

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**

BOARD OF SOCIAL WORK EXAMINERS

MINUTES OF MEETING

THESE DRAFT MINUTES WERE PREPARED BY THE STAFF OF THE DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING. THEY HAVE NOT BEEN REVIEWED OR APPROVED BY THE BOARD.

By authority of AS 08.01.070(2) and AS 08.95.020, and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Social Work Examiners was held in Anchorage, Alaska, at 550 West 7th Avenue.

Thursday May, 2014

Call to Order/Roll Call

Board members present, forming a quorum of the Board, were:

Laura Thiesen, Licensed Master Social Worker
Marilyn B. Kerr, Licensed Clinical Social Worker
Zachary Paulson, Licensed Clinical Social Worker
Danielle LaFon, Licensed Baccalaureate Social Worker
Tina Walter, Public Member

Present from the Division of Corporations, Business, and Professional Licensing at various times were:

Michele Wall-Rood, Investigator
Michelle Johnston, Records and Licensing Supervisor, by telephone
Charles Ward, Paralegal, by telephone

Ethics Reports

There were no ethics violations to report.

Agenda Item 1 Review Agenda

The Board approved the agenda as amended; some items were added.

Agenda Item 2 Review Meeting Minutes

The Board reviewed the minutes from the March 3-4, 2014, meeting.

**On a motion duly made by Zachary Paulson, seconded by Marilyn Kerr, and passed
unanimously, it was**

RESOLVED that the Board accept the March 3-4, 2014 meeting minutes.

Agenda Item 3 Board Reports

A. NASWAK Liaison Report

Board Member Kerr is the liaison for this Board with the NASWAK. They are attempting to get more Alaska Native specific courses recorded. They are still in need of board members.

B. University Liaison Report

Zachary Paulson is the Liaison for the Universities. He reported that he taught a course based on the Board's statues and regulations.

C. Scope of Practice Committee Reports

This committee did not meet.

Agenda Item 4 Regulations

A. 12 AAC 18.210

A. 12 AAC 18.150

These regulations have been voted on previously; they have not been public noticed, but it is expected that they will be public noticed by next meeting. These are changes to 12 AAC 18.160. Standards of Practice; 12 AAC 18.150.Social Worker Code of Ethics; and 12.AAC.18.210.(e).

Agenda Item 6 Budget Report

The Board discussed budget information with Supervisor Johnston.

Agenda Item 7 Old Business

A. Definition/practice protection

Marilyn Kerr and Danielle LaFon are on this committee.

B. 08.95.100 Define practice for MSW & BSW

Agenda Item 8 Paralegal Report/Consent Agreements

Paralegal Charles Ward met with the Board by telephone.

On a motion by Zachary Paulson, seconded by Marilyn Kerr, and approved unanimously it was

RESOLVED to go into executive session with staff in accordance with AS 44.62.310(c)(2) and (3) for the purpose of discussing a case number 2013-002310.

Out of Executive Session at 10:46 a.m.

On a motion by Zachary Paulson, seconded by Marilyn Kerr, and approved unanimously it was

RESOLVED to accept the consent agreement in case number 2013-002334 and case number 2013-002310.

Agenda Item 8 Investigator's Report

A. General Report

Investigator Wall-Rood met with the Board by telephone.

On a motion by Zachary Paulson, seconded by Marilyn Kerr, and approved unanimously it was

RESOLVED to go into executive session with staff in accordance with AS 44.62.310(c)(2) and (3) for the purpose of reviewing investigations and probation.

Off record at 12:59 pm

On records at 1:15 pm

Investigator Wall-Rood gave the Investigations Report. Open matters include four investigations, two complaints, and two probations. Open Investigations include four complaints of violating professional ethics. Closed cases include unlicensed practice, criminal action, and standard of care violation.

On a motion by Zachary Paulson, seconded by Marilyn Kerr, and approved unanimously it was

RESOLVED to accept the consent agreement in case number 2013-002340 and case number 2013-002314.

The consent agreements were signed on record by the Board of Social Work Examiners' Chair.

Agenda Item 9 Public Comment

There was no public comment.

Agenda Item 10 Applications

On a motion by Zachary Paulson, seconded by Danielle LaFon, and approved unanimously it was

RESOLVED to approve the following Social Work applications with the stipulation that the information in the applicants' files will take precedence over the information in the minutes:

CLINICAL SOCIAL WORKER BY EXAMINATION

Rachel Coaty
Alicia Driscoll
Stephanie Rodriguez

CLINICAL SOCIAL WORKER BY CREDENTIALS

Debra Schmidt

MASTER SOCIAL WORKER BY EXAMINATION

Tammy Guiler

BACCALAUREATE SOCIAL WORKER BY EXAMINATION

Lynne Buchanan

Agenda Item 11 New Business

A. ASWB

B. Board Report

The Board developed their goals and objectives and other information needed for the end of the year report.

C. Travel

Agenda Item 12 Correspondence

There was no correspondence.

Agenda Item 15 Board Business

A. Task List

B. Sign Wall Certificates

C. Schedule future meetings

September 11-12, 2014 – Fairbanks

December 4-5, 2014 - Anchorage

The meetings will begin at 9:00 a.m.

D. Sign Meeting Minutes

E. Discuss Travel Authorizations/collect & sign

Travel Authorizations were not available for signatures.

F. Training/conferences

Meeting adjourned at 3:19 p.m.

Respectfully submitted:

Licensing Examiner

Approved:

Laura Thiesen, Chair
Social Work Examiners Board

Date: _____

DRAFT