



BOARD OF DENTAL EXAMINERS - June 20, 2025

Special Meeting Minutes

Alaska Division of Corporations, Business and Professional Licensing
6/20/2025 3:00 PMAKDT

Attendance

Present:

Members: Traci Elison, Megan Ferguson, Christina Hansen, Jesse Hronkin, Kenley Michaud, Jonathan Woller

Absent:

Members: Brad Heaston, Newell Walther, Dominic Wenzell

1. Zoom Information

Join Zoom Meeting

<https://us02web.zoom.us/j/89822367630?pwd=e0Pe7x9B2PNwaMHb1lB79zjpqT4jpJ.1> Meeting ID: 898 2236 7630 Passcode: 510011

+1 253 215 8782 US

Meeting ID: 898 2236 7630

Find your local number: <https://us02web.zoom.us/j/89822367630?pwd=e0Pe7x9B2PNwaMHb1lB79zjpqT4jpJ.1>

2. Call to Order/Roll Call

Dr. Jon Woller called the meeting to order at 3:06 p.m.

Attendance

Present:

Members: Traci Elison, Megan Ferguson, Christina Hansen, Jesse Hronkin, Kenley Michaud, Jonathan Woller

Absent:

Members: Brad Heaston, Dr. Newell Walther, Dominic Wenzell

A. Ethics Report

Dr. Woller reported as the designated ethics supervisor for the board he had not received any notification of ethics violations.

B. Review/Approve Agenda

Board staff explained that the CE course on the agenda, Stay in the Box Sedation, is the same course that the sedation permit applicant took so there may be some overlap on the discussions. Agenda approved as written via unanimous consent.

3. Application Reviews

A. Application review #237738 - Dentist Moderate Sedation Permit

Minutes generated by [OnBoard](#).

Board member Ms. Ferguson explained that she had voted to table the application due to concerns about the short length of time on some procedures listed in the Applicant's submitted documentation. There have been recent sedation applications with overlapping patient sedation times as well, so she was seeking input from other board members to ensure regulations were met.

Dr. Michaud stated that he noticed two Mesial/Occlusal/Distal (MOD) fillings were done and the patient was discharged within 30 minutes, which is very quick. He did some research on the course and shared that patients agree to be seen pro bono and sedated multiple times in one day. This allows each dentist to sedate the patient, perform a procedure, and discharge. It is not necessarily the most real-world situation and it's a little unorthodox but still meets regulations.

Dr. Woller reminded board members that the purveyance of the board in this instance is not the quality of the dental procedures themselves, it is whether the instruction provided meets regulatory requirements.

Dr. Elison commented that she had some concerns about the quality of recordkeeping. She looked through the records and noticed several inaccurate or incomplete items.

- One patient was listed as a 28-year-old male who weighed 340 pounds and was classified as an American Society of Anesthesiologists (ASA) Class 2, but patients with a BMI over 40 should be considered an ASA3. His prescreening form was not dated.
- A patient was indicated as a smoker and classified as an ASA1; however, smokers should be an ASA2.
- One record showed an administration of 0.5 mg of Midazolam to a patient and then a later administration of another 0.5 mg but it was not indicated in all records
- One record listed a patient's date of birth as "M."

Dr. Elison is concerned that records do not accurately reflect important data such as dates of birth, height, weight, ASA classification, etc. She feels that sloppy record-keeping is indicative of poor instruction.

Dr. Michaud agreed with Dr. Elison about the ASA misclassifications and noted that the ADA cautions against sedating patients with a BMI of 40.

Dr. Woller again reminded the board that the purview in this instance was not record-keeping, but whether the regulatory requirements of the course were met.

Motion:

RESOLVED to APPROVE the Moderate Sedation Permit for #237738

Motion moved by Jonathan Woller and motion seconded by Jesse Hronkin.

Motion approved unanimously via roll call vote. YES votes: Traci Elison, Megan Ferguson, Christina Hansen, Jesse Hronkin, Kenley Michaud, Jonathan Woller

Dr. Derek Greene had joined the Zoom meeting and wished to speak. Because the public cannot speak during the consideration of an application, Dr. Woller suggested adding a

short public comment period after item B on the agenda.

Motion:

RESOLVED to APPROVE amending the agenda to include public comment after application considerations

Motion moved by Jonathan Woller and motion seconded by Kenley Michaud.

Motion passes unanimously via consent.

- B. Application review #20457 - 20518 - CE Course Approval - Stay in the Box
Intravenous Moderate Sedation at the Pathways

Drs. Woller and Michaud discussed that the dental board has been seeing a slight increase in applications for sedation course approval and agreed that the board does not have the manpower or time to research each course to decide if it meets requirements for education when applying for a sedation permit.

There is concern that if the board approves a course, the course provider will advertise it as meeting state requirements for obtaining a sedation permit and if an applicant provides records that do not meet regulatory requirements, it will make it difficult to deny the permit.

Dr. Elison reiterated that she believes sloppy records equal sloppy teaching and wonders what type of providers the course produces.

Dr. Michaud agrees that proper ASA classification should be taught.

Dr. Woller again reminded the board that the issue at hand is whether the course meets requirements to qualify as continuing education. He proposes approving the course as CE which can be counted towards a dentist's meeting renewal and audit requirements, but not as a guaranteed approval of participants sedation permit applications. He suggested writing a letter to the course provider indicating as such.

Motion:

RESOLVED to APPROVE CE course Stay in the Box sedation #20457 - 20518 as a continuing education course with the caveat that it is only approved for CE for dental licenses but not blanketly approved to meet licensure requirements for a sedation permit application. A letter is to be written to the course provider clarifying that it does not automatically meet the requirements for sedation permits to be granted to attendees.

Motion moved by Jonathan Woller and motion seconded by Jesse Hronkin.

Motion approved unanimously via roll call vote .YES votes: Traci Elison, Megan Ferguson, Christina Hansen, Jesse Hronkin, Kenley Michaud, Jonathan Woller

4. Public Comment

Dr. Derek Greene addressed the board stating that he had recently hired the sedation permit applicant, Dr. Clark. He said that Dr. Clark has been involved in observing protocol and preparation for sedations and he believes he will be an adequate provider. Dr. Greene said that he does echo some of the board's concerns about some sedation courses, but he is confident in Dr. Clark's skill.

Dr. Brian McGue addressed the board. He is the course provider for Stay in the Box Sedation. Dr. McGue said that he understands the course is approved only for continuing education and there is no need for the board to write a letter. He expressed that he appreciates the feedback, and it is helpful to hear. He thought that they had the ASA classifications down and will double-check what happened. He thanked the board for the opportunity and approval.

Gail Walden, an Alaska hygienist, addressed the board wishing to know when the next full meeting will be held. She would like to make public comments regarding HB 197 and has comments about the general examining process.

The board chair invited her to stay on the Zoom call so she can hear the discussion about scheduling the next meeting.

5. Annual Report 2025

The board reviewed the ongoing draft of the Annual Report for 2025, made changes and finalized it in anticipation of the June 30th deadline.

 [Annual Report - Template 2025.pdf](#)

Motion:

RESOLVED to APPROVE the Annual Report for 2025 as amended today.

Motion moved by Jonathan Woller and motion seconded by Jesse Hronkin.

Motion passed via unanimous consent.

6. Audit Clearance - Authorization for Staff

Board staff explained that a recent policy change requires board authorization to allow staff to clear completed audits through the utilization of approved checklists (which is how we have handled audits in the past; just without an official motion of approval). Checklists are not prepared for this meeting, but 2025 audits have begun, so we will be asking for a motion to approve staff to clear completed audits pending board approval of the checklists which will be uploaded to Onboard.

Motion:

RESOLVED to APPROVE staff to create an audit checklist which the board will then vote on in OnBoard to use for staff to clear CE audits.

Motion moved by Kenley Michaud and motion seconded by Jonathan Woller.

Motion passed unanimously via roll call vote. YES votes: Traci Elison, Megan Ferguson, Christina Hansen, Jesse Hronkin, Kenley Michaud, Jonathan Woller

7. Future Meeting Date Selection

The board set the following tentative meeting dates:

One-hour Zoom meeting on September 26, 2025, at 3:00 p.m.

Full-day in-person meeting (pending the status of the current Administrative Order 358) on December 12, 2025, from 9:00 - 4:00 p.m.

8. Adjourn

Motion:

RESOLVED to APPROVE to adjourn meeting at 4:06 p.m.

Motion moved by Jonathan Woller and motion seconded by Kenley Michaud.

Motion passed via unanimous consent.

Date Final Meeting Minutes Approved by Board: Meeting ☐ OnBoard ☒	Board Ballot PASS 7/14/2025
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