

State of Alaska
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING

BOARD OF SOCIAL WORK LICENSE EXAMINERS
Minutes of the meeting July 15, 2024

By the authority of AS 08.01.070(2) and AS 08.95.020, and in compliance with the provisions of AS 44.62, Article 6, the scheduled meeting of the Board of Social Work Examiners originated via Zoom.

Agenda Item – Call to Order/Roll Call

The Chair brought the meeting to order at 1:04 pm

On record: 1:04pm

Board Members Present Constituting a Quorum

Ann Applebee, Chair, LCSW

Stacy Stone

Amber Taylor

Ann Wells

Board Members Absent

None

Staff Members Present

Alyssa Castles, Occupational Licensing Examiner

Amberly Northcutt, Occupational Licensing Examiner

Jeanne Pace, Program Coordinator I

Renee Carabajal, Program Coordinator II

Jasmin Bautista, Investigator III

Stefanie Davis, Regulations Specialist II

Members of the Public Present

None

Agenda Item – Ethics Disclosures

All members said they had no potential ethics conflicts to disclose.

Agenda Item – Review/Approve Agenda

In a motion duly made by Stacy Stone, seconded by Amber Taylor with unanimous consent, it was resolved to approve the July 15th, 2024 agenda as presented.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			

Anne Wells	X			
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Agenda Item – Investigations

a. Voluntary License Surrender

Jasmin Bautista presented a voluntary license surrender to the board.

In a motion duly made by Amber Taylor, seconded by Stacey Stone, with unanimous consent, it was resolved to move to executive session to discuss a voluntary license surrender.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

Off record

1:09pm

On record

1:16pm

In a motion duly made by Amber Taylor, seconded by Stacy Stone with unanimous consent, it was resolved to accept license surrender of 153640, Michael Howard.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells			X	

Roll call vote was conducted: Ann Applebee: Yes vote to accept surrender of license; Stacy Stone: Yes vote to accept surrender of license; Amber Taylor: Yes vote to accept surrender of license; Anne Wells: recused from voting.

Agenda Item - Regulations

a. Intent Review of Proposed Changes to Regulation 12 AAC 18

Stefanie Davis led the board discussion regarding the intent of the regulations project received from the Department of Law. The board approved the intent as approved by law, with the amendment that transitional language would be included to allow licensees time to prepare for the change in regulation. Proposed transition language includes “will go into effect July 2026.” Board liaison will schedule oral hearing for public comment according to board member availability.

In a motion duly made by Stacy, seconded by Anne with unanimous consent, it was resolved to approve the regulation for public comment as approved by law and as amended at today’s meeting.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

In a motion duly made by Stacy Stone, seconded by Anne Wells, with unanimous consent, the board resolved to extend the public comment period to 45 days.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

Agenda Item – Tabled Application Review

In a motion duly made by Ann Wells, seconded by Amber Taylor, with unanimous consent, it was resolved to move to executive session to discuss a tabled application.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

Off Record

1:55pm

On Record

2:05 pm

In a motion duly made by Stacy Stone, seconded by Amber Taylor, with unanimous consent, it was resolved to approve the application for LMSW by Credentials for 215052.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

Agenda Item - Adjourn

In a motion duly made by Stacy Stone, seconded by Ann Wells, with unanimous consent, it was resolved to adjourn the meeting at 2:08pm.

Board Member	Approve	Deny	Recuse	Absent
Ann Applebee, Chair	X			
Stacy Stone	X			
Amber Taylor	X			
Anne Wells	X			

Off Record

2:08pm

Date final minutes approved by the board:	08/23/2024
<input type="checkbox"/> Board Meeting <input checked="" type="checkbox"/> Onboard	