



**State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing
Big Game Commercial Services Board**

Board Packet

October 1, 2025

DRAFT

Big Game Commercial Services Board

Board Roster

Position ↑	Appointee (Current Appointee)	Date Appointed (Current Appointee)	Expiration Date
Designated Game Board Member/Restricted	David Lorring	7/20/2023	
Licensed Registered Guides-Outfitters	Aaron Bloomquist	3/1/2025	3/1/2029
Licensed Registered Guides-Outfitters	Keegan McCarthy	1/31/2025	3/1/2027
Licensed Transporters	Michael Flores	3/8/2023	3/1/2027
Licensed Transporters	Martin Boniek	3/1/2025	3/1/2029
Private Landholders/Restricted	Brianna Hauch	8/25/2025	3/1/2028
Private Landholders/Restricted	Clay Nordlum	3/1/2022	3/1/2026
Public	Larry Kunder	5/25/2022	3/1/2026
Public	Robert Mumford	8/25/2025	3/1/2029



Big Game Commercial Services Board - Fall Meeting

Alaska Division of Corporations, Business and Professional Licensing

Wednesday, October 1, 2025, at 9:00 AM AKDT to Wednesday, October 1, 2025, at 11:20 AM AKDT

Zoom (online)

Registration Link: <https://us02web.zoom.us/meeting/register/xcoG5sprSt8ZIELffUUWg>

Agenda

- 1. 9:00am - Roll call/Call to Order**
- 2. 9:02am - Review Agenda**
- 3. 9:03am - Ethics Review**
- 4. 9:05am - Meeting Minutes**
- 5. 9:10am - Online Testing - Pro V**
- 6. 9:20am - Probation Report**
- 7. 9:25am - Investigative Report**
- 8. 9:30am - Investigative Matters for Review**
 - A. Executive Session**
 - i. Case No. 2024-000212**
 - ii. Case No. 2025-000108**
 - iii. Case No. 2025-000621**
 - iv. Case No. 2025-000676**
- 9. 10:30am - Summary/Motions from Executive Session**
- 10. 10:45am - Guide Concession Program**
- 11. 11:00am - Exams**
- 12. 11:15am - Schedule Spring Meeting**
- 13. 11:20am - Adjourn**

State of Alaska
DEPARTMENT OF LAW

ETHICS ACT PROCEDURES FOR BOARDS & COMMISSIONS

All board and commission members and staff should be familiar with the Executive Branch Ethics Act procedures outlined below.

Who Is My Designated Ethics Supervisor (DES)?

Every board or commission subject to the Ethics Act¹ has several ethics supervisors designated by statute.

- The chair serves as DES for board or commission members.
- The chair serves as DES for the executive director.
- The executive director serves as DES for the staff.
- The governor is the DES for a chair.²

What Do I Have To Disclose?

The Ethics Act requires members of boards and commissions to disclose:

- Any matter that is a potential conflict of interest with actions that the member may take when serving on the board or commission.
- Any circumstance that may result in a violation of the Ethics Act.
- Any personal or financial interest (or that of an immediate family member) in a state grant, contract, lease or loan that is awarded or administered by the member's board or commission.
- The receipt of certain gifts.

The executive director of the board or commission and its staff, as state employees, must also disclose:

- Compensated outside employment or services.
- Volunteer service, if any compensation, including travel and meals, is paid or there is a potential conflict with state duties.

- For more information regarding the types of matters that may result in violations of the Ethics Act, board or commission members should refer to the guide, *"Ethics Information for Members of Boards and Commissions."* The executive director and staff should refer to the guide, *Ethics Information for Public Employees."* Both guides and disclosure forms may be found on the [Department of Law's ethics website](#).

How Do I Avoid Violations of the Ethics Act?

- Make timely disclosures!
- Follow required procedures!
- Provide all information necessary to a correct evaluation of the matter!³
- When in doubt, disclose and seek advice!
- Follow the advice of your DES!

What Are The Disclosure Procedures for Board and Commission Members?

The procedural requirements for disclosures by members are set out in AS 39.52.220 and 9 AAC 52.120. One goal of these provisions is to help members avoid violations of the Ethics Act. The procedures provide the opportunity for members to seek review of matters in advance of taking action to ensure that actions taken will be consistent with the Act.

Procedure for declaring actual or potential conflicts.

Members must declare potential conflicts and other matters that may violate the Ethics Act **on the public record and in writing to the chair**.

Disclosure on the public record. Members must identify actual and potential conflicts orally at the board or commission's public meeting **in advance** of participating in deliberations or taking any official action on the matter.

- A member must always declare a conflict and may choose to refrain from voting, deliberations or other participation regarding a matter.⁴
- If a member is uncertain whether participation would result in a violation of the Act, the member should disclose the circumstances and seek a determination from the chair.

Disclosure in writing at a public meeting. In addition to an oral disclosure at a board or commission meeting, members' disclosures must be made in writing.

- If the meeting is recorded, a tape or transcript of the meeting is preserved **and** there is a method for identifying the declaration in the record, an oral disclosure may serve as the written disclosure.
- Alternatively, the member must note the disclosure on the Notice of Potential Violation disclosure form and the chair must record the determination.

Confidential disclosure in advance of public meeting. Potential conflicts may be partially addressed in advance of a board or commission's public meeting based on the published meeting agenda or other board or commission activity.

- A member identifying a conflict or potential conflict submits a Notice of Potential Violation to the chair, as DES, in advance of the public meeting.
- This written disclosure is considered confidential.
- The chair may seek advice from the Attorney General.
- The chair makes a written determination, also confidential, whether the disclosed matter represents a conflict that will result in a violation of the Ethics Act if the member participates in official action addressing the matter.⁵
- If so, the chair directs the member to refrain from participating in the matter that is the subject of the disclosure.
- An oral report of the notice of potential violation and the determination that the member must refrain from participating is put on the record at a public meeting.⁶

Determinations at the public meeting. When a potential conflict is declared by a member for the public record, the following procedure must be followed:

- The chair states his or her determination regarding whether the member may participate.
- Any member may then object to the chair's determination.
- If an objection is made, the members present, excluding the member who made the disclosure, vote on the matter.
- *Exception:* A chair's determination that is made consistent with advice provided by the Attorney General may not be overruled.
- If the chair, or the members by majority vote, determines that a violation will exist if the disclosing member continues to participate, the member must refrain from voting, deliberating or participating in the matter.⁷

If the chair identifies a potential conflict, the same procedures are followed. If possible, the chair should forward a confidential written notice of potential violation to the Office of the Governor for a determination in advance of the board or commission meeting. If the declaration is first

made at the public meeting during which the matter will be addressed, the members present, except for the chair, vote on the matter. If a majority determines that a violation of the Ethics Act will occur if the chair continues to participate, the chair shall refrain from voting, deliberating or participating in the matter. A written disclosure or copy of the public record regarding the oral disclosure should be forwarded to the Office of the Governor for review by the chair's DES.

Procedures for Other Member Disclosures

A member's interest in a state grant, contract, lease or loan and receipt of gifts are disclosed by filling out the appropriate disclosure form and submitting the form to the chair for approval. The disclosure forms are found on the [Department of Law's ethics website](#).

What Are The Disclosure Procedures for Executive Directors and Staff?

Ethics disclosures of the executive director or staff are made in writing to the appropriate DES (chair for the executive director and the executive director for staff).

- Disclosure forms are found on the ethics website, noted above.

Notices of Potential Violations. Following receipt of a written notice of potential violation, the DES investigates, if necessary, and makes a written determination whether a violation of the Ethics Act could exist or will occur. A DES may seek advice from the Attorney General. If feasible, the DES shall reassign duties to cure a potential violation or direct divestiture or removal by the employee of the personal or financial interests giving rise to the potential violation.

- These disclosures are not required to be made part of the public record.
- A copy of a determination is provided to the employee.
- Both the notice and determination are confidential.

Other Disclosures. The DES also reviews other ethics disclosures and either approves them or determines what action must be taken to avoid a violation of the Act. In addition to the disclosures of certain gifts and interests in the listed state matters, state employees must disclose all outside employment or services for compensation.

- The DES must provide a copy of an approved disclosure or other determination the employee.

How Are Third Party Reports of Potential Violations or Complaints Handled?

Any person may report a potential violation of the Ethics Act by a board or commission member or its staff to the appropriate DES or file a complaint alleging actual violations with the Attorney General.

- Notices of potential violations and complaints must be submitted **in writing** and **under oath**.
- Notices of potential violations are investigated by the appropriate DES who makes a written determination whether a violation may exist.⁸
- Complaints are addressed by the Attorney General under separate procedures outlined in the Ethics Act.
- **These matters are confidential**, unless the subject waives confidentiality or the matter results in a public accusation.

What Are The Procedures for Quarterly Reports?

Designated ethics supervisors must submit copies of notices of potential violations received and the corresponding determinations to the Attorney General for review by the state ethics attorney as part of the quarterly report required by the Ethics Act.

- Reports are due in April, July, October and January for the preceding quarter.
- A sample report may be found on the Department of Law's ethics website.
- An executive director may file a quarterly report on behalf of the chair and combine it with his or her own report.
- If a board or commission does not meet during a quarter and there is no other reportable activity, the DES advises the Department of Law Ethics Attorney by e-mail at ethicsreporting@alaska.gov and no other report is required.

If the state ethics attorney disagrees with a reported determination, the attorney will advise the DES of that finding. If the ethics attorney finds that there was a violation, the member who committed the violation is not liable if he or she fully disclosed all relevant facts reasonably necessary to the ethics supervisor's or commission's determination and acted consistent with the determination.

How Does A DES or Board or Commission Get Ethics Advice?

A DES or board or commission may make a **written request** to the Attorney General for an opinion regarding the application of the Ethics Act. In practice, the Attorney General, through the state ethics attorney, also provides **advice by phone or e-mail** to designated ethics supervisors, especially when time constraints prevent the preparation of timely written opinions.

- A request for advice and the advisory opinion are confidential.
- The ethics attorney endeavors to provide prompt assistance, although that may not always be possible.
- The DES must make his or her determination addressing the potential violation based on the opinion provided.

It is the obligation of each board or commission member, as well as the staff, to ensure that the public's business is conducted in a manner that is consistent with the standards set out in the Ethics Act. We hope this summary assists you in ensuring that your obligations are met.

¹ The Act covers a board, commission, authority, or board of directors of a public or quasi-public corporation, established by statute in the executive branch of state government.

² The governor has delegated the DES responsibility to Guy Bell, Administrative Director of the Office of the Governor.

³ You may supplement the disclosure form with other written explanation as necessary. Your signature on a disclosure certifies that, to the best of your knowledge, the statements made are true, correct and complete. False statements are punishable.

⁴ In most, but not all, situations, refraining from participation ensures that a violation of the Ethics Act does not occur. Abstention does not cure a conflict with respect to a significant direct personal or financial interest in a state grant, contract, lease or loan because the Ethics Act prohibition applies whether or not the public officer actually takes official action.

⁵ The chair must give a copy of the written determination to the disclosing member. There is a determination form available on the Department of Law's ethics web page. The ethics supervisor may also write a separate memorandum.

⁶ In this manner, a member's detailed personal and financial information may be protected from public disclosure.

⁷ When a matter of particular sensitivity is raised and the ramifications of continuing without an advisory opinion from the Attorney General may affect the validity of the board or commission's action, the members should consider tabling the matter so that an opinion may be obtained.

⁸ The DES provides a copy of the notice to the employee who is the subject of the notice and may seek input from the employee, his or her supervisor and others. The DES may seek advice from the Attorney General. A copy of the DES' written determination is provided to the subject employee and the complaining party. The DES submits a copy of both the notice and the determination to the Attorney General for review as part of the DES' quarterly report. If feasible,

the DES shall reassign duties to cure a potential violation or direct divestiture or removal by the employee of the personal or financial interests giving rise to the potential violation.

6/14

The Attorney General and Department of Law staff may not provide legal advice to private citizens or organizations. Please contact an attorney if you need legal advice. The [Alaska Lawyer Referral Service](#) or your local bar association may be able to assist you in locating a lawyer.

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Ethics Disclosure Form

CONFIDENTIAL REQUEST FOR ETHICS DETERMINATION

TO: _____, Designated Ethics Supervisor

(Identify Your Department, Agency, Public Corporation, Board, Commission)

I request advice regarding the application of the Executive Branch Ethics Act (AS 39.52.010 - .960) to my situation. The situation involves the following:

☐ I have provided additional information in the attached document(s).

I believe the following provisions of the Ethics Act may apply to my situation:

- ☐ AS 39.52.120, Misuse of Official Position
- ☐ AS 39.52.130, Improper Gifts
- ☐ AS 39.52.140, Improper Use or Disclosure of Information
- ☐ AS 39.52.150, Improper Influence in State Grants, Contracts, Leases or Loans
- ☐ AS 39.52.160, Improper Representation
- ☐ AS 39.52.170, Outside Employment Restricted
- ☐ AS 39.52.180, Restrictions on Employment after Leaving State Service
- ☐ AS 39.52.190, Aiding a Violation Prohibited

I understand that I should refrain from taking any official action relating to this matter until I receive your advice. If the circumstances I described above may result in a violation of AS 39.52.110 - .190, I intend that this request serve as my disclosure of the matter in accordance with AS 39.52.210 or AS 39.52.220.

I certify to the best of my knowledge that my statement is true, correct, and complete. In addition to any other penalty or punishment that may apply, the submission of a false statement is punishable under AS 11.56.200 - AS 11.56.240.

(Signature)

(Date)

(Printed Name)

(Division, Board, Commission)

(Position Title)

(Location)

Designated Ethics Supervisor: Provide a copy of your written determination to the employee advising whether action is necessary under AS 39.52.210 or AS 39.52.220, and send a copy of the determination and disclosure to the attorney general with your quarterly report.

Ethics Disclosure Form

Receipt of Gift

TO: _____, Designated Ethics Supervisor, _____
(Agency, Public Corporation, Board,
Commission or Council)

This disclosure reports receipt of a gift with value in excess of \$150.00 by me or my immediate family member, as required by AS 39.52.130(b) or (f).

1. Is the gift connected to my position as a state officer, employee or member of a state board or commission?

☐ Yes ☐ No

2. Can I take or withhold official action that may affect the person or entity that gave me the gift?

☐ Yes ☐ No

(If you answer "No" to both questions, you do not need to report this gift. If the answer to either question is "Yes," or if you are not sure, you must complete this form and provide it to your designated ethics supervisor.)

The gift is _____

Identify gift giver by full name, title, and organization or relationship, if any:

Describe event or occasion when gift was received or other circumstance explaining the reason for the gift:

My estimate of its value is \$ _____ The date of receipt was _____

☐ The gift was received by a member of my family. Who? _____

If you checked "Yes" to question 2 above, explain the official action you may take that affects the giver (attach additional page, if necessary):

I certify to the best of my knowledge that my statement is true, correct, and complete. In addition to any other penalty or punishment that may apply, the submission of a false statement is punishable under AS 11.56.200 - AS 11.56.240.

(Signature)

(Date)

(Printed Name)

(Division)

(Position Title)

(Location)

Ethics Supervisor Determination: ☐ Approve ☐ Disapproved

Designated Ethics Supervisor*

(Date)

**Designated Ethics Supervisor: Provide a copy of the approval or disapproval to the employee. If action is necessary under AS 39.52.210 or AS 39.52.220, attach a determination stating the reasons and send a copy of the determination and disclosure to the attorney general with your quarterly report.*

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BIG GAME COMMERCIAL SERVICES BOARD

CONDENSED MINUTES OF THE MEETING HELD FEBRUARY 19, 2025

These draft minutes were prepared by staff of the Division of Corporations, Business and Professional Licensing. They have not been reviewed or approved by the Board.

By authority of AS 08.01.070(2) and in compliance with the provision of AS 44.62, Article 6, a scheduled meeting (teleconference) of the Big Game Commercial Services Board was held on February 19, 2025, at 333 Willoughby Avenue, 9th Floor, Juneau, AK.

Date:	February 19, 2025
Time:	9:00 a.m. (9:17 a.m.)
Location:	Online teleconference ran from 333 Willoughby Avenue, 9th Floor, Juneau, AK
Board Members Present:	Aaron Bloomquist, Keegan McCarthy, Martin Boniek, Pete Buist, Clay Nordlum, Dave Lorrington
Board Members Absent:	Mike Flores, Larry Kunder
Division/SOA Staff Present:	Thomas Bay (Executive Administrator), Janet Brown (Occupational Licensing Examiner), Lee Strout (Investigator)
Present from the Public:	None

1. Review Agenda

Brief Discussion:	Lee Strout, the board's investigator, informed the board that he had another signed consent agreement for their review. The board amended the agenda to include Case No. 2024-001025 under Investigative Matters for Review in executive session.	
Motion:	Move to accept the agenda as amended (First: Buist; Second: McCarthy).	
Recorded Votes:	Bloomquist - Yes	McCarthy - Yes
	Boniek - Yes	Nordlum - Yes
	Buist - Yes	Flores - Absent
	Lorrington - Yes	Kunder - Absent

2. Ethics Review

Brief Discussion:	Chairman Bloomquist said that he had a conflict of interest and would be recusing himself from the discussion regarding Case No. 2024-001140 because the licensee worked for him. There were no other ethical disclosures by any board members or staff.	
3. Investigative Matters for Review: Executive Session		
Brief Discussion: Off Record: 9:22 a.m.	The board moved into executive session for discussion of investigative matters.	
Motion:	I, Pete Buist, move that the Alaska State Big Game Commercial Services Board enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion; and matters which by law, municipal charter, or ordinance are required to be confidential. Board staff Thomas Bay, Janet Brown, and Lee Strout to remain during the session (First: Buist; Second: Boniek).	
Recorded Votes:	Bloomquist - Yes	McCarthy - Yes
	Boniek - Yes	Nordlum - Yes
	Buist - Yes	Flores - Absent
	Lorring - Yes	Kunder - Absent
Brief Discussion: On Record: 11:08 a.m.	No action was taken during executive session. Keegan McCarthy disconnected from the meeting. Chairman Bloomquist said that the board would be going back into executive session to discuss Case No. 2024-001140, the case that he had a conflict-of-interest in. The board voted to recuse him and have Dave Lorring act as acting chair during executive session.	
Motion:	Move to recuse Aaron Bloomquist from executive session while discussing Case No. 2024-001140 and have Dave Lorring as acting chair in his absence (First: Boniek; Second: Lorring).	
Recorded Votes:	Bloomquist - Abstain	McCarthy - Absent
	Boniek - Yes	Nordlum - Yes
	Buist - Yes	Flores - Absent
	Lorring - Yes	Kunder - Absent
Brief Discussion:	After discussion, it was found that Chairman Bloomquist would not be participating in the vote for the consent agreement for Case No. 2024-001140, leaving the board without a quorum vote. The consent agreement was tabled until the board could establish a quorum. Mr. Lorring relinquished his status as acting chair. The board began their motions regarding cases discussed in executive session.	
5. Summary/Motions from Executive Session		
Case No. 2023-001103		
Motion:	Move to accept consent agreement for Case No. 2023-001103 (First: Buist; Second: Boniek).	

Brief Discussion:	The board considered the proposed consent agreement for Case No. 2023-001103: An assistant guide failed to disclose, on his renewal application, that he had multiple non-wildlife related pending criminal cases. The reviewing board member (RBM) recommended a fine of \$500 (\$250 suspended), one year probation, and a board reprimand. There was no discussion.	
Recorded Votes:	Bloomquist - Yes	McCarthy - Absent
	Boniek - Yes	Nordlum - Yes
	Buist - Yes	Flores - Absent
	Lorring - Yes	Kunder - Absent
Case Nos. 2024-000900 and 2024-000901		
Motion:	Move to accept consent agreement for Case Nos. 2024-000900 and 2024-000901 (First: Buist; Second: Boniek).	
Brief Discussion:	The board considered the proposed consent agreement for Case Nos. 2024-000900 and 2024-000901: An RGO was asked by the board's investigator to provide three specific hunt contracts. The RGO could not furnish two of the three requested contracts, both of which were required to be retained at the time. The RBM recommended a \$2,000 fine (\$1,500 suspended), one year probation, and a board reprimand. There was no discussion.	
Recorded Votes:	Bloomquist - Yes	McCarthy - Absent
	Boniek - Yes	Nordlum - Yes
	Buist - Yes	Flores - Absent
	Lorring - Yes	Kunder - Absent
Case No. 2024-000917		
Motion:	Move to accept the consent agreement for Case No. 2024-000917 (First: Buist; Second: Boniek).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2024-000917: An assistant guide harvested a sublegal moose on a personal hunt. The RBM recommended a fine of \$500 (\$250 suspended), probation for one year, and a board reprimand. There was no discussion.	
Recorded Votes:	Bloomquist - Yes	McCarthy - Absent
	Boniek - Yes	Nordlum - Yes
	Buist - Yes	Flores - Absent
	Lorring - Yes	Kunder - Absent
Case No. 2024-001025		
Motion:	Move to accept consent agreement for Case No. 2024-001025 (First: Buist; Second: Boniek).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2024-001025: An RGO directed a client to harvest a mountain goat after an emergency closure. The RBM	

	recommended a find of \$2,000 (\$1,500 suspended), probation for one year, and a board reprimand. Chairman Bloomquist noted that the emergency closure was the first closure in the area and likely caught the RGO off guard. There was no other discussion.	
Recorded Votes:	Bloomquist - Yes	McCarthy - Absent
	Boniek - Yes	Nordlum - Yes
	Buist - Yes	Flores - Absent
	Lorrington - Yes	Kunder - Absent
Case No. 2024-001044		
Motion:	Move to accept consent agreement for Case No. 2024-001044 (First: Buist; Second: Boniek).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2024-001044: An assistant guide inadvertently harvested two cow elk. After losing track of the first elk after he shot it, he thought he missed and shot a different elk. The RBM recommended a fine of \$600 (\$0 suspended in lieu of probation) and a board reprimand. There was no discussion.	
Recorded Votes:	Bloomquist - Yes	McCarthy - Absent
	Boniek - Yes	Nordlum - Yes
	Buist - Yes	Flores - Absent
	Lorrington - Yes	Kunder - Absent
Case No. 2024-001083		
Motion:	Move to accept consent agreement for Case No. 2024-001083 (First: Buist; Second: Boniek).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2024-001083: An assistant guide directed a client to harvest a brown bear that was later determined to be a one-year-old cub. The RBM recommended a \$1,000 fine (\$500 suspended), probation for one year, and a board reprimand. There was no discussion.	
Recorded Votes:	Bloomquist - Yes	McCarthy - Absent
	Boniek - Yes	Nordlum - Yes
	Buist - Yes	Flores - Absent
	Lorrington - Yes	Kunder - Absent
Tabled Application: Case No. 2024-001192		
Motion:	Move to approve the application, resulting in licensure, regarding Case No. 2024-001192 (First: Buist; Second: Boniek).	
Brief Discussion:	The board considered the application and licensure regarding Case No. 2024-001192: An applicant for a transporter license disclosed many criminal convictions from his past, including alcohol and drug related offenses, as well as fish and wildlife violations. Chairman Bloomquist said that the board deliberated in great length in executive session on the application. After a brief discussion, Mr. Lorrington motioned to amend the previous motion	

	to include a 5-year probationary period in which the licensee cannot violate any hunting, guiding, or transporting federal or state statutes or regulations, beginning after licensure.	
Subsidiary Motion:	Move to amend the previous motion to include a 5-year probationary period in which the licensee cannot violate any hunting, guiding, or transporting federal or state statutes or regulations, beginning after licensure. (First: Lorrington; Second: Buist).	
Recorded Votes:	Bloomquist - Yes	McCarthy - Absent
	Boniek - Yes	Nordlum - Yes
	Buist - Yes	Flores - Absent
	Lorrington - Yes	Kunder - Absent
Brief Discussion:	<p>The board continued discussion on issuing the license. Mr. McCarthy reconnected to the meeting and was in attendance for the discussion on this application during executive session. Mr. Boniek said that the applicant has a long past of noncompliance with rules, regulations, and laws, which taints the board's willingness to issue the license. However, he said that he does not think that the board has the legal grounds to deny the license under what is allowed and required for a transporter license. He said that if the license was issued with a 5-year probationary period, he would be in favor of it. Mr. Lorrington said that he would be voting no because of a lack of poor judgment, including recent convictions, and cited 12 AAC 75.440(a)(1) PROFESSIONAL ETHICS STANDARDS FOR PROVIDERS OF TRANSPORTATION SERVICES: Unethical Activities for his reason for voting no. Mr. Buist also said he would be voting no and cited the same regulation. Mr. Boniek argued that the regulation is a stretch because it points to disciplinary sanctions under AS 08.54.710 and only refers to hunting, guiding, and transporting activities. With nothing left to discuss, the board voted on the application.</p>	
Recorded Votes:	Bloomquist - Yes	McCarthy - Yes
	Boniek - Yes	Nordlum - Yes
	Buist - No	Flores - Absent
	Lorrington - No	Kunder - Absent
Brief Discussion:	<p>With Mr. McCarthy reconnected to the meeting, the board decided to go into executive session to discuss Case No. 2024-001140, the case that was tabled earlier in the meeting because a quorum was not established. Before entering into executive session, the board decided to schedule their next meeting, which would be their meeting to review written public comment regarding proposed GUA boundary changes. The board decided to have the meeting on March 31, 2025. Chairman Bloomquist said that their regularly scheduled meeting in Fairbanks was cancelled because their big regulations project was not going to be ready to review at the meeting, and that they were not going to have an attorney present during the meeting. He informed the board that he intended to have a Zoom meeting every time any of their regulations projects were ready to be reviewed by the board, so they can expedite the process as quickly as possible. The board continued discussion regarding Case No. 2024-001140. The board voted Dave Lorrington as acting chair and Chairman Bloomquist recused himself from executive session.</p>	

Motion:	Move to have Dave Lorrington as acting chair in Chairman Bloomquist's absence (First: Boniek; Second: Bloomquist).	
Recorded Votes:	Bloomquist - Yes	McCarthy - Absent
	Boniek - Yes	Nordlum - Yes
	Buist - Yes	Flores - Absent
	Lorrington - Yes	Kunder - Absent
Brief Discussion: Off Record: 12:04 p.m.	Chairman Bloomquist left the meeting and waited in the waiting room. The board moved into executive session for discussion of investigative matters.	
Motion:	I, Pete Buist, move that the Alaska State Big Game Commercial Services Board enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion; and matters which by law, municipal charter, or ordinance are required to be confidential. Board staff Thomas Bay, Janet Brown, and Lee Strout to remain during the session (First: Buist; Second: Boniek).	
Recorded Votes:	Bloomquist - Absent	McCarthy - Yes
	Boniek - Yes	Nordlum - Yes
	Buist - Yes	Flores - Absent
	Lorrington - Yes	Kunder - Absent
Brief Discussion: On Record: 12:13 p.m.	No action was taken during executive session.	
Case No. 2024-001140		
Motion:	Move to accept consent agreement for Case No. 2024-001140 (First: Buist; Second: Boniek).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2024-001140: An RGO guided clients within a GUA that he was not registered in. This was a second offense. The RBM recommended a \$2,500 fine (\$1,250 suspended), probation for one year, and a board reprimand. Mr. Boniek said that the reason the fine was so large was because it was the licensee's second offense. There was no other discussion.	
Recorded Votes:	Bloomquist - Recused	McCarthy - Yes
	Boniek - Yes	Nordlum - Yes
	Buist - Yes	Flores - Absent
	Lorrington - Yes	Kunder - Absent
Brief Discussion:	Acting Chairman Dave Lorrington relinquished his status as acting chair. With nothing left to discuss, Chairman Bloomquist adjourned the meeting.	
Adjourn:	12:17 p.m.	

Date Final Minutes Approved by the Board:

☐ Meeting

☐ OnBoard

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DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BIG GAME COMMERCIAL SERVICES BOARD

CONDENSED MINUTES OF THE MEETING HELD MARCH 31, 2025

These draft minutes were prepared by staff of the Division of Corporations, Business and Professional Licensing. They have not been reviewed or approved by the Board.

By authority of AS 08.01.070(2) and in compliance with the provision of AS 44.62, Article 6, a scheduled meeting (teleconference) of the Big Game Commercial Services Board was held on March 31, 2025, at 333 Willoughby Avenue, 9th Floor, Juneau, AK.

Date:	March 31, 2025
Time:	9:00 a.m. (9:15 a.m.)
Location:	Online teleconference ran from 333 Willoughby Avenue, 9th Floor, Juneau, AK
Board Members Present:	Aaron Bloomquist, Keegan McCarthy, Martin Boniek, Clay Nordlum, Dave Lorrington, Mike Flores
Board Members Absent:	Larry Kunder (present at 9:30 a.m.)
Division/SOA Staff Present:	Thomas Bay (Executive Administrator), Janet Brown (Occupational Licensing Examiner), Lee Strout (Investigator)
Present from the Public:	None

1. Review Agenda

Brief Discussion:	Lee Strout, the board's investigator, informed the board that he had another signed consent agreement for their review. The board amended the agenda to include Case No. 2024-001222 under Investigative Matters for Review in executive session.	
Motion:	Move to accept the agenda as amended (First: Lorrington; Second: McCarthy).	
Recorded Votes:	Boniek - Yes	Kunder - Absent
	Bloomquist - Yes	Nordlum - Yes
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	

2. Ethics Review

Brief Discussion:	There were no ethical disclosures by any board members or staff.
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3. Review of Written Comment for GUA Boundary Changes Regulations Project

Brief Discussion:	<p>The board reviewed public comment received for their regulations project regarding proposed boundary changes and amending 12 AAC 75.235 Guide-outfitter use area maps. The board received one piece of public comment, which came from the Alaska Department of Fish and Game, Division of Wildlife Conservation (DWC). The public comments included a statement that the proposed changes to GUA 19-09 appeared to move away from existing drainage based on boundary in favor of a straight line based on land ownership, which would be a deviation from the previous boundaries which follow drainages. It also stated that GMUs and most hunt areas are comprised of uniform coding units that follow drainages, however DWC recognized that straight lines may be easier for hunter and guides to follow. Another DWC concern was that GUA 19-09 is located within GMU 19C, which had been proposed by the Board of Game as the pilot program for the State's Guide Concession Program (GCP). The board discussed both concerns. Chairman Bloomquist said that the straight-line change to GUA 19-09 is accurate because it would not have an effect on other registered guide-outfitters because the land is only provided to one concessionaire. Mr. Lorrington, the Board of Game representative on the board, stated that the GUA boundary change would not affect the GCP because the boundary change affects private land only and is exempt from being included in the GCP. The board unanimously approved the regulations be sent to the Lt. Governor's office for signing and to become permanent.</p>	
Motion:	<p>After considering whether the Department of Fish and Game objects to the proposed GUA boundaries and considering the amendment of existing guide use area boundaries is necessary in order to respond to items listed in 12 AAC 75.265(d)(2), I, Martin Boniek, to adopt the proposed regulations for file number 202400464 as proposed and publicly noticed (First: Boniek; Second: Flores).</p>	
Recorded Votes:	Boniek - Yes	Kunder - Absent
	Bloomquist - Yes	Nordlum - Yes
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	
4. Investigative Matters for Review: Executive Session		
Brief Discussion: Off Record: 9:35 a.m.	<p>The board moved into executive session for discussion of investigative matters.</p>	
Motion:	<p>I, Mike Flores, move that the Alaska State Big Game Commercial Services Board enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion; and matters which by law, municipal charter, or ordinance are required to be confidential. Board staff Thomas Bay and Lee Strout to remain during the session (First: Flores; Second: Boniek).</p>	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Yes

	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	
Brief Discussion: On Record: 10:18 a.m.	No action was taken during executive session.	
5. Summary/Motions from Executive Session		
Case No. 2023-001193		
Motion:	Move to accept consent agreement for Case No. 2023-001193 (First: Flores; Second: Kunder).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2023-001193: A transporter was convicted of multiple violations in federal court. The federal court’s conviction and fine triggers AS 08.54.605(a)(1)(A)(iv) and AS 08.54.710(a)(1). The RBM recommended a five-year license prohibition consistent with the federal conviction and effective March 10, 2025. There was no discussion.	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Yes
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	
Case No. 2024-001133		
Motion:	Move to accept consent agreement for Case No. 2024-001133 (First: Flores; Second: Kunder).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2024-001133: An assistant guide directed the harvest of a moose. The moose moved into the bushes. After finding the moose, it was harvested. Upon arriving at the moose, the assistant guide discovered that they had inadvertently harvested two different moose, putting them over the legal limit for moose. The RBM recommended a \$300 fine and a board reprimand. There was no discussion.	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Yes
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	
Case No. 2025-000040		
Motion:	Move to accept the consent agreement for Case No. 2025-000040 (First: Flores; Second: Kunder).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2025-000040: An RGO directed his client to harvest a moose, which was later determined to be sublegal. The RBM recommended a fine of \$600 (\$300 suspended), probation for one year, and a board reprimand. There was no discussion.	

Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Yes
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	
Case No. 2025-000132		
Motion:	Move to accept consent agreement for Case No. 2025-000132 (First: Flores; Second: Kunder).	
Brief Discussion:	The board considered the consent agreement for Case No. 2025-000132, which would result in licensure of a transporter, if approved: The board had previously voted 4-2 to issue a probationary license contingent upon the applicant accepting a consent agreement that would immediately put his license on probation for five years. The applicant accepted the consent agreement. Chairman Bloomquist said that the reason for the probationary license is that it allows the board to take the license away should the licensee breaks any laws.	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Yes
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	
Case No. 2024-001222		
Motion:	Move to accept consent agreement for Case No. 2024-001022 (First: Flores; Second: Kunder).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2024-001022: An RGO guided 19 clients within expired guide use areas. The RBM recommended a fine of \$5,000 (\$2,500 suspended), a two-year probation, and a board reprimand. The licensee wrote a letter to the board asking for leniency. Chairman Bloomquist said that the recommended fine and probationary period was already lenient compared to the board's disciplinary matrix.	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Yes
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	
Case No. 2025-000145		
Motion:	Move to accept the voluntary surrender of license regarding Case No. 2025-000145 (First: Flores; Second: Kunder).	
Brief Discussion:	The board considered the voluntary surrender of license regarding Case No. 2025-000145: The licensee, an RGO, conducted 19 hunts within guide use areas that he was not	

	registered. The licensee requested a voluntary surrender of his license to resolve the issue. There was no discussion.	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Yes
	McCarthy - Yes	Lorring - Yes
	Flores - Yes	
Brief Discussion:	Having finished investigative matters, and before reviewing the updated GMU exams, the board moved ahead on the agenda to briefly discuss the division’s fee analysis.	
6. Division Update: Fee Analysis		
Brief Discussion:	Mr. Bay informed the board that the division did a fee analysis of the program, resulting in no reduction of fees needed for the program. The division said that the board’s surplus, which remained high (\$948,682), had a negative projected net, meaning that it would be reduced annually.	
7. Review of Updated GMU exams		
Brief Discussion:	Chairman Bloomquist informed the board that he and the previous chair, Jason Bunch, who were in a workgroup together, remade all of the GMU exams, with each exam having the same exact questions. He said that, while they have the same questions, they are not all simple questions but are relevant to what an RGO should know.	
Brief Discussion: Off Record: 10:56 a.m.	The board moved into executive session to discuss specifics about the updated GMU exams, which are confidential.	
Motion:	I, Mike Flores, move that the Alaska State Big Game Commercial Services Board enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing matters which by law, municipal charter, or ordinance are required to be confidential. Board staff Thomas Bay and Lee Strout to remain during the session (First: Flores; Second: Kunder).	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Yes
	McCarthy - Yes	Lorring - Yes
	Flores - Yes	
Brief Discussion: On Record: 11:28 a.m.	No action was taken during executive session. The board approved the GMU exams.	
Motion:	Move to approve the updated GMU exams as written (First: Kunder; Second: Lorring).	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Yes
	McCarthy - Yes	Lorring - Yes
	Flores - Yes	

Brief Discussion:	Having finished with all agenda items, the board scheduled their next meeting, a teleconference, for July 18, 2025. With nothing left to discuss, Chairman Bloomquist adjourned the meeting.
Adjourn:	11:54 a.m.

Date Final Minutes Approved by the Board: <input type="checkbox"/> Meeting <input type="checkbox"/> OnBoard	
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DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BIG GAME COMMERCIAL SERVICES BOARD

CONDENSED MINUTES OF THE MEETING HELD JULY 18, 2025

These draft minutes were prepared by staff of the Division of Corporations, Business and Professional Licensing. They have not been reviewed or approved by the Board.

By authority of AS 08.01.070(2) and in compliance with the provision of AS 44.62, Article 6, a scheduled meeting (teleconference) of the Big Game Commercial Services Board was held on July 18, 2025, at 333 Willoughby Avenue, 9th Floor, Juneau, AK.

Date:	July 18, 2025
Time:	9:00 a.m. (9:29 a.m.)
Location:	Online teleconference ran from 333 Willoughby Avenue, 9th Floor, Juneau, AK
Board Members Present:	Aaron Bloomquist, Keegan McCarthy, Martin Boniek, Dave Lorrington, Mike Flores
Board Members Absent:	Larry Kunder, Clay Nordlum
Division/SOA Staff Present:	Thomas Bay (Executive Administrator), Janet Brown (Occupational Licensing Examiner), Jenni Summers (Senior Investigator), Lee Strout (Investigator), Dannie Kerfeld (Investigator)
Present from the Public:	None

1. Review Agenda		
Brief Discussion:	Mr. Bay informed the board that he had received the board's probationary report. The board amended the agenda to add the probationary report to the agenda.	
Motion:	Move to amend the agenda by adding the board's probationary report to the agenda (First: Boniek; Second: Lorrington).	
Recorded Votes:	Boniek - Yes	Kunder - Absent
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	
Brief Discussion:	Chairman Bloomquist informed the board that he wanted to have a discussion at the end of the meeting to address the board's exams.	
Motion:	Move to amend the agenda by adding a discussion regarding the board's exams to the agenda (First: McCarthy; Second: Boniek).	

Recorded Votes:	Boniek - Yes	Kunder - Absent
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	
2. Ethics Review		
Brief Discussion:	There were no ethical disclosures by any board members or staff.	
3. Probation Report		
Brief Discussion:	Senior Investigator Jenni Summers introduced Dannie Kerfeld, a new investigator with the division. Dannie provided the probation report to the board. She informed the board that there were 24 licensees on probation, three of which were out of compliance, and two of which were suspended. Five licensees were released since their last report. Before moving into executive session, the board reviewed their investigative report.	
4. Investigative Report		
Brief Discussion:	The board’s investigator, Lee Strout, provided the board with their investigative report, which was for the period of December 5, 2024, through July 7, 2024. He informed the board that there were 59 open cases and that 41 were closed since their last report. With nothing to discuss further and before entering into executive session to discuss investigative matters, Dave Lorrington provided the board with a quick update regarding the Board of Game (BOG). He said that the BOG had a special meeting to address court action against ADF&G regarding the intensive management (IM) program for the Mulchatna Caribou Herd. He reminded the board that the caribou population was way down, resulting in a closed season. He said that the original IM plan was to just have predator control for wolves, but that it later turned to bears. He said there was a lawsuit against ADF&G because the addition of bears was not publicly noticed, resulting in it being out of compliance with the constitution, and that a judge overturned bears being a part of the IM. After a few emergency meetings, he said that the BOG was able to cover all of the problems with the original IM and that bears were again included in the program. He finished by saying that he expected more lawsuits against the board. With nothing left to discuss, the board decided to go into executive session to discuss investigative matters.	
5. Investigative Matters for Review: Executive Session		
Brief Discussion:	The board moved into executive session for discussion of investigative matters.	
Motion: Off Record: 10:01 a.m.	I, Martin Boniek, move that the Alaska State Big Game Commercial Services Board enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion; and matters which by law, municipal charter, or ordinance are required to be confidential. Board staff Thomas Bay, Janet Brown, Jenni Summers, Lee Strout, and Dannie Kerfeld to remain during the session (First: Boniek; Second: Flores).	

Recorded Votes:	Boniek - Yes	Kunder - Absent
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	
Brief Discussion: On Record: 12:29 p.m. Off Record: 12: 30 p.m.	No action was taken during executive session. Aaron Bloomquist informed the audience that the board was provided a presentation resulting from their IT project regarding hunt records and transporter activity reports, and that the board would have a live presentation of it during their December meeting. The board took a break.	
5. Summary/Motions from Executive Session		
Brief Discussion: On Record: 12:45 p.m.	Back from break, the board provided summaries and motions regarding investigative matters discussed in executive session.	
Case No. 2022-000222		
Motion:	Move to accept consent agreement for Case No. 2022-000222 (First: Boniek; Second: Flores).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2022-000222: A registered guide-outfitter, through a Rule 11 plea agreement, was convicted of aiding in commission of a violation and unlawful taking of big game with bait. The RBM concluded that the licensee’s conviction violated AS 08.54.710(a) and recommended a one-year license suspension consistent with the criminal conviction, a fine of \$10,000 (\$0 suspended), five years of probation upon reinstatement, and a board reprimand. Chairman Bloomquist said that the board was restricted on what they could do because of the criminal conviction. There was no other discussion.	
Recorded Votes:	Boniek – Yes	Kunder - Absent
	Bloomquist – Yes	Nordlum - Absent
	McCarthy – Yes	Lorrington - Yes
	Flores – Yes	
Case No. 2025-000126		
Motion:	Move to accept consent agreement for Case No. 2025-000126 (First: Boniek; Second: Flores).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2025-000126: A registered guide-outfitter directed the harvest of a brown bear cub. The RBM recommended a \$1,500 fine (\$500 suspended), probation for two years, and a board reprimand. There was no discussion.	
Recorded Votes:	Boniek – Yes	Kunder - Absent
	Bloomquist – Yes	Nordlum - Absent
	McCarthy – Yes	Lorrington - Yes
	Flores – Yes	

Case No. 2025-000255		
Motion:	Move to accept the consent agreement for Case No. 2025-000255 (First: Boniek; Second: Flores).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2025-000255: An RGO submitted very late hunt records. Chairman Bloomquist said that the board would normally send a letter of advisement warning, however the hunt records were submitted very late and there were a lot of them. The RBM recommended a fine of \$1,000 (\$500 suspended), probation for one year, and a board reprimand.	
Recorded Votes:	Boniek – Yes	Kunder - Absent
	Bloomquist – Yes	Nordlum - Absent
	McCarthy – Yes	Lorrington - Yes
	Flores - Yes	
Case No. 2025-000311		
Motion:	Move to accept consent agreement for Case No. 2025-000311 (First: Boniek; Second: Flores).	
Brief Discussion:	The board considered the consent agreement for Case No. 2025-000311: A transporter submitted very late transporter activity reports (TARs). Chairman Bloomquist said that this case is similar to the previous one, with the only difference being that the transporter sent his TARs in much later and had more late forms than the RGO. The RBM recommended a fine of \$1,000 (\$500 suspended), probation for two years and a board reprimand.	
Recorded Votes:	Boniek - Yes	Kunder - Absent
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	
Case No. 2025-000470		
Motion:	In the case of Case No. 2025-000470, move to accept the voluntary surrender of license #GUIR952 (First: Boniek; Second: Flores).	
Brief Discussion:	In the case of Case No. 2025-000470, the board considered the voluntary surrender of license #GUIR952: An RGO did not have proper land use authorization for the area guided, failed to complete hunt contracts, and failed to submit hunt records in a timely manner. The licensee decided to surrender his license.	
Recorded Votes:	Boniek - Yes	Kunder - Absent
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	

Case No. 2025-000108		
Motion:	Move to approve the application for Case No. 2025-000108, subject to 3-years of probation, during which the board may suspend the license subject to the violation of any law (First: Boniek; Second: Flores).	
Brief Discussion:	The board considered the application and licensure regarding Case No. 2025-000108: An applicant for an assistant guide license disclosed a large number of criminal convictions from his past. Chairman Bloomquist said that his criminal convictions, although serious in nature, were very old and that he did not think the board could deny his license. He said that a 3-year probationary period should go a long way to prove that the applicant is on the straight and narrow. There was no other discussion.	
Recorded Votes:	Boniek - Yes	Kunder - Absent
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	
Case No. 2025-000244		
Motion:	Move to approve the application for Case No. 2025-000244 (First: Boniek; Second: Flores).	
Brief Discussion:	The board considered the application and licensure regarding Case No. 2025-000244: An applicant for an assistant guide license disclosed a large number of criminal convictions from his past, spreading across a lengthy period of time and as recent as 2020. Chairman Bloomquist said that the applicant's guilty convictions for assaults, domestic charges, thefts, etc., including many misdemeanors, and multiple felonies, do not support the professionalism, use of judgement, and ethics required of license holders of the industry. Mr. Lorrington said the board discussed the matter in depth during executive session and that denying licensure at this time was the correct route to take. He said that a denial right now would not prevent the applicant from applying in the future, given more time to show his ability to stay on the straight and narrow. Mr. Lorrington cited 12 AAC 75.340(b)(1) as the regulation used for denying the application. There was no other discussion.	
Recorded Votes:	Boniek - No	Kunder - Absent
	Bloomquist - No	Nordlum - Absent
	McCarthy - No	Lorrington - No
	Flores - No	
6. Annual Report		
Brief Discussion:	Mr. Bay informed the board that he had placed a drafted version of their annual report in the board packet last second, after it was approved by Chairman Bloomquist. After review, the board approved the annual report.	
Motion:	Move to approve the board's annual report for FY 2025 (First: Flores; Second: McCarthy).	
Recorded Votes:	Boniek - Yes	Kunder - Absent

	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Lorrington - Yes
	Flores - Yes	

7. Exams

Brief Discussion:	Chairman Bloomquist reminded the board that they had updated the Game Management Unit (GMU) exams in the spring. He informed them that the first go around did not go very well and that a lot of candidates failed their exams. He said that the intent was not to make the exams more difficult, but to make them more uniform and easier, testing on information an RGO should know. He said that the exams needed a little fine-tuning for the next go around, including adding another question to make the exams 16 questions in length, and that he would have something for the board to review at their next meeting, which would be held before their December meeting. He asked Mr. Bay if they had a vendor lined up for possibly administering the exams online, to which Mr. Bay said that they needed to decide how the exam would work and what it would look like at a high level before discussions with vendors could begin. Chairman Bloomquist asked Mr. Bay to see if they could get a vendor ready for the GMU exams in advance of the December exams. As for the RGO exams, he reminded the board that he was working on updating the RGO written and practical exams to be held online as well, but that it would not be ready by December, especially because portions of the changes he would like to add are in their current regulations project, which is with LAW but on pause because of the Governor's Administrative Order.
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8. Schedule Next Meeting(s)

Brief Discussion:	Having finished all previous agenda items, the board scheduled their next meetings. After discussion, they decided to schedule a teleconference for October 1, 2025, and their regularly scheduled winter meeting (also teleconference) for December 10, 2025. With nothing left to discuss, Chairman Bloomquist adjourned the meeting.
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Adjourn:	1:46 p.m.
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Date Final Minutes Approved by the Board: <input type="checkbox"/> Meeting <input type="checkbox"/> OnBoard	
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THE STATE
of **ALASKA**

Department of Commerce, Community,
and Economic Development

DIVISION OF CORPORATIONS, BUSINESS AND
PROFESSIONAL LICENSING

550 West Seventh Avenue, Suite 1500
Anchorage, AK 99501-3567
Main: 907.269.8160
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MEMORANDUM

DATE: September 23, 2025
TO: Big Game Commercial Services Board
THRU: Erika Prieksat, Chief Investigator
FROM: Lee Strout, Investigator
RE: Investigative Report for the October 01, 2025 Meeting

The following information was compiled as an investigative report to the Board for the period of July 08, 2025 thru September 23, 2025; this report includes cases, complaints, and intake matters handled since the last report.

Matters opened by the Paralegals in Anchorage and Juneau, regarding continuing education audits and license action resulting from those matters are covered in this report.

OPEN - 63

<u>Case Number</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Status Date</u>
2025-000831	Violation of Profession Statute or Regulation	Complaint	09/08/2025

ASSISTANT GUIDE

2025-000685	License Application Review/Referral	Complaint	07/24/2025
2025-000875	License Application Review/Referral	Complaint	09/10/2025
2025-000108	License Application Review/Referral	Investigation	07/21/2025
2025-000235	Criminal action - no conviction	Investigation	08/20/2025
2024-000145	Criminal action - no conviction	Criminal Case Pending	
2024-001066	Criminal action - no conviction	Criminal Case Pending	

CLASS A ASSISTANT GUIDE

2024-000970	Criminal action - no conviction	Criminal Case Pending
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MASTER GUIDE-OUTFITTER

2020-000135	Criminal action - no conviction	Complaint	03/04/2020
2023-000977	Violation of licensing regulation	Complaint	10/09/2023
2023-000978	Violation of licensing regulation	Complaint	10/17/2023
2024-000340	Violation of License Regulation	Complaint	05/13/2024
2025-000395	Violation of Profession Statute or Regulation	Complaint	08/06/2025
2025-000723	Violation of Profession Statute or Regulation	Complaint	08/18/2025
2022-000615	Criminal action - conviction	Investigation	07/30/2024
2023-000008	Violation of licensing regulation	Investigation	04/03/2024
2022-000100	Criminal action - no conviction	Criminal Case Pending	
2022-000577	Criminal action - no conviction	Criminal Case Pending	

REGISTERED GUIDE-OUTFITTER

2023-000270	Violation of licensing regulation	Complaint	04/03/2023
2023-000900	Criminal action - no conviction	Complaint	08/21/2023
2024-000010	Criminal action - no conviction	Complaint	01/04/2024
2024-000795	Violation of Profession Statute or Regulation	Complaint	08/29/2024
2024-000952	Violation of Profession Statute or Regulation	Complaint	11/06/2024
2024-001048	Violation of License Regulation	Complaint	12/09/2024
2024-001199	Criminal action - no conviction	Complaint	12/17/2024
2025-000765	License Application Review/Referral	Complaint	08/20/2025
2025-000856	Violation of Profession Statute or Regulation	Complaint	09/09/2025
2022-000244	Criminal action - no conviction	Investigation	06/09/2025
2022-000686	Criminal action - no conviction	Investigation	07/23/2025
2023-000918	Criminal action - no conviction	Investigation	02/04/2025
2023-000974	Violation of licensing regulation	Investigation	07/23/2025
2023-000983	Violation of licensing regulation	Investigation	07/23/2025
2023-001145	Violation of licensing regulation	Investigation	07/02/2024
2023-001197	Violation of Profession Statute or Regulation	Investigation	07/02/2024

2024-000162	Violation of Profession Statute or Regulation	Investigation	07/23/2025
2024-000469	Fraud or misrepresentation	Investigation	07/23/2025
2024-000695	License Application Review/Referral	Investigation	08/19/2025
2024-000803	Violation of Profession Statute or Regulation	Investigation	07/23/2025
2024-000854	Criminal action - conviction	Investigation	08/20/2025
2025-000383	Criminal action - conviction	Investigation	05/21/2025
2025-000403	Falsified application	Investigation	08/05/2025
2025-000621	Violation of Profession Statute or Regulation	Investigation	07/22/2025
2021-000624	Criminal action - no conviction	Criminal Case Pending	
2022-000406	Criminal action - no conviction	Criminal Case Pending	
2022-000407	Criminal action - no conviction	Criminal Case Pending	
2023-000151	Violation of licensing regulation	Criminal Case Pending	
2023-000158	Violation of licensing regulation	Criminal Case Pending	
2023-001042	Criminal action - no conviction	Criminal Case Pending	
2024-001009	Criminal action - no conviction	Criminal Case Pending	
2024-001010	Criminal action - no conviction	Criminal Case Pending	
2024-001018	Criminal action - no conviction	Criminal Case Pending	
2025-000039	Criminal action - no conviction	Criminal Case Pending	

TRANSPORTER

2025-000722	Financial Scam	Intake	08/04/2025
2023-001034	Criminal action - no conviction	Complaint	11/22/2023
2023-001048	Violation of licensing regulation	Complaint	10/18/2023
2023-001049	Violation of licensing regulation	Complaint	10/17/2023
2025-000721	Financial Scam	Complaint	08/14/2025
2019-000483	Criminal action - no conviction	Investigation	04/06/2022
2019-000589	Falsified application	Investigation	04/06/2022
2023-000705	Violation of licensing regulation	Investigation	12/11/2024
2024-000212	Criminal action - no conviction	Investigation	04/15/2025
2025-000676	Violation of Profession Statute or Regulation	Investigation	08/05/2025
2025-000573	Criminal action - no conviction	Criminal Case Pending	

Closed - 11

<u>Case #</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Closed</u>	<u>Closure</u>
ASSISTANT GUIDE				
2025-000843	License Application Review/Referral	Closed-Intake	09/10/2025	Review Complete
2025-000698	License Application Review/Referral	Closed-Complaint	08/11/2025	Review Complete
MASTER GUIDE-OUTFITTER				
2025-000596	Unprofessional conduct	Closed-Complaint	08/18/2025	No Action - No Violation
2025-000255	Violation of License Regulation	Closed-Investigation	07/22/2025	License Action
REGISTERED GUIDE-OUTFITTER				
2025-000696	Violation of Profession Statute or Regulation	Closed-Intake	09/17/2025	Incomplete Complaint
2022-000222	Criminal action - no conviction	Closed-Investigation	07/22/2025	License Action
2025-000126	Criminal action - conviction	Closed-Investigation	07/22/2025	License Action
2025-000470	Criminal action - conviction	Closed-Investigation	07/22/2025	License Action
TRANSPORTER				
2025-000454	Violation of Profession Statute or Regulation	Closed-Intake	08/14/2025	Incomplete Complaint
2025-000719	Financial Scam	Closed-Intake	09/17/2025	Incomplete Complaint
2025-000311	Violation of Profession Statute or Regulation	Closed-Investigation	07/22/2025	License Action

END OF REPORT

EXECUTIVE SESSION MOTION

I, _____, move that the Alaska State Big Game Commercial Services Board enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing _____

Board staff member(s) _____ to remain during the session.

Off record: _____

On record: _____

Authority: AS 44.62.310(c), Government meetings public

The following subjects may be considered in executive session:

- matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity;
- **subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;**
- **matters which by law, municipal charter, or ordinance are required to be confidential;**
- matters involving consideration of government records that by law are not subject to public disclosure.

2026 HOLIDAY CALENDAR

JANUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Holiday

State Holidays

Date	Holiday
01/01/26	New Year's Day
01/19/26	MLK Jr.'s Birthday
02/16/26	Presidents' Day
03/30/26	Seward's Day
05/25/26	Memorial Day
06/19/26	Juneteenth Day
07/04/26	Independence Day (observed 07/03/2026)

State Holidays

Date	Holiday
09/07/26	Labor Day
10/18/26	Alaska Day (observed 10/19/2026)
11/11/26	Veterans' Day
11/26/26	Thanksgiving Day
12/25/26	Christmas Day

Please refer to appropriate collective bargaining unit agreement for more information regarding holidays.