

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

ALASKA BOARD OF CERTIFIED REAL ESTATE APPRAISERS

APPROVED CONDENSED MINUTES OF AO 360 PUBLIC / COMMITTEE MEETING HELD 12/10/2025 VIA ZOOM

BY AUTHORITY OF AS 08.01.070(2), AND IN COMPLIANCE WITH THE PROVISIONS OF AS 44.62, ARTICLE 6
Minutes prepared by Lorina Rogers, Division of Corporations, Business and Professional Licensing.

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| Date: | December 10, 2025 |
| Time: | 12:00 P.M. |
| Location: | Via Zoom |
| Attending: | Mae Hayes, Chair/Board Member, Certified Residential Real Estate Appraiser Seat; Leon McKean, Board Member, Mortgage Banking Executive Seat; Jennifer Buswell, Board Member, Public Member Seat; Lorina Rogers, State of Alaska Licensing Examiner 3/Alaska Board of Real Estate Appraisers Liaison; Scott DiBiasio, Appraisal Institute/Public Member; and Ben, Public Member (did not state name). |
| Absent: | McKenzie LaBuda, Board Member, Certified Residential Real Estate Appraiser Seat – Excused Absence |

1. Call to Order/Roll Call

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| Brief Discussion: | Ms. Hayes called the committee meeting to order at 12:08 p.m. and asked Ms. Rogers to read roll call. Ms. Hayes asked if there was any public comment. None was heard. | |
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| Present: | Mae Hayes | <i>Present</i> |
| | Jennifer Buswell | <i>Present</i> |
| | William (Leon) McKean | <i>Present</i> |
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2. AO 360 Discussion

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| Brief Discussion: | Ms. Hayes explained the AO 360 committee meeting called today is in response to Governor Dunleavy's request for all Licensing Boards to try and reduce their Regulations by 25%. | |
| | Ms. Rogers stated the two documents emailed to the Board were the 2023 State of Alaska Certified Real Estate Appraisers Regulations and an excel spreadsheet prepared by the Division that suggested regulation changes from the 2023 State of Alaska Certified Real Estate Appraisers Regulations. The Division prepared the spreadsheet as a tool for the Board to help guide regulation changes. | |
| | Ms. Hayes stated that the Board just completed regulation changes. The changes won't be implemented until 2026. The 2023 State of Alaska Certified Real Estate Appraisers Regulations will be published in January 2026. | |

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| | Ms. Hayes stated that after all the events from the high winds the Mat-Su Valley experienced she would like to re-group and be more organized for the next AO 360 committee meeting. Ms. Hayes requested adjournment If the Board is not in opposition to this request. No opposition was heard. Before final adjournment Ms. Hayes requested if there was any public comment. None was heard. |
| Motion: | No motion required. |
| Action Items: | A draft agenda will be distributed to Board for January 10, 2026, AO 360 committee meeting. Meeting minutes will be drafted and placed on OnBoard for Board review. Approved minutes will be placed on the website. |
| 3. Adjournment | |
| | Meeting adjourned at 12:35 p.m. |

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| Next Meeting: | AO 360 Committee Meeting is scheduled for January 10, 2026, at noon. |
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