETING A COURSE OR ACTIVITY THAT HAS CONTENT AREAS FOCUSING ON ETHICS OR BUSINESS-RELATED ACTIVITY, IMPROVING A REGISTRANT'S BUSINESS PRACTICE OR OPERATIONS, OR ADVANCING PROFESSIONALLY RELATED SKILLS AND PRACTICES AS APPLICABLE TO THE PRACTICE OF THE REGISTRANT;

(8) UP TO ONE PROFESSIONAL DEVELOPMENT HOUR MAY BE CREDITED FOR EACH HOUR OF OUTREACH ACTIVITY THE REGISTRANT COMPLETES;

(9) UP TO FOUR HOURS ANNUALLY MAY BE CREDITED FOR STRUCTURED SELF-STUDY IN THE SUBJECT FOR WHICH THE REGISTRANT HOLDS A REGISTRATION;

(10) NOT MORE THAN 12 PROFESSIONAL DEVELOPMENT HOURS MAY BE CLAIMED ON A SINGLE CALENDAR DAY;

(11) FRACTIONS OF HOURS ARE ROUNDED DOWN TO THE NEAREST HALF HOUR.

(B) REPEALED 10/15/2023.

AUTHORITY: AS 08.48.071

AS 08.48.101

12 AAC 36.530. EXEMPTIONS. (A) A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT IS EXEMPT FROM THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550 FOR THE FIRST BIENNIAL REGISTRATION RENEWAL PERIOD FOLLOWING INITIAL ISSUANCE OF THE PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION.

(B) A REGISTRANT IS EXEMPT FROM THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550 FOR RENEWAL OF THE PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION FOR THE BIENNIAL REGISTRATION PERIOD IMMEDIATELY FOLLOWING A PERIOD OF SERVICE BY THE REGISTRANT ON ACTIVE DUTY IN THE ARMED FORCES OF THE UNITED STATES EXCEEDING 120 CONSECUTIVE DAYS WITHIN A 12-MONTH PERIOD.

(C) A REGISTRANT WHO IS IN RETIRED STATUS UNDER 12 AAC 36.115 IS EXEMPT FROM THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550 DURING THE TIME THE

REGISTRANT IS RETIRED, EXCEPT THAT A RETIRED REGISTRANT WHO WISHES TO RETURN TO ACTIVE PRACTICE AS A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT MUST MEET THE REQUIREMENTS OF 12 AAC 36.115, INCLUDING CONTINUING EDUCATION REQUIREMENTS APPLICABLE UNDER 12 AAC 36.510(J).

(D) A REGISTRANT MAY REQUEST AN EXEMPTION FROM THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550 BY SUBMITTING A WRITTEN REQUEST TO THE BOARD THAT DESCRIBES THE REASONS FOR THE REQUEST AND INCLUDES SUPPORTING DOCUMENTATION. IF THE BOARD FINDS GOOD CAUSE, THE BOARD WILL GRANT AN EXEMPTION UNDER THIS SUBSECTION TO A REGISTRANT WHO IS EXPERIENCING A PHYSICAL DISABILITY, SERIOUS ILLNESS, FAMILY EMERGENCY, OR OTHER EXTENUATING CIRCUMSTANCE.

(E) A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT IS PARTIALLY EXEMPT FROM THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 - 12 AAC 36.550 IF THAT INDIVIDUAL HAS BEEN REGISTERED AS A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT FOR A DURATION OF 30 OR MORE YEARS IN A NCEES, NCARB, OR CLARB RECOGNIZED JURISDICTION. THE INDIVIDUAL MUST COMPLETE EIGHT HOURS PER BIENNIAL LICENSING PERIOD.

AUTHORITY: AS 08.48.071

AS 08.48.101

12 AAC 36.540. RECORD KEEPING AND REVIEW OF RECORDS. (A) A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT SHALL MAINTAIN RECORDS THAT MAY BE USED TO VERIFY PROFESSIONAL DEVELOPMENT HOURS CLAIMED UNDER 12 AAC 36.510 – 12 AAC 36.550. THESE REQUIRED RECORDS INCLUDE

(1) A LOG SHOWING THE COURSE OR ACTIVITY CLAIMED, THE SPONSORING ORGANIZATION, THE DURATION OF THE COURSE OR ACTIVITY, THE ACTIVITY TITLE AND DESCRIPTION OF CONTENT; AND

(2) A BOARD-APPROVED CONTINUING EDUCATION STRUCTURED REPORT FOR PUBLISHING, TEACHING, PRESENTING, ACTIVE PARTICIPATION IN PROFESSIONAL AND TECHNICAL SOCIETIES, IN-HOUSE PROGRAMS, PATENTS, OUTREACH ACTIVITIES, AND STRUCTURED SELF-STUDY.

(B) RECORDS REQUIRED UNDER (A) OF THIS SECTION MUST INCLUDE SUFFICIENT DETAIL TO PERMIT VERIFICATION DURING AN AUDIT, AND MUST BE MAINTAINED FOR AT LEAST FOUR YEARS FROM THE DATE THAT THE COURSE OR ACTIVITY WAS COMPLETED.

(C) THE BOARD MAY REQUEST AT ANY TIME THAT A REGISTRANT PROVIDE PROOF OF COMPLIANCE WITH THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 - 12 AAC 36.550. A REGISTRANT MUST PROVIDE A COPY OF THE RECORDS REQUIRED UNDER (A) OF THIS SECTION TO THE BOARD NOT LATER THAN 30 DAYS AFTER RECEIPT OF A REQUEST FOR THE RECORDS.

(D) AUDITS OF COMPLIANCE OF REGISTRANT CONTINUING EDUCATION REQUIREMENTS WILL BE CONDUCTED IN ACCORDANCE WITH 12 AAC 02.960.

AUTHORITY: AS 08.48.071

AS 08.48.101

12 AAC 36.550. DEFINITIONS. IN 12 AAC 36.500 – 12 AAC 36.550, UNLESS THE CONTEXT REQUIRES OTHERWISE,

(1) "COLLEGE" INCLUDES A COMMUNITY COLLEGE AND A UNIVERSITY;

(2) "CONTINUING EDUCATION UNIT" MEANS A UNIT OF CREDIT CUSTOMARILY USED FOR CONTINUING EDUCATION COURSES; FOR PURPOSES OF THIS PARAGRAPH, ONE CONTINUING EDUCATION UNIT EQUALS 10 CONTACT HOURS IN AN APPROVED CONTINUING EDUCATION COURSE;

(3) REPEALED 10/15/2023;

(4) REPEALED 10/15/2023;

(5) "PROFESSIONAL DEVELOPMENT HOUR" MEANS NOT LESS THAN 50 MINUTES OF INSTRUCTION OR PRESENTATION IN A CONTINUING EDUCATION COURSE OR ACTIVITY THAT MEETS THE REQUIREMENTS OF 12 AAC 36.510;

(6) "ETHICS OR BUSINESS-RELATED COURSE OR ACTIVITY" MEANS A QUALIFYING COURSE OR ACTIVITY WITH CONTENT AREAS RELATED TO

(A) AWARENESS OF ETHICAL CONCERNS AND CONFLICTS;

- (B) FAMILIARITY WITH THE CODES OF CONDUCT;
- (C) UNDERSTANDING OF STANDARDS OF PRACTICE;
- (D) PROJECT MANAGEMENT AND RISK-MANAGEMENT; OR
- (E) OTHER SIMILAR TOPICS AIMED AT MAINTAINING, IMPROVING, OR EXPANDING THE SKILLS SET AND KNOWLEDGE RELEVANT TO THE REGISTRANT'S FIELD AND METHODS OF PRACTICE;

(7) "OUTREACH ACTIVITY" INCLUDES ACTIVE PARTICIPATION IN EDUCATIONAL OUTREACH ACTIVITIES PERTAINING TO PROFESSIONAL LICENSURE OR THE ARCHITECTURE, ENGINEERING, LAND SURVEYING, OR LANDSCAPE ARCHITECTURE PROFESSIONS THAT INVOLVE K - 12 OR HIGHER EDUCATION STUDENTS;

(8) "QUALIFYING COURSE OR ACTIVITY"

(A) MEANS A COURSE OR ACTIVITY

(I) WITH A CLEAR PURPOSE AND OBJECTIVE; AND

(II) THAT WILL MAINTAIN, IMPROVE, OR EXPAND THE SKILLS AND KNOWLEDGE RELEVANT TO THE REGISTRANT'S FIELD OF

PRACTICE;

(B) DOES NOT INCLUDE REGULAR DUTIES;

(9) "STRUCTURED SELF-STUDY" MEANS TIME SPENT ENGAGING IN SELF-GUIDED PROFESSIONAL DEVELOPMENT.

AUTHORITY: AS 08.48.101

AS 08.48.341]

**AELS BOARD AO360 REGULATION CHANGES  
ITEM 1 – CONTINUING EDUCATION REPEAL**

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(b) The board will issue an active certificate of registration to an individual who holds a retired status registration if the applicant

- (1) submits a completed application for reactivation on a form provided by the department;
- (2) pays the biennial registration renewal fees established in 12 AAC 02.110; **and**
- (3) [SEEKING AN ACTIVE CERTIFICATE OF REGISTRATION AS A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT MEETS, AT THE TIME THAT APPLICATION IS MADE, THE CONTINUING EDUCATION REQUIREMENTS APPLICABLE UNDER 12 AAC 36.510 – 12 AAC 36.550; AND
- (4) ]meets the requirements of 12 AAC 36.165(b), if the individual has held a retired status registration for more than five years.

**12 AAC 36.170. FEES.** All fees under AS 08.48 and this chapter, including application, examination, registration, renewal, **and** late renewal penalty[, AND CONTINUING EDUCATION EXTENSION PERIOD] fees are established in 12 AAC 02.105 and 12 AAC 02.110.

**ARTICLE 5.  
CONTINUING EDUCATION FOR PROFESSIONAL ARCHITECTS, ENGINEERS, LAND SURVEYORS,  
AND LANDSCAPE ARCHITECTS**

[SECTION

- 500. PURPOSE OF CONTINUING EDUCATION
- 510. CONTINUING EDUCATION REQUIREMENTS
- 520. COMPUTATION OF CONTINUING EDUCATION CREDIT
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- 540. RECORD KEEPING AND REVIEW OF RECORDS
- 550. DEFINITIONS

12 AAC 36.500. PURPOSE OF CONTINUING EDUCATION. THE PURPOSE OF THE CONTINUING EDUCATION PROGRAM IS TO MAINTAIN A CONTINUING LEVEL OF COMPETENCY AND STANDARDS FOR PROFESSIONAL ARCHITECTS, ENGINEERS, LAND SURVEYORS, AND LANDSCAPE ARCHITECTS, IN ORDER TO PROMOTE THE PUBLIC HEALTH, SAFETY, AND WELFARE WITHIN THIS STATE.

AUTHORITY: AS 08.48.071 AS 08.48.101

12 AAC 36.510. CONTINUING EDUCATION REQUIREMENTS. (A) UNLESS EXEMPTED UNDER 12 AAC 36.530, A REGISTRANT SHALL MEET THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550 AS A CONDITION OF THE RENEWAL, REINSTATEMENT, OR REACTIVATION OF THE REGISTRANT’S REGISTRATION.

(B) UNLESS EXEMPTED UNDER 12 AAC 36.530, A REGISTRANT SEEKING RENEWAL, REINSTATEMENT, OR REACTIVATION OF THE REGISTRANT’S REGISTRATION SHALL SUBMIT, ON A FORM PROVIDED BY THE DEPARTMENT, A CERTIFICATION THAT THE REGISTRANT HAS MET THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550.

(C) TO RENEW A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION, A REGISTRANT SHALL OBTAIN A MINIMUM OF 24 PROFESSIONAL DEVELOPMENT HOURS DURING THE 24 MONTHS IMMEDIATELY PRECEDING THAT REGISTRATION PERIOD.

(D) TO REINSTATE A LAPSED PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION, A REGISTRANT SEEKING REINSTATEMENT SHALL OBTAIN A MINIMUM OF 24 PROFESSIONAL DEVELOPMENT HOURS DURING THE 24 MONTHS IMMEDIATELY PRECEDING THE APPLICATION FOR REINSTATEMENT OF THE REGISTRANT'S REGISTRATION UNLESS THE REGISTRANT MEETS THE REQUIREMENTS OF 12 AAC 36.530(E) AND OBTAINS EIGHT PROFESSIONAL DEVELOPMENT HOURS DURING THE 24 MONTHS IMMEDIATELY PRECEDING THE APPLICATION FOR REINSTATEMENT OF THE REGISTRANT'S REGISTRATION, EXCEPT AS PROVIDED IN AS 08.01.100(D).

(E) REPEALED 10/15/2023.

(F) A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT HOLDING MULTIPLE REGISTRATIONS IN THE STATE IS REQUIRED TO EARN AT LEAST THE MINIMUM NUMBER OF PROFESSIONAL DEVELOPMENT HOURS OF CONTINUING EDUCATION AS THOSE REQUIRED FOR A SINGLE REGISTRATION HOLDER.

(G) CONTINUING EDUCATION COURSES OR ACTIVITIES ARE NOT PRE-APPROVED BY THE BOARD, BUT MUST BE IN TECHNICAL AND PROFESSIONAL SUBJECTS RELATED TO THE SCOPE OF PRACTICE OF THE REGISTRANT.

(H) REPEALED 10/15/2023.

(I) A REGISTRANT WHO ALSO HOLDS A REGISTRATION AS A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT IN ANOTHER LICENSING JURISDICTION MAY MEET THE REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550 BY ESTABLISHING THAT THE REGISTRANT HAS MET THE MANDATORY CONTINUING EDUCATION REQUIREMENTS FOR RENEWAL OF THE PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION IN THE OTHER LICENSING JURISDICTION, IF THE MANDATORY CONTINUING EDUCATION REQUIREMENTS OF THE OTHER JURISDICTION ARE SUBSTANTIALLY SIMILAR TO OR EXCEED THOSE OF 12 AAC 36.510 – 12 AAC 36.550 AT THE TIME THAT CONTINUING EDUCATION CREDIT IS CLAIMED.

(J) TO REACTIVATE A RETIRED PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION, A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT SEEKING REACTIVATION MUST OBTAIN 24 PROFESSIONAL DEVELOPMENT HOURS DURING THE 24 MONTHS IMMEDIATELY PRECEDING THE APPLICATION FOR REACTIVATION OF THE PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION UNLESS THE REGISTRANT MEETS THE REQUIREMENTS OF 12 AAC 36.530(E) AND OBTAINS EIGHT PROFESSIONAL DEVELOPMENT HOURS DURING THE 24 MONTHS IMMEDIATELY PRECEDING THE APPLICATION FOR REINSTATEMENT OF THE REGISTRANT'S REGISTRATION, EXCEPT AS PROVIDED IN AS 08.01.100(D).

(K) IF AN APPLICANT FOR RENEWAL OF AN ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION FAILS TO MEET THE CONTINUING EDUCATION REQUIREMENTS OF (C) OF THIS SECTION ON OR BEFORE DECEMBER 31 OF THE CURRENT BIENNIUM, THE APPLICANT MAY REQUEST AN EXTENSION TO COMPLETE THE REQUIRED PROFESSIONAL DEVELOPMENT HOURS. THIS EXTENSION DOES NOT FUNCTION AS A LICENSE EXTENSION AND THE REGISTRANT CANNOT PRACTICE DURING THIS PERIOD. THE APPLICANT MUST

(1) SUBMIT A COMPLETED APPLICATION FOR BIENNIAL REGISTRATION RENEWAL ON A FORM PROVIDED BY THE DEPARTMENT;

(2) PAY THE BIENNIAL REGISTRATION RENEWAL AND CONTINUING EDUCATION EXTENSION FEES ESTABLISHED IN 12 AAC 02.110;

(3) COMPLETE THE REQUIRED PROFESSIONAL DEVELOPMENT HOURS BEFORE THE FIRST JANUARY 31ST OF THE NEW BIENNIUM; AND

(4) SUBMIT A CONTINUING EDUCATION AUDIT FORM WITH DOCUMENTATION, ACCEPTABLE TO THE BOARD, SHOWING COMPLETION OF THE REQUIRED CONTINUING EDUCATION.

AUTHORITY: AS 08.48.071

AS 08.48.101

AS 08.48.341

12 AAC 36.520. COMPUTATION OF CONTINUING EDUCATION CREDIT. (A) THE BOARD HAS FINAL AUTHORITY WITH RESPECT TO THE ACCEPTANCE OF COURSES, ACTIVITIES, CREDITS,

PROFESSIONAL DEVELOPMENT HOUR VALUES, AND OTHER METHODS OF EARNING CONTINUING EDUCATION CREDITS. CONTINUING EDUCATION CREDIT IS COMPUTED AS FOLLOWS:

(1) CREDIT FOR COLLEGE APPROVED COURSES IS BASED UPON COURSE CREDIT ESTABLISHED BY THE COLLEGE AND CONTINGENT UPON RECEIPT OF A PASSING GRADE; FOR COLLEGE APPROVED COURSES,

(A) ONE UNIT OF COLLEGE SEMESTER CREDIT EQUALS 45 PROFESSIONAL DEVELOPMENT HOURS;

(B) ONE UNIT OF COLLEGE QUARTER CREDIT EQUALS 30 PROFESSIONAL DEVELOPMENT HOURS;

(2) CREDIT FOR QUALIFYING COURSES OR ACTIVITIES INCLUDING SEMINARS, IN-HOUSE WORKSHOPS, AND OTHER PROFESSIONAL PRESENTATIONS IS BASED ON ONE PROFESSIONAL DEVELOPMENT HOUR FOR EACH HOUR OF ATTENDANCE;

(3) EACH HOUR OF TEACHING EQUALS TWO HOURS OF CREDIT FOR TEACHING UNDER (1) AND (2) OF THIS SUBSECTION, FULL-TIME FACULTY MAY NOT CLAIM TEACHING CREDIT ASSOCIATED WITH THE REGISTRANT'S REGULAR DUTIES;

(4) CREDIT FOR PUBLISHED PAPERS, ARTICLES, OR BOOKS IS

(A) BASED ON ONE PROFESSIONAL DEVELOPMENT HOUR FOR EACH HOUR OF PROFESSIONAL PREPARATION OF THE PAPER, ARTICLE, OR BOOK; AND

(B) BASED ON ONE PROFESSIONAL DEVELOPMENT HOUR FOR EACH HOUR OF TECHNICAL OR PEER REVIEW OF THE PAPER,

ARTICLE, OR BOOK;

(5) UP TO EIGHT HOURS ANNUALLY MAY BE CREDITED FOR PARTICIPATION IN EACH PROFESSIONAL AND TECHNICAL ORGANIZATION; CREDIT MAY BE CLAIMED FOR A YEAR OF SERVICE AS AN OFFICER OR IN ACTIVE PARTICIPATION IN A COMMITTEE OF THE ORGANIZATION, BASED ON ONE PROFESSIONAL DEVELOPMENT HOUR FOR EVERY TWO HOURS OF SERVICE OR PARTICIPATION IN EACH ORGANIZATION;

(6) UP TO 10 PROFESSIONAL DEVELOPMENT HOURS MAY BE CREDITED FOR EACH PATENT AWARDED;

(7) UP TO EIGHT PROFESSIONAL DEVELOPMENT HOURS MAY BE CREDITED FOR SUCCESSFULLY COMPLETING A COURSE OR ACTIVITY THAT HAS CONTENT AREAS FOCUSING ON ETHICS OR BUSINESS-RELATED ACTIVITY, IMPROVING A REGISTRANT'S BUSINESS PRACTICE OR OPERATIONS, OR ADVANCING PROFESSIONALLY RELATED SKILLS AND PRACTICES AS APPLICABLE TO THE PRACTICE OF THE REGISTRANT;

(8) UP TO ONE PROFESSIONAL DEVELOPMENT HOUR MAY BE CREDITED FOR EACH HOUR OF OUTREACH ACTIVITY THE REGISTRANT COMPLETES;

(9) UP TO FOUR HOURS ANNUALLY MAY BE CREDITED FOR STRUCTURED SELF-STUDY IN THE SUBJECT FOR WHICH THE REGISTRANT HOLDS A REGISTRATION;

(10) NOT MORE THAN 12 PROFESSIONAL DEVELOPMENT HOURS MAY BE CLAIMED ON A SINGLE CALENDAR DAY;

(11) FRACTIONS OF HOURS ARE ROUNDED DOWN TO THE NEAREST HALF HOUR.

(B) REPEALED 10/15/2023.

AUTHORITY: AS 08.48.071

AS 08.48.101

12 AAC 36.530. EXEMPTIONS. (A) A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT IS EXEMPT FROM THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550 FOR THE FIRST BIENNIAL REGISTRATION RENEWAL PERIOD FOLLOWING INITIAL ISSUANCE OF THE PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION.

(B) A REGISTRANT IS EXEMPT FROM THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550 FOR RENEWAL OF THE PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT REGISTRATION FOR THE BIENNIAL REGISTRATION PERIOD IMMEDIATELY FOLLOWING A PERIOD OF SERVICE BY THE REGISTRANT ON ACTIVE DUTY IN THE ARMED FORCES OF THE UNITED STATES EXCEEDING 120 CONSECUTIVE DAYS WITHIN A 12-MONTH PERIOD.

(C) A REGISTRANT WHO IS IN RETIRED STATUS UNDER 12 AAC 36.115 IS EXEMPT FROM THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550 DURING THE TIME THE

REGISTRANT IS RETIRED, EXCEPT THAT A RETIRED REGISTRANT WHO WISHES TO RETURN TO ACTIVE PRACTICE AS A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT MUST MEET THE REQUIREMENTS OF 12 AAC 36.115, INCLUDING CONTINUING EDUCATION REQUIREMENTS APPLICABLE UNDER 12 AAC 36.510(J).

(D) A REGISTRANT MAY REQUEST AN EXEMPTION FROM THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 – 12 AAC 36.550 BY SUBMITTING A WRITTEN REQUEST TO THE BOARD THAT DESCRIBES THE REASONS FOR THE REQUEST AND INCLUDES SUPPORTING DOCUMENTATION. IF THE BOARD FINDS GOOD CAUSE, THE BOARD WILL GRANT AN EXEMPTION UNDER THIS SUBSECTION TO A REGISTRANT WHO IS EXPERIENCING A PHYSICAL DISABILITY, SERIOUS ILLNESS, FAMILY EMERGENCY, OR OTHER EXTENUATING CIRCUMSTANCE.

(E) A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT IS PARTIALLY EXEMPT FROM THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 - 12 AAC 36.550 IF THAT INDIVIDUAL HAS BEEN REGISTERED AS A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT FOR A DURATION OF 30 OR MORE YEARS IN A NCEES, NCARB, OR CLARB RECOGNIZED JURISDICTION. THE INDIVIDUAL MUST COMPLETE EIGHT HOURS PER BIENNIAL LICENSING PERIOD.

AUTHORITY: AS 08.48.071

AS 08.48.101

12 AAC 36.540. RECORD KEEPING AND REVIEW OF RECORDS. (A) A PROFESSIONAL ARCHITECT, ENGINEER, LAND SURVEYOR, OR LANDSCAPE ARCHITECT SHALL MAINTAIN RECORDS THAT MAY BE USED TO VERIFY PROFESSIONAL DEVELOPMENT HOURS CLAIMED UNDER 12 AAC 36.510 – 12 AAC 36.550. THESE REQUIRED RECORDS INCLUDE

(1) A LOG SHOWING THE COURSE OR ACTIVITY CLAIMED, THE SPONSORING ORGANIZATION, THE DURATION OF THE COURSE OR ACTIVITY, THE ACTIVITY TITLE AND DESCRIPTION OF CONTENT; AND

(2) A BOARD-APPROVED CONTINUING EDUCATION STRUCTURED REPORT FOR PUBLISHING, TEACHING, PRESENTING, ACTIVE PARTICIPATION IN PROFESSIONAL AND TECHNICAL SOCIETIES, IN-HOUSE PROGRAMS, PATENTS, OUTREACH ACTIVITIES, AND STRUCTURED SELF-STUDY.

(B) RECORDS REQUIRED UNDER (A) OF THIS SECTION MUST INCLUDE SUFFICIENT DETAIL TO PERMIT VERIFICATION DURING AN AUDIT, AND MUST BE MAINTAINED FOR AT LEAST FOUR YEARS FROM THE DATE THAT THE COURSE OR ACTIVITY WAS COMPLETED.

(C) THE BOARD MAY REQUEST AT ANY TIME THAT A REGISTRANT PROVIDE PROOF OF COMPLIANCE WITH THE CONTINUING EDUCATION REQUIREMENTS OF 12 AAC 36.510 - 12 AAC 36.550. A REGISTRANT MUST PROVIDE A COPY OF THE RECORDS REQUIRED UNDER (A) OF THIS SECTION TO THE BOARD NOT LATER THAN 30 DAYS AFTER RECEIPT OF A REQUEST FOR THE RECORDS.

(D) AUDITS OF COMPLIANCE OF REGISTRANT CONTINUING EDUCATION REQUIREMENTS WILL BE CONDUCTED IN ACCORDANCE WITH 12 AAC 02.960.

AUTHORITY: AS 08.48.071

AS 08.48.101

12 AAC 36.550. DEFINITIONS. IN 12 AAC 36.500 – 12 AAC 36.550, UNLESS THE CONTEXT REQUIRES OTHERWISE,

(1) "COLLEGE" INCLUDES A COMMUNITY COLLEGE AND A UNIVERSITY;

(2) "CONTINUING EDUCATION UNIT" MEANS A UNIT OF CREDIT CUSTOMARILY USED FOR CONTINUING EDUCATION COURSES; FOR PURPOSES OF THIS PARAGRAPH, ONE CONTINUING EDUCATION UNIT EQUALS 10 CONTACT HOURS IN AN APPROVED CONTINUING EDUCATION COURSE;

(3) REPEALED 10/15/2023;

(4) REPEALED 10/15/2023;

(5) "PROFESSIONAL DEVELOPMENT HOUR" MEANS NOT LESS THAN 50 MINUTES OF INSTRUCTION OR PRESENTATION IN A CONTINUING EDUCATION COURSE OR ACTIVITY THAT MEETS THE REQUIREMENTS OF 12 AAC 36.510;

(6) "ETHICS OR BUSINESS-RELATED COURSE OR ACTIVITY" MEANS A QUALIFYING COURSE OR ACTIVITY WITH CONTENT AREAS RELATED TO

(A) AWARENESS OF ETHICAL CONCERNS AND CONFLICTS;

- (B) FAMILIARITY WITH THE CODES OF CONDUCT;
- (C) UNDERSTANDING OF STANDARDS OF PRACTICE;
- (D) PROJECT MANAGEMENT AND RISK-MANAGEMENT; OR
- (E) OTHER SIMILAR TOPICS AIMED AT MAINTAINING, IMPROVING, OR EXPANDING THE SKILLS SET AND KNOWLEDGE RELEVANT TO THE REGISTRANT'S FIELD AND METHODS OF PRACTICE;

(7) "OUTREACH ACTIVITY" INCLUDES ACTIVE PARTICIPATION IN EDUCATIONAL OUTREACH ACTIVITIES PERTAINING TO PROFESSIONAL LICENSURE OR THE ARCHITECTURE, ENGINEERING, LAND SURVEYING, OR LANDSCAPE ARCHITECTURE PROFESSIONS THAT INVOLVE K - 12 OR HIGHER EDUCATION STUDENTS;

(8) "QUALIFYING COURSE OR ACTIVITY"

(A) MEANS A COURSE OR ACTIVITY

(I) WITH A CLEAR PURPOSE AND OBJECTIVE; AND

(II) THAT WILL MAINTAIN, IMPROVE, OR EXPAND THE SKILLS AND KNOWLEDGE RELEVANT TO THE REGISTRANT'S FIELD OF

PRACTICE;

(B) DOES NOT INCLUDE REGULAR DUTIES;

(9) "STRUCTURED SELF-STUDY" MEANS TIME SPENT ENGAGING IN SELF-GUIDED PROFESSIONAL DEVELOPMENT.

AUTHORITY: AS 08.48.101

AS 08.48.341]

**AELS BOARD AO360 REGULATION CHANGES  
ITEM 5 – REINSTATEMENT OF CERTIFICATES**

**12 AAC 36.165. EXPIRED CERTIFICATES.** (a) [A CERTIFICATE OF REGISTRATION OF CORPORATE, LIMITED LIABILITY COMPANY, LIMITED LIABILITY PARTNERSHIP, OR LIMITED PARTNERSHIP AUTHORIZATION THAT IS NOT RENEWED FOR A PERIOD OF FIVE YEARS EXPIRES AT THE END OF THAT PERIOD.] **Repealed XX/XX/XXXX**

(b) An expired certificate of registration may be reinstated by

(1) applying for reinstatement on a form provided by the department[,] **and** paying the appropriate fee in 12 AAC 02.110[, AND PROVIDING VERIFICATION OF HAVING PASSED AN EXAMINATION THAT

(A) MEETS THE APPLICABLE REQUIREMENTS OF 12 AAC 36.100;

(B) THE APPLICANT FOR REGISTRATION OF AN EXPIRED ENGINEER CERTIFICATE TOOK TO QUALIFY FOR REGISTRATION IN THIS STATE BEFORE APRIL 1967; OR

(C) THE APPLICANT TOOK TO QUALIFY FOR REGISTRATION IN ANOTHER LICENSING JURISDICTION; OR

(2) REAPPLYING TO THE BOARD FOR REGISTRATION BY COMITY AS REQUIRED BY 12 AAC 36.103 - 12 AAC 36.109 AND PAYING THE APPROPRIATE FEE].

(c) An expired certificate of corporate, limited liability company, limited liability partnership, or limited partnership authorization may [NOT] be reinstated. A corporation, limited liability company, limited liability partnership, or limited partnership whose certificate of corporate, limited liability company, limited liability partnership, or limited partnership authorization has expired must [APPLY] **reapply** for a [NEW] certificate of corporate, limited liability company, limited liability partnership, or limited partnership authorization under AS 08.48.241.

(d) Repealed 1/20/2002.

(e) An applicant for reinstatement of an expired certificate of registration shall meet the requirements of 12 AAC 36.110(a) unless the applicant was originally registered in the state based on an acceptable treatise.

(f) Notwithstanding (b) of this section, the board may require an applicant for reinstatement who has been sanctioned for any of the conduct described in 12 AAC 36.320 in the ten years preceding the application for reinstatement to be re-examined under 12 AAC 36.100.

## **AELS BOARD AO360 REGULATION CHANGES**

### **ITEM 6 – LAND SURVEYOR WORK EXPERIENCE VERIFICATION RETENTION**

**12 AAC 36.066. VERIFICATION OF LAND SURVEYOR WORK EXPERIENCE.** (a) In support of an application for examination or registration as a land surveyor, an applicant shall arrange for verification of the work experience as required in 12 AAC 36.065 to be submitted to the board. Verification of work experience must be on a form prescribed by the board and must be completed and submitted directly to the board by the licensed employer who is verifying the applicant's experience.

(b) [DEPARTMENT STAFF SHALL OPEN A FILE FOR RETENTION OF COMPLETED WORK VERIFICATION FORMS FOR AN INDIVIDUAL WHO HAS NOT YET SUBMITTED AN APPLICATION FOR EXAMINATION OR REGISTRATION AS A LAND SURVEYOR IF THE INDIVIDUAL (1) SUBMITS A WRITTEN REQUEST TO OPEN A WORK VERIFICATION FILE; AND

(2) ATTACHES THE FILE OPENING FEE ESTABLISHED IN 12 AAC 02.110.] **Repealed XX/XX/XXXX**

(c) [DEPARTMENT STAFF SHALL MAINTAIN A WORK VERIFICATION FILE FOR FIVE YEARS FROM THE DATE THAT AN INDIVIDUAL COMPLETES THE REQUIREMENTS OF (B) OF THIS SECTION. BEFORE THE END OF THAT FIVE YEARS, AN INDIVIDUAL MAY REQUEST THAT THE DEPARTMENT MAINTAIN A WORK VERIFICATION FILE FOR AN ADDITIONAL FIVE YEARS BY AGAIN COMPLETING THE REQUIREMENTS OF (B) OF THIS SECTION. ] **Repealed XX/XX/XXXX**

(d) A work verification form received for an individual will be reviewed by the board only after that individual submits an application for registration as a land surveyor.

**AELS BOARD AO360 REGULATION CHANGES**  
**ITEM 7 – STRUCTURAL ENGINEERING LICENSE EXAMINATION**

**12 AAC 36.100. REQUIRED EXAMINATIONS.** (a) An applicant for registration must pass the appropriate examinations designated in this section.

(b) Unless an applicant is registered by comity under AS 08.48.191(a), an applicant for architect registration must pass the NCARB Architect Registration Examination (ARE).

(c) An applicant for registration as an engineer must pass the NCEES Principles and Practices of Engineering Examination for the branch of engineering for which the applicant has applied. This subsection applies to an applicant for registration by examination and to an applicant for registration by comity.

(d) An applicant for registration as a land surveyor must pass the professional land surveyor examination, that includes

- (1) the NCEES Principles and Practices of Surveying;
- (2) a state examination covering laws, procedures, and practices concerning land surveying in this state; and
- (3) the NCEES Fundamentals of Surveying.

(e) Unless an applicant is registered by comity under AS 08.48.191(d), an applicant for registration as a landscape architect must pass the CLARB Landscape Architectural Registration Examination (LARE). The administration and grading of the examination must have been conducted in accordance with CLARB's standards in effect at the time of examination. In place of passing the CLARB registration examination, a candidate for registration must satisfy one of the following:

- (1) successful completion before 1970 of a written examination in landscape architecture prepared by a CLARB member and ten years of experience in landscape architecture after licensure;
- (2) successful completion between January 1, 1970 and December 31, 1975 of a written examination prepared by a CLARB member;
- (3) successful completion of the British Columbia Society of Landscape Architects' written examination, five years of experience in landscape architecture after licensure and satisfaction of the education and experience requirements;
- (4) successful completion of the California P.E.L.A., satisfaction of the licensure, education, and experience requirements, as well as successful completion of LARE, sections D and E, or the CLARB Reciprocity Validation Examination;
- (5) for an applicant initially licensed in British Columbia or Ontario without successfully completing the LARE, satisfaction of the following:
  - (A) ten years of experience in landscape architecture, at least seven years of which must occur after licensure;
  - (B) successful completion of the CLARB Reciprocity Validation Examination.

(f) In addition to meeting the applicable requirements of this section, an applicant for registration by examination, except an applicant for registration as a land surveyor, must pass the state written jurisprudence examination covering the applicable provisions of AS 08.48 and this chapter. The applicant must obtain a passing score of at least 90 percent on the examination. The examination is an open-book examination. The department will mail the examination and study materials to the applicant. Within 30 days after mailing, the applicant must return the completed examination to the department. If the applicant returns the completed examination by mail, the department will consider the postmark date to be the return date.

(g) An applicant for registration as a structural engineer must pass the NCEES Principles and Practices of Engineering Structural Examination unless applying for registration by comity under 12 AAC 36.104[8].

**AELS BOARD AO360 REGULATION CHANGES**  
**ITEM 8 – APPLICATION DEADLINES**

**12 AAC 36.050. APPLICATION DEADLINES.** (a) Except as provided in (e) of this section and in 12 AAC 36.040, before the board will review an application for examination, and at least [30] 5 days before the meeting of the board that is immediately before the examination date, the department must receive the applicant's

- (1) completed application form;
- (2) application fee established in 12 AAC 02.110;
- (3) all supporting documents required for board review of the application, as defined in 12 AAC 36.010(i).

(b) If the board has given conditional approval of an application for examination under 12 AAC 36.010(d), department staff may not schedule the applicant for the examination unless

- (1) the department receives all missing supporting documents and other required application corrections identified by the board at least five days before the deadline for examination registration set by NCEES; and
- (2) neither the documents nor the corrections must be resubmitted to the board under 12 AAC 36.010(e) because they require interpretation or discretion.

(c) To be reviewed by the board, an application for registration by comity, and all supporting documents required for board review of the application, as defined in 12 AAC 36.010(i), must be received by the department at least [30] 5 days before the meeting of the board.

(d) If an application deadline in (a) - (c) of this section would fall upon a Saturday, Sunday, or holiday, the deadline is extended to the next business day.

(e) An application, a supporting document, or a correction is considered filed with the department on the date of receipt by the department in the Juneau office. The board will, in its discretion, accept a supporting document or a correction after the deadline set in this section upon showing [OF] good cause.

(f) (f) Repealed 5/5/2023.

**AELS BOARD AO360 REGULATION CHANGES**  
**ITEM 9 – SEALS ON WORK EXPERIENCE VERIFICATION FORMS**

**12 AAC 36.105. ENGINEER REGISTRATION BY COMITY.** (a) Under AS 08.48.191(b), the board, the executive administrator of the board, or the board's designee may issue an engineering certificate of registration to an applicant who

- (1) documents education and passage of examinations that meet the requirements of (b) or (h) of this section;
- (2) documents work experience that satisfies the requirements of (c) of this section;
- (3) has completed the cold regions design requirements of 12 AAC 36.110; and
- (4) has completed a jurisprudence questionnaire prepared by the board, covering the provisions of AS 08.48 and this chapter.

(b) An applicant for engineering registration by comity must

- (1) submit verification of current registration to practice engineering in a state, territory, or possession of the United States, the District of Columbia, or a foreign country that was based upon education, experience, and examination requirements that, in the opinion of the board, were at least equivalent to the requirements of AS 08.48 and this chapter at the time the applicant's out-of-state registration was issued or at least equivalent to the requirements under (h) of this section; the applicant must have passed an NCEES engineering examination in the same branch of engineering that is being applied for, as required by 12 AAC 36.100(c); and
- (2) have passed the fundamentals of engineering examination or had this requirement waived under 12 AAC 36.090.

(c) An applicant for engineering registration by comity must

- (1) have at least 24 months of responsible charge experience in the branch of professional engineering listed in 12 AAC 36.990(17) for which the applicant has applied, as verified by the signature [AND SEAL], **active registration number, and branch of engineering** [EXCEPT AS PROVIDED IN (G) OF THIS SECTION,] of the engineer who has supervised the applicant and who was, at the time of providing the supervision,

(A) legally registered as a professional engineer in a state, territory, or possession of the United States, the District of Columbia, or a foreign country; and (B) either

(i) registered as a professional engineer in that branch of engineering or a related branch of engineering approved by the board; or

(ii) practicing in the branch for which the applicant has applied, if the licensing jurisdiction where the supervising engineer was registered as a professional engineer does not register engineers in specific branches of engineering; or

(2) if the applicant has been practicing engineering as a registered engineer for five years or more in a state, territory, or possession of the United States, the District of Columbia, or a foreign country, provide two current letters of reference verifying that experience; each letter must be signed [AND SEALED, EXCEPT AS PROVIDED IN (G) OF THIS SECTION,] by an engineer who is

(A) legally registered as a professional engineer in a state, territory, or possession of the United States, the District of Columbia, or a foreign country **and provides an active registration number**; and

(B) **indicates that they are** practicing the specific branch of engineering for which the applicant has applied or a related branch of engineering approved by the board.

(d) Repealed 7/19/2009.

(e) An applicant for engineering registration by comity may submit a council record issued by NCEES to verify the applicant's qualifications, including

- (1) examination results;
- (2) education; and
- (3) registration in another licensing jurisdiction.

(f) Repealed 7/19/2009.

(g) [IF AN ENGINEER WHO PROVIDES A WORK EXPERIENCE VERIFICATION UNDER (C)(1) OF THIS SECTION OR A REFERENCE LETTER UNDER (C)(2) OF THIS SECTION DOES NOT POSSESS A SEAL, THE ENGINEER MUST PROVIDE AN EXPLANATION TO THE BOARD,

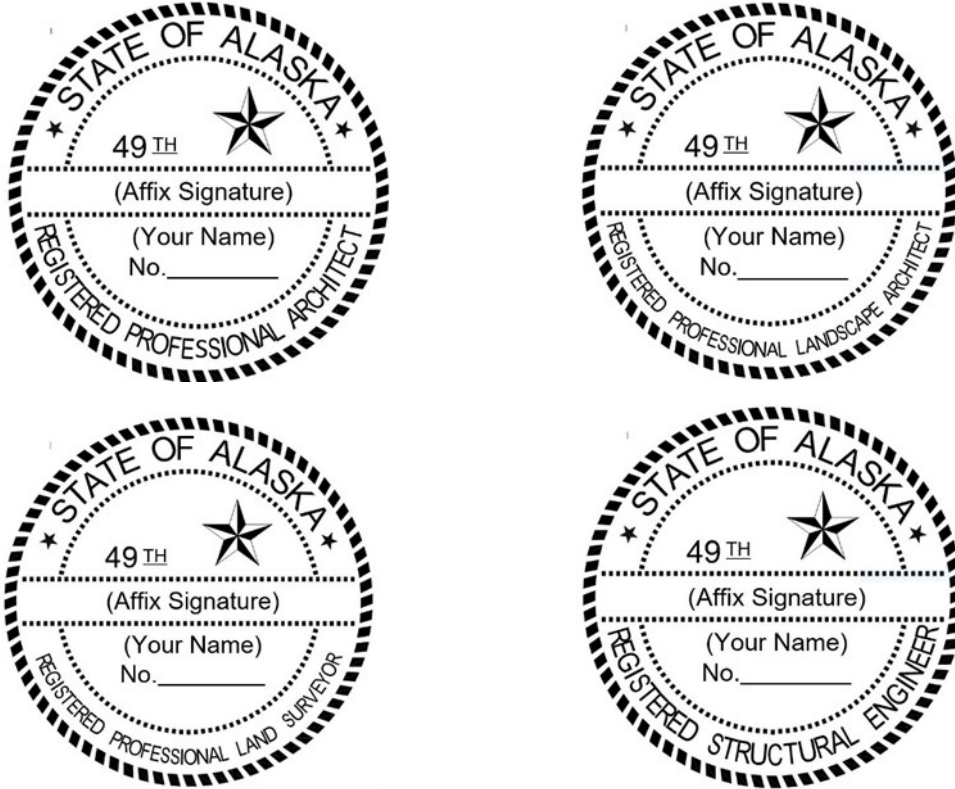
(1) PROVIDING THAT ENGINEER'S REGISTRATION NUMBER AND BRANCH OF ENGINEERING; AND

(2) IF THAT ENGINEER IS PROVIDING A REFERENCE LETTER, CERTIFYING THAT THE REGISTRATION OF THAT ENGINEER IS CURRENT.] **REPEALED XX/XX/XXXX**

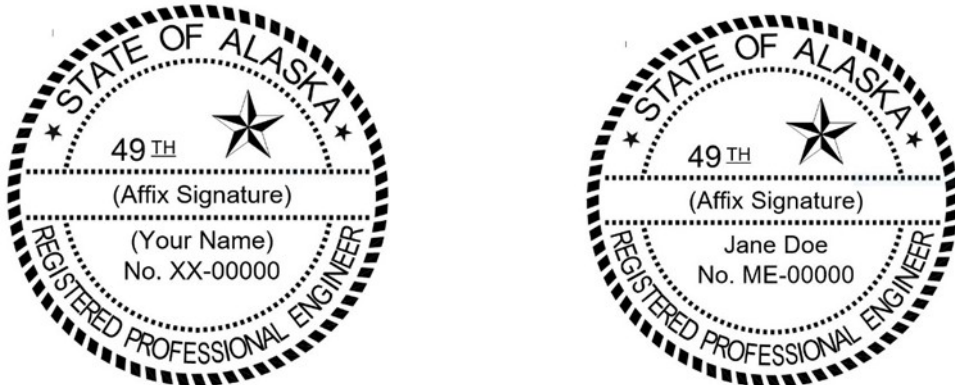
- (h) An applicant who has passed the NCEES Structural Engineering I Examination, NCEES Structural Engineering II Examination, or the NCEES PE Structural Examination may be granted a civil engineering registration.
- (i) An application that does not clearly demonstrate the qualifications for issuance of a certificate of registration under (a) of this section must be reviewed and approved by the board.

**AELS BOARD AO360 REGULATION CHANGES  
ITEM 10 – DESIGN OF SEALS**

**12 AAC 36.180. SEAL.** (a) The seal authorized for use by a professional architect, landscape architect, land surveyor, or structural engineer must be of the following design that corresponds to the individual’s profession or a substantially similar electronic or digital representation of that design; the license number noted on the seal must be only the numeric characters of the registrant’s license number and exclude alpha characters:



(b) The seal authorized for use by professional engineers must be of the following design or a substantially similar electronic or digital representation of the design:



The seal must reflect the branch of engineering two-character identifier (XX) authorized by the board; this identifier shall be placed before the registrant’s license number as shown in the examples; the license number noted must be only the numeric characters of the registrant’s license number and exclude alpha characters.

**Branch of Engineering Identifier**

AG – Agricultural engineer	IN – Industrial engineer
EC – Chemical engineer	ME – Mechanical engineer
CE – Civil engineer	MM – Metallurgical and Materials engineer
CS – Control systems engineer	EM – Mining and Mineral Processing engineer
EE – Electrical engineer	NM – Naval architecture and Marine engineer
EV – Environmental engineer	NU – Nuclear engineer
FP – Fire protection engineer	EP – Petroleum engineer

(C) [THE SEAL AUTHORIZED FOR USE BY PROFESSIONAL LAND SURVEYORS IS OF THE FOLLOWING DESIGN OR A SUBSTANTIALLY SIMILAR ELECTRONIC OR DIGITAL REPRESENTATION OF THE DESIGN:



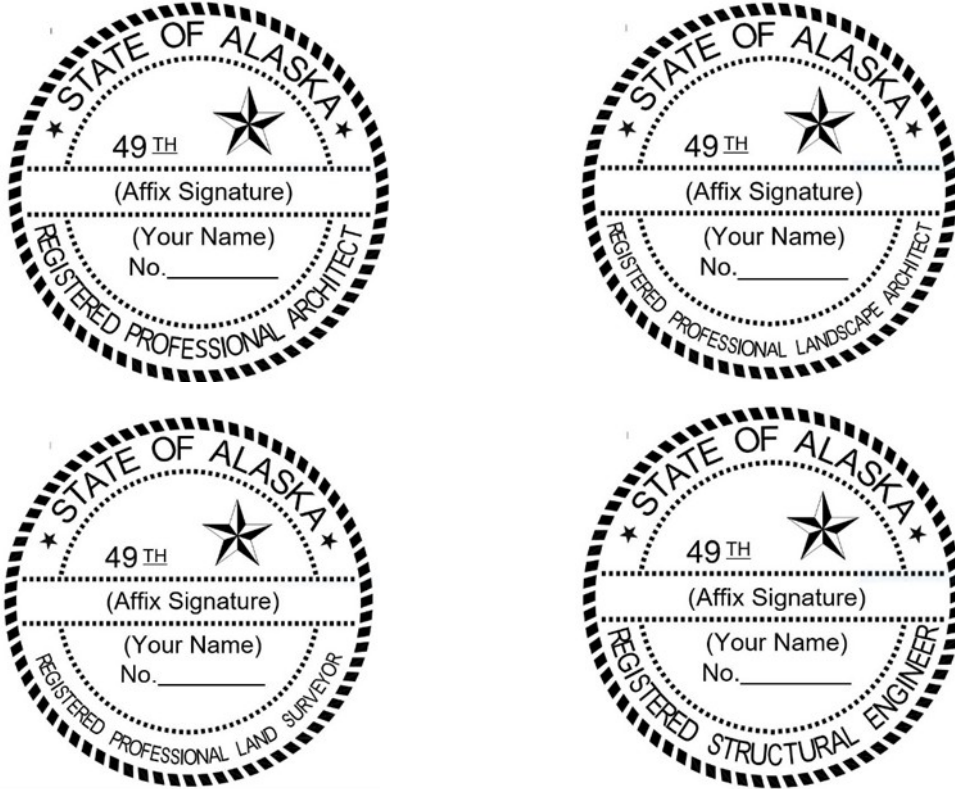
(D) THE SEAL AUTHORIZED FOR USE BY PROFESSIONAL LANDSCAPE ARCHITECTS IS OF THE FOLLOWING DESIGN OR A SUBSTANTIALLY SIMILAR ELECTRONIC OR DIGITAL REPRESENTATION OF THE DESIGN:



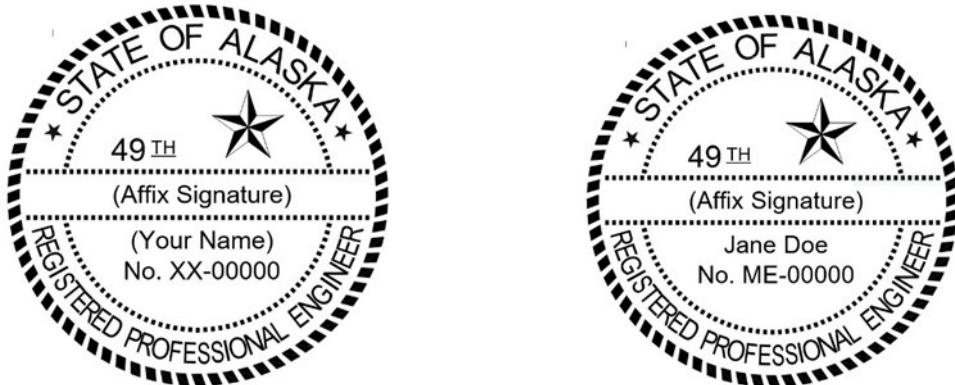
(E) THE SEAL AUTHORIZED FOR USE BY STRUCTURAL ENGINEERS IS OF THE FOLLOWING DESIGN OR A SUBSTANTIALLY SIMILAR ELECTRONIC OR DIGITAL REPRESENTATION OF THE DESIGN:

**AELS BOARD AO360 REGULATION CHANGES  
ITEM 10 – DESIGN OF SEALS**

**12 AAC 36.180. SEAL.** (a) The seal authorized for use by a professional architect, landscape architect, land surveyor, or structural engineer must be of the following design that corresponds to the individual’s profession or a substantially similar electronic or digital representation of that design; the license number noted on the seal must be only the numeric characters of the registrant’s license number and exclude alpha characters:



(b) The seal authorized for use by professional engineers must be of the following design or a substantially similar electronic or digital representation of the design:



The seal must reflect the branch of engineering two-character identifier (XX) authorized by the board; this identifier shall be placed before the registrant’s license number as shown in the examples; the license number noted must be only the numeric characters of the registrant’s license number and exclude alpha characters.

**Branch of Engineering Identifier**

AG – Agricultural engineer	IN – Industrial engineer
EC – Chemical engineer	ME – Mechanical engineer
CE – Civil engineer	MM – Metallurgical and Materials engineer
CS – Control systems engineer	EM – Mining and Mineral Processing engineer
EE – Electrical engineer	NM – Naval architecture and Marine engineer
EV – Environmental engineer	NU – Nuclear engineer
FP – Fire protection engineer	EP – Petroleum engineer

(c) [THE ]If licensed prior to XX/XX/XXX, the seal authorized for use by professional land surveyors is of the following design or a substantially similar electronic or digital representation of the design:



(d) [THE ]If licensed prior to XX/XX/XXX, the seal authorized for use by professional landscape architects is of the following design or a substantially similar electronic or digital representation of the design:



(e) [THE ]If licensed prior to XX/XX/XXX, the seal authorized for use by structural engineers is of the following design or a substantially similar electronic or digital representation of the design:

**AELS BOARD AO360 REGULATION CHANGES  
ITEM 11 – FE WAIVER**

**12 AAC 36.090. WAIVER OF FUNDAMENTALS OF ENGINEERING EXAMINATION.** (a) An applicant for registration as a professional engineer by examination [OR COMITY] who has not passed the fundamentals of engineering examination need not take that examination if satisfactory evidence, as verified by registered engineers, is submitted to the board documenting that **the** applicant has at least 20 years of [PROFESSIONAL] **post-graduate** engineering experience.

**(b) An applicant for registration as a professional engineer by comity who has not passed the fundamentals of engineering examination need not take that examination if satisfactory evidence, as verified by registered engineers, is submitted to the board documenting that applicant has at least 15 years of professional engineering experience.**

**(c) An applicant for registration as a professional engineer by examination or comity who has not passed the fundamentals of engineering examination need not take that examination if they have a PHD in engineering from a school that has an ABET accredited engineering bachelor's degree program.**

[(B)] **(d)** An applicant for registration as a professional engineer by examination or comity who is currently registered as a professional engineer in a province or territory of Canada is not required to demonstrate having passed the fundamentals of engineering examination.

**AELS BOARD AO 360 REGULATION CHANGES  
ITEM 13 – COLD REGION COURSE**

**12 AAC 36.110. COLD REGIONS DESIGN REQUIREMENT.** (a) An applicant for registration as an architect, engineer, or landscape architect must have successfully completed a board-approved [UNIVERSITY-LEVEL] course in cold regions design or its equivalent.

(b) Repealed 3/28/2019.

## **STATE OF ALASKA**

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

### **ALASKA STATE BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS, AND LAND SURVEYORS**

#### **CONDENSED MINUTES OF THE PLANNING & IMPLEMENTATION COMMITTEE (STRATEGIC PLAN) MEETING HELD APRIL 15, 2026**

**These DRAFT minutes have been prepared by staff of the Division of Corporations, Business, and Professional Licensing. They have not been reviewed or approved by the committee.**

Location: Remote meeting held via ZOOM.

#### **Call to Order**

The meeting was called to order at 12:03 PM AKT by Colin Maynard, Committee Chair, with Joe Bonnell, Board Staff facilitating confirming key participants were connected.

#### **Roll Call / Quorum**

##### **Committee participants:**

- Ed Leonetti, Board Chair (facilitating)
- Colin Maynard, Committee Chair
- Ed Leonetti, Board Chair
- Jeff Garness, Board Member

##### **Absent committee members:**

- Sterling Strait, Board Member

##### **Attending from the Division of Corporations, Business, and Professional Licensing:**

- Joe Bonnell, Board Staff (Executive Administrator)

#### **Agenda Overview**

The committee reviewed and refined Strategic Plan Objectives and associated tasks (mobility, outreach, enforcement/HSW, and administrative support), aligning work with the AO360 Regulation Reform effort and clarifying items to prepare the version for Board review at the May regular meeting.

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## Discussion & Decisions

### 1. Objective 1 – Mobility / Standards / Outreach (A, B, C, D in current structure)

- **Cold Regions Design – Competency approach:** Consensus to **change Objective 1A4** from prescribing a fixed “core competencies” list to **reviewing the competencies of Cold Regions Design courses as provided by course providers**, recognizing discipline-specific differences (civil vs. building) and the need for case-by-case Board evaluation.
- **AO360 reference:** Agreement to **explicitly reference AO360** by adding “in coordination/compliance with AO360” under **Objective 1A2 (review proposed regulation changes)**, acknowledging AO360 is driving much of the Board’s current regulatory work.
- **University outreach vs. identify residents:** The committee debated **Objective 1B2** (“identify Alaska residents at universities”) and agreed to **remove that identification task and replace it with a broader outreach action: send informational packets** (licensure/practice in Alaska) to universities with AE/Survey/Interior Design programs—potentially leveraging WUE/WAMI pathways—and to **expand outreach to Alaska high schools**.
- **Graduate communications:** Continued acknowledgement of letters to UA/UAA/UW was discussed; the direction is to **pivot from individualized letters to distributable flyers/posters** that universities and schools can forward/post.
- **Professional organization collaboration:** The bullet “interact with professional organizations on HSW matters” was discussed as more appropriately **positioned under Outreach** (have its own sub-heading), rather than under Enforcement, given the mechanism is outreach even if the content concerns HSW/enforcement.
- **Naval Architecture & Marine Engineering:** Keep this topic visible under Outreach due to continuing questions from stakeholders.

### 2. Objective 1D – Administrative Support to Board & Staff

- **Board training & mentoring:** Add actions to **collaborate with staff to identify Board training needs** beyond onboarding, **facilitate ethics training** (including recurrent training), and **mentor new Board members on the application review process**.

### 3. Objective 2 – Enforcement / HSW

- **ADEC overlap & Department of Law:** Agreement to **work with ADEC and DOL** to address regulatory/policy overlaps that conflict with AELS statutes (e.g., wastewater installer design authority), including elevating issues to the Attorney General where necessary.
- **Licensee reporting obligation (awareness):** Recognize the need to **inform registrants of their obligation to report unethical/incompetent practice**—content aligns with enforcement but delivered via outreach.
- **Continuing Education audits:** CE audits for the **2026 cycle remain active** (notices out; responses required before next renewal). The committee acknowledged this spans the biennium and should **remain listed for the coming year**.

#### 4. Guidance Manual / AO360 Document Review

- **No immediate changes required:** AO360 reviewers returned no changes for the Guidance Manual; **retain current guidance** (bylaws and a surveyor reference manual were the only items flagged during AO360 review).

#### 5. Interior Design (RID) Regulations

- **Develop (then adopt) regulations:** Add an action to **develop** and, as appropriate, **adopt Registered Interior Designer regulations**, with timing contingent on legislative outcomes; content will be refined in the August meeting if needed.

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#### Action Items

- Joe Bonnell, Board Staff:
  - Rewrite **Strategic Plan** section with corrected outline levels; incorporate AO360 references; move collaboration bullets under Outreach; include new training/mentoring bullets; prepare cleaned draft for Board packet.
- Outreach Committee (with staff support):
  - **Design informational packets** (university/high school versions) on licensure/practice pathways in Alaska; target Western Undergraduate Exchange/WAMI programs and schools commonly appearing on Alaska applications; consider AI tooling for poster/flyer creation.
- Enforcement/Policy:

- Draft language to **engage ADEC & DOL** on overlapping regulations; consider escalation pathway when statutory conflicts persist.
- 

### **Next Milestones**

- **Board Review:** Committee's cleaned draft to be included in the packet for the **May 5–6, 2026** regular Board meeting (as previously calendared).
  - **Subsequent touchpoints:** Potential one-day **August 11, 2026** session for follow-up adoptions/edits (to be reconfirmed in May).
- 

### **Adjournment**

Meeting adjourned at **1:00 PM**.

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### **Respectfully submitted:**

Joe Bonnell, Board Staff (Executive Administrator)

### **Approved:**

Chair (signature/date to be recorded upon Board approval at the next regular meeting)

# Alaska State Board of Registration for Architects, Engineers, and Land Surveyors

FY27 Strategic Plan (7/1/2026 – 6/30/2027)

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## Action Items (7/1/2026 – 6/30/2027)

- Maintain effective Board committees and working groups, including annual review of strategic plan actions.
  - Review and update by-laws.
  - Provide Board training on department processes and infrastructure.
  - Regularly monitor alignment with the Strategic Plan; avoid adding tasks inconsistent with the adopted plan unless essential.
  - Review priorities at the end of each meeting:
    - Priority 1: Tasks to be completed within 30 days.
    - Priority 2: Tasks to be completed before the next board meeting (approximately 3 months).
    - Priority 3: Tasks to be completed within 6–12 months.
- 

## Comprehensive Plan (7/1/2026 – 6/30/2027)

The mission of the AELS Board is to protect public health, safety, and welfare by regulating the practice of architecture, engineering, land surveying, and landscape architecture.

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# Objective 1

Ensure that professionals entering practice meet minimum competency standards and maintain those standards.

## A. Support License Mobility

- 1) Align with model law, including updates to statutes, regulations, and policies.
- 2) Review experience requirements for PE, PS, and AKLS exams (decoupling).
- 3) Review proposed regulation changes for consistency with NCARB, NCEES, CLARB, NCIDQ, and AO 360.
- 4) Support Board member participation in national committees and leadership roles.
- 5) Review core competencies for Cold Regions Design Courses.

## B. Prepare Students for Licensure

- 1) Encourage licensure readiness at University of Alaska and other engineering and geomatics programs.
- 2) Encourage Alaska resident architecture and landscape architecture students to obtain Alaska licensure.
- 3) Provide presentations on licensure and professional development.

## C. Maintain an Effective Outreach Program

- 1) Clarify licensure pathways for each discipline.
- 2) Share outreach programs with license holders, candidates, legislators, and allied professions.
- 3) Send informational packets to universities attended by Alaska resident design students.
- 4) Send congratulatory letters to UA engineering and land surveying departments for distribution to graduates.
- 5) Send congratulatory letters to Alaska high school engineering academy graduates.
- 6) Continue outreach efforts to interested parties.

## D. Collaborate with Design and Allied Professions

- 1) Listen to concerns and address them through regulations and policies.
- 2) Incorporate license holder concerns and ideas into outreach.
- 3) Interact with professional organizations on health, safety, and welfare matters.

- 4) Engage licensees through committees and workgroups.
- 5) Review and update the Guidance Manual.
- 6) Research Naval Architecture and Marine Engineering as a discipline.
- 7) Inform registrants of responsibilities regarding unethical or incompetent practices.

#### E. Provide Administrative Support

- 1) Assist AELS staff with correspondence, reports, travel requests, and FAQs.
- 2) Collaborate with staff to identify Board training needs and opportunities.
- 3) Respond promptly to administrative inquiries from candidates and registrants.
- 4) Assist in preparing the Annual Report and Travel Plan.
- 5) Respond promptly to monthly applicant reviews.

#### F. Collaborate on Board Training Needs

- 1) Mentor new Board members on application review processes.
  - 2) Facilitate ethics training.
- 

## Objective 2

Enforce licensure and competency requirements fairly and uniformly.

#### A. Protect Public Health, Safety, and Welfare with Effective Statutes and Regulations

- 1) Analyze and update regulations to simplify and maintain standards for education, experience, and examination.
- 2) Review education requirements for land surveyors.
- 3) Develop and adopt Registered Interior Designer regulations.

#### B. Enforce Regulations with Prompt, Thorough Investigations

- 1) Improve investigation review procedures.
- 2) Work with ADEC and DOL to improve overlapping policies and regulations.

#### C. Maintain Competency Through Continuing Education

- 1) Monitor new continuing education regulations and reporting systems to identify needed improvements.
- 2) Adjust CE forms as required.

- 3) Conduct CE audit training for Board members.
  - 4) Complete 2026 CE audits.
-

## **AELS Board Guidance – Field Design for Residential Onsite Wastewater Systems**

[Board Letterhead / DCCED Division Letterhead]

[Date]

Mike Erdman, PE  
Erdman & Associates Consulting Engineers

Re: Request for AELS Board Guidance on Professional Standards – Engineers Providing “Field Design” Work for Residential Onsite Wastewater (Septic) Systems

Dear Mr. Erdman,

The State Board of Registration for Architects, Engineers, and Land Surveyors (AELS Board) reviewed your request regarding the common practice in the Mat-Su Borough of engineers performing onsite septic “field design,” followed by construction inspections and signed and sealed documentation submitted to meet Alaska Department of Environmental Conservation (ADEC) requirements.

Consistent with the Board discussion reflected in the August 5, 2025 meeting minutes, the Board’s response is intended to be concise and limited to what is contained in the statutes and regulations the Board administers—namely, that where sealing is required by applicable requirements, documents should be signed and sealed; beyond those requirements, the Board does not provide an opinion on whether a particular authority’s submittal package must include specific sealed documents.

### **1. Sealing Requirements Under Alaska Law**

Under AS 08.48.221(a), when a registrant issues final drawings, specifications, reports, or similar documents, the registrant shall stamp the documents with the registrant’s seal and sign the seal. In addition, 12 AAC 36.185 provides that a registrant may seal only final documents for which the registrant claims responsibility and has direct professional knowledge and supervisory control.

### **2. Informal Field Design**

Where field design is provided verbally or through informal, non-final sketches that are not issued as final professional documents, the Board’s statutes and regulations do not independently require those communications to be signed and sealed. If such work is later memorialized and issued as a final design document, sealing is required at that time.

### 3. Other Agency Requirements

The Board notes that requirements for sealed documents may be imposed by other authorities, including ADEC or local permitting officials. Where another authority requires sealed documents as a condition of approval, registrants must comply with those requirements.

### 4. Exemptions

AS 08.48.331 includes exemptions from the chapter's application in certain circumstances. The Board does not make fact-specific determinations in correspondence regarding the applicability of exemptions; those determinations depend on the specific project and the requirements of the permitting authority.

#### Summary:

- Final documents issued by a registrant must be signed and sealed as required by AS 08.48.221 and 12 AAC 36.185.
- Informal field design communications that are not issued as final documents are not independently required by Board regulation to be sealed.
- If another authority requires sealed documents, registrants must comply with that authority's requirements.

Sincerely,

Ed Leonetti PLA

Chair

State Board of Registration for Architects, Engineers, and Land Surveyors

[Board Letterhead / DCCED Division Letterhead]

[Date]

Mike Erdman, PE

Erdman & Associates Consulting Engineers

Re: Request for AELS Board Guidance on Professional Standards – Engineers Providing "Field Design" Work for Residential Onsite Wastewater (Septic) Systems

Dear Mr. Erdman,

The State Board of Registration for Architects, Engineers, and Land Surveyors (AELS Board) advises that, pursuant to AS 08.48.221 and 12 AAC 36.185, a registrant is required to sign and seal final drawings, specifications, reports, or similar documents that are issued as professional work and for which the registrant claims responsible charge; however, Alaska statutes and regulations do not prescribe that informal or preliminary communications—such as verbal direction or non-final field sketches commonly associated with "field design"—must be signed and sealed unless they are issued as final professional documents. If a field design is later formalized and issued as a final design document, sealing is required at that time. The Board further notes that requirements for sealed documents may be imposed by other authorities having jurisdiction, and registrants are responsible for complying with those requirements where applicable; beyond these statutory and regulatory provisions, the Board offers no opinion on what documents another authority may require for permit approval.

Sincerely,

Ed Leonetti

Chair

State Board of Registration for Architects, Engineers, and Land Surveyors

# Alaska Board of Architects, Engineers, and Land Surveyors Examiner's 3<sup>rd</sup> Quarter Report (May 5, 2026)

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## 1. Applications Received for May 5, 2026

Total applications received: 28

- Comity applications: 0
- Exam applications: 30

### License Type Summary

- Agriculture Engineer — None
  - Architect — None
  - Chemical Engineer — 1 Exam
  - Civil Engineer — 16 Exam
  - Control Systems Engineer — None
  - Electrical Engineer — 1 Exam
  - Environmental Engineer — 1 Exam
  - Fire Protection Engineer — None
  - Industrial Engineer — None
  - Land Surveyor — None
  - Landscape Architect — None
  - Mechanical Engineer — 8 Exam
  - Metallurgical & Materials Engineer — None
  - Mining & Mineral Processing Engineer — None
  - Naval Architect & Marine Engineer — None
  - Petroleum Engineer — 1 Exam
  - Structural Engineer — None
- 

## 2. Transmittals Submitted by Comity Applicants

Below are monthly transmittal summaries for NCEES, NCARB and CLARB.

### February 2026

- NCEES: Conditionally Approved-5, Approved-11
- NCARB: Conditionally Approved-1, Approved-1
- CLARB: None
- Reviewed by board: 6 Conditionally Approved out of 20

### March 2026

- NCEES: Conditionally Approved-7, Approved-12
- NCARB: Conditionally Approved-4, Approved-7
- CLARB: None
- Reviewed by board: 2 Conditionally Approved out of 15

### April 2026

- NCEES: Conditionally Approved-8, Approved-7

- NCARB: Conditionally Approved-3, Approved-4
  - CLARB: None
  - Reviewed by board: 5 Conditionally Approved out of 15
- 

### 3. Exam Results (February 16 – April 27, 2026)

Each line lists: Exam — Pass / Fail / No Show

- FE — 27 Pass, 24 Fail
  - PE — 13 Pass, 9 Fail
  - AKLS — 8 Pass, 2 Fail
  - FS — 1 Pass
  - PS — 1 Pass, 1 Fail
  - SE — N/A
  - A.R.E. — 3 Pass, 4 Fail
  - L.A.R.E. — N/A
- 

### 4. FY24 Quarterly Breakdown of Board Applicant Reviews and Licenses Issued.

Unlisted license categories received no applications

#### **Quarter 3 (Jan–Mar 2026)**

- Agriculture Engineer: None
- Architect: 6 Staff Approved; 4 Licensed after Completion of Conditions; 1 Licensed after Exam; 11 Total Licenses Issued; 7 Out of State Reviewed
- Chemical Engineer: 1 Board Reviewed Total; 1 Conditionally Approved; 3 Licensed after Completion of Conditions; 3 License Issued; 1 Out of State Reviewed
- Civil Engineer: 8 Board Reviewed Total; 1 Conditionally Approved; 7 Board Approved; 6 Staff Conditionally Approved; 14 Staff Approved; 9 Licensed after Completion of Conditions; 27 Licensed after Exam; 57 Total Licenses Issued; 25 Out of State Reviewed
- Control Systems: None
- Electrical: 7 Board Reviewed Total; 3 Conditionally Approved; 4 Board Approved; 4 Staff Conditionally Approved; 11 Licensed after Completion of Conditions; 4 Licensed after Exam; 19 Total Licenses Issued; 11 Out of State Reviewed
- Environmental: 2 Board Reviewed Total; 2 Board Approved; 1 Licensed after Completion of Conditions; 4 Licensed after Exam; 7 Total License Issued; 2 out of State Reviewed
- Fire Protection: 4 Board Reviewed Total; 1 Conditionally Approved; 3 Board Approved; 1 Staff Approved; 2 Licensed after Completion of Conditions; 6 Total License Issued; 1 In State Reviewed; 4 out of State Reviewed
- Industrial: None
- Land Surveyor: 1 Licensed after Exam; 1 Total License Issued

- Landscape Architect: 1 Licensed after Completion of Conditions; 1 Total License Issued
  - Mechanical: 3 Board Reviewed Total; 1 Conditionally Approved; 2 Board Approved; 1 Staff Conditionally Approved; 3 Staff Approved; 7 Licensed after Completion of Conditions; 5 Licensed after Exam; 18 Total Licenses Issued; 8 Out of State Reviewed
  - Metallurgical & Materials: 1 Licensed after Completion of Conditions
  - Mining & Mineral Processing: 1 Board Review Total; 1 Board Approved; 1 Total License Issued; 1 Out of State Reviewed
  - Naval Architect & Marine: None
  - Nuclear: None
  - Petroleum: None
  - Structural: 6 Board Reviewed Total; 1 conditionally Approved; 5 Board Approved; 1 Staff Approved; 3 Licensed after Completion of Conditions; 9 Total Licenses Issued; 7 Out of State Reviewed
- 

## 5. FY24–FY26 Professional License Statistics

### Individual Licenses (From July 1, 2025 – April 27, 2026)

Each line lists: License Type — FY26 / FY25 / FY24

- Agriculture Engineer — 0 / 0 / 0
- Architect — 48 / 51 / 24
- Chemical Engineer — 2 / 2 / 5
- Civil Engineer — 154 / 155 / 99
- Control Systems Engineer — 1 / 4 / 1
- Electrical Engineer — 58 / 50 / 26
- Environmental Engineer — 10 / 11 / 6
- Fire Protection Engineer — 8 / 11 / 3
- Industrial Engineer — 0 / 0 / 0
- Land Surveyor — 5 / 9 / 5
- Landscape Architect — 5 / 4 / 3
- Mechanical Engineer — 46 / 51 / 28
- Metallurgical & Materials Engineer — 0 / 1 / 0
- Mining & Mineral Processing Engineer — 2 / 2 / 0
- Naval Architect & Marine Engineer — 1 / 1 / 2
- Nuclear Engineer — 0 / 0 / 0
- Petroleum Engineer — 2 / 0 / 1
- Structural Engineer — 28 / 30 / 20

### Firm Licenses

Each line list: License Type – FY26 / FY25 / FY 24

- Authorized Corporation — 26 / 48 / 20
  - Authorized LLC — 25 / 39 / 17
  - Authorized LLP — 0 / 1 / 0
-

## 6. Active Counts (as of April 27, 2029)

### Individual Licenses

Each line lists: License Type — Active Ending November 2025 → April 2026

- Agriculture Engineer — 1 → 1
- Architect — 654 → 621
- Chemical Engineer — 105 → 103
- Civil Engineer — 3143 → 2959
- Control Systems Engineer — 51 → 50
- Electrical Engineer — 777 → 752
- Environmental Engineer — 153 → 154
- Fire Protection Engineer — 71 → 77
- Industrial Engineer — 1 → 1
- Land Surveyor — 372 → 346
- Landscape Architect — 63 → 58
- Mechanical Engineer — 847 → 791
- Metallurgical & Materials Engineer — 5 → 5
- Mining & Mineral Processing Engineer — 40 → 36
- Naval Architect & Marine Engineer — 22 → 19
- Nuclear Engineer — 0 → 0
- Petroleum Engineer — 87 → 81
- Structural Engineer — 455 → 439

### Firm Licenses

Each line lists: License Type — Active Ending November 2025 → April 2026

- Authorized Corporations: 494 → 447
  - Authorized LLCs: 322 → 284
  - Authorized LLPs: 6 → 4
- 

## 7. Renewals and Retirements (as of Feb 17, 2026)

- 356 individuals have not renewed or are retired.
- 88 firms have not renewed.

Renewal summary:

- Renewals before Dec 31, 2025: Firms 646; Individuals 6007
- Renewals after Jan 1, 2026: Firms 88; Individuals 483
- Totals Renewals: 6490
- Retired individuals: 87

## Approved Applicants

By consent of the Board (through monthly reviews), the following list of applicants for registration by comity and examination have been **APPROVED**. Information in the applicants' files supersedes these minutes.

### Applicant List

- License 246762 – Arianna Schall – Approved
- License 246990 – Bruce Preston – Approved
- License 247144 – Eric Siler – Approved
- License 246707 – Gary Golla – Approved
- License 247118 – John Hughes – Approved
- License 246784 – Jeremy Hayes – Approved
- License 246959 – Joshua Buono – Approved
- License 246696 – Andrew Ferguson – Approved
- License 246822 – Dane Hansen – Approved
- License 247174 – Daniel Dombroski – Approved
- License 246356 – Hayden Gluck – Approved
- License 247167 – Matthew Chase – Approved
- License 245363 – Michael Judge – Approved
- License 244932 – Theodore Grover – Approved
- License 247018 – Tyler Sayles – Approved
- License 247832 – Luke Kistner – Approved
- License 246764 – Nathan Kimmel – Approved
- License 246660 – Fatir Dhillon – Approved
- License 246743 – Jeffrey Hardwick – Approved
- License 246741 – Joshua Schultz – Approved
- License 247393 – Sean Cary – Approved
- License 246201 – Becky Skondre – Approved
- License 246678 – Jesse Bogenoff – Approved
- License 246471 – Samuel Rowswell – Approved
- License 246256 – Scott Elfen – Approved
- License 229874 – Matthew Hooti – Approved
- License 246585 – Oscar Gomez Diaz – Approved
- License 246422 – Anthony Mason – Approved
- License 246217 – Becky Skondre – Approved
- License 248895 – Charles Field – Approved
- License 246709 – Mark McVay – Approved

- License 245849 – Jeremy McKeon – Approved
- License 247905 – Nelson Whitson – Approved
- License 247251 – Scott Stoneman – Approved
- License 248806 – Sean Hayter – Approved
- License 248279 – Xavier Jones – Approved
- License 248382 – Anthony Chambers – Approved
- License 248625 – Eric Wilson – Approved
- License 246094 – Jeremy Appt – Approved
- License 247772 – Jordan Pelphrey – Approved
- License 246096 – Paul Eggers – Approved
- License 247379 – Timothy Shepherd – Approved
- License 248044 – Theresa Harris – Approved
- License 245654 – Cory Jassen – Approved
- License 243995 – Alexander Itsekson – Approved
- License 247835 – Bogdan Podgomiak – Approved
- License 247409 – Brett Hart – Approved
- License 215288 – Danh Vu – Approved
- License 246860 – Daniel Koster – Approved
- License 236494 – Paul Rasmussen – Approved
- License 249401 – Robert Wohlforth – Approved
- License 235735 – Brenden Adams – Approved
- License 249030 – Kevin Johnson – Approved
- License 249301 – Arturo Vasquez – Approved
- License 250217 – Matthew Sipes – Approved
- License 248805 – Stephen Sims – Approved
- License 249736 – Adam Carlton – Approved
- License 248464 – Brian Ciampitti – Approved
- License 242055 – Erin Lau – Approved
- License 249216 – Jaden Stewart – Approved
- License 247884 – Ratnayesuraj Ratnasamy – Approved
- License 238230 – Scott Lawrence – Approved
- License 247667 – Stephen Svatek – Approved
- License 248982 – Lawrence Naab – Approved
- License 248517 – Michael Abraham – Approved
- License 248130 – Elizabeth Vaughan – Approved
- License 246797 – Brett Carlson – Approved
- License 249070 – Zachary Davidson – Approved
- License 249070 – Zachary Davidson – Approved
- License 252757 – Thomas Less – Approved

## Conditionally Approved Applicants

By consent of the Board (through monthly reviews), the following applicants for registration by comity and examination have been **CONDITIONALLY APPROVED**. Information in the applicants' files supersedes these minutes.

### Applicant List

- License 250875 – Steven Miller – Arch – CA-JQ & CRC
- License 250357 – Aleyna Link – CE – CA-CRC
- License 250019 – Colton Ingraham – CE – CA-CRC
- License 251433 – Evan Garich – CE – CA-JQ & CRC
- License 250313 – Steven Holliday – CE – CA-CRC
- License 249090 – Michael Green – EE – CA-CRC
- License 249647 – Nicole Jackson – CE – CA-CRC
- License 250712 – Michael Berkshire – EC – CA-JQ
- License 248263 – Wes Hansen – EE – CA-CRC
- License 248476 – Stuart Mitchell – LS – CA-ALKS Exam
- License 250013 – Tyson Olinger – LS – CA-ALKS Exam
- License 250674 – Josh Randall – SE – CA-CRC
- License 252290 – Adam Kreher – Arch – CA-JQ
- License 252124 – Matthew Soisson – Arch – CA-JQ & CRC
- License 251605 – Michael Scott – Arch – CA-JQ & CRC
- License 251895 – Scott Uhen – Arch – CA-JQ & CRC
- License 252097 – Joseph Eberhardt – CE – CA-JQ
- License 251502 – Robert Tuttle – CE – CA-JQ
- License 251705 – Ryan Patton – EE – CA-CRC
- License 251942 – Chase Brinker – LS – CA-AKLS
- License 252101 – Arthur Wells – ME – CA-CRC
- License 252394 – Charles Visser – ME – CA-CRC
- License 252313 – Scott Peck – ME – CA-JQ
- License 249555 – William McCabe – LS – CA-AKLS Exam
- License 249949 – Samuel Fong – ME – CA-JQ
- License 253242 – Jala Abdelaziz – Arch – CA-CRC
- License 253205 – James Brackenhoff – Arch – CA-JQ & CRC
- License 253577 – Marco Merchiori – Arch – CA-CRC
- License 253203 – Dominic Pontarolo – CE – CA-CRC
- License 252009 – J.T. McGinnis – CE – CA-JQ
- License 252599 – Robin Rogers – CE – CA-JQ

- License 249861 – Pierre Rizk – EE – CA-CRC
- License 252355 – Lucas Piper – LA – CA-CRC
- License 252992 – Alan Hill – ME – CA-JQ & CRC
- License 253517 – Jeffrey Johnston – ME – CA-JQ & CRC
- License 251659 – Holly Millard-Burns – ME – CA-JQ
- License 253559 – Rahul Bajaj – ME – CA-CRC
- License 253726 – Brian Ziesmer – EE – CA-CRC
- License 252462 – Michael Reynen – EE – CA-CRC
- License 251578 – Andy Lianto – FP – CA-JQ
- License 253347 – Sumin Yoon – ME – CA-CRC
- License 253285 – Alexander Sharif – SE – CA-CRC