

1 State of Alaska
2 Department of Commerce, Community and Economic Development Division
3 of Corporations, Business and Professional Licensing
4

5 Alaska State Board of Social Work Examiners
6 December 15th, 2017

7 By Authority of AS 08.01.070(2) and in compliance with the provisions of AS 44.62, a regularly scheduled meeting of the
8 Alaska State Board of Social Work Examiners was held Friday, December 15th, 2017 at 333 Willoughby Ave. 9th Floor
9 Conf. Rm. A, Juneau, Alaska.

10 Friday December 15th, 2017
11

12 Agenda item #1 Call to order/Ethics Reporting

13 This meeting was called to order by Chairperson Danielle LaFon at 8:31am.

14 **Roll call:**

15 Danielle LaFon, Chairperson

16 Angie Christiansen

17 Laura Thiesen

18 Rachel Olson
19

20 **Board staff:**

21 Chelsea S Childress, Licensing Examiner
22

23 Ethics report:

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25 There were no ethics conflicts to report.
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27 Agenda Item #2 Review Agenda
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29 The Board reviewed the agenda presented by Licensing Examiner, Chelsea Childress.
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31 *A motion duly made by Ms. Laura Thiesen, seconded by Ms. Rachel Olson, and approved by unanimous consent, was:*
32

33 *Resolved to approve the agenda as presented.*
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36 Agenda item #3 Review Meeting Minutes
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38 The Board reviewed the drafted minutes presented in the Board Book. Ms. Thiesen noted spelling and grammar
39 corrections to the minutes on pages 2 and 5. Additionally, Ms. Thiesen requested the position statement be specifically
40 outlined in the motion made on page 2, regarding volunteer hours.
41

42 *A motion duly made by Ms. Laura Thiesen, seconded by Ms. Angela Christiansen, and approved by unanimous consent,*
43 *was:*
44

45 *Resolved to accept the September 15th, 2017 minutes as amended.*
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Ms. Childress shall mail the revised final minutes to Chairperson Danielle LaFon to sign and return. Upon receipt of the signed minutes, Ms. Childress will post them to the State of Alaska Board of Social Work Examiners webpage.

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Before continuing with board business, Ms. LaFon requested we add the topic for 'personal fitness questions' to the agenda under New Business.

52

53

With additional time before the Investigative Report, the Board moved on to discuss New Business.

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Agenda item #11 New Business

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Position Statements:

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The Board reviewed the position statements presented by Ms. Childress.

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The first position statement presented was for offering in-person Continuing Education Courses previously approved by the Board via video/skype/webinar during the current biennial period. There were multiple inquiries submitted to the licensing examiner regarding the approved methods for offering the continuing education courses if they already received board approval for in-person credit.

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A motion duly made by Ms. Laura Thiesen, seconded by Ms. Angela Christiansen, and approved by unanimous consent, was:

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Resolved to adopt the position statement: Individuals may offer in-person Continuing Education Courses previously approved by the Board via video/skype/webinar during the current biennial period.

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Ms. Thiesen noted the language used in the position statement was confusing and asked for clarification. Ms. Childress offered clarification and explained the intention for this position statement. Chairperson, Danielle LaFon suggested we change the word "via" to "by" to help eliminate confusion.

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A subsidiary motion duly made by Ms. Laura Thiesen, seconded by Ms. Rachel Olson, and approved by unanimous consent, was:

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Resolved to amend the position statement to read: Individuals may offer in-person Continuing Education Courses previously approved by the Board by video/skype/webinar during the current biennial period.

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The second position statement presented was for the applicability of Military and Veteran life related courses for CrossCultural Education.

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A motion duly made by Ms. Laura Thiesen, seconded by Ms. Rachel Olson, and approved by unanimous consent, was:

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87

Resolved to adopt the position statement: Continuing Education courses that are related to Military and Veteran life are acceptable for CE credit under 12 AAC 18.210.

88

89

The third position statement presented was for dual license renewal requirements. Multiple inquiries were submitted to the Licensing Examiner for the Alaska State Board of Social Work Examiners regarding dual license renewals and if an individual holds multiple licenses under AS 08.95, would they be able to apply the same continuing education hours

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91

92 obtained to meet the renewal requirements outlined under 12 AAC 18.200 and 12 AAC 18.210 in order to renew both of
93 the licenses.

94
95 ***A motion duly made by Ms. Laura Thiesen, seconded by Ms. Rachel Olson, and approved by unanimous consent, was:***

96
97 ***Resolved to adopt the position statement: An individual may apply the same continuing education hours***
98 ***obtained to meet the renewal requirements outlined under 12 AAC 18.200 and 12 AAC 18.210 in order***
99 ***to renew both of the licenses held under this chapter.***

100
101 The third position statement presented was for Alternate and Distance Supervision Requests. Multiple inquiries were
102 submitted to the Licensing Examiner for the Alaska State Board of Social Work Examiners regarding the requirements for
103 submitting Alternate and Distance Supervision Requests, per 12 AAC 18.115.

104
105 ***A motion duly made by Ms. Laura Thiesen, seconded by Ms. Rachel Olson, and approved by unanimous consent, was:***

106
107 ***Resolved to adopt the position statement: Alternate/Distance supervision requests, submitted in***
108 ***accordance with 12 AAC 18.210, must include the following:***

- 109 ***1) Distance Supervision Requests (in-person, but outside of place of employment) require a letter***
110 ***from employer, a letter from the proposed supervisor and a letter from the individual/applicant***
111 ***submitting the request.***
- 112 ***2) Distance Supervision Requests (electronic/video/phone), with proof of extenuating***
113 ***circumstances, require a letter from employer, a letter from the proposed supervisor and a letter***
114 ***from the individual/applicant submitting the request.***
- 115 ***3) Alternate Supervision Requests (proposed supervisor not being a Licensed Clinical Social Worker,***
116 ***Psychologist or Psychiatrist qualified under 12 AAC 18.115(b)(2)), with proof of extenuating***
117 ***circumstances, require a letter from the proposed supervisor and a letter from the***
118 ***individual/applicant requesting the exception.***

119
120 **Agenda Item #4** **Investigative report**

121 Senior Investigator, Jeanette Akers entered the room at 9:02AM.

122
123 Sr. Inv. Akers reviewed the investigative report for the period of May 16, 2017 through August 24, 2017. The Division
124 opened seven (2) matters and closed three (3) matters. The probationary portion remains unchanged with two (2) cases
125 to report; one in compliance and one on hold.

126
127 Senior Investigator, Jeanette Akers exited the room at 9:05AM.

128
129 **Agenda item #5** **Division update**

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131 Division Director, Janey McCollough and Melissa Dumas joined the meeting at 9:01AM.

132
133 Ms. McCollough introduced Ms. Dumas as the new Administrative Officer, who has replaced Martha Hewlett.

134
135 Ms. McCollough reviewed the FY17 Year-End Quarter 4 report, as well as the FY18 Quarter 1 report. The report noted a
136 surplus of \$78,805 – which will continue to cover the Boards expenses through the biennial cycle (07/01/2016 –
137 06/30/2018).

139 Ms. McCollough noted they were in a good position to begin renewals. Ms. Childress agreed and noted the Board will be
140 doing a fee analysis in the spring.

142 Ms. McCollough asked the Board if they had any questions. Ms. Thiesen asked if she had any advice for moving forward
143 with the board vacancy. Ms. McCollough noted the possibility of inserting a blurb into an upcoming public notice, or
144 sending out a flyer to the eligible licensees. Ms. Childress noted she would research the two possibilities and update the
145 Board accordingly. The Board had no further questions for Ms. McCollough or Ms. Dumas.

147 Division Director, Janey McCollough and Administrative Officer, Melissa Dumas exited the meeting at 9:23AM.

149 To utilize time, the Board continued with New Business until the scheduled Consent Agreement discussion at 9:30AM.

151 **Personal Fitness Questions:**

152 Ms. LaFon inquired about the Boards ability to change the application questions and noted her concern about the
153 language used in our Initial Applications, specifically in question #8.

155 *A motion duly made by Ms. Rachel Olson, seconded by Ms. Laura Thiesen, and approved by unanimous consent, was:*

157 *Resolved to approve the changes presented to question #8 on the Initial Applications to include*
158 *the language "which may impair or interfere with your ability to practice as a social worker"*

160 **Agenda item #6** **Consent Agreements**

162 Paralegal II, Marilyn Zimmerman and Paralegal I, Beth Parsons joined the meeting at 9:28AM.

164 The Board entered executive session at 9:29AM

165 The Board exited executive session at 9:33AM

167 *A motion duly made by Ms. Laura Thiesen, seconded by Ms. Rachel Olson, and approved by unanimous consent, was:*

169 *Resolved to approve the consent agreements presented by Marilyn Zimmerman for Gloria Mucino*
170 *(#2017000717).*

172 Paralegal II, Marilyn Zimmerman and Paralegal I, Beth Parsons exited the meeting at 9:35AM.

174 **Agenda item #7** **Application Review**

175 The Board continued board business with Application Review.

177 The Board entered executive session at 11:21AM

178 The Board exited executive session at 12:13PM

180 Break for lunch at 12:15PM

181 Return from lunch at 1:24PM

183 *Upon a motion duly made by Ms. Thiesen seconded by Ms. Olson, and approved by unanimous consent, it was:*

184 *RESOLVED to approve the following applications for licensure in Alaska:*

186

187

188 License Applications

189 Osburt Lorenzo

190 Dana Webster-Smith

191 Christopher Sharpe

192 Elizabeth Rogers

193 Megan Gooding

194 Teresa Faucette

195 Rene Austin

196 Rebekah Tripp

197 Rosana Sankoh

198 Makenzie Frye

199

200 CEU Providers

201 Behavioral Health and Climate Change – Alaska Trust Training Cooperative

202 MRT - Evidence Based and Culturally Responsive Treatment – Alaska Trust Training Cooperative

203 Traditional Health Based Practices – Alaska Trust Training Cooperative

204 Ethical Challenges in Treatment of Convicted Sex Offenders – Alaska Trust Training Cooperative

205 Inside Passages: November – NAMI Juneau

206 Inside Passages: December – NAMI Juneau

207 Inside Passages: January – NAMI Juneau

208 Inside Passages: Trauma Informed Care within Division of Juvenile Justice – NAMI Juneau Trauma

209 101 – Anchorage Community Mental Health Services, Inc.

210 ARC Training – Anchorage Community Mental Health Services, Inc.

211 Synergy III: Communities Thrive When Culture is Alive – Southcentral Foundation

212

213 Correspondence

214 Christina Ireton: request for credit for teaching college course – Approved for individual credit for teaching the course if it is
215 her first time teaching, per 12 AAC 18.220.

216

217 Audits

218 Jeffrey Cain

219 Jackie Russell

220 Donna Scarborough

221 Helen Strothers

222 Gloria Mucino

223

224 Agenda Item #10 Public Comments

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226 1:30 PM -- No public comments.

227

228 Agenda item #11 New Business

229 **State Written Examination**

230 Ms. Childress presented a State Written Examination drafted for the Social Work Board, with copies of the Board of Marital
231 and Family Therapy regulations that include the requirements for a State Written Examination. Ms. Childress noted her
232 intention was to empower licensees, as this written examination would require them to read the Statutes and Regulations,
233 and to be informed with our laws prior to being issued a license.
234

235 Ms. LaFon noted she thought there was too much going on currently with teletherapy and our pending regulations
236 projects, and that she felt it was not a good time to introduce another item. Ms. Christiansen and Ms. Olson agreed. The
237 Board moved to table this topic.
238

239 **Agenda item #12** **Old Business**

240 **Statutes and Regulations Discussion:**

241
242 Ms. Childress provided the Board with an update to the regulations project submitted to Jun Maiquis, Regulations
243 Specialist. Mr. Maiquis noted the Board must include specific dates for any regulations that include specific documents
244 adopted.
245

246 *A motion duly made by Ms. Laura Thiesen, seconded by Ms. Rachel Olson, and approved by unanimous consent, was:*

247
248 *Resolved to amend the drafted teletherapy regulations to include specific dates for the Standards of*
249 *Technology.*
250

251 **Teletherapy FAQs:**

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253 Ms. Childress asked if the Board was able to complete the Teletherapy FAQ document, presented at the September 15th,
254 2017 meeting. At the previous meeting, Ms. Childress noted this wasn't a required form, but that it would help the
255 development of her online FAQ page as we move forward with drafting teletherapy regulations. The Board had no
256 completed worksheets for Ms. Childress at this time.
257

258 **Board Vacancy:**

259 Ms. Rachel Olson requested approval for representing the Board when contacting Mat-Su Regional Hospital in hopes to fill
260 our Board Vacancy. Ms. Childress noted a motion is required for members of the board to represent the Board as a whole.
261

262 *A motion duly made by Ms. Laura Thiesen, seconded by Ms. Angela Christiansen, and approved by unanimous consent,*
263 *was:*
264

265 *Resolved to approve Rachel Olson to represent the Board when reaching out to Mat-Su Regional Hospital in*
266 *regards to our Board Vacancy.*
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268 **Agenda item #13** **Administrative Business**

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270 **Correspondence:**

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272 Ms. Childress noted she has been forwarding correspondence as it has been received, and that no correspondence items
273 were pending.
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275 **Wall Certificates:**

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Ms. Childress asked Ms. LaFon and Ms. Christiansen about the status of the Wall Certificates that were pending signatures. Ms. Christiansen noted she had mailed off the signed Wall Certificates last week, and that they should be arriving at my desk any day now.

Travel:

Ms. Childress inquired to the Board as to who would be able to attend the ASWB Spring Education Conference. Since there are workshops for Social Work continuing education, Ms. Childress noted it would be more beneficial for a licensed member to go. Ms. Christiansen noted she would be unable to attend. Ms. Thiesen will no longer be on the Board at the time of the conference. Ms. LaFon noted she would be willing to attend if no other licensed member was able to go, with unanimous support from the Board. This training is scheduled from May 17th – 19th, 2018 in Halifax, Nova Scotia. This training is not reimbursed by the ASWB.

Ms. Childress inquired to the Board as to who would be able to attend the ASWB Annual Delegates Assembly in 2018, as the Board had not yet assigned a delegate. Ms. Christiansen volunteered to attend this conference as the delegate, with unanimous support from the Board. This training is scheduled from November 15th-17th, 2018 in San Antonio, Texas. The ASWB will provide 100% 3rd party reimbursement for the delegate to attend this training.

Ms. Childress noted one last training opportunity for discussion. ASWB has created a new training titled the Executive Leadership Training, which is designed for the Board Chair and Board Administrator to attend. Ms. LaFon noted she would be available to attend this training with Licensing Examiner, Chelsea Childress. This training is scheduled from June 1st-3rd, 2018 in San Antonio, Texas. The ASWB will provide 100% 3rd party reimbursement for the Board Chair and Board Administrator to attend this training.

Liason & Conference Report:

Ms. Childress noted her appreciation for the ASWB and the trainings they offer. Ms. Childress noted the following information gained:

- Learned about ASWB proposed Bylaws Amendments (and voted on the proposed resolution - motion passed)
- Learned about the Volunteer Engagement Structure and the process for Elected Positions (& the structure of the task forces and appointed committees).
- Discussed current regulatory practices and future direction of regulatory changes with other Boards.
- Information on the challenges of de-regulation and the potential impact of board consolidation
- Mobility updates (proposed resolution for Member Board Contributions to Mobility Strategy - motion passed)
- Reviewed ethical and legal boundaries to maintain public protection while advancing technology-assisted practice.
- New updates to our member services (Social Work Registry, CE Audit Services, Application and License Issuance Service, Electronic Meeting Resources, ACE program)
- New updates to the examination and the exam candidate handbook (New candidate handbook already published and available, expected exam release date - Jan, 2018)

With no further business to discuss, a motion was made to adjourn the meeting.

Upon a motion duly made by Ms. Laura Thiesen and seconded by Ms. Angela Christiansen, and approved by unanimous consent, it was:

RESOLVED to adjourn the Alaska State Board of Social Work Examiners.

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Adjourned at 2:35 PM

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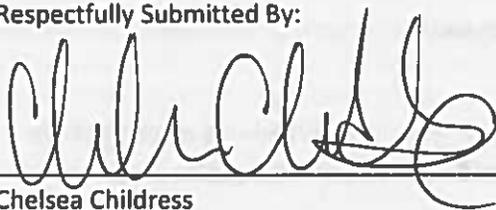
Respectfully Submitted By:

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Chelsea Childress

12/13/2018

Date

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Occupational Licensing Examiner

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State of Alaska, CCED

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Danielle LaFon

12/10/2018

Date

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Board Chairperson

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Alaska State Board of Social Work Examiners