



The State of Alaska
Board of Certified Real Estate Appraisers
Robert Atwood Building
550 W. 7th Ave, Suite 1270
Anchorage, Alaska
Conference Line Call In: 1-800-315-6338
Access Code: 52588

September 24, 2018
9:00 a.m.
Meeting Agenda (Draft)

<u>Item</u>	<u>Time</u>	<u>Subject</u>	<u>Lead</u>
1	9:00 a.m.	Call to Order/Roll Call	Chair
2	9:05	Ethics Report	Chair
3	9:10	Review/Approve Agenda	Chair
4	9:15	Review/Approve Past Meeting Minutes	Chair
5	9:20	Old Business <ul style="list-style-type: none">• Previous Task List• Qualifying Education Via Distance Education• Thank You Letters• Regulations Questionnaire Run-Through	
6	10:00	Investigative Case Review & Probation Reports; Memos & Consent Agreements (Executive Session, if needed)	
7	10:30	Division Update & Financial Report	TBD
8	11:00	Board Business <ul style="list-style-type: none">• Continuing Education Consent Agreements	Chair Paralegal Zimmerman
9	11:15	New Business <ul style="list-style-type: none">• Work Product Review and Review Forms• Investigation Disciplinary Matrix Samples	Chair
10	12:00 p.m.	Lunch	
11	1:15	Public Comment	Chair



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12	1:30	Administrative Business <ul style="list-style-type: none">• Correspondence• Meeting Calendar for 2019• Sign previous meeting minutes• New Task List	Chair
13	2:00 p.m.	Adjourn	Chair