



DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING  
BOARD OF BARBERS AND HAIRDRESSERS

CONDENSED MINUTES OF THE MEETING HELD JANUARY 20, 2026

By the authority of AS 08.01.070(2) and AS 08.86.030 and in compliance with the provisions of AS 44.64, Article 6, a scheduled board meeting was held via teleconference/Zoom, January 20, 2026.

**January 20, 2026:**

**Attendance**

**Members Present:** Kevin McKinley, Jennifer (Jenn) Lombardo, Danielle Desarae Hager, Willie Mae Canady, Jessica Pestrikoff, Shannon Thompson,

**Staff Present:** Cynthia Spencer, Barbara Denney, Damen Bennett Licensing Examiners, Lacey Derr, Program Coordinator, Sara Chambers, Boards and Regulations Advisor, Stafanie Davis, Regulation Specialist

**Public Present via Zoom:** Teesha Northcott, Jacqueline Polis, Rachel Lauesen.

**1. Call to Order/Roll Call**

The board was called to order at 10:03 a.m. by Chair Kevin McKinley.

**2. Review Agenda**

Chair Kevin McKinley asked if there were any amendments to the agenda. Hearing no amendments, Chair McKinley approved the agenda.

**3. Ethics Disclosure**

Shannon Thompson stated that she works out of Kevin McKinley's Anchorage 5<sup>th</sup> Avenue shop as a "booth renter" under her own business.

No other board member in attendance had any ethics violations to report.

Chair Kevin McKinley noted the board was ahead of schedule and asked to open public comment, Item 4. LE Cynthia Spencer stated that as this was a new agenda item and attendees had an additional 10 minutes to join the meeting, it would be best to wait until 10:15 a.m. Chair McKinley agreed.

LE Spencer asked Jacqueline Polis and Rachel Lauesen if they would like to speak to the board regarding proposed regulatory changes. Both Ms. Polis and Ms. Lauesen stated they didn't have regulatory suggestions.

The board was ahead of scheduled; Kevin McKinley asked PC Lacey Derr if they could touch on regulations addressing courtesy licenses, Aftercare and College/University School. PC Derr confirmed the board would be reviewing regulations 12 AAC 09.004, 09.940 and 09.127.

PC Derr noted she was prepared to pause the meeting over the next few minutes if public comment needed to resume; the board agreed to proceed to Agenda Item 5: Administrative Order (AO) 360 Planning.

**5. Administrative Order (AO) 360 Planning**

**12 AAC 09.127 – License Requirements for School Offered by a College or University**

PC Derr introduced 12 AAC 09.127 for the board's consideration and asked LE Spencer to provide background information.

Chair McKinley thanked PC Derr and gave a brief background on the UAF school; he noted that this was done as an experiment by a licensee in Fairbanks who is no longer in state. He also stated that after speaking with staff and understanding costs and demands, this regulation no longer seemed necessary. He asked LE Spencer if any university/college had reached out regarding opening a school.

LE Spencer stated that mid-2025 University of Alaska Southeast (UAS) explored the option but declined after assessing requirements (curriculum development, dedicated space, Board of Regents approval, ACPE/postsecondary application, and then board licensing). Space and cost constraints were cited.

Desarae Hager confirmed the section's original intent (specific to UAF's situation pairing with an outside salon).

Jennifer Lombardo supported removal; noted only potential value would be hypothetical future use.

Mae Canady recognized rural areas without schools or apprenticeships; supported removal; noted low awareness of existing options.

Shannon Thompson supported removal; asked about future pathways if a university wanted to proceed.

Sara Chambers asked about unintended consequences if repealed and whether a pathway remains for colleges/universities.

LE Spencer stated pathway exists as any university or college can apply under 12 AAC 09.125 (general school licensing requirements).

Chair McKinley asked how Galena obtained licensure.

LE Spencer stated Galena is exempted through ACPE (postsecondary) and licensed through the board.

PC Derr stated that she had found no statutory requirement to retain the university-specific regulation; the general school licensing pathway (12 AAC 09.125) remains available.

Board members agreed to remove 12 AAC 09.127 as there was a clear alternative path for school licensure through 12 AAC 09.125.

**PC Derr stated that notes had been updated to reflect removal of 12 AAC 09.127.**

LE Spencer informed the Board that it is 10:20 a.m. and no members of the public present were participating in Item 4 Public Comment, however there were 5 minutes remaining so the board may need to pause.

Chair McKinley stated the board would review 12 AAC 09.004 and 09.940 while waiting for Item 4 to close. He noted prior correspondence and legal considerations; this is important but not urgent relative to the current AO 360 workload. He suggested the board defer detailed review of 12 AAC 09.004 to a future meeting.

Ms. Lombardo addressed aftercare as reflected in 12 AAC 09.940. She noted current aftercare requirements are outdated; tattoo aftercare practices have substantially evolved. Many states do not prescribe specific aftercare methods; artists provide contemporary guidance as part of education and practice. She noted her preference would be to remove specific aftercare requirements from regulation and rely on education/syllabus and professional discretion.

Chair McKinley recognized the topic is a moving target due to continual changes/updates in aftercare techniques and suggested a less restrictive or broader approach if retained.

PC Derr informed the board that current statute uses "shall" for aftercare instructions; therefore, the board must maintain a regulatory provision unless statute is amended. She suggested adding aftercare to the statute project list.

Board members agreed that these topics required further discussion and acknowledged statutory changes would be required.

**4. Public Comment.**

No attendees had regulatory suggestions for the board.

**5. Administrative Order (AO) 360 Planning, Cont.**

Chair McKinley requested PC Derr begin from where the January 13, 2026, meeting left off at reviewing curriculums, focusing on whether to retain total training hours while removing required minimum counts of practical operations.

### **12 AAC 09.160 – Barber & Hairdresser School Curriculum**

PC Derr stated the board previously discussed keeping the total hours required for licensure while removing the specific minimum numbers of practical operations in the curriculum. She noted some members expressed comfort with removing operation counts; others preferred a more conservative approach. The board was asked to clarify direction.

Chair McKinley asked whether to maintain overall hours and allow instructors/schools flexibility to allocate time across subjects without minimum operation counts.

Ms. Canady stated she supports removing minimum operation counts if subjects remain in the curriculum and proficiency expectations stay intact. She suggested a sign-off confirming students have been taught and achieved proficiency across subjects.

LE Spencer clarified that proficiency exams will not change and subjects remain; removing operation counts won't affect proficiency requirements.

Ms. Hager recommended keeping overall hours, plus minimum theory hours and minimum statutes/regulations hours, to ensure classroom time and legal literacy—then allow flexibility on practical operations. Noted this change would ease licensure for applicants coming to Alaska from states that do not track operation counts.

Ms. Lombardo agreed; emphasized reviewing each profession's curriculum separately (no blanket change across all professions). She supports retaining minimum theory and state law hours while removing practical operation counts for this curriculum.

Ms. Thompson stated she supports reviewing each curriculum individually and keeping minimum theory and state law hours for Barber & Hairdresser, with educator flexibility on practical operations.

Stefanie Davis asked whether removing minimum theory hours and state law hours would conflict with AS 08.13.110, which requires regulations to include details of the curriculum and minimum hours.

LE Spencer clarification the 1,650 total hours remain unchanged; the board previously specified 185 hours of theory and 5 hours of state law/statutes & regulations. Removing those figures does not change the total hours but would mean the regulation no longer specifies those minimums. She noted the board was asked to decide whether to retain the 185- and 5-hour minimums.

Ms. Canady, Ms. Lombardo, Ms. Hager and Ms. Thomspson agree to retain minimum hours for theory and state law/statutes & regulations; remove specified minimum counts of practical operations; keep total training hours at 1,650.

**PC Derr stated that notes had been updated for 12 AAC 09.160 to reflect removing the number of practical operations, keeping total training hours at 1,650, retain 185 hours of theory (minimum), and retain 5 hours of Alaska statutes & regulations (minimum).**

### **12 AAC 09.143 – Manicuring School Curriculum**

PC Derr reviewed 09.143 and noted the manicuring curriculum is closely tied to statutory requirements. She asked the board, given the statutory 12-hour training framework, how much should be revised at the regulation level?

LE Spencer suggested removing the specific hour allocations per subject while retaining the total 12 hours—i.e., keep the subject list but allow course providers to allocate time as needed within the 12-hour total. She also recommended removing subsection (b) "shall be taught from a board-approved textbook."

The board briefly discussed the curriculum and agreed to retain the total 12-hour requirements, remove the per-subject hour minimums (e.g., 1 hour for subsection (1), 2 hours for subsection (2), etc.), remove the requirement that instruction "shall be taught from a board-approved textbook.", and keep the subjects list intact; course providers must cover all subjects and ensure competency/proficiency

**PC Derr stated that notes had been updated for 12 AAC 09.143 to reflect keeping the total 12-hour requirements, removing the hour requirements for each listed subject item and removing subsection (b).**

LE Spencer asked for a follow up with the Barber and Hairdresser Curriculum of 12 AAC 09.160. She informed the board that with their prior direction to keep total hours (1,650), retain minimum theory (185 hours) and state law (5 hours), and remove minimum practical operation counts, the board would need to clearly delineate barber-only vs. hairdresser-only subjects.

The board briefly discussed the following options:

Option A: Split Curriculums

- Create two separate curriculums: one for Barbering and one for Hairdressing.
- Each curriculum clearly lists permitted subjects/tasks for that training program.
- Pros: Clean, black-and-white delineation; easier for schools and apprenticeships to follow.
- Cons: Larger drafting change; more structure to maintain.

Option B: Single Curriculum with Notation

- Maintain one combined regulation and denote items with “(Barber only)” or “(Hairdressing only)” (e.g., shaving Barber only; eyelashes Hairdressing only).
- Pros: Less restructuring; familiar organization.
- Cons: Requires precise labeling in every subject area; potential confusion if labels are missed.

Ms. Canady stated she prefers separating into two curricula for clarity.

Chair McKinley agreed the separation approach may be clearer; requested staff to bring back a draft to test clarity.

PC Derr stated she and Ms. Davis will work through draft delineation; may add line items to support clarity now that practical counts are removed.

Ms. Hager offered to share brainstormed approaches with Lacey for drafting assistance. PC Derr agreed and requested Ms. Hager email information.

#### **12 AAC 09.148 – Advanced Manicurist Endorsement Curriculum**

PC Derr presented the Advanced Manicurist curriculum. She noted this would be reviewed under the same approach as other curriculums (modernize by removing per-subject minimum hour counts while retaining total required hours).

Chair McKinley asked about utilization of the endorsement now that the 12-hour manicurist course exists.

LE Spencer reported very low uptake—only one school in Alaska still teaches the 250-hour endorsement curriculum.

Chair McKinley asked if the low demand is because the 12-hour course exists.

LE Spencer confirmed the scope of services for a 12-hour manicurist and a 250-hour advanced manicurist is identical; the difference is training and examination.

Chair McKinley asked what attracts applicants to the endorsement (e.g., reciprocity in other states).

LE Spencer noted Alaska’s 12-hour manicurist license is widely viewed negatively nationally; many states do not recognize it, though outright reciprocity rejections have not been commonly reported.

Ms. Hager clarified teaching implications: the 12-hour course covers basic anatomy/knowledge; practice on clients occurs only in programs where students have permits (e.g., hairdressing). To teach full procedures as a stand-alone program, schools rely on the advanced manicurist endorsement curriculum.

LE Spencer stated many 12-hour manicurists are instructors; fewer teach the 250-hour course. The hairdressing curriculum includes 12-hour manicuring content; hairdressing instructors employed by schools may teach the stand-alone 12-hour course.

Ms. Canady: Recalled prior board debates; suggested removing the advanced curriculum in concept but recognized statutory constraints.

PC Derr reminded Board members that the 250-hour advanced manicurist endorsement and curriculum are in statute; the board cannot repeal the endorsement via regulation. The board may remove per-subject hour minimums in regulation while retaining the total 250 hours.

Chair McKinley proposed focusing on curriculum hours now and placing any broader policy questions (e.g., 12 vs. 250 hours, endorsement future) on a future agenda.

The board briefly discussed the curriculum and agreed to remove the minimum per-subject hour requirements and retain the total 250 hours of instruction. Board members also agreed to add discussion of the 12-hour and 250-hour licenses to another meeting.

**PC Derr stated notes had been updated to reflect removal of the minimum specific hours listed for specific subjects and keeping the total 250 hours of instruction.**

#### **12 AAC 09.161 – Non-Chemical Barbering School Curriculum**

PC Derr opened discussion on the non-chemical barbering curriculum.

Ms. Canady stated she supports removing required hour allocations/practical operation counts while keeping subjects intact aligning with the approach used for the hairdresser curriculum.

Ms. Lombardo expressed reservations about the scope/timing of the overall project and potential unintended consequences. She supports continuing the discussion with awareness that formal rulemaking processes are in place.

Chair McKinley acknowledged concerns and emphasized the process will include public comment and additional review steps which provide guardrails before anything is finalized

Ms. Hager agreed to remove practical operation numbers.

Hearing no other comments, Chair McKinley asked PC Derr if she had any questions.

**PC Derr confirmed notes updated and board direction for 12 AAC 09.161: remove specific practical operation counts while keeping theoretical and state law requirements in harmony with the other curriculum changes.**

#### **12 AAC 09.163 – Esthetics School Curriculum**

PC Derr opened discussion on updates to the Esthetics curriculum in line with the board's approach to other curricula.

Ms. Canady supports removing practical operation numbers while keeping the existing hours and subjects (consistent with other curriculum changes).

Chair McKinley confirmed the intent to retain the 5 hours of Alaska statutes/regulations and 40 hours of theoretical training and remove the specific practical operation counts.

Ms. Canady agreed and noted that broader esthetics cleanup in statute is planned for a future project, but the current change (removing operation counts) provides needed flexibility now.

Ms. Lombardo asked whether the curriculum could be kept open/flexible to support modern techniques and tools while staying aligned with the Governor's Executive Order; emphasized long-standing board interest in revamping esthetics.

Ms. Canady and Staff agreed removing operation counts will allow instructors to tailor training beyond the basics, adding areas where students need development. The current curriculum is basic compared to other states; this change does not limit additional instruction.

Board members and staff agreed that any advanced esthetics license or endorsement would require a legislative project (new license, curriculum, and requirements). Removing practical counts today does not harm the pathway and adds flexibility for instructors.

Ms. Hager supported the change; noted the curriculum's basic nature and that removing numbers lets instructors dive deeper into specific areas. Suggested the board consider explicit "sanitation and safety" elements where missing in curricula during the larger project.

Ms. Thompson supported the update as a simplifying, efficient step ahead of the medical/tiered esthetics project; today's changes help flesh out instructional preferences and practical needs.

**PC Derr confirmed notes had been updated to reflect removal of specific practical operation counts while keeping theoretical and state law requirements in harmony with the other curriculum changes for 12 AAC 09.163**

## **2 AAC 09.164 – Hair Braiding School Curriculum**

PC Derr opened discussion on the hair braiding curriculum.

Ms. Canady stated she supports removing minimum hour allocations per subject to allow instructors to dedicate more time to techniques as needed, while keeping subjects intact.

Ms. Hager: Agreed with removing per-subject hours; suggested fleshing out subject language (e.g., clarifying "diseases and disorders" to "diseases and disorders of the scalp," and adding sanitation and safety elements similar to other curricula) to ensure proper coverage.

Chair McKinley confirmed support for removing per-subject hour minimums and asked whether adding highly specific terms (e.g., "scalp") could inadvertently narrow scope.

Ms. Hager noted examples were illustrative; the goal is clearer curriculum points (sanitation, safety, health) rather than narrowing scope.

Ms. Canady stated she is open to modest clarifications in regulation, if not requiring statute changes, but is comfortable leaving the framework as-is with the hour removals.

LE Spencer informed the board that statute, AS 08.13.180(g), requires 35 total hours in hair braiding, health, safety, and sanitation "to the satisfaction of the board." Currently 12 AAC 09.164 largely mirrors the statute; the board may add additional details in regulation if desired. She continued hair braiding is a low-volume license; the board has repeatedly discussed a legislative project to return hair braiding to barbering/hairdressing scopes, which may further reduce standalone braiding licensure needs. She suggested if statute is amended in the future, the board could revisit total hours and curriculum requirements at that time.

Chair McKinley summarized direction, proceed now by removing per-subject hour requirements, revisit broader legislative fixes later.

Board Members supported removing per-subject hour minimums.

**PC Derr confirmed notes had been updated to reflect removal of specific curriculum section minimum hours for 12 AAC 09.164.**

Chair McKinley asked staff to confirm meeting adjournment time. LE Spencer stated the meeting was due to be adjourned at 1:00 p.m.

## **12 AAC 09.165 – Instructor Curriculum**

PC Derr opened discussion on the instructor curriculum in light of broader curriculum updates across programs.

LE Spencer suggested strengthening statutes and regulations study given recurring instructor issues across programs.

Ms. Canady stated she supports removing specific instructional hour allocations per topic in the instructor curriculum; noted the instructor exam assesses classroom supervision and scenario handling, not technical service tasks, so increased flexibility will not harm outcomes. Recommended a future, deeper review of instructor requirements beyond today's scope.

Chair McKinley flagged concern for unintended consequences; thanked members for clarifying how the instructor exam focuses on educational scenarios rather than technical service proficiency.

Ms. Hager stated she completed formal education training in Texas and observed too little emphasis on theory in the current breakdown and too much time on operational tasks (e.g., front desk) that working professionals already know. Supports flexibility so schools can devote time where candidates need development (e.g., theory, statutes/regs).

Ms. Thompson endorsed prioritizing statutes/regs study; agreed the prescriptive hour allocations are redundant relative to real instructor needs.

Ms. Lombardo n Noted body arts (tattooing/piercing/permanent cosmetics) do not require an instructor license, despite significant public health considerations; questioned whether instructor licensing is necessary in other industries. She ultimately supports removing per-topic hour requirements but recommended retaining 25 hours dedicated to Alaska statutes and regulations for instructor competency.

LE Spencer clarified the instructor license itself is in statute, while qualification details (e.g., training breakdown) are primarily set in regulation.

PC Derr stated many states still require an instructor license, maintaining Alaska's instructor license aids reciprocity/portability.

Board members agreed to proceed with removing per-topic hour allocations in the instructor curriculum while retaining 25 hours focused on statutes and regulations; and will consider broader policy review later.

**PC Derr confirmed notes had been updated to reflect removal of specific curriculum section minimum hours except for the 25 hours in statutes and regulations for 12 AAC 09.165.**

#### **12 AAC 09.167 – Body Piercing Training Requirements**

PC Derr opened discussion on body piercing training requirements. She noted this section is organized differently than others: the top portion lists practical operations, while the bottom portion lists theory; Lacey's draft approach is to strike the practical operations list (top) and retain the theory section (bottom).

Chair McKinley stated he supports removing minimum counts of practical operations, allowing mentors to focus training on needed areas; retain statutes & regulations study requirements.

Ms. Lombardo agreed with the change and emphasized maintaining strong health & safety foundations (e.g., blood-borne pathogens training). Suggested keeping the 10 hours of Alaska statutes & regulations. She did note the board had already decided to remove CPR requirements while keeping BBP.

PC Derr confirmed the different layout of this rule and her approach to leave theory requirements intact and cross out the practical operations section.

Ms. Canady asked about "skin and skin disorders" and what this was.

Chair McKinley clarified it references a Milady textbook chapter, either 6 or 7 title which covered these topics.

Chair McKinley asked PC Derr if they were leaving the existing allowance that up to 25% of theory may be conducted online remain unchanged across sections.

PC Derr confirmed that it will be left as it has been for other curriculums. She asked the board to confirm if they want to keep the specific practical sections reflected in the curriculum.

Board members agreed to remove minimum counts of practical operations in 12 AAC 09.167, retain theory requirements, including 10 hours of Alaska statutes & regulations, and maintain blood-borne pathogens training.

The board debated whether to remove practical operations entirely or retain a minimum without per-type counts.

Ms. Hager suggested keeping the types of practical experience (observe / participate / perform) but removing the specific numeric minimums per type (i.e., eliminate 50/50/50).

Ms. Lombardo and Ms. Canady supported retaining a minimum total number of practical operations as a foundation for public safety, given variability in mentor experience and the absence of an instructor license in body arts.

The Board agreed to keep the total minimum of 150 practical operations across the three experience types (observe, participate, perform), remove the specific distribution of 50 observed / 50 participated / 50 performed—no per-type minimums, retain 270 hours of theory (including at least 10 hours of Alaska statutes & regulations), maintain blood-borne pathogens training; CPR not required, preserve the allowance that up to 25% of theory may be delivered online. Board members also agreed that 1,000 total hours of training would remain.

**PC Derr confirmed notes had been updated to reflect keeping the total minimum of 150 practical operations across the three experience types (observe, participate, perform), remove the specific distribution of 50 observed / 50 participated / 50 performed—no per-type minimums, retain 270 hours of theory (including at least 10 hours of Alaska statutes & regulations), maintain blood-borne pathogens training; CPR not required, preserve the allowance that up to 25% of theory may be delivered online, and keep the 1,000 total hour requirement.**

PC Derr asked the chair whether to adjust the adjournment time, noting the schedule showed 1:00 p.m. but could be flexible.

Chair McKinley confirmed the board would continue and proceed toward the 1:00 p.m. target; noted a personal scheduling conflict had been addressed and the meeting could keep going.

**Agenda Item: 12 AAC 09.168 – Permanent Cosmetic Coloring Training Requirements**

PC Derr opened discussion on updating permanent cosmetic coloring (PMU) training requirements.

Ms. Thompson noted the required hours for specific procedures (e.g., eyebrow, eyeliner, lip liner/lip blush) are outdated, while the PMU industry advances rapidly with new techniques and services (e.g., freckles, cosmetic skin tone matching, paramedical scar/stretch mark camouflage, microneedling-adjacent applications). She recommended the same modernization approach used in other sections: retain total required hours and require documented practical progression (e.g., observe → participate → perform) with instructor/mentor sign-off, but remove per-procedure hour allocations (i.e., no fixed hours for eyebrow vs. eyeliner vs. lip).

Ms. Canady flagged the limited number of qualified PMU trainers/instructors in Alaska and emphasized ensuring foundational coverage for beginners versus experienced trainees. She supported focusing the current project on removing prescriptive per-procedure hours, with awareness that teaching/trainer capacity remains a factor to monitor.

Chair McKinley requested a brief recess during this item.

*Recess The Board recessed at 11:58 a.m. for a short break; reconvened at 12:03 p.m. Majority of the board confirmed by roll call. Ms. Hager was excused from the meeting due to an urgent matter.*

Chair McKinley thanked everyone for their patience and agreeing to a quick break. He requested Ms. Thompson continue.

The Board briefly discussed recommended changes and agreed to proceed with modernization consistent with prior body piercing sections.

Board members agreed to remove specific practical operation requirements and per-procedure hour allocations (e.g., eyebrow/eyeliner/lip splits), retain theory hours as currently set in regulation, including Alaska statutes & regulations study, require documented practical progression (observe → participate → perform) without numeric minimums per type; mentors maintain competency sign-offs, remove CPR requirements for permanent cosmetic coloring, tattooing, and piercing; retain blood-borne pathogens (BBP) training, preserve allowance that up to 25% of theory may be delivered online (consistent with prior sections).

**PC Derr confirmed notes had been updated to reflect removal of specific practical operation requirements and per-procedure hour allocations (e.g., eyebrow/eyeliner/lip splits), retain theory hours as currently set in regulation, including Alaska statutes & regulations study, require documented practical progression (observe → participate → perform) without numeric minimums per type; mentors maintain competency sign-offs, remove CPR requirements for permanent cosmetic coloring, tattooing, and piercing; retain blood-borne pathogens (BBP) training, preserve allowance that up to 25% of theory may be delivered online which is consistent with prior sections.**

### **12 AAC 09.170 – Theory Syllabus**

PC Derr opened discussion; she noted uncertainty about the necessity of this section in current practice.

Chair McKinley asked for background on why this section exists and whether the board is responsible for providing theory syllabi/textbooks.

LE Spencer recalled prior discussion during the January 13 meeting indicating this section is outdated and the board does not provide syllabi or textbooks. She also noted practical concerns: textbooks are heavy (5–10 lbs.), expensive, and no one has requested them from the board in recent years.

Ms. Canady asked if having the textbook was required by ACPE.

LE Spencer clarified post-secondary education is not a subject-matter expert and does not require a specific textbook; schools must submit their own detailed curriculum and maintain appropriate instructional materials as part of their post-secondary process.

Ms. Canady asked whether any board inspection requirements mandate a specific book. Staff confirmed no—12 AAC 09.125 authorizes inspection of premises, and equipment lists are being removed.

LE Spencer confirmed 12 AAC 09.125 does not require a specific textbook.

Ms. Lombardo, Ms. Thompson, and Ms. Pestrikoff agreed removal makes sense; deferred to staff expertise.

**PC Derr confirmed notes had been updated to reflect repealing/removing 12 AAC 09.170 in its entirety.**

### **12 AAC 09.173 – Out-of-State Training in Body Piercing, Tattooing, and Permanent Cosmetic Coloring**

PC Derr opened discussion. She noted no burdensome elements or barriers to licensure identified in this section. She observed that the rule clarifies acceptance of out-of-state training and supports license portability, acknowledging that other jurisdictions may use licenses or permits (rather than identical Alaska models).

Chair McKinley confirmed staff recommendation to leave the section unchanged.

Board members agreed that no changes to this regulation were needed.

**PC Derr confirmed notes had been updated to no changes to 12 AAC 09.173.**

### **12 AAC 09.180 – Student Permits**

PC Derr presented the student permits section and highlighted portions marked in pink as AO360 “discretionary” requirements—for visibility and discussion on whether they are necessary, burdensome,

or should be removed/streamlined. She requested board input and deferred subject-matter questions to LE Spencer.

LE Spencer stated staff has a broader “wish list” that would require statutory changes before fully overhauling student permits. She recommended removing subsection (a)(3) (including (A), (B), (C)) because enrollment proof is already captured via the department’s student enrollment application (school, dates, supporting info), and the regulation’s extra proof language is redundant. She also recommended removing subsection (c) (“the board will, in its discretion, extend a student permit beyond the original expiration date”) because the board no longer administers exams, and applicants now receive student temporary licenses during the exam process; historic use of (c) was rare and for short extensions. LE Spencer advised keeping subsection (e) to prevent permit overlap issues.

Ms. Lombardo noted the section reads as overly complicated and supported removing redundant pieces now and simplifying the remainder until a statute project can be undertaken.

Ms. Chambers asked about subsection (b) – student-instructor permit; if there's a student permit and there's an instructor license what does a student instructor permit accomplish? And since that's marked in pink as discretionary, could that go away?

LE Spencer confirmed it functions as an alternate pathway to instructor licensing (school-based, 600 hours with 1-year professional license vs. 3 years’ experience pathway); removing the student-instructor pathway would restrict options; despite being marked “discretionary,” it should be retained for portability and access. She suggested a future statutory cleanup to streamline and clarify permits without unduly restricting pathways.

LE Spencer informed the board student, apprentice, and trainee permits are non-renewable by statute (issued for one or two years; they expire at term). (c) was board-created and rarely used.

Ms. Canady, Ms. Thompson, and Ms. Pestrikoff acknowledged complexity; supported removing unnecessary subsections now, keeping the alternate pathway, and simplifying language.

The Board discussed and agreed to the following:

1. Remove 12 AAC 09.180(a)(3) (A), (B), (C) (redundant enrollment proof language).
2. Remove 12 AAC 09.180(c) (board discretionary extension of a student permit).
3. Retain 12 AAC 09.180(b) (student-instructor permit) as an alternate pathway to instructor licensure.
4. Retain 12 AAC 09.180(e) (to avoid permit overlap issues).
5. Add broader student permit/instructor pathway cleanup to the statute project list for future modernization (potential consolidation/streamlining in statute).

PC Derr stated that removing the student permit in its entirety cannot be done as the permit is in statute which would require legislation to remove.

**PC Derr confirmed notes had been updated to reflect:**

1. **Remove 12 AAC 09.180(a)(3) (A), (B), (C) (redundant enrollment proof language).**
2. **Remove 12 AAC 09.180(c) (board discretionary extension of a student permit).**
3. **Retain 12 AAC 09.180(b) (student-instructor permit) as an alternate pathway to instructor licensure.**
4. **Retain 12 AAC 09.180(e) (to avoid permit overlap issues).**
5. **Add broader student permit/instructor pathway cleanup to the statute project list for future modernization (potential consolidation/streamlining in statute).**

### **12 AAC 09.185 – Trainees in Body Piercing, Tattooing, or Permanent Cosmetic Coloring**

PC Derr opened discussion; asked whether any portions of the trainee section should be adjusted further given AO360 changes.

LE Spencer stated the board has already made changes to remove the quarterly report requirements and adjusted submission timelines for completion/termination). She also noted trainee portability, the permit is valid across multiple shops with the same trainer, and existing capacity limits (a trainer may supervise

no more than two trainees at a time; a trainee may have no more than two trainers at a time). LE Spencer stated with the in-process changes she wasn't able to identify any additional changes.

Ms. Lombardo stated she did not see any further changes necessary

LE Spencer asked for confirmation if the board had already removed the prior rule stating trainee credits are forfeited when training is interrupted for two continuous years. Board members and PC Derr confirmed this had already been addressed.

Chair McKinley joked about increasing daily training limits from 10 hours to 16; and asked if members had any other suggested revisions.

Board members agreed no changes were needed to 12 AAC 09.185.

PC Derr asked for confirmation of the board's desired format (as used for school records and prior training sections) which will be replicated for trainee training materials and documentation.

Ms. Lombardo and Chair McKinley confirmed this is the correct approach.

**PC Derr confirmed notes had been updated to no changes to 12 AAC 09.173.**

#### **12 AAC 09.186 – Trainees in Hair Braiding**

PC Derr opened discussion. She also noted ~16–17 minutes left in the meeting and flagged time constraints.

LE Spencer questioned the necessity of the section given hair braiding's similarity to the 12-hour manicuring course (no board enrollment required). She suggested the section may have been intended to clarify who can train (e.g., hairdresser, hair braider, or hairdressing instructor), and the one-year Alaska licensure requirement for trainers.

Ms. Lombardo: Asked if the section is unnecessary or is it duplicative elsewhere.

Chair McKinley confirmed the trainer requirement in 12 AAC 09.186 (one year licensed in Alaska); asked if the requirements appear elsewhere and proposed deferring due to limited time.

Staff and Board members agreed it's a small item and can be revisited later.

PC Derr recommended prioritizing apprentices and aftercare given remaining time.

Ms. Lombardo stated she preferred to understand the statute linkage better before making regulatory changes; recommended deferral and noted broader changes likely require statute.

Chair McKinley proposed taking this up later with more time and statutory context.

Board members agreed and decided no changes to 12 AAC 09.186 at this time.

**PC Derr confirmed notes had been updated to no changes to 12 AAC 09.186.**

#### **12 AAC 09.930 – Reinstatement of a Lapsed License**

PC Derr opened discussion and raised a question regarding subsection (b)(1), "supporting documents to show that the applicant was previously licensed in this state", and whether this requirement is necessary given division capabilities.

Chair McKinley asked whether the regulation requires staff to find proof or the applicant to provide it; observed the wording is unclear.

LE Spencer confirmed division staff verify prior Alaska licensure during the reinstatement process. She noted the applicant-provided proof language likely dates to the paper files era, when a file might have been destroyed; this scenario is rare today.

Chair McKinley stated he supports removing the supporting documents requirement in (b)(1) and directed that CPR be removed from (c) (body-arts reinstatement), with BBP retained.

PC Derr confirmed notes: remove (b)(1); update (c) to remove CPR, keep BBP.

Board members agreed to remove 12 AAC 09.930(b)(1) (applicant “supporting documents” proving prior Alaska licensure) and amend 12 AAC 09.930(c) (body-arts reinstatement requirements) to remove CPR and retain blood-borne pathogens (BBP) verification.

**PC Derr confirmed notes had been updated to reflect removal of (b)(1); update (c) to remove CPR and retain BBP.**

PC Derr proposed a boxed review of 12 AAC 09.910 and 12 AAC 09.920, with the option to defer if they require larger discussion.

Board members agreed to keep working through regulations.

### **12 AAC 09.910 – Duties of Instructors and Student Instructors**

PC Derr opened discussion on instructor and student-instructor duties.

LE Spencer noted several investigative cases where schools left student instructors in charge without a licensed instructor present; emphasized that this section functions as a clear guardrail against that practice.

Chair McKinley confirmed the gist: student instructors cannot serve as the instructor; they may not teach without a licensed instructor.

Ms. Lombardo, Ms. Canady, Ms. Thompson, and Ms. Pestrikoff reviewed the text and found no changes needed; supported retaining the section as-is.

**PC Derr confirmed notes had been updated to no changes to 12 AAC 09.910.**

### **12 AAC 09.920 – Practice Outside a Licensed Shop or School**

PC Derr opened discussion on practice outside of a licensed shop or school.

LE Spencer stated that she recommends keeping the regulation, noting it addresses one of the board’s most frequent complaints is unlicensed or out-of-shop practice. She clarified subsection (c) is tied directly to statute (AS 08.13.160), which directs the board to adopt regulations permitting licensed practitioners to provide services outside a licensed shop or school for limited purposes, including:

- Care of clients confined to an institution or healthcare facility
- Care of clients with limited mobility
- Participation in charitable events
- Participation in workshops/demonstrations of techniques/products

Chair McKinley stated he supports leaving the section intact.

Ms. Lombardo: Asked whether services outside a shop/school are limited to non-profit scenarios.

LE Spencer clarified it can be either—for client care scenarios, practitioners may charge for services; charitable and demonstration contexts may be uncompensated depending on the event.

The Board briefly discussed and agreed to leave this section unchanged.

**PC Derr confirmed notes had been updated to no changes to 12 AAC 09.920.**

PC Derr noted the meeting was nearing the end of the scheduled time and suggested the board continue reviewing regulations for a few more minutes. Board members agreed to continue working through the remaining items.

**12 AAC 09.905 – Location of Shops in Private Residence**

PC Derr opened the discussion on the regulation.

Chair McKinley stated he didn't find anything that needed addressing and summarized the regulation basically states you cannot have a shop in your living room.

LE Spencer clarified that subsection (a) prevents shops from being located in living areas such as kitchens or spare bedrooms. She also noted that subsection (b) is a direct reference to 12 AAC 09.110, Shop Owner License.

The Board briefly confirmed subsection (a) provides a clear definition and should remain.

Chair McKinley suggested removing subsection (b) since it is redundant. He expressed support for keeping subsection (a).

Ms. Canady initially opposed removing it but agreed if the information is already addressed elsewhere.

Ms. Thompson, Ms. Lombardo, and Ms. Pestrikoff agreed with removing subsection (b).

**PC Derr confirmed notes had been updated to reflect removal of subsection (a) for 12 AAC 09.905**

Chair McKinley asked if one more item could be addressed; PC Derr confirmed and noted that the topic of trainees and hair braiding will be picked up at a later meeting.

PC Derr thanked the board for completing review of regulations.

Chair McKinley expressed appreciation for the board's collaboration and communication, thanked Lacey Derr for her hard work, and acknowledged Cynthia Spencer for guidance.

Chair McKinley noted the legislative session has started and referenced House Bill 243 (delegating authority to the division) as pre-filed. Requested scheduling an agenda item for an update at the next meeting.

Ms. Chambers confirmed her presence and availability for future legislative discussion and asked to avoid conflicts with Board of Nursing meetings.

PC Derr reminded members that the February meeting will be case-heavy and advised reviewing their meeting packets published via OnBoard in advance due to large case files.

**5. Adjourn**

The chair declared the board off the record at 1:00 p.m.

DocuSigned by:  
**Cynthia Spencer**  
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Cynthia Spencer, Licensing Examiner III

DocuSigned by:  
*Kevin McKinley*  
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Kevin McKinley, Chairperson  
Board of Barbers and Hairdressers

Date: 2/6/2026