



**State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing
Big Game Commercial Services Board**

This is a Draft Document

Board Packet

February 10, 2026

Big Game Commercial Services Board

Board Roster

Position ↑	Appointee (Current Appointee)	Date Appointed (Current Appointee)	Expiration Date
Designated Game Board Member/Restricted	David Lorring	7/20/2023	
Licensed Registered Guides-Outfitters			3/1/2029
Licensed Registered Guides-Outfitters	Keegan McCarthy	1/31/2025	3/1/2027
Licensed Transporters	Michael Flores	3/8/2023	3/1/2027
Licensed Transporters	Martin Boniek	3/1/2025	3/1/2029
Private Landholders/Restricted	Brianna Hauch	8/25/2025	3/1/2028
Private Landholders/Restricted	Clay Nordlum	3/1/2022	3/1/2026
Public	Larry Kunder	5/25/2022	3/1/2026
Public	Robert Mumford	8/25/2025	3/1/2029



Big Game Commercial Services Board - AO 360 Meeting

Alaska Division of Corporations, Business and Professional Licensing

Tuesday, February 10, 2026 at 9:00 AM AKST to Tuesday, February 10, 2026 at

5:00 PM AKST

Zoom (online)

Meeting Details: <https://us02web.zoom.us/j/82659804079>

Agenda

- 1. 9:00am - Roll call/Call to Order**
- 2. 9:02am - Review Agenda**
- 3. 9:03am - Ethics Review**
- 4. 9:05am - Meeting Minutes: December 10, 2025**
- 5. 9:10am - AO 360: Review and Approval of Board Plan**
- 6. 12:00pm - Lunch**
- 7. 1:00pm - AO 360: Review and Approval of Board Plan (continued)**
- 8. 3:30pm - Probation Report**
- 9. 3:35pm - Investigative Report**
- 10. 3:40pm - Investigative Matters for Review (if time allows)**
 - A. Executive Session**
 - i. Case No. 2023-001192**
 - ii. Case No. 2025-001032**
 - iii. Case No. 2025-000617**
 - iv. Case No. 2025-000383**
 - v. Case No. 2024-001018 & Case No. 2025-001006**
- 11. 4:30pm - Summary/Motions from Executive Session (if time allows)**
- 12. 5:00pm - Adjourn**

State of Alaska
DEPARTMENT OF LAW

ETHICS ACT PROCEDURES FOR BOARDS & COMMISSIONS

All board and commission members and staff should be familiar with the Executive Branch Ethics Act procedures outlined below.

Who Is My Designated Ethics Supervisor (DES)?

Every board or commission subject to the Ethics Act¹ has several ethics supervisors designated by statute.

- The chair serves as DES for board or commission members.
- The chair serves as DES for the executive director.
- The executive director serves as DES for the staff.
- The governor is the DES for a chair.²

What Do I Have To Disclose?

The Ethics Act requires members of boards and commissions to disclose:

- Any matter that is a potential conflict of interest with actions that the member may take when serving on the board or commission.
- Any circumstance that may result in a violation of the Ethics Act.
- Any personal or financial interest (or that of an immediate family member) in a state grant, contract, lease or loan that is awarded or administered by the member's board or commission.
- The receipt of certain gifts.

The executive director of the board or commission and its staff, as state employees, must also disclose:

- Compensated outside employment or services.
- Volunteer service, if any compensation, including travel and meals, is paid or there is a potential conflict with state duties.

- For more information regarding the types of matters that may result in violations of the Ethics Act, board or commission members should refer to the guide, *"Ethics Information for Members of Boards and Commissions."* The executive director and staff should refer to the guide, *Ethics Information for Public Employees.*" Both guides and disclosure forms may be found on the Department of Law's ethics website.

How Do I Avoid Violations of the Ethics Act?

- Make timely disclosures!
- Follow required procedures!
- Provide all information necessary to a correct evaluation of the matter!³
- When in doubt, disclose and seek advice!
- Follow the advice of your DES!

What Are The Disclosure Procedures for Board and Commission Members?

The procedural requirements for disclosures by members are set out in AS 39.52.220 and 9 AAC 52.120. One goal of these provisions is to help members avoid violations of the Ethics Act. The procedures provide the opportunity for members to seek review of matters in advance of taking action to ensure that actions taken will be consistent with the Act.

Procedure for declaring actual or potential conflicts.

Members must declare potential conflicts and other matters that may violate the Ethics Act **on the public record and in writing to the chair.**

Disclosure on the public record. Members must identify actual and potential conflicts orally at the board or commission's public meeting **in advance** of participating in deliberations or taking any official action on the matter.

- A member must always declare a conflict and may choose to refrain from voting, deliberations or other participation regarding a matter.⁴
- If a member is uncertain whether participation would result in a violation of the Act, the member should disclose the circumstances and seek a determination from the chair.

Disclosure in writing at a public meeting. In addition to an oral disclosure at a board or commission meeting, members' disclosures must be made in writing.

- If the meeting is recorded, a tape or transcript of the meeting is preserved **and** there is a method for identifying the declaration in the record, an oral disclosure may serve as the written disclosure.
- Alternatively, the member must note the disclosure on the Notice of Potential Violation disclosure form and the chair must record the determination.

Confidential disclosure in advance of public meeting. Potential conflicts may be partially addressed in advance of a board or commission's public meeting based on the published meeting agenda or other board or commission activity.

- A member identifying a conflict or potential conflict submits a Notice of Potential Violation to the chair, as DES, in advance of the public meeting.
- This written disclosure is considered confidential.
- The chair may seek advice from the Attorney General.
- The chair makes a written determination, also confidential, whether the disclosed matter represents a conflict that will result in a violation of the Ethics Act if the member participates in official action addressing the matter.⁵
- If so, the chair directs the member to refrain from participating in the matter that is the subject of the disclosure.
- An oral report of the notice of potential violation and the determination that the member must refrain from participating is put on the record at a public meeting.⁶

Determinations at the public meeting. When a potential conflict is declared by a member for the public record, the following procedure must be followed:

- The chair states his or her determination regarding whether the member may participate.
- Any member may then object to the chair's determination.
- If an objection is made, the members present, excluding the member who made the disclosure, vote on the matter.
- *Exception:* A chair's determination that is made consistent with advice provided by the Attorney General may not be overruled.
- If the chair, or the members by majority vote, determines that a violation will exist if the disclosing member continues to participate, the member must refrain from voting, deliberating or participating in the matter.⁷

If the chair identifies a potential conflict, the same procedures are followed. If possible, the chair should forward a confidential written notice of potential violation to the Office of the Governor for a determination in advance of the board or commission meeting. If the declaration is first

made at the public meeting during which the matter will be addressed, the members present, except for the chair, vote on the matter. If a majority determines that a violation of the Ethics Act will occur if the chair continues to participate, the chair shall refrain from voting, deliberating or participating in the matter. A written disclosure or copy of the public record regarding the oral disclosure should be forwarded to the Office of the Governor for review by the chair's DES.

Procedures for Other Member Disclosures

A member's interest in a state grant, contract, lease or loan and receipt of gifts are disclosed by filling out the appropriate disclosure form and submitting the form to the chair for approval. The disclosure forms are found on the [Department of Law's ethics website](#).

What Are The Disclosure Procedures for Executive Directors and Staff?

Ethics disclosures of the executive director or staff are made in writing to the appropriate DES (chair for the executive director and the executive director for staff).

- Disclosure forms are found on the ethics website, noted above.

Notices of Potential Violations. Following receipt of a written notice of potential violation, the DES investigates, if necessary, and makes a written determination whether a violation of the Ethics Act could exist or will occur. A DES may seek advice from the Attorney General. If feasible, the DES shall reassign duties to cure a potential violation or direct divestiture or removal by the employee of the personal or financial interests giving rise to the potential violation.

- These disclosures are not required to be made part of the public record.
- A copy of a determination is provided to the employee.
- Both the notice and determination are confidential.

Other Disclosures. The DES also reviews other ethics disclosures and either approves them or determines what action must be taken to avoid a violation of the Act. In addition to the disclosures of certain gifts and interests in the listed state matters, state employees must disclose all outside employment or services for compensation.

- The DES must provide a copy of an approved disclosure or other determination the employee.

How Are Third Party Reports of Potential Violations or Complaints Handled?

Any person may report a potential violation of the Ethics Act by a board or commission member or its staff to the appropriate DES or file a complaint alleging actual violations with the Attorney General.

- Notices of potential violations and complaints must be submitted **in writing and under oath**.
- Notices of potential violations are investigated by the appropriate DES who makes a written determination whether a violation may exist.⁸
- Complaints are addressed by the Attorney General under separate procedures outlined in the Ethics Act.
- **These matters are confidential**, unless the subject waives confidentiality or the matter results in a public accusation.

What Are The Procedures for Quarterly Reports?

Designated ethics supervisors must submit copies of notices of potential violations received and the corresponding determinations to the Attorney General for review by the state ethics attorney as part of the quarterly report required by the Ethics Act.

- Reports are due in April, July, October and January for the preceding quarter.
- A sample report may be found on the Department of Law's ethics website.
- An executive director may file a quarterly report on behalf of the chair and combine it with his or her own report.
- If a board or commission does not meet during a quarter and there is no other reportable activity, the DES advises the Department of Law Ethics Attorney by e-mail at ethicsreporting@alaska.gov and no other report is required.

If the state ethics attorney disagrees with a reported determination, the attorney will advise the DES of that finding. If the ethics attorney finds that there was a violation, the member who committed the violation is not liable if he or she fully disclosed all relevant facts reasonably necessary to the ethics supervisor's or commission's determination and acted consistent with the determination.

How Does A DES or Board or Commission Get Ethics Advice?

A DES or board or commission may make a **written request** to the Attorney General for an opinion regarding the application of the Ethics Act. In practice, the Attorney General, through the state ethics attorney, also provides **advice by phone or e-mail** to designated ethics supervisors, especially when time constraints prevent the preparation of timely written opinions.

- A request for advice and the advisory opinion are confidential.
- The ethics attorney endeavors to provide prompt assistance, although that may not always be possible.
- The DES must make his or her determination addressing the potential violation based on the opinion provided.

It is the obligation of each board or commission member, as well as the staff, to ensure that the public's business is conducted in a manner that is consistent with the standards set out in the Ethics Act. We hope this summary assists you in ensuring that your obligations are met.

¹ The Act covers a board, commission, authority, or board of directors of a public or quasi-public corporation, established by statute in the executive branch of state government.

² The governor has delegated the DES responsibility to Guy Bell, Administrative Director of the Office of the Governor.

³ You may supplement the disclosure form with other written explanation as necessary. Your signature on a disclosure certifies that, to the best of your knowledge, the statements made are true, correct and complete. False statements are punishable.

⁴ In most, but not all, situations, refraining from participation ensures that a violation of the Ethics Act does not occur. Abstention does not cure a conflict with respect to a significant direct personal or financial interest in a state grant, contract, lease or loan because the Ethics Act prohibition applies whether or not the public officer actually takes official action.

⁵ The chair must give a copy of the written determination to the disclosing member. There is a determination form available on the Department of Law's ethics web page. The ethics supervisor may also write a separate memorandum.

⁶ In this manner, a member's detailed personal and financial information may be protected from public disclosure.

⁷ When a matter of particular sensitivity is raised and the ramifications of continuing without an advisory opinion from the Attorney General may affect the validity of the board or commission's action, the members should consider tabling the matter so that an opinion may be obtained.

⁸ The DES provides a copy of the notice to the employee who is the subject of the notice and may seek input from the employee, his or her supervisor and others. The DES may seek advice from the Attorney General. A copy of the DES' written determination is provided to the subject employee and the complaining party. The DES submits a copy of both the notice and the determination to the Attorney General for review as part of the DES' quarterly report. If feasible,

the DES shall reassign duties to cure a potential violation or direct divestiture or removal by the employee of the personal or financial interests giving rise to the potential violation.

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The Attorney General and Department of Law staff may not provide legal advice to private citizens or organizations. Please contact an attorney if you need legal advice. The [Alaska Lawyer Referral Service](#) or your local bar association may be able to assist you in locating a lawyer.

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Ethics Disclosure Form

CONFIDENTIAL REQUEST FOR ETHICS DETERMINATION

TO: _____, Designated Ethics Supervisor

(Identify Your Department, Agency, Public Corporation, Board, Commission)

I request advice regarding the application of the Executive Branch Ethics Act (AS 39.52.010 - .960) to my situation. The situation involves the following:

I have provided additional information in the attached document(s).

I believe the following provisions of the Ethics Act may apply to my situation:

- AS 39.52.120, Misuse of Official Position
- AS 39.52.130, Improper Gifts
- AS 39.52.140, Improper Use or Disclosure of Information
- AS 39.52.150, Improper Influence in State Grants, Contracts, Leases or Loans
- AS 39.52.160, Improper Representation
- AS 39.52.170, Outside Employment Restricted
- AS 39.52.180, Restrictions on Employment after Leaving State Service
- AS 39.52.190, Aiding a Violation Prohibited

I understand that I should refrain from taking any official action relating to this matter until I receive your advice. If the circumstances I described above may result in a violation of AS 39.52.110 - .190, I intend that this request serve as my disclosure of the matter in accordance with AS 39.52.210 or AS 39.52.220.

I certify to the best of my knowledge that my statement is true, correct, and complete. In addition to any other penalty or punishment that may apply, the submission of a false statement is punishable under AS 11.56.200 - AS 11.56.240.

(Signature)

(Date)

(Printed Name)

(Division, Board, Commission)

(Position Title)

(Location)

Designated Ethics Supervisor: Provide a copy of your written determination to the employee advising whether action is necessary under AS 39.52.210 or AS 39.52.220, and send a copy of the determination and disclosure to the attorney general with your quarterly report.

Ethics Disclosure Form

Receipt of Gift

TO: _____, Designated Ethics Supervisor,

*(Agency, Public Corporation, Board,
Commission or Council)*

This disclosure reports receipt of a gift with value in excess of \$150.00 by me or my immediate family member, as required by AS 39.52.130(b) or (f).

1. Is the gift connected to my position as a state officer, employee or member of a state board or commission?

Yes No

2. Can I take or withhold official action that may affect the person or entity that gave me the gift?

Yes No

(If you answer "No" to both questions, you do not need to report this gift. If the answer to either question is "Yes," or if you are not sure, you must complete this form and provide it to your designated ethics supervisor.)

The gift is _____

Identify gift giver by full name, title, and organization or relationship, if any:

Describe event or occasion when gift was received or other circumstance explaining the reason for the gift:

My estimate of its value is \$ _____ The date of receipt was _____

The gift was received by a member of my family. Who?

If you checked "Yes" to question 2 above, explain the official action you may take that affects the giver (attach additional page, if necessary):

I certify to the best of my knowledge that my statement is true, correct, and complete. In addition to any other penalty or punishment that may apply, the submission of a false statement is punishable under AS 11.56.200 - AS 11.56.240.

(Signature)

(Date)

(Printed Name)

(Division)

(Position Title)

(Location)

Ethics Supervisor Determination: Approve Disapproved

*Designated Ethics Supervisor**

(Date)

**Designated Ethics Supervisor: Provide a copy of the approval or disapproval to the employee. If action is necessary under AS 39.52.210 or AS 39.52.220, attach a determination stating the reasons and send a copy of the determination and disclosure to the attorney general with your quarterly report.*

Revised 2012

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BIG GAME COMMERCIAL SERVICES BOARD

CONDENSED MINUTES OF THE MEETING HELD DECEMBER 10, 2025

These draft minutes were prepared by staff of the Division of Corporations, Business and Professional Licensing. They have not been reviewed or approved by the Board.

By authority of AS 08.01.070(2) and in compliance with the provision of AS 44.62, Article 6, a scheduled meeting (teleconference) of the Big Game Commercial Services Board was held on December 10, 2025, at 550 W. 7th Ave, 1st Floor, Anchorage, AK.

Date:	December 10, 2025
Time:	9:00 a.m. (9:05 a.m.)
Location:	Online teleconference ran from the Robert Atwood Building: 550 W. 7th Ave, 1st Floor, Anchorage, AK
Board Members Present:	Aaron Bloomquist, Keegan McCarthy, Martin Boniek, Mike Flores, Dave Lorring, Larry Kunder, Brianna Hauch, Robert Mumford
Board Members Absent:	Clay Nordlum
Division/SOA Staff Present:	Thomas Bay (Executive Administrator), Janet Brown (Occupational Licensing Examiner), Sylvan Robb (Director), Lee Strout (Investigator), Jenni Summers (Senior Investigator)
Present from the Public:	Hank Flatow, Dan Valentine, Jake Fletcher, Steve Perrins, Steve Perrins II, Derrick Campbell, Arrow Outfitters, John Martinez, Jordan Whatley, Michael Zweng, Cash Joyce, Dan Montgomery, James Smith, Mark Richards, Ralph Arnold, Jay Stanford, Lyle Becker, Spencer Pape, Loren Karro, Will Koehler, Bill Kaltschnee, Cabot Pitts, Peter Barela

1. Review Agenda		
Brief Discussion:		Mr. Bay informed the board that there were two additional investigative matters for review that were not on the agenda. The board amended the agenda to add consent agreements #2025-001034 and #2025-001048 under Investigative Matters for Review on the agenda.
Motion:		Move to amend the agenda by adding consent agreements #2025-001034 and #2025-001048 under Investigative Matters for Review on the agenda. (First: Kunder; Second: Flores).
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Lorring - Yes

	Flores - Yes	Hauch - Yes
	Mumford - Yes	
2. Ethics Review		
Brief Discussion:	There were no ethical disclosures by any board members or staff.	
3. Meeting Minutes		
Brief Discussion:	There was no discussion to amend the meeting minutes.	
Motion:	Move to approve the meeting minutes for October 1 st , 2025, as written (First: McCarthy; Second: Kunder).	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Lorring - Yes
	Flores - Yes	Hauch - Yes
	Mumford - Yes	
4. Division Update		
Brief Discussion:	The board welcomed Director Sylvan Robb to the meeting, who was in attendance to provide the board's Division Update.	
Prov		
Brief Discussion:	Director Robb started a discussion regarding Prov, a vendor for online testing that the division already uses for other boarded programs, and a possible vendor for the board to use to provide examinations online instead of in-person. She informed the board that there is no cost for Prov to set up exams for administration, that the division would approve candidates to take the exam and the information they would need to register with Prov. She said the exams are in the neighborhood of \$75-\$90, and that Prov would invoice the division monthly for those who took exams. Mr. McCarthy asked if the prices would be the same for GMU exams and RGO exams, to which Chairman Bloomquist said that the board is only looking to do GMU exams online at the moment because there was still work to get the RGO exams online. Director Robb also informed the board that the GMU exams would be available year-round, instead of only twice a year, which is what the board was looking to do.	
Current Fiscal Report: FY25 3rd/4th Quarters & FY 26 1st Quarter		
Brief Discussion:	Director Robb provided the board with their FY25 3 rd /4 th quarter fiscal reports, which came to a deficit for the fiscal year but ultimately came to an overall cumulative surplus. She reminded the board that their renewals at the end of 2025 would likely add a substantial surplus because of renewal licensing fees. She also provided the board with their FY26 1 st quarter fiscal report, which was right on track with their expected revenues/expenditures, and again came to a small deficit but ultimately came to an overall cumulative surplus.	
AO 360: Discussion w/ Director Robb		

Brief Discussion:	<p>Director Robb provided an overview of Administrative Order 360, which was issued by Governor Mike Dunleavy on August 4th, 2025, to improve the quality, transparency, and efficiency of the state's regulatory environment. She said that all state entities in state government were charged to engage with the regulatory reform. She said that one of the requirements was stakeholder engagement. She said that the division held 16 hours of public meetings to gather input as well as the opportunity for written comment. She informed the board that they only received one written comment, which was from Chairman Bloomquist and was not specific to any regulation, but more the regulations process and allowing the board to move forward with their regulation projects. She informed the board that AO 360 requires all departments to have a plan in place by February 13th to reduce current regulations by 15% by the end of 2026 and 25% by the end of 2027. She informed the board that the reduction comes down to removing discretionary regulatory requirements that the board has adopted and does not apply to regulations that are mandates by state statutes, federal statutes or regulations, or orders issued by state or federal courts. She said that Mr. Bay has a baseline number that the board needs to get down to, which is included in a spreadsheet with specific regulations and how many discretionary requirements are included in each regulation. She said that partial credit is available for reducing regulatory burdens as well, such as reducing the number of training hours required for licensure. She informed the board that the deadline to have a plan in place is February 13, 2026. She informed them that they need to have a board approved spreadsheet that includes all of their reductions, and any regulation projects that they may have been working on, to the division by that date. The division will then send it to the Department of Law for review. If approved, all plans on the spreadsheet will move forward through the normal regulations process. Mr. Kunder said that it sounds like the board is creating more work for administration, with the board paying for their services, while not getting anything accomplished, such as their regulations project that was paused at the Department of Law. Chairman Bloomquist asked Director Robb who created the spreadsheet with the discretionary requirements, to which she said a small group within the division had. He asked her if that same small group could work on their regulation projects, so they do not take years to get through the regulations process. She said that the normal process for a regulations project is six months to a year and that the process is by design, so that new board members cannot come in and keep changing the regulations. She said that a much shorter process would not allow licensees to keep up with the rules they have to follow. She said that the Big Game Commercial Services Board sometimes takes longer because of the industry and that board members are in the field for a good amount of time throughout the year, which may slow down the process because the board cannot meet at certain times to move on to the next step in the regulations process. Chairman Bloomquist disagreed that a regulations project takes six months to a year, stated that it was a false statement, and criticized the process because the board has regulations that have been in the works for three to five years. He said that he would love to go through and remove discretionary requirements in regulation and asked if the changes regarding AO 360 would take just as long, to which Director Robb said that the goal is to follow the board's plan that gets approved at the Department of Law, and that it would follow the same regulations process. Mr. Kunder asked what happens if they do not have a plan by the February 13th deadline, to which Director Robb said that if the board is diligently working on the plan and realize they cannot make the deadline, they</p>
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can ask for an extension. He asked if AO 360 keeps the board from working on regulation projects, to which she said that any work on regulation projects would require a waiver. Chairman Bloomquist said that while he would like to work on AO 360, he did not think it was going to go anywhere anytime soon. He said that the board could work on the project, but that he would not be on the board much longer and that he had no intention of working on it. Mr. Bay reminded the board that the reason their large project that was paused at the Department of Law took so long to get there was because the board kept taking public comment during board meetings and changing or adding to the regulations. Every time a change is made the regulations have to go back to the regulations specialist for drafting and then back to the board for approval, which delays the process. Chairman Bloomquist said that was not entirely true because there were regulations in that project that had not been touched in years. He said that the board has always been told that they should combine their regulation projects to reduce the costs of their regulation projects and asked Director Robb if smaller regulation projects would move the process along quicker, to which she said that while larger regulation projects are good for licensees and the public, because all of the changes are in one place, smaller projects would likely move the process along quicker. Mr. Lorring asked if their regulations project that was paused with the Department of Law was dead in the water, to which Director Robb said that they would need to add it to their spreadsheet to get it approved. If approved, it would continue through the regular regulations process. Mr. Bay asked Director Robb how other boards were working on AO 360, to which she said that multiple boards had created workgroups with the intent of meeting up as a whole board until they had a plan, while some boards were working on their own and meeting as a whole board until they had a plan. She said that the board can work on their plan at their own discretion and would need to make that decision at this meeting. Mr. Mumford said that he had been on the board in the past and that it has always taken a long time for regulations projects, but that they work at the pleasure of the governor and that they need to be patient because that is the nature of the board. With nothing left, the board thanked Director Robb for her time.

5. BOG Update

Brief Discussion:	Mr. Lorring, the Board of Game (BOG) representative on the board, provided the board with an update. He said that the next BOG meeting would be in Wrangell, with a work session on January 22 nd , 2026, and a board meeting January 23 rd -27 th , 2026. He said the next meeting would be in Kodiak, March 20 th -25 th , 2026. He said that comments on proposals for the Wrangell meeting are due by January 9 th and the comments on proposals for the Kodiak meeting are due by March 6 th . He said that they received a complaint regarding websites not being updated with the new BOG requirements regarding mountain goat hunters and non-resident moose hunters. Mr. Bay said that the board had already discussed this and it was on their website in September 2025. Mr. Lorring said that the BGCSB agenda change request regarding 19C being the pilot program for the Guide Concession Program and that he was conflicted out of participating in the discussion/vote and it was denied. Mr. Boniek said that he was at the BOG meeting and it was his opinion that it felt like nobody wanted to deal with the GCP and that it did not receive the merit it should have. He asked when the next time the discussion could come up, to which Mr. Lorring said it would likely be January 2027. Chairman Bloomquist suggested that the BOG member on the board should be recused from discussions on the pilot program so that
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Off Record: 10:32 a.m.	person does not get conflicted out of discussion at BOG meetings. With nothing left to discuss, the board took a break.
6. Public Comment	
Brief Discussion: On Record: 10:40 a.m.	The board began public comment.
Dan Montgomery	<p>Dan Montgomery, an MGO, said that the board was not enforcing the UVC code requirement that a licensee be registered in a GUA the year they apply a hunter in the ADF&G permit drawing and the year the permit is valid for. He said that people are illegally getting permits because of this. He asked if the board was going to do anything about it, to which Chairman Bloomquist said that he thought the issue had already been dealt with, and asked what Mr. Montgomery would do. Mr. Montgomery said that the board should pull any issued permits to invalid UVC codes being used. Chairman Bloomquist said that the board does not have authority to pull permits and that only ADF&G does. Mr. Montgomery said that staff receives a spreadsheet from ADF&G to confirm UVC codes for winning permits and that they can inform ADF&G of bad UVC codes, at which time the permits can be pulled. Mr. Kunder asked if the board could assess a fine or sanction licensees that use bad UVC codes, to which Chairman Bloomquist said he thinks they should. Mr. Bay said that this discussion had already happened at a previous board meeting. He said that the regulation is going to have to be amended because the regulation, 12 AAC 75.260(d), states, “Unique verification codes will be current until the associated guide use area registration expires or is withdrawn or amended,” which is why he had been telling RGOs that they can use their previous codes as long as their registration had not expired. He reminded the board that one of their intended regulation projects included fixing this problem. Chairman Bloomquist said that the original intent of the regulation was to only use a UVC code if an RGO was registered in the year of the permit application deadline and the year the permit is good for, and that they should move forward that way. Mr. Bay said that any applications showing up this year that were on the tail end of a registration were being told to reregister, so the issue shouldn’t affect too many people moving forward. With nothing left to discuss, the board thanked Mr. Montgomery for his time.</p>
Mark Richards	<p>Mark Richards, Executive Director of the Resident Hunters of Alaska (RHAK), said that he thought there was a lot of confusion at the BOG ACR meeting. He said that RHAK had opposed ACR 2 because it did not comply with the statute that a GCP proposal must be heard in the region where it would be implemented. He said that AAG Kimberly said there was uncodified language in what was SB189 that became SB97, and that the board did not have to consider a GCP in the region where it would be implemented. He said there was a lot of confusion on whether the program was funded based on the fiscal note that was in SB97. He said that SB97 allows a guide to have three guide concession areas and three federal areas and that the board should look into it. He said that he talked with DNR and that only one person was going to be working with the first GCP project, that there was a hiring freeze, and that it would be three to five years before anything was implemented. He added that because there is no pilot program in 19C, after the BOG denied implementation of ACR 2, the BOG will probably receive multiple GCP proposals for problem areas of the interior for the May 1st deadline for the 2027 interior region</p>

	<p>proposals. He said that the first approved GCP has to be implemented for at least three years before any other GCPs could be created and was not sure how the BGCSSB wanted the BOG to deal with it. He said that he continues to be amazed that the BGCSSB cannot prevent someone with felonies to receive a license. Chairman Bloomquist said that he agreed with him but that their attorneys have told the board that they have to issue the licenses. Mr. Kunder assured Mr. Richards that the board has discussed this issue for multiple hours and only issued the licenses after direction from the Department of Law. Mr. Richards informed the board that he had been receiving a lot of phone calls about airboats dropping hunters off on rivers and congesting the area to the point that there were camps right next to each other. With nothing left to discuss, the board thanked Mr. Richards for his time.</p>
Steve Perrins II	<p>Mr. Perrins II, an MGO, said that he was under the impression that RGOs are supposed to use their UVC codes to put their clients in the drawing and not hand them out to clients so that they can put themselves in the drawing. He asked if it was possible for the applications to be reviewed prior to being drawn, so they can assure that everyone in the drawing is legal and that there are no legal issues later on down the road between clients being drawn and RGOs not having an authorized UVC code. He also said that felons are not legally allowed to be in the field so they should not be able to hold a license and that the board should challenge it in court. Mr. Bay informed him that ADF&G does not have a system set up that prevents unauthorized UVC codes at the time of application and that he reviews a spreadsheet of winning permit holders to confirm or deny the UVC codes. He said that he spoke with them about possibly getting a system setup that would prevent unauthorized UVC codes at the time of application but was not sure if it was implemented for the 2025 draw application deadline. He also said that the board had previously discussed UVC codes being provided to clients and that the board's advice was for RGOs to put their own clients in the drawings and at the end of the day they were responsible for usage of those codes. The board agreed with Mr. Perrins II that a person with a felony is not legally allowed to be in the field with a client but that the Department of Law has sided with applicants in the past, as long as they do not fall under the eligibility circumstances in AS 08.54.605. With nothing left to discuss, the board thanked Mr. Perrins II for his time.</p>
Coke Wallace	<p>Coke Wallace, an MGO, said that the UVC code system should be simplified and that if the board is not going to enforce it that they should just get rid of it. He said that if the GCP is not created and used soon it is not going to matter because of the decline of resources in the field. He said the resource are suffering and nobody is doing anything about it. He said that ADF&G should have the courage and fortitude to tell the BGCSSB and BOG that the resources are suffering and that things need to slow down. He asked Mr. Mumford and Mr. Lorring, both previous wildlife troopers, what their interpretations were regarding the limits and capabilities of a helicopter in support of a commercial hunting operation. Mr. Mumford's interpretation was that a helicopter should not be used in any manner in support of a commercial hunting operation. Mr. Lorring said that a big theme of the recent APHA meeting was to get to know your local wildlife trooper and suggested that he reach out to one of them because he had retired as a wildlife trooper for a long time. AWT Trooper Dan Valentine was in attendance at the meeting. The board welcomed him into the conversation. He said that AWT tried to get the BOG to define 'gear' to deal with these types of issues, but they decided against it. He said that the biggest hangup the Department of Law has is being able to differentiate whether or not the gear being</p>

	transported by a helicopter is for hunting or lodging, even though people were being lodged to go hunting. Without a clear definition of 'gear,' he said that it is very difficult to charge people for using a helicopter. Mr. Kunder said that if the sole purpose of the cabin is to go hunting then it is clear that it is a violation. Mr. Perrins II said that the board should be able to use the professional ethics standards for guides regulations to prosecute people who use helicopters for hunting purposes. With nothing left to discuss, the board thanked Mr. Wallace for his time.
Cash Joyce	Cash Joyce, an RGO, said that Article 8, sections 1-3, of the Alaska Constitution, include Statement of Policy, General Authority, and Common Use is all based on maximum yield. Section 4 is Sustained Yield, which establishes the mandate for natural resource management based on the sustained yield principle. He said that with the increasing demand for game sustained yield should be just as important as maximum yield or the state is going to have a major problem with wildlife moving forward. Lastly, he said that there was a registered guide-outfitter who went onto private land, used the private strip and a private cabin to conduct commercial services, something that should never happen. With nothing left to discuss, the board thanked Mr. Joyce for his time.
7. HR/TAR Presentation	
Brief Discussion:	Mr. Bay provided a presentation of the board's new system to request and submit hunt records and transporter activity reports online. He said that instructions for the process can be found on the front page of the BGCSB website. He went through the instructions and showed the process for both requesting and submitting hunt records. Chairman Bloomquist asked that licensees start using the system because it helps staff from spending so much time on them.
8. Probation Report	
Brief Discussion:	Senior Investigator Jennifer Summers provided the board's probation report, which was for the period of October 1, 2025, through December 4, 2025. She informed the board that there were 31 licensees on probation, four of which were out of compliance, and one of which was suspended. One licensee had been released from probation since their last report. Chairman Bloomquist thought John Walker, the individual who was released from probation, was on suspension. Mr. Bay confirmed that Mr. Walker's license was in suspended status.
9. Investigative Report	
Brief Discussion:	The board's investigator, Lee Strout, provided the board with their investigative report, which was for the period of July 8, 2025, through December 5, 2025. He informed the board that there were 72 open cases and that 22 were closed since their last report. Chairman Bloomquist asked if there were any trends with violations since their last report, to which he said that GUA registration violations kept coming up. With nothing left to discuss, the board decided to enter into executive session to discuss investigative matters.
10. Investigative Matters for Review: Executive Session	
Brief Discussion:	The board moved into executive session to discuss investigative matters.
Motion: Off Record: 12:09 p.m.	I, Mike Flores, move that the Alaska State Big Game Commercial Services Board enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing subjects that tend to prejudice the

	reputation and character of any person, provided the person may request a public discussion; and matters which by law, municipal charter, or ordinance are required to be confidential. Board staff Thomas Bay, Janet Brown, Jenni Summers, Lee Strout to remain during the session (First: Flores; Second: Kunder).	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Lorring - Yes
	Flores - Yes	Hauch - Yes
	Mumford - Yes	
Brief Discussion: On Record: 1:42 p.m. Off Record: 11:11 a.m.	No action was taken during executive session. The board took a break.	
11. Summary/Motions from Executive Session		
Brief Discussion: On Record: 11:18 a.m.	Back from break, the board provided summaries and motions regarding investigative matters discussed in executive session.	
Case No. 2024-001066		
Motion:	Move to accept the consent agreement for Case No. 2024-001066 (First: Flores; Second: Kunder).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2024-001066: An assistant guide was convicted in a plea deal for knowingly providing a false statement and omitting information on an ADF&G application. He was fined \$3,000 (\$0 suspended), placed on criminal probation for 18 months, and ordered to pay \$2,000 restitution to the state. His hunting privileges were suspended for 18 months. Fourteen other counts were dismissed in the plea deal, which the board reviewed, ranging from wanton waste and residency violations. The reviewing board member (RBM) recommended a 66-month suspension (30 months stayed), a fine of \$28,000 fine (\$14,250 suspended), probation for five years effective the date of reinstatement after suspension, and a board reprimand. Mr. Kunder disagreed that the licensee should be able to hold a license in the future.	
Recorded Votes:	Boniek - No	Kunder - No
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Lorring - Yes
	Flores - Yes	Hauch - Yes
	Mumford - Yes	
Case No. 2025-000039		
Motion:	Move to accept the consent agreement for Case No. 2025-000039 (First: Flores; Second: Kunder).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2025-000039: An RGO failed to renew his GUAs and provided services to eight clients within those GUAs. He	

	also failed to complete hunt contracts for the eight clients. The reviewing board member (RBM) recommended a \$16,000 fine (\$13,000 suspended), probation for three years, and a board reprimand. There was no discussion.	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Loring - Yes
	Flores - Yes	Hauch - Yes
	Mumford - Yes	
Case No. 2025-000235		
Motion:	Move to accept the consent agreement for Case No. 2025-000235 (First: Flores; Second: Kunder).	
Brief Discussion:	The board considered the proposed consent agreement for Case No. 2025-000235: An assistant guide directed his client to harvest a brown bear because he perceived the brown bear to be charging him and his client and claimed it as a Defense of Life or Property (DLP) situation. The brown bear was discovered to be a sow with two first year cubs. After an investigation, it was determined that the DLP was inaccurate. The applicant was convicted in a plea deal which resulted in a \$250 fine and \$1,000 in restitution to the state. The RBM recommended a \$4,000 fine (\$2,000 suspended), probation for three years, and a board reprimand. Chairman Bloomquist said that he felt there was more people involved in the violation and that they should have gotten in trouble as well.	
	Boniek - Yes	Kunder - No
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Loring - No
	Flores - Yes	Hauch - Yes
	Mumford - Yes	
Case No. 2025-000403		
Motion:	Move to accept the consent agreement for Case No. 2025-000403 (First: Flores; Second: Kunder).	
Brief Discussion:	The board considered the consent agreement for Case No. 2025-000403: An RGO tested and got registered for two GMUs. After an investigation, it was found that two of the three required affidavits for experience within the GMUs were fraudulent. The RBM recommended a fine of \$6,000 (\$6,000 suspended contingent upon the licensee's voluntary suspension of GMU 6 and GMU 21 certification until he provides sufficient evidence of experience approved by the board), probation for two years, and a board reprimand. Mr. Mumford said he would be accepting the consent agreement but that he felt uncomfortable because he thought it involved deception on the licensee's part, which would be difficult to prove in court. Mr. Kunder agreed with him and stated that if the	

	licensee came before the board again with any violations, there should be no leniency given. Chairman Bloomquist abstained from voting because the licensee worked for him.	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Abstained	Nordlum - Absent
	McCarthy - Yes	Loring - Yes
	Flores - Yes	Hauch - Yes
	Mumford - Yes	
Case No. 2025-001034		
Motion:	Move to accept the consent agreement for Case No. 2025-001034 (First: Flores; Second: Kunder).	
Brief Discussion:	The board considered the consent agreement for Case No. 2025-001034: An RGO failed to renew his GUAs and provided services to three clients within those GUAs. This is the RGO's second GUA offense. The RBM recommended a one-year license suspension and stayed the suspension pending the successful completion of the probation period. The RBM also recommended a fine of \$5,000 fine (\$2,500 suspended), probation for three years, and a board reprimand. There was no discussion.	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Loring - Yes
	Flores - Yes	Hauch - Yes
	Mumford - Yes	
Case No. 2025-001048		
Motion:	Move to accept the consent agreement for Case No. 2025-001048 (First: Boniek; Second: Flores).	
Brief Discussion:	The board considered the consent agreement for Case No. 2025-001048: A transporter sent in four late transporter activity reports. The RBM recommended a \$1,000 fine (\$500 suspended), probation for two years, and a board reprimand.	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Loring - Yes
	Flores - Yes	Hauch - Yes
	Mumford - Yes	

11. Exams		
Brief Discussion:	Chairman updated the board on the exam changes that were discussed at a previous board meeting. He reminded the board that they were trying to move all exams except for the caping video to be done online, which would include a regulations project to include adding certain prerequisites that would take place of the in-person practical exams and removing the requirement for an in-person practical exam. Mr. Bay reminded the board that they still needed to motion to approve having the GMU exams provided online through Prov.	
Motion:	Move to approve having the Game Management Unit exams provided online through Prov (First: Kunder; Second: Flores).	
Recorded Votes:	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Absent
	McCarthy - Yes	Lorring - Yes
	Flores - Yes	Hauch - Yes
	Mumford - Yes	
12. Schedule Next Meeting(s)		
Brief Discussion:	Mr. Bay explained how the AO 360 spreadsheet regarding discretionary requirements worked. He informed them that they have 335 total discretionary requirements, which needed to be reduced by 15% (50.25) by the end of 2026 and 25% (83.75) by the end of 2027, resulting in a total goal of 251.25 discretionary requirements. He reminded them that if they wanted to move forward with their intended regulation projects it would increase the total number of discretionary requirements by 33. After discussion, the board decided to work on their own regarding AO 360 and convene for a meeting on January 28, 2025.	
Brief Discussion:	With nothing left to discuss, Chairman Bloomquist adjourned the meeting.	
Adjourn:	2:21 p.m.	

Date Final Minutes Approved by the Board: <input type="checkbox"/> Meeting <input type="checkbox"/> OnBoard	
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Statutory Authority	12 AAC Section	Subsection	Discretionary?	Justification	# of Discretionary Requirements	# of Discretionary Requirements Adopted by Reference	# of Added Discretionary Requirements after Regs Projects	# of Discretionary Requirements Adopted by Reference after Regs Projects
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1	(a)(1)(A) the applicable fees required in 12 AAC 02.230	No	Fees are mandated by statute.	0			
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1	(a)(1)(B) a completed application on a form provided by the department; the applicant must indicate if the applicant will be contracting to provide big game commercial services during the licensing period for which the applicant is applying	Yes	Form and declaration are not specified in statute; department discretion.				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1	(a)(1)(C) a list of hunters for whom the applicant has provided big game hunting services in compliance with AS 08.54.610(a)(8)	Yes	List format and submission are discretionary.				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1	(a)(1)(D) a written certification by the applicant on a form provided by the department certifying the applicant's (i) practical field experience as required in AS 08.54.610(a)(2); (ii) capability to perform "essential duties associated with guiding and outfitting" as defined in 12 AAC 75.990; and (iii) successful experience guiding sheep, moose, brown bear, mountain goat, and caribou hunts, if the applicant is seeking licensure for one of these species; the applicant must have been involved in a minimum of three harvests on a guided hunt for each of these listed species in order to be licensed for that species	Yes	Certification form and minimum harvests are not specified in statute; department discretion.	3			
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1	(a)(1)(E) a signed statement from the applicant certifying that the applicant meets the eligibility requirements in AS 08.54.605	Yes	Signed statement format is discretionary.				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1	(a)(1)(F) a form completed by the applicant listing the dates that the applicant hunted in the state and certifying that the applicant meets the requirements in AS 08.54.610(a)(5)	Yes	Form and certification are discretionary.				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1 (0)	(a)(1)(G) the applicant's license number and dates of licensure as a class-A assistant guide, [class-A assistant guide-outfitter] , assistant guide, [or assistant guide-outfitter] in the state	Yes	Format and submission are discretionary.				
AS 08.54.600, AS 08.54.605, AS 08.54.611	75.1	(a)(1)(H) a passing score from the Department of Fish and Game's Hunter Education Course with a 90 percent or higher	Yes	Passing score is discretionary.				
AS 08.54.600, AS 08.54.605, AS 08.54.612	75.1	(a)(1)(I) a Wilderness First Responder certification or higher	Yes	Certification requirement is discretionary.				
AS 08.54.600, AS 08.54.605, AS 08.54.613	75.1	(a)(1)(J) an official measurer certification from Safari Club International, Boone and Crockett, Pope or Young, or the equivalent	Yes	Certification requirement is discretionary.				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1	(a)(2)(A) a complete report of criminal justice information under AS 12.62, including fish and wildlife violations, and if a state other than this state is the applicant's primary state of residence, an equivalent report issued by that other state	Yes	Report format and timing are discretionary.				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1	(a)(2)(B) for each guiding, outfitting, transportation, or other hunting services license, if any, issued to the applicant by another state or by a jurisdiction of Canada, verification from the issuing government body that the license has not been suspended or revoked	Yes	Verification process is discretionary.				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1	(b) For the purposes of determining the applicable license fee, under (a) of this section, the applicant shall state on the application form whether the applicant is a resident.	No	Directly mandated by statute.	0			
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1	(c) The department will not schedule an applicant for the registered guide-outfitter examination unless the department has received all letters of recommendation required under AS 08.54.610(a)(8) at least 45 days before the date of the examination.	Yes	Scheduling and timing are discretionary.				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1	(d) In addition to meeting the requirements of (a) – (c) of this section, an applicant must (1) have participated in contracted hunts for 125 days over a minimum of three years with at least eight clients; and (2) submit, at least 45 days before the date of the next scheduled registered guide-outfitter examination, an affidavit signed by an employing registered guide-outfitter attesting that the applicant has met the requirements of this subsection and including a completed form assessing the applicant's skills and abilities in the following areas and explaining negative responses: (A) hunting regulations; (B) guiding regulations; (C) meat care and preservation; (D) cape and trophy care; (E) trophy judging; (F) photography; (G) ethics; (H) logistics; (I) stalking; (J) safety procedures; (K) first aid; (L) emergency protocol; (M) firearm use and safety; (N) knowledge of property ownership.	Yes	Affidavit, form, and assessment areas are discretionary.				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1	(e) The department will schedule an applicant to sit for the registered guide-outfitter examination if items in (a) – (d) of this section are received and verified before the scheduled examination date.	No	Directly follows statutory requirements.	0			
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.1 (1)	[if an applicant who appears for an examination and chooses not to take a scheduled test forfeits the examination fees.]	Yes	Fee forfeiture is a discretionary administrative requirement.				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.105	(a) The department will issue a license as a master guide-outfitter to a person who meets the requirements of AS 08.54.610(b) and this section. An applicant for a master guide-outfitter license must submit (1) a completed application on a form provided by the department; (2) the applicable fees required in 12 AAC 02.230; (3) a list of 45 big game hunters for whom the applicant has personally provided guiding or outfitting services in compliance with AS 08.54.610; (4) for each guiding, outfitting, transportation, or other hunting services license, if any, issued to the applicant by another state or by a jurisdiction of Canada, verification from the issuing government body that the license has not been suspended or revoked; (5) the favorable evaluations required under AS 08.54.610(b)(3); and (6) an affidavit identifying the years for which the applicant is requesting to receive guide experience credit.	Yes/No	Some requirements (forms, affidavits) are discretionary unless mandated by statute.	3			
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.105	(b) For the purposes of determining the applicable license fee, the applicant shall state on the application form whether the applicant is a resident.	No	Directly mandated by statute.	0			
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.11	(a) To be eligible for a registered guide-outfitter license, an applicant must pass the (1) qualification examination, which includes a practical examination covering (A) trophy judging of actual antlers and horns; (B) aging of animals; (C) sexing of mountain goats and bears; and (D) caging a big game animal; for this portion of the examination, the applicant must provide a visual recording of the applicant caging a big game animal; and (2) game management unit examination for at least one game management unit.	Yes	Practical exam and visual recording are discretionary requirements.			1	
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.11	(b) The minimum score required to pass the qualification and game management unit registered guide-outfitter examinations is 75 percent on each examination.	Yes	Score threshold is a discretionary requirement.				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.11	(c)-(f) Repealed.	N/A	Not applicable.	0			
AS 08.54.600, AS 08.54.610	75.112 (0)	(a) The department will schedule an applicant to sit for the certification examination for a game management unit if the applicant submits, at least 45 days before the date of the next scheduled examination, (1) a written request and applicable examination fees established in 12 AAC 02.230; and (2) proof satisfactory to the department of having, for at least 60 days within the game management unit for which the applicant is requesting certification, performed one or more of the following activities in the field: (A) guiding; (B) hunting; (C) trapping; [if camping; (E) surveying game.]	Yes	Written request, proof, and activity documentation are discretionary.				
AS 08.54.600, AS 08.54.610	75.112 (1)	(b) An applicant may take examinations for no more than three game management units at a time.	Yes	Limitation is discretionary.				
AS 08.54.600, AS 08.54.610	75.112	(c) The department will certify an applicant for a game management unit if the applicant (1) meets the requirements of this section; (2) passes the certification examination testing, for the game management unit for which certification is sought, the applicant's knowledge on terrain, game, geography, transportation, logistics, and land ownership; and (3) is a registered guide-outfitter with a valid license; if the applicant does not already have a valid registered guide-outfitter license, the department will issue certification when the applicant (A) has met all the qualification requirements of AS 08.54 and this chapter for initial issuance of a registered guide-outfitter license and is issued that license; or (B) has timely renewed an expired registered guide-outfitter license in accordance with AS 08.54.660 and 08.54.670.	Yes/No	Some requirements are discretionary (exam content, timing).				
AS 08.54.600, AS 08.54.610	75.112	(d) The department will schedule an applicant to sit for a game management unit certification examination if the proof required under (a)(2) of this section is verified before the scheduled examination date.	Yes	Scheduling and verification are discretionary.				
AS 08.54.600, AS 08.54.610	75.112 (1)	[if an applicant who appears for an examination and chooses not to take a scheduled test forfeits the examination fees.]	Yes	Fee forfeiture is discretionary.				

AS 08.54.600, AS 08.54.605, AS 08.54.610	75.115	(a) An applicant for a registered guide-outfitter license who is applying under AS 08.54.610(a)(3)(B) must submit, (1) at least 120 days before the date of the next scheduled examination for game management unit certification, (A) the applicable fees required in 12 AAC 02.230; (B) a completed application on a form provided by the department; (C) a list of hunters for whom the applicant has provided big game hunting services in compliance with AS 08.54.610(a)(8); (D) a written certification by the applicant on a form provided by the department certifying the applicant's (i) practical field experience as required in AS 08.54.610(a)(2); (ii) capability to perform "essential duties associated with guiding and outfitting" as defined in 12 AAC 75.990; and (iii) successful experience guiding sheep, moose, brown bear, mountain goat, and caribou hunts, if the applicant is seeking licensure for one of these species; the applicant must have been involved in a minimum of three harvests on a guided hunt for each of these listed species in order to be licensed for that species; (E) a signed statement by the applicant certifying that the applicant meets the eligibility requirements in AS 08.54.605; (F) a form completed by the applicant listing the dates that the applicant has hunted in the state and certifying that the applicant meets the requirements of AS 08.54.610(a)(5); and (G) the applicant's license number and dates of licensure that meet the requirements of AS 08.54.610(a)(3)(B), verifying at least 25 years of qualifying experience; and (2) at least 45 days before the date of the next scheduled examination for game management unit certification, (A) a complete report of criminal justice information under AS 12.62, including fish and wildlife violations, and if a state other than this state is the applicant's primary state of residence, an equivalent report issued by that other state; and (B) for each guiding, outfitting, transportation, or other hunting services license, if any, issued to the applicant by another state or by a jurisdiction of Canada, verification from the issuing government body that the license has not been suspended or revoked; and (C) an affidavit and form completed and signed by an employing registered guide-outfitter assessing the applicant's skills and abilities in the following areas and explaining negative responses: (i) hunting regulations; (ii) guiding regulations; (iii) meat care and preservation; (iv) cape and trophy care; (v) trophy judging; (vi) photography; (vii) ethics; (viii) logistics; (ix) stalking; (x) safety procedures; (xi) first aid; (xii) emergency protocol; (xiii) firearm use and safety; (xiv) knowledge of property ownership.	Yes	Forms, certifications, affidavits, and assessment areas are discretionary.	5				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.115	(b) For the purposes of determining the applicable license fee, the applicant shall state on the application form whether the applicant is a resident.	No	Directly mandated by statute.	0				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.115	(c) The department will not schedule an applicant for the game management unit examination unless the department has received all letters of recommendation required under AS 08.54.610(a)(8) at least 45 days before the date of the examination.	Yes	Scheduling and timing are discretionary.					
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.115	(d) Repealed 7/30/2006.	N/A	Not applicable.	0				
AS 08.54.600, AS 08.54.605, AS 08.54.610	75.115 (1)	<u>[(e) An applicant who appears for an examination and chooses not to take a scheduled test forfeits the examination fees.]</u>	Yes	Fee forfeiture is discretionary.					
AS 08.54.600, AS 08.54.610, AS 08.54.670, AS 08.54.605, AS 08.54.660	75.117 (1)	<u>[(a) An applicant who fails a registered guide-outfitter examination may apply for reexamination any time within two years after the date of the first examination. If, within two years after the date of the first examination, the applicant fails to apply for reexamination, the applicant must apply again for initial licensure, and must meet the qualifications in AS 08.54 and this chapter for initial issuance of a registered guide-outfitter license.]</u>	Yes	Reexamination timing and process are discretionary.					
AS 08.54.600, AS 08.54.610, AS 08.54.670, AS 08.54.605, AS 08.54.660	75.117 (2)	<u>[(b) An applicant who fails a certification examination for a game management unit may apply for reexamination any time within two years after the date of the first examination, the applicant fails to apply for reexamination, and if the applicant (1) has not already passed a certification examination as required under AS 08.54.610(a)(4) for initial licensure, is not already licensed as a registered guide-outfitter, or on or before the date of reexamination has failed under AS 08.54.660 and 08.54.670 to renew a license for four consecutive years, the applicant must apply again for initial licensure, and must meet the qualifications in AS 08.54 and this chapter for initial issuance of a registered guide-outfitter license; or (2) either is already licensed as a registered guide-outfitter or has an expired license for which, on or before the date of reexamination, the four consecutive-year period for renewal under AS 08.54.660 and 08.54.670 has not run, and if the failed certification examination is for an additional game management unit, the applicant must apply again under 12 AAC 75.112 and must meet the requirements in that section to sit for the examination.]</u>	Yes	Reexamination process and timing are discretionary.					
AS 08.54.600, AS 08.54.610, AS 08.54.670, AS 08.54.605, AS 08.54.660	75.117 (2)	<u>[(c) To apply for reexamination, an applicant must submit, at least 45 days before the date of the examination, (1) a written request for reexamination; and (2) the examination fee required in 12 AAC 02.230 for the requested examination.]</u>	Yes	Written request and timing are discretionary.					
AS 08.54.600, AS 08.54.610, AS 08.54.670, AS 08.54.605, AS 08.54.660	75.117 (1)	<u>[(d) The department may, if staff resources allow, waive the application deadline in (c) of this section.]</u>	Yes	Waiver is discretionary.					
AS 08.54.600, AS 08.54.610, AS 08.54.670, AS 08.54.605, AS 08.54.660	75.117 (3)	<u>[(e) An examination score is valid for no more than two years. If the examination is a (1) registered guide-outfitter examination, and if, within two years after the date of the examination, the applicant is not issued a license as a registered guide-outfitter, the applicant must apply again for initial licensure and must meet the qualifications in AS 08.54 and this chapter for initial issuance of a registered guide-outfitter license; (2) certification examination for a game management unit and is required under AS 08.54.610(a)(4) for initial licensure, and if, within two years after the date of the examination, the applicant is not issued a license as a registered guide-outfitter, the applicant must apply again for initial licensure, and must meet the qualifications in AS 08.54 and this chapter for initial issuance of a registered guide-outfitter license; or (3) certification examination for an additional game management unit, not required under AS 08.54.610(a)(4) for initial licensure, and if the applicant has an expired registered guide-outfitter license for which, within the two-year period that the examination score is valid, the four consecutive-year period for renewal under AS 08.54.660 and 08.54.670 runs out, the applicant may not apply that score to meet the initial licensure requirements in AS 08.54.610(a)(4).]</u>	Yes	Score validity and timing are discretionary.	3				
AS 08.54.600, AS 08.54.605, AS 08.54.620	75.12	(a) The department will issue a license as a class-A assistant guide to an applicant who meets the requirements of AS 08.54.620 and this section.	No	Directly mandated by statute.	0				
AS 08.54.600, AS 08.54.605, AS 08.54.620	75.12	(b) Before a class-A assistant guide license will be issued, the department must receive (1) the fees required in 12 AAC 02.230; (2) a completed application on a form provided by the department; (3) verification of the applicant's applicable employment, residency, and hunting experience required under AS 08.54.620(a)(4); an applicant applying for a class-A assistant guide license under (A) AS 08.54.620(a)(4)(A) and this section shall submit (i) verification, from employing registered guides or guide-outfitters, of experience spanning three years as described in AS 08.54.620(a)(4)(A)(i); and (ii) an affidavit that the applicant has had the hunting experience required in AS 08.54.620(a)(4)(A)(ii); (B) AS 08.54.620(a)(4)(B) and this section shall submit (i) the evidence required in AS 08.54.620(a)(4)(B)(i) of physical residency; (ii) three affidavits of hunting experience from individuals who certify that the applicant has had the hunting experience required in AS 08.54.620(a)(4)(B)(ii); and (iii) a letter of recommendation from a licensed registered guide-outfitter who intends to employ the applicant as a class-A assistant guide; (4) a copy of the applicant's valid first aid card issued by the Red Cross or a similar organization recognized by the department; (5) a signed statement from the applicant certifying that the applicant meets the eligibility requirements in AS 08.54.605; (6) a complete report of criminal justice information under AS 12.62, including fish and wildlife violations, and if a state other than this state is the applicant's primary state of residence, an equivalent report issued by that other state; (7) for each guiding, outfitting, transportation, or other hunting services license, if any, issued to the applicant by another state or by a jurisdiction of Canada, verification from the issuing government body that the license has not been suspended or revoked; and (8) the jurisprudence questionnaire prepared by the board covering the provisions of AS 08.54 and this chapter, scoring a minimum of 70 percent.	Yes/No	Some requirements (forms, affidavits, questionnaire) are discretionary unless mandated by statute.	4				
AS 08.54.600, AS 08.54.605, AS 08.54.620	75.12	(c) A class-A assistant guide licensed under AS 08.54.620(a)(4)(B) may be certified for additional game management units in which the licensee does not reside if that licensee also meets the requirements of AS 08.54.620(a)(4)(A).	Yes	Certification for additional units is discretionary.					

AS 08.54.600, AS 08.54.630, AS 08.54.790, AS 08.54.605, AS 08.54.635	75.13	(a) The department will issue a license as an assistant guide to an applicant who meets the requirements of AS 08.54.630 and this section. An assistant guide license applicant shall submit (1) the fees required in 12 AAC 02.230; (2) a completed application on a form provided by the department; (3) a copy of the applicant's valid first aid card issued by the American Red Cross or a similar organization recognized by the department; (4) a form completed by the applicant listing the dates the applicant has hunted in the state and certifying that the applicant meets the requirements in AS 08.54.630(a); (5) a written recommendation or evidence as required in AS 08.54.630(a); (6) a signed statement from the applicant certifying that the applicant meets the eligibility requirements in AS 08.54.605; (7) a complete report of criminal justice information under AS 12.62, including fish and wildlife violations, and if a state other than this state is the applicant's primary state of residence, an equivalent report issued by that other state; (8) for each guiding, outfitting, transportation, or other hunting services license, if any, issued to the applicant by another state or by a jurisdiction of Canada, verification from the issuing government body that the license has not been suspended or revoked; and (9) the jurisprudence questionnaire prepared by the board covering the provisions of AS 08.54 and this chapter, scoring a minimum of 70 percent.	Yes/No	Some requirements (forms, affidavits, questionnaire) are discretionary unless mandated by statute.	4				
AS 08.54.600, AS 08.54.630, AS 08.54.790, AS 08.54.605, AS 08.54.635	75.13	(b) An unlicensed person receiving training for purposes of experience necessary to apply for licensure as an assistant guide under this section may participate in activities identified in AS 08.54.635(b), when a licensed guide is physically present.	Yes	Training participation and supervision are discretionary.					
AS 08.54.600, AS 08.54.630, AS 08.54.790, AS 08.54.605, AS 08.54.635	75.13	(c) To be physically present for purposes of this section, the licensed guide must be primarily in or near camp while an unlicensed person is performing the activities of field preparation of trophies and using guiding or outfitting equipment, including spotting scopes and firearms. An unlicensed person may take necessary action to prevent the spoilage or loss of a trophy while unsupervised. While an unlicensed person is accompanying a licensed guide and client during the final portion of stalking, pursuing, tracking, killing, or attempting to kill big game, the unlicensed person must act under the close and immediate supervision of the licensed guide. An unlicensed person under this section may not direct the actions of a hunter to stalk, take, or attempt to take a big game animal.	Yes	Supervision and activity restrictions are discretionary.					
AS 08.01.100, AS 08.54.600	75.14	Registered guide-outfitter, class-A assistant guide, and assistant guide licenses expire on December 31 of odd-numbered years.	Yes	Expiration date is discretionary.					
AS 08.54.600, AS 08.54.650, AS 08.54.660	75.145 (1)	(a) The department will issue a license as a transporter to an applicant who meets the requirements of AS 08.54.650 and this section. An applicant for a transporter license must submit (1) a completed application on a form provided by the department; (2) the applicable fees required in 12 AAC 02.230; (3) proof of financial responsibility in accordance with 12 AAC 75.420; (4) copies of the Federal Aviation Administration and United States Coast Guard licenses applicable to the applicant's operations; (5) the name of one individual who is responsible for managing the transporter's business activities; and (6) the jurisprudence questionnaire prepared by the board covering the provisions of AS 08.54 and this chapter, scoring a minimum of 70 percent.	Yes/No	Some requirements (forms, affidavits, questionnaire) are discretionary unless mandated by statute.	4				
AS 08.54.600, AS 08.54.650, AS 08.54.660	75.145	(b) In addition to meeting the requirements in (a) of this section, an applicant that is a (1) corporation must submit proof of either a certificate of incorporation or a certificate of authority in good standing under AS 10, and if the corporation is organized in this state, proof of articles of incorporation in good standing under AS 10; (2) limited liability company, proof of either articles of organization or registration in good standing under AS 10.50; (3) limited liability partnership, proof of either a statement of qualification or a statement of foreign qualification in good standing under AS 32.06.911 – 32.06.925; or (4) limited partnership, proof of either a certificate of limited partnership or registration in good standing under AS 32.11.	Yes	Proof requirements are discretionary.	4				
AS 08.54.600, AS 08.54.650, AS 08.54.660	75.145	(c) To change the individual identified under (a)(5) of this section, a licensed transporter must file with the department, within 20 days after the date of the change, a written statement verifying the change and identifying the new individual responsible for managing the transporter's business activities.	Yes	Change notification and timing are discretionary.					
AS 08.54.600, AS 08.54.650, AS 08.54.660	75.145 (1)	[(d) A licensed transporter shall notify the department in accordance with 12 AAC 02.900 if the transporter's mailing address changes.]	Yes	Notification process is discretionary.					
AS 08.54.600, AS 08.54.610, AS 08.54.750	75.2	(a) In addition to the restrictions in AS 08.54.720, a registered guide-outfitter may provide transportation services only in a guide use area for which the guide-outfitter is registered, unless the guide-outfitter also holds a transporter license.	Yes	Restriction on transportation services is not specified in statute; department discretion.			2		
AS 08.54.600, AS 08.54.610, AS 08.54.750	75.2	(b) A registered guide-outfitter who provides transportation or outfitting services in a guide use area, for which the guide-outfitter is registered, shall complete a hunt record for each client transported or outfitted.	Yes	Requirement to complete a hunt record is discretionary.					
AS 08.54.600, AS 08.54.660, AS 08.54.760	75.205	(a) The department will issue uniquely identifiable hunt records to a registered guide-outfitter with a valid license who has proof of financial responsibility in accordance with 12 AAC 75.220 on file with the board. Once the department issues the hunt records, the board (1) will consider the hunt records to be in the possession of the registered guide-outfitter; and (2) may discipline the registered guide-outfitter under AS 08.54.710(a)(2) if the (A) registered guide-outfitter loses or misplaces the hunt records, or fails to return hunt records as required under this section or upon the department's request; (B) hunt records are damaged or destroyed while in the registered guide-outfitter's possession; or (C) hunt records, while in the registered guide-outfitter's possession, are used in a manner that violates AS 08.54.760, this section, or 12 AAC 75.210.	Yes	Issuance and discipline procedures are discretionary.	3				
AS 08.54.600, AS 08.54.660, AS 08.54.760	75.205	(b) The hunt records must be used by the assigned registered guide-outfitter. Blank hunt records may be transferred to another contracting registered guide-outfitter, if the transferee notifies the department within 60 days that a transfer has taken place.	Yes	Transfer and notification process is discretionary.					
AS 08.54.600, AS 08.54.660, AS 08.54.760	75.205	(c) All copies of a hunt record must be completed in accordance with 12 AAC 75.210. Copies must be distributed in accordance with 12 AAC 75.210.	Yes	Distribution and completion requirements are discretionary.					
AS 08.54.600, AS 08.54.660, AS 08.54.760	75.205	(d) A voided hunt record must be returned to the department.	Yes	Return of voided records is discretionary.					
AS 08.54.600, AS 08.54.660, AS 08.54.760	75.205	(f) A maximum of 50 hunt records will be issued to a registered guide-outfitter and may be in the registered guide-outfitter's possession at any given time. Additional hunt records may be issued. However, upon a written request and showing of good cause, as determined by the department, a registered guide-outfitter may have more than 50 hunt records assigned and in the registered guide-outfitter's possession.	Yes	Limit and exception process are discretionary.					
AS 08.54.600, AS 08.54.660, AS 08.54.760	75.205	(g) A registered guide-outfitter who misplaces or loses a hunt record shall submit to the department (1) a notarized statement documenting the loss of the hunt record; and (2) client information not already submitted to the department under 12 AAC 75.210.	Yes	Notarized statement and client info submission are discretionary.					
AS 08.54.600, AS 08.54.660, AS 08.54.760	75.21	(a) The hunt record required by AS 08.54.760 must be on a form provided by the department, titled Registered Guide-Outfitter Hunt Record, dated December 2017, and adopted by reference. This form is established by the board for review of the information required to be submitted by registered guide-outfitters.	Yes	Form and adoption process are discretionary.	13			13	
AS 08.54.600, AS 08.54.660, AS 08.54.760	75.21	(b) Before a hunt, a registered guide-outfitter who contracts to guide, transport, or outfit a hunt shall complete or have completed the portions of the hunt record form that are required to be completed before a hunt.	Yes	Completion timing is discretionary.					
AS 08.54.600, AS 08.54.660, AS 08.54.760	75.21	(c) A copy of the hunt record must be with the client for the duration of a hunt.	Yes	Requirement for client to have copy is discretionary.					
AS 08.54.600, AS 08.54.660, AS 08.54.760	75.21	(d) At the conclusion of the hunt, the registered guide-outfitter shall complete the applicable remaining portions of the hunt record.	Yes	Completion timing is discretionary.					
AS 08.54.600, AS 08.54.660, AS 08.54.760	75.21 (1)	(e) The registered guide-outfitter shall [furnish one copy of the completed hunt record to the client and] retain one copy for four years at the registered guide-outfitter's regular place of business.	Yes	Furnishing and retention requirements are discretionary.					
AS 08.54.600, AS 08.54.660, AS 08.54.760	75.21	(f) A hunt record must be produced for inspection upon request by an agent of the board or department or any state or federal enforcement agent authorized to enforce guiding, game, or game management statutes or regulations.	Yes	Inspection requirement is discretionary.					
AS 08.54.600, AS 08.54.660, AS 08.54.760	75.21	(g) If a big game hunting client contracts to hunt big game with more than one registered or master guide-outfitter, a separate hunt record must be completed by each registered or master guide-outfitter and each client. The department will not accept hunt records signed by more than one guide-outfitter.	Yes	Separate record and signature requirements are discretionary.					

AS 08.54.600, AS 08.54.610, AS 08.54.680	75.22	(b) An applicant who intends to contract to guide or outfit a big game hunt shall (1) certify that the applicant has and will maintain during the licensing period, assets, general liability insurance, or a bond totaling at least a minimum of \$100,000 that will be available for payment of a judgment against the applicant resulting from the applicant's big game hunting services; and (2) list the assets, insurance, or bond, including, if applicable, (A) a description of the assets, their fair market value less any liens, identification of any liens against the assets, and the location of the assets; and (B) the name of the company issuing the insurance or bond, the policy or bond number, and the amount and type of coverage supplied by the insurance or bond.	Yes	Certification and listing requirements are discretionary.						
AS 08.54.600, AS 08.54.610, AS 08.54.680	75.22	(c) A registered guide-outfitter who indicated on the application for initial license or renewal that the registered guide-outfitter would not contract to guide or outfit a big game hunt shall notify the department and provide the information required in (b) of this section before the registered guide-outfitter may contract to guide or outfit a big game hunt.	Yes	Notification and information provision are discretionary.						
AS 08.54.600, AS 08.54.610, AS 08.54.680	75.22	(d) A registered guide-outfitter shall notify the department within 10 days of any change to the information reported under (b) of this section.	Yes	Notification timing is discretionary.						
AS 08.54.600, AS 08.54.610, AS 08.54.680	75.22	(e) The department may require additional documentation to substantiate the information provided in (b) of this section before approving an applicant for initial licensure or license renewal.	Yes	Additional documentation requirement is discretionary.						
AS 08.54.600, AS 08.54.750	75.23 (2)	(a) The department will register an applicant in a guide use area if the applicant meets the requirements of AS 08.54.750 and this section. For each guide use area for which a registered guide-outfitter is registering, the registered guide-outfitter shall submit the following information on a form provided by the department: (1) the applicant's registered guide-outfitter license number; (2) the guide use area for which the registered guide-outfitter is registering; [(3) certification in the game management unit in which the registered guide-outfitter is applying; (4) a sworn statement by the applicant attesting to the required land use authorization;] (5) a sworn statement by the applicant attesting to the ability to provide services on at least 5,000 contiguous acres of uplands in the guide use area requested.	Yes	Submission and sworn statement requirements are discretionary.	5					
AS 08.54.600, AS 08.54.750	75.23	(b) A registration expires on December 31 of the last year for which it is issued. To re-register, the registered guide-outfitter must again submit a complete application under (a) of this section.	Yes	Expiration and re-registration process are discretionary.						
AS 08.54.600, AS 08.54.750	75.23	(c) A registered guide-outfitter may register for a maximum of five calendar years ending on December 31, including the calendar year in which the registration becomes effective. A registration for multiple calendar years may be withdrawn or changed annually before April 1, if the GUA being withdrawn or changed has not been used in that year. This includes attempting to get hunters drawn for limited entry drawings for that GUA, in which case the guide must have been registered for the GUA in the year of the December draw application period and the year the hunt would have taken place. Both years will be considered used and may not be withdrawn. No refunds will be issued for the years left on a multiple year registration if it is withdrawn.	Yes	Multi-year registration, withdrawal, and refund rules are discretionary.	3					
AS 08.54.600, AS 08.54.750	75.23	(d) In accordance with AS 08.54.750, a registration will be considered effective 30 days after the date the registration is submitted to the department, or 30 days after the date the application is considered complete, whichever is later.	Yes	Effective date calculation is discretionary.						
AS 08.54.600, AS 08.54.750	75.23	(e) A registered guide-outfitter who is registered in three guide use areas may register for and conduct big game hunting services in a portion of one additional guide use area on federal land adjacent to a guide use area for which the registered guide-outfitter is already registered if the registered guide-outfitter meets the requirements of (a)(1) – (5) and (f) of this section, and submits (1) the guide use area map that identifies the portion of the additional guide use area that is located on federal land and is adjacent to a guide use area for which the registered guide-outfitter is currently registered; and (2) a letter from the federal landholder that states that the area would otherwise remain unused by a registered guide-outfitter because the boundaries do not coincide with boundaries of a federal big game guide concession or permit area.	Yes	Additional registration and documentation requirements are discretionary.						
AS 08.54.600, AS 08.54.750	75.23	(f) A registered guide-outfitter may not register for, or provide services within, a guide use area unless the applicant has written authorization by the landowner or appropriate representative in the form of a permit, registration or letter to provide big game hunting services on at least 5,000 contiguous acres of uplands in the guide use area.	Yes	Written authorization requirement is discretionary.						
AS 08.54.600, AS 08.54.750	75.23 (3)	(ig) A registered guide-outfitter or master guide-outfitter who was unable to hunt a brown bear in game management unit 9 in the spring 2020 season may register for the 2021 spring brown bear season in game management unit 9, if (1) the registered guide-outfitter or master guide-outfitter registers on a form provided by the department; (2) the registered guide-outfitter or master guide-outfitter provides either (A) a current registration, valid as of April 10, 2020, for the same guide use area for which the registration is submitted, or (B) copies of completed, signed, and dated hunt contracts for the 2020 spring bear season in game management unit 9 indicating that the registered guide-outfitter or master guide-outfitter had booked clients who were later unable to complete the contracted hunt and an attestation that the registered guide-outfitter or master guide-outfitter would have registered before the April 10, 2020 deadline; and (3) the clients for whom the registered guide-outfitter or master guide-outfitter will provide services have not hunted brown bear in a guide use area within game management unit 9 since May 10, 2020.]	Yes	Special registration and documentation requirements are discretionary.	3			0		
AS 08.54.600, AS 08.54.750	75.23	(h) A registered guide-outfitter or master guide-outfitter must register for a minimum of three years in a guide use area at the time of registration.	Yes	Minimum registration period is discretionary.						
AS 08.54.600, AS 08.54.750	75.235	GUIDE-OUTFITTER USE AREA MAPS. The set of maps titled Guide-Outfitter Use Area Maps, dated June 22, 1994, as amended December 2009, July 2011, December 2011, November 2015, and July 2024, is adopted by reference. This set of maps prepared by the Department of Natural Resources depicts the boundaries of the guide use areas established under AS 08.54.750(g).	Yes	Adoption and reference of maps is discretionary.		0			0	
AS 08.54.600, AS 08.54.620, AS 08.54.710, AS 08.54.610, AS 08.54.630	75.24	(a) A registered guide-outfitter who contracts to guide a hunt shall plan, direct, and monitor the big game hunting services provided to the client.	Yes	Planning, directing, and monitoring requirements are discretionary.				3		
AS 08.54.600, AS 08.54.620, AS 08.54.710, AS 08.54.610, AS 08.54.630	75.24	(b) At the conclusion of the hunt, a registered guide-outfitter who contracts to guide a hunt shall evaluate the performance of the assistant guide, class-A assistant guide, or registered guide-outfitter involved in the hunt to determine whether the big game hunting services provided to the client were satisfactory.	Yes	Evaluation requirement is discretionary.						
AS 08.54.600, AS 08.54.620, AS 08.54.710, AS 08.54.610, AS 08.54.630	75.24	(c) To comply with (b) of this section, the contracting registered guide-outfitter shall verbally communicate, by telephone or radio, or in person, with the client and the assistant guide, class-A assistant guide, or registered guide-outfitter involved in the hunt, separately or together, at least once within 10 days after the conclusion of the hunt. The contracting registered guide-outfitter shall obtain the necessary information to evaluate the performance of the assistant guide, the class-A assistant guide, or registered guide-outfitter and determine whether the big game hunting services were provided safely, in accordance with state and federal law, and to the satisfaction of the client.	Yes	Communication and evaluation requirements are discretionary.				2		
AS 08.54.600, AS 08.54.620, AS 08.54.710, AS 08.54.610, AS 08.54.630	75.24	(d) The contracting registered guide-outfitter shall make a good faith effort to verbally communicate with the client to obtain the necessary information to evaluate the performance of the assistant guide, class-A assistant guide, or registered guide-outfitter. If the attempt to verbally communicate with the client is unsuccessful, the contracting registered guide-outfitter shall write to the client and request the necessary information to evaluate the performance of the assistant guide, the class-A assistant guide, or registered guide-outfitter. The contracting registered guide-outfitter shall write to the client within 60 days after the conclusion of the hunt.	Yes	Good faith effort and written communication requirements are discretionary.				-2		
AS 08.54.600, AS 08.54.620, AS 08.54.710, AS 08.54.610, AS 08.54.630	75.24	(e) A registered guide-outfitter shall document on the hunt record the date the registered guide-outfitter complied with the verbal, or if applicable the written, client communication requirements in (c) and (d) of this section.	Yes	Documentation requirement is discretionary.				0		

AS 08.54.600, AS 08.54.620, AS 08.54.710, AS 08.54.610, AS 08.54.630	75.24	(f) The contracting registered-guide outfitter or a noncontracting registered guide-outfitter or class-A assistant guide supervising an assistant guide shall be available in the same guide use area, or an adjacent guide use area with a common border, to direct and monitor the big game hunting services provided to the client, except during times when (1) an emergency situation exists that requires the guide's assistance; or (2) the contracting registered guide-outfitter or noncontracting registered guide-outfitter or class-A assistant guide supervising the hunt is outside the guide use area or neighboring guide use area while (A) in transit with meat or trophies from that or a neighboring guide use area; (B) in transit with food, supplies, or clients directly associated with conducting guided hunts in that or a neighboring guide use area; or (C) conducting important duties that are essential for completion of current contracted hunts.	Yes	Availability and exceptions are discretionary.				3	
AS 08.54.600, AS 08.54.620, AS 08.54.710, AS 08.54.610, AS 08.54.630	75.24	(h) In this section, "emergency situation" means a situation in which a person is in a remote area and (1) is involuntarily experiencing an absence of food, water, shelter, or medical care required to sustain life or health; (2) is lost; (3) is unable to perform the functions necessary for survival, leading to a high risk of death or serious and permanent health problems without the assistance of the guide; or (4) the guide's presence is necessary for a family medical condition.	Yes	Definition and application of emergency situation are discretionary.					
AS 08.54.600, AS 08.54.620, AS 08.54.710, AS 08.54.610, AS 08.54.630: This section was not included in the original Excel sheet and adds 2 discretionary requirements.	75.24	(i) For purposes of the requirement in AS 08.54.610(e) for supervision of a contracted hunt, and in addition to the requirements of this section, the contracting registered guide-outfitter may plan, direct, and monitor a contracted hunt (1) while in the field and present in (A) the same game management unit in which the contracted hunt is taking place; (B) a game management unit adjacent to and sharing a common border with the unit in which the contracted hunt is taking place; or (C) a location that is no further than 50 miles from the nearest boundary of an area or unit described in (A) or (B) of this paragraph; and (2) if performing those activities, while in the field and present in a location listed in (1) of this subsection, is practicable; for purposes of this paragraph, planning, directing, and monitoring the contracted hunt is not practicable if the contracting registered guide-outfitter cannot communicate in person, communicate personally by telephone, or communicate personally by radio with the assistant guide, class-A assistant guide, or registered guide-outfitter involved in the contracted hunt.	Yes	Planning, directing, and monitoring requirements are discretionary.			1		
AS 08.54.600, AS 08.54.620, AS 08.54.710, AS 08.54.610, AS 08.54.630: This section is not included in the original Excel sheet and is part of a new section of the regs project that was paused at LAW	75.24 (new section)	(j) For the purposes of this section, "current season" means a period of consecutive or nearly consecutive hunts.	No	Provides definitions for terms used in regulations.				0	
AS 08.54.600, AS 08.54.610, AS 08.54.630	75.25	(b) A registered guide-outfitter who contracts to guide a hunt and who is participating in a hunt as required in AS 08.54.630(b)(3) shall be in communication, either personally or through an agent, with the assistant guide, who is in the field with the client, at least once during the hunt if the hunt is longer than five days.	Yes	Communication requirement is discretionary.				2	
AS 08.54.600, AS 08.54.610, AS 08.54.630	75.25	(c) In this section, "communication" includes in-person contact, radio contact, telephone contact, and signaling.	Yes	Definition of communication is discretionary.				0	
AS 08.54.600, AS 08.54.610, AS 08.54.630	75.25	(d) A registered guide-outfitter who contracts to outfit a hunt shall (1) before leaving a client in the field, advise the client of the date, time, and location at which the registered guide-outfitter will pick up the client and the course of action the client should follow if the registered guide-outfitter is unable to pick up the client as planned; (2) either personally or through a class-A assistant guide, an assistant guide, or a licensed transporter, transport the client into and out of the field at the planned date, time, and location, unless prevented by weather, mechanical problems, or other safety concerns; and (3) check on or communicate with a client in the field as agreed to before transporting that client.	Yes	Advising, transporting, and checking requirements are discretionary.	3		0		
AS 08.54.600, AS 08.54.720, AS 08.54.790, AS 08.54.680	75.26	(a) A contracting registered guide-outfitter shall deliver a written contract to the client within 90 days after receipt of a deposit, or before services are provided, whichever is earlier.	Yes	Contract delivery timing is discretionary.					
AS 08.54.600, AS 08.54.720, AS 08.54.790, AS 08.54.680	75.26 (1)	(b) A contract must (1) include the name, license number, and signature of the guide-outfitter, and must include the name of the guide-outfitter's business if it is different from the name of the individual guide-outfitter; (2) include the name and signature of the client; (3) list each big game animal to be hunted, and must identify the primary animal to be hunted; (4) list the approximate times and dates that the client will be in the field; (5) list the number of hunting days and dates for each species, if appropriate; (6) state the cost and payment schedule; (7) state the amount of the trophy fee, if any, and must identify who is responsible for the cost of the license and tags; (8) state the extra transportation cost, if any; (9) include a statement of services provided, including lodging, meals, number of clients per guide, trophy care and shipping, care of meat, and clarification of who is responsible for what; (10) set out the deposit refund or transfer policy upon cancellation; (11) include a statement about compensation for any delay of the client arriving in the field on schedule or for the client departing the field before the contracted hunt ends; and (12) identify who is responsible for private and federal land use fees.	Yes	Contract content requirements are discretionary.					
AS 08.54.600, AS 08.54.720, AS 08.54.790, AS 08.54.680	75.26	(c) A registered guide-outfitter shall retain a copy of the contract for at least four years.	Yes	Retention period is discretionary.					
AS 08.54.600, AS 08.54.720, AS 08.54.790, AS 08.54.680	75.26 (D)	(d) A contracting registered or master guide who is signing the hunt contract, and who intends to apply a client for a drawing hunt permit for a hunt conducted under regulations required under AS 16.05, shall obtain a unique verification code for each guide use area in which a unique verification code is required from the department before entering an application for the client. Unique verification codes will only be issued to registered or master guides who are registered in a guide use area located in the hunt area the year the application is made and the years the permit is valid; except a contracting guide may receive a code and apply a client in a new concession area in which the permit for the concession is authorized but not valid until the year of the hunt as long as the concessionaire registers for the guide use area before providing services. Unique verification codes will be current until the associated guide use area registration expires or is withdrawn or amended. Unique verification codes can only be utilized by the contracting registered or master guide who is applying clients for a drawing hunt permit.	Yes	Unique verification requirements are discretionary.	4		0		
AS 08.54.600, AS 08.54.750	75.265	(a) The board may propose to amend guide use area boundaries (1) on its own motion; (2) upon the recommendation of the Department of Fish and Game; or (3) in response to a petition from another person.	Yes	Amendment process and petition acceptance are discretionary.	3				
AS 08.54.600, AS 08.54.750	75.265	(b) At least 90 days before the date of a board meeting at which guide use area boundaries changes are proposed, the department will publish, in a newspaper of general circulation, a notice soliciting petitions to propose amendments to guide use area boundaries. To be considered for proposal by the board at the board's next meeting, a petition must be received by the department no later than 60 days after the notice is published.	Yes	Publication and petition timing are discretionary.					
AS 08.54.600, AS 08.54.750	75.265	(c) If the board proposes to amend guide use area boundaries, the board will mail notice of the proposed amendment to (1) each registered guide-outfitter with a valid license who is registered for a guide use area the boundaries of which are proposed for amendment; (2) the Department of Natural Resources; (3) the Department of Fish and Game; and (4) the Department of Public Safety.	Yes	Notification process is discretionary.	4				

AS 08.54.600, AS 08.54.750	75.265	(d) The board may amend guide use area boundaries after considering whether (1) the Department of Fish and Game objects to the proposed amendment; and (2) amendment of existing guide use area boundaries is necessary in order to respond to (A) big game conservation and management concerns, including (i) abundance and diversity of big game; (ii) the historical harvest of big game in an area; and (iii) existing administrative boundaries established for wildlife management purposes; (B) law enforcement concerns; (C) land ownership in an area; (D) administrative restrictions; (E) the existence of boundaries that can be readily identified in the field; (F) the accessibility of an area and other transportation considerations; (G) the existence of complementary and noncomplementary land uses within an area; (H) recommendations of the Department of Natural Resources; (I) the existing facilities within the area; (J) any public comment received; and (K) other considerations relevant to the drawing of guide use area boundaries.	Yes	Amendment criteria and consideration process are discretionary.					
AS 08.54.600, AS 08.54.680, AS 08.54.710	75.34 (0)	(a) Unethical activities. A master guide-outfitter, registered guide-outfitter, assistant guide, or class-A assistant guide may not participate in an unethical activity that may result in a disciplinary sanction under AS 08.54.710. In this subsection, "unethical activity" (1) means failing to or being unfit to meet a professional standard of conduct that satisfactorily and safely implements, under field conditions, the knowledge, skills, qualifications, and judgment required for the license held; and (2) includes (A) failing to comply with the standards set out in (b) – (f) of this section; (B) failing to fulfill a condition or requirement established as a disciplinary sanction under AS 08.54.710; (C) failing to fulfill the supervision, hunt participation, and other requirements of this chapter; and (D) failing to report to the board, within 30 days after the date of conviction, a conviction in this state, another state, or the United States for a (i) violation of a state or federal statute or regulation related to hunting; (ii) violation of a state or federal statute or regulation relating to guiding, outfitting, transportation, or other hunting services; or (iii) felony; (E) failing to comply with an order from the board.	Yes	Definition and prohibition of unethical activities are discretionary.	6				
AS 08.54.600, AS 08.54.680, AS 08.54.710	75.34 (0)	(b) Compliance with law. All classes of guides shall (1) comply with applicable state and federal statutes and regulations; and (2) obtain prior authorization as appropriate before entering or remaining on private, state, or federal land during the course of providing big game hunting services.	Yes	Compliance and authorization requirements are discretionary.					
AS 08.54.600, AS 08.54.680, AS 08.54.710	75.34 (4)	(c) Client and employee care standards. All classes of guides shall (1) take every reasonable measure to assure the safety and comfort of the client, including ensuring that during the hunt (A) adequate supplies are present to provide first aid for injuries that are reasonably expected in the field; (B) sufficient supplies are present to provide for emergencies, including food, clothing, and a source of heat; and (C) food and shelter are present that are normally considered satisfactory under field conditions; (2) avoid intentionally, recklessly, or carelessly exposing an employee or client to undue hazards; (3) advise clients and employees involved in a hunt of the applicable state and federal statutes and regulations relating to hunting, land use, wildlife, big game hunting services, and conservation; (4) ensure that the proper hunting licenses, hunt record, game tags, and harvest reports for the big game species being hunted are in the client's possession before the hunt begins; (5) ensure that the appropriate tags are attached to any game taken by a client and all game is sealed or marked as required by 5 AAC 92; (6) advise a client before a hunt of the game population in the hunting area; and (7) provide remuneration in a complete and timely manner of debts or refunds owed to clients or contracting guides, or wages owed to an employee.	Yes	Care, safety, and documentation standards are discretionary.	7				
AS 08.54.600, AS 08.54.680, AS 08.54.710	75.34 (5) (1)	(d) Field craft standards. All classes of guides shall (1) conduct themselves in a professional sportsman like manner, and treat wildlife, wild lands, and all users with courtesy and respect; (2) use every lawful means at the licensee's disposal to bag a wounded animal while it is in danger of escaping, or, in a serious emergency, while human life or well-being is endangered; (3) barring unforeseen conditions, properly prepare according to generally accepted procedures, all antlers, horns, hides, and capes to be delivered to the taxidermist or to the client at the conclusion of a hunt in a satisfactory and unspoiled condition, unless the guide is providing only outfitting and transportation services for the client; [(4) endeavor to salvage all meat of animals taken by clients, in accordance with state statutes and regulations; (5) except for brown bear, grizzly bear, wolves, and wolverine, transport the meat of a big game animal taken by the client in accordance with 5 AAC 92; (6) respect gear, equipment, food, shelter, and camps established by other users; (7) avoid staging unused or unattended camps and gear to discourage other users from utilizing a location; (8) allow appropriate buffer areas between hunters and camps in order to avoid disrupting hunts and hunting experiences; (9) refrain from using any mechanical powered equipment to knowingly herd, drive, chase, or harass big game animals; (10) to avoid altering the hunting experience of other hunters, refrain from making multiple, consecutive approaches in any mechanical powered equipment, near any big game animal or group of big game animals during any open hunting season for that species, unless (A) hunting brown, grizzly, or black bears from January 1 through June 30 in an area with an allowable harvest under 5 AAC 85 and 5 AAC 92, of one or more brown or grizzly bears per regulatory year; in this subparagraph, "regulatory year" has the meaning given in 5 AAC 92.990; or (B) specifically authorized under another statute or regulation; [(11) avoid utilizing global positioning system (GPS) or other electronic devices to locate and stalk a big game animal for the purpose of harvest; and (12) respond personally or through an assistant to requests for assistance communicated during the hunt; a contracting or employing guide must respond within a reasonable time based on the urgency of the request, weather conditions, and other safety factors.	Yes	Field craft and ethical standards are discretionary.					
AS 08.54.600, AS 08.54.680, AS 08.54.710	75.34 (1)	(e) Standards for cooperation with law enforcement officers and for conservation awareness. All classes of guides shall (1) cooperate with state or federal law enforcement officers; (2) provide any information to assist law enforcement or state and federal wildlife officials; [and (3) practice sound wildlife conservation and create an awareness of conservation needs and practices when dealing with the public.]	Yes	Cooperation and conservation standards are discretionary.	3				
AS 08.54.600, AS 08.54.680, AS 08.54.710	75.34	(f) Standards of professionalism. A guide (1) of any class may not make guarantees as to the success of a hunt or the number of animals to be taken on a hunt; (2) shall provide supervision as required from a guide of that class, and make a good faith effort to make the verbal or, if applicable, the written client communication as required in 12 AAC 75.240; (3) if permitted to advertise or sell big game hunts under AS 08.54, may not advertise or sell big game hunts to be conducted solely on tidelands; a guide of any class may not provide big game hunting services on tidelands or below mean high water mark in fresh water, except on those tidelands and below mean high water mark lands that are immediately adjacent to uplands on which the guide has authorization to provide big game hunting services; in this paragraph, "tidelands" has the meaning given in AS 38.05.965; and (4) if permitted to advertise under AS 08.54, may not misrepresent services by false or misleading advertising.	Yes	Professionalism and advertising standards are discretionary.	4				
AS 08.54.600, AS 08.54.650, AS 08.54.660	12 AAC 75.395	(a) Upon request, the department will issue transporter activity reports to a transporter with a valid license. Once the department issues the activity reports, the board (1) will consider them to be in the possession of the transporter until they are returned; and (2) may discipline the transporter under AS 08.54.710(a)(2) if the (A) transporter loses or misplaces the activity reports, or fails to return them as required under this section or upon the department's request; (B) activity reports are damaged or destroyed while in the transporter's possession; or (C) activity reports, while in the transporter's possession, are used in a manner that violates AS 08.54.650, this section, or 12 AAC 75.400.	Yes	Sets disciplinary actions and possession rules not explicitly mandated by statute.	3				
AS 08.54.600, AS 08.54.650, AS 08.54.660	12 AAC 75.395	(b) The transporter activity reports must be used only by the assigned transporter. Transporter activity reports may not be shared.	Yes	Restricts use and sharing beyond statutory requirements.					
AS 08.54.600, AS 08.54.650, AS 08.54.660	12 AAC 75.395	(c) All copies of a transporter activity report must be completed in accordance with 12 AAC 75.400.	Yes	Imposes completion standard not specified in statute.					
AS 08.54.600, AS 08.54.650, AS 08.54.660	12 AAC 75.395	(d) A voided transporter activity report must be returned to the department.	Yes	Requires return of voided reports.					
AS 08.54.600, AS 08.54.650, AS 08.54.660	12 AAC 75.395	(e) Repealed 12/2/2012.	No	No requirement.	0				
AS 08.54.600, AS 08.54.650, AS 08.54.660	12 AAC 75.395	(f) A maximum of 150 transporter activity reports will be issued to a transporter and may be in the transporter's possession at any given time. Additional transporter activity reports may be issued. However, upon a written request and showing of good cause, as determined by the department, a transporter may have more than 150 transporter activity reports assigned and in the transporter's possession.	Yes	Sets a cap and process for exceeding it.					

AS 08.54.600, AS 08.54.650, AS 08.54.660	12 AAC 75.395	(g) A transporter who misplaces or loses a transporter activity report shall submit to the department (1) a notarized statement documenting the loss of the transporter activity report; and (2) client information not already submitted to the department under 12 AAC 75.400.	Yes	Imposes reporting requirements for lost reports.										
AS 08.54.600, AS 08.54.650, AS 08.54.660, AS 08.54.760	12 AAC 75.400	(a) Each transporter activity report required by AS 08.54.650 must be on a form provided by the department, titled Transporter Activity Report, dated October 2012, and adopted by reference. This form is established by the board for review of the information required by AS 08.54.650.	Yes	Specifies form and adoption by reference, not detailed in statute.		16		0					17	
AS 08.54.600, AS 08.54.650, AS 08.54.660, AS 08.54.760	12 AAC 75.400	(b) On the day a client is transported, a transporter shall complete or have completed the portions of the transporter activity report that are required to be completed at that time.	Yes	Imposes timing and completion requirements.										
AS 08.54.600, AS 08.54.650, AS 08.54.660, AS 08.54.760	12 AAC 75.400	(c) Immediately after transporting the client out of the field, the transporter shall complete the applicable remaining portions of the transporter activity report.	Yes	Requires immediate completion after transport.										
AS 08.54.600, AS 08.54.650, AS 08.54.660, AS 08.54.760	12 AAC 75.400	(d) The transporter shall make the transporter activity report available for inspection upon request by an agent of the board or department or any state or federal enforcement agent authorized to enforce guiding, game, or game management statutes or regulations.	Yes	Imposes inspection requirement.										
AS 08.54.600, AS 08.54.650, AS 08.54.660, AS 08.54.760	12 AAC 75.400	(e) During portions of a hunt a transporter is exempt from transporter activity report requirements of this section when providing transportation services for a client to, from, or in between specific locations operated by another transporter or registered guide-outfitter who has contracted this same hunt with the same client.	Yes	Provides exemption criteria.										
AS 08.54.600, AS 08.54.650, AS 08.54.660, AS 08.54.760	12 AAC 75.400	(f) To comply with the annual reporting requirement of AS 08.54.650(c), a transporter shall submit to the department a completed transporter activity report for each contracted transportation service within 75 days after the completion of the transportation service.	Yes	Sets reporting deadline.										
Not sure: This section is not included in the original Excel sheet and is part of a new section of the reg project that was paused at LAW	12 AAC 75.405 (new section)	(a) aircraft used by a guide or transporter shall be marked with 12-inch registration numbers. Characters must be formed by solid lines 1/6 as thick as the character is high in accordance with CFR 14 Part 45 Subpart C.	Yes	Specifies marking of aircraft and size of character requirements				2						
Not sure: This section is not included in the original Excel sheet and is part of a new section of the reg project that was paused at LAW	12 AAC 75.405 (new section)	(b) Any vessel or boat used by a guide or transporter shall be marked with an activity identification decal. (1) Decal must be clearly displayed on each side of the vessel. They do not have to be permanently affixed to the vessel; they can be placed on plexiglass, plywood, or metal for easy placement and removal. (2) For each vessel required to display an identification sticker, a set will be provided by the division, one for each side of the vessel to be placed in an unobstructed location easily visible. (3) Services provided under registered guide-outfitter statutes require identification decals yellow in color. (4) Services under transporter statutes require identification decals red in color. (5) Identification decals which become worn or discolored shall be replaced at a fee established by the board through the division. (6) Decal is not intended to be tracked by vessel, therefore, a set of decals can be utilized for multiple vessels or boats. (7) For a person who possess both a transporter and guide license, the color of decal should be used for whichever is the majority of the overall service being provided. (8) A temporary printable decal is authorized upon notification of change to the division.	Yes	Specifies decal requirements			8							
AS 08.01.100, AS 08.54.600	12 AAC 75.410	(a) A transporter license expires on December 31 of odd-numbered years.	Yes	Sets expiration date not specified in statute.										
AS 08.54.600, AS 08.54.650, AS 08.54.660, AS 08.54.680	12 AAC 75.420	(a) Repealed 12/1/2007.	No	No requirement.	0									
AS 08.54.600, AS 08.54.650, AS 08.54.660, AS 08.54.680	12 AAC 75.420	(b) An applicant for a transporter license shall (1) certify that the applicant has and will maintain during the licensing period, assets, general liability insurance, or a bond totaling at least a minimum of \$100,000 that will be available for payment of a judgment against the applicant resulting from the applicant's transportation services; and (2) list the assets, insurance, or bond, including, if applicable, (A) a description of the assets, their fair market value less any liens, identification of any liens against the assets, and the location of the assets; and (B) the name of the company issuing the insurance or bond, the policy or bond number, and the amount and type of coverage supplied by the insurance or bond.	Yes	Specifies certification and documentation requirements.										
AS 08.54.600, AS 08.54.650, AS 08.54.660, AS 08.54.680	12 AAC 75.420	(c) A transporter shall notify the department within 10 days of any change to the information reported under (b) of this section.	Yes	Imposes notification requirement.										
AS 08.54.600, AS 08.54.650, AS 08.54.660, AS 08.54.680	12 AAC 75.420	(d) The department may require additional documentation to substantiate the information provided in (b) of this section before approving an applicant for licensure or license renewal.	Yes	Allows department to require further documentation.										
AS 08.54.600	12 AAC 75.430	(a) Repealed 7/30/2006.	No	No requirement.	0									
AS 08.54.600, AS 08.54.710, AS 08.54.720, AS 08.54.790	12 AAC 75.440	(a) Unethical activities. A transporter, master guide-outfitter, or registered guide-outfitter may not participate in an unethical activity that may result in a disciplinary sanction under AS 08.54.710. In this subsection, "unethical activity" (1) means failing to or being unfit to meet a professional standard of conduct that satisfactorily and safely implements, under field conditions, the knowledge, skills, qualifications, and judgment required for a transporter; and (2) includes (A) failing to comply with the standards set out in (b) – (d) of this section; and (B) failing to comply with a condition or requirement established as a disciplinary sanction in AS 08.54.710; (C) failing to comply with an order from the board.	Yes	Defines unethical activities and compliance requirements beyond statute.	3									
AS 08.54.600, AS 08.54.710, AS 08.54.720, AS 08.54.790	12 AAC 75.440	(b) Compliance with law. A transporter or registered guide-outfitter providing transportation services shall (1) comply with applicable state and federal statutes and regulations; and (2) obtain prior authorization as appropriate before entering or remaining on private, state, or federal lands during the course of providing transportation services.	Yes	Imposes compliance and authorization requirements.										
AS 08.54.600, AS 08.54.710, AS 08.54.720, AS 08.54.790	12 AAC 75.440	(c) Client care and transportation standards. A transporter or registered guide-outfitter providing transportation services shall (1) take every reasonable measure to ensure the safety and comfort of the client, including ensuring that while the licensee is providing transportation services (A) adequate supplies are present to provide first aid for injuries that are reasonably expected while providing transportation services; and (B) sufficient supplies are present to provide for emergencies, including food, clothing, and a source of heat; (2) before leaving a client in the field, advise the client of the date, time, and location at which the transporter or registered guide-outfitter will pick up the client and the course of action the client should follow if the transporter or registered guide-outfitter is unable to pick up the client as planned; (3) transport the client into and out of the field at the planned date, time, and location, unless prevented by weather, mechanical problems, or other safety concerns; (4) check on or communicate with a client in the field as agreed to before transporting that client; (5) clearly define rates and services to prospective clients before booking and acceptance of deposits; and shall avoid misleading prospective clients through false or fictitious advertising; (6) be willing and capable of making financial restitution to a client for any breach of contract owing to no fault of the client; (7) avoid staging unused or unattended camps and gear to discourage other users from utilizing a location; (8) endeavor to transport all meat of animals taken by clients, in accordance with state statutes and regulations; (9) avoid using an aircraft in any manner to spot big game for the purpose of taking a specific animal; (10) avoid utilizing, in any manner, global positioning system (GPS) or other electronic devices to assist in the taking of a big game animal; (11) avoid herding, driving, or chasing animals with the use of mechanically powered equipment; (12) avoid overbooking clients such that the transporter or registered guide-outfitter is unable to take otherwise reasonable measures to ensure the safety and comfort of clients already in the field; (13) allow appropriate buffer areas between hunters and camps transported by the same service to avoid disrupting hunts and hunt experiences; and (14) avoid making guarantees as to the success of a hunt or the number of animals to be taken on a hunt.	Yes	Sets detailed standards for client care and transportation beyond statute.	14									
AS 08.54.600, AS 08.54.710, AS 08.54.720, AS 08.54.790	12 AAC 75.440	(d) Standards for cooperation with law enforcement officers and for conservation awareness. A transporter or registered guide-outfitter providing transportation services shall (1) cooperate with state or federal law enforcement officers; (2) provide any information to assist law enforcement or state and federal wildlife officials; and (3) practice sound wildlife conservation and create an awareness of conservation needs and practices when dealing with the public.	Yes	Imposes cooperation and conservation awareness requirements.	3									
AS 08.54.600, AS 08.54.710, AS 08.54.720, AS 08.54.790: This section is not included in the original Excel sheet and is part of a new section of the reg project that was paused at LAW	12 AAC 75.440 (new section)	(e) if permitted to advertise or sell big game transportation services under AS 08.54, a transporter may not advertise or sell big game transportation services to be conducted solely on tidelands; a transporter may not provide big game transportation services on tidelands or below mean high water mark in fresh water, except on those tidelands and below mean high water mark lands that are immediately adjacent to uplands on which the transporter's clients are legally permitted to hunt.	Yes	Specifies transporter requirements when conducting on tidelands				1						

AS 08.54.600, AS 08.54.710, AS 08.54.720, AS 08.54.790: This section is not included in the original Excel sheet and is part of a new section of the regs project that was paused at LAW	12 AAC 75.440 (new section)	(f) in this section "tidelands" has the meaning given in AS 38.05.965	No	Specifies the meaning of "tidelands"				0	
AS 08.54.600, AS 08.54.650, AS 08.54.680, AS 08.54.720, AS 08.54.790	12 AAC 75.450	(a) A transporter or a registered guide-outfitter contracting solely to provide transportation services shall deliver a written contract to the client (1) within 90 days after receipt of a deposit, and before transportation services are provided; or (2) as soon as possible, and before transportation services are provided, if a deposit is received less than 90 days before transportation services are to be provided.	Yes	Specifies contract delivery timing and requirements beyond statute.					
AS 08.54.600, AS 08.54.650, AS 08.54.680, AS 08.54.720, AS 08.54.790	12 AAC 75.450 (1)	(b) A written contract to provide transportation services must (1) include the name, license number, and signature of the transporter or guide-outfitter, and must include the name of the transporter's or guide-outfitter's business if it is different from the name of the individual transporter or guide-outfitter; (2) include the name and signature of the client; (3) list each big game animal to be hunted; (4) state the cost, payment schedule, and specific weight limitation, if any; (5) set out the deposit refund or transfer policy upon cancellation; (6) state that services are for transportation only; (7) state that guide services are not provided; (8) state that the client is responsible for salvage of the meat during the hunt; (9) state that the client is responsible for salvage of the meat after the hunt unless the meat is legally transferred to a third party; (10) identify the methods of communication with the transporter during the time clients are in the field, such as use of a satellite phone, VHF radio, overflight, or signal device; (11) state who is responsible for the cost of extra trips to transport meat if necessary; (12) include the following statement: "A licensed transporter may provide transportation services with accommodations only at a permanent lodge, house, or cabin owned by the transporter or on a boat with permanent living quarters located on salt water. A licensed transporter may not accompany or remain in the field with a big game hunter who is a client of the transporter except as necessary to perform transportation services"; and (13) include the following statement: "A licensed transporter may not provide vehicles, fuel, camping, hunting equipment, or any hunting services such as skinning, caping, or cleaning of game, glassing, and packing in the field, including from a permanent structure or on a boat on salt water."	Yes	Specifies detailed contract content requirements beyond statute.	13				
AS 08.54.600, AS 08.54.650, AS 08.54.680, AS 08.54.720, AS 08.54.790	12 AAC 75.450	(c) A transporter shall retain a copy of the contract for at least four years.	Yes	Imposes contract retention period.					
AS 08.54.600, AS 08.54.650, AS 08.54.680, AS 08.54.720, AS 08.54.790	12 AAC 75.450	(d) During portions of a hunt, a transporter is exempt from transporter contracting requirements of this section when providing transportation services for a client to, from, or in between specific locations operated by another transporter or registered guide-outfitter who has contracted this same hunt with the same client.	Yes	Provides exemption criteria.					
Not sure: This section is not included in the original Excel sheet and is part of a new section of the regs project that was paused at LAW	12 AAC 75.455 (new section)	(a) A licensee or entity holding any type of license issued by the board for the provision of services in the state under the terms of AS 08.54 and this chapter is prohibited from the use of a helicopter in any manner for the purposes of providing, assisting, or enabling those services.	Yes	Restriction on helicopter use is discretionary				1	
Not sure: This section is not included in the original Excel sheet and is part of a new section of the regs project that was paused at LAW	12 AAC 75.455 (new section)	(b) This section does not apply to the transportation of a hunter, hunting gear, or game during an emergency rescue operation in a life-threatening situation or to remove a wrecked aircraft from the field.	No	No requirement.				0	
AS 08.54.600, AS 08.54.610, AS 08.54.740	12 AAC 75.460	(a) A registered guide-outfitter who was initially licensed on or after July 30, 2006, and who wishes to contract to guide a hunt for sheep, moose, brown bear, or mountain goat, must have the specific species named on the registered guide-outfitter's license as an authorized species.	Yes	Imposes species-specific licensing requirement beyond statute.					
AS 08.54.600, AS 08.54.610, AS 08.54.740	12 AAC 75.460	(b) To qualify for the species to be added to an existing license, the registered guide-outfitter must submit (1) a completed application on a form provided by the department; and (2) an affidavit signed by the registered guide-outfitter certifying that the registered guide-outfitter has been involved in a minimum of three harvests on guided hunts for that species.	Yes	Specifies application and experience documentation requirements.					
Not sure: This section is not included in the original Excel sheet and is part of a new section of the regs project that was paused at LAW	12 AAC 75.655 (new section)	(a) A licensed transporter may, under AS 08.54.650(b), provide overnight accommodations to big game hunters on a boat with permanent living quarters located on salt water. In providing this service, the transporter (1) may only provide overnight accommodations to clients and crew up to the number of people intended to be accommodated in permanent berths as available on the boat; (2) shall ensure that a captain is onboard the boat while clients are either onboard the boat or in the field. For the purposes of this section, any boat used to transport clients to and from the shore must be operated by a captain. There must also be a licensed captain that remains on the larger boat during the transportation of clients to and from shore.	No and Yes (0)	Restates statutory requirements; Specifies boat-based transporters with living accommodations on saltwater requirements.				3	
Not sure: This section is not included in the original Excel sheet and is part of a new section of the regs project that was paused at LAW	13 AAC 75.655 (new section)	(b) for the purposes of AS 08.54.650(b) "boat with permanent living quarters" means a boat that has (1) permanent berths intended exclusively for sleeping that are immovable, and not contained in a detachable pod, container, or other structure; (2) a head that contains a toilet, shower and sink appropriate for daily bathing and sanitation; and (3) a galley that includes a permanently installed cook stove, dining area, refrigerator, and sink with hot running water large enough for sanitation for the intended occupancy of the boat.	Yes	Specifies what a "boat with permanent living quarters" must have onboard				3	
Not sure: This section is not included in the original Excel sheet and is part of a new section of the regs project that was paused at LAW	14 AAC 75.655 (new section)	(c) for the purposes of this section "captain" means a minimum of US Coast Guard license as an Operator of Uninspected Passenger Vessel.	No	Specifies the meaning of "captain"				0	
AS 08.01.100, AS 08.54.600, AS 08.54.660, AS 08.54.670	12 AAC 75.900	(a) The license renewal requirements in AS 08.54.660 and 08.54.670 apply to persons licensed under AS 08.54.591 – 08.54.790.	No	Restates statutory requirements.	0				
AS 08.01.100, AS 08.54.600, AS 08.54.660, AS 08.54.670	12 AAC 75.900	(b) Repealed 12/1/2007.	No	No requirement.	0				
AS 08.01.100, AS 08.54.600, AS 08.54.660, AS 08.54.670	12 AAC 75.900	(c) Repealed 12/1/2007.	No	No requirement.	0				

AS 08.01.100, AS 08.54.600, AS 08.54.660, AS 08.54.670	12 AAC 75.900	(d) An applicant for renewal of a registered guide-outfitter license must submit (1) a complete renewal application on a form provided by the department; (2) the license renewal fees required in 12 AAC 02.230; (3) if the applicant will contract to guide or outfit a big game hunt during the licensing period for which the applicant is applying, proof of financial responsibility as required in AS 08.54.680(a); (4) a statement regarding whether the applicant contracted to guide or outfit big game hunts during the concluding licensing period; and (5) the affidavit required by AS 08.54.660(b).	Yes	Specifies renewal application content and documentation beyond statute.	5					
AS 08.01.100, AS 08.54.600, AS 08.54.660, AS 08.54.670	12 AAC 75.900	(e) An applicant for renewal of a transporter license must submit (1) a complete renewal application on a form provided by the department; (2) the license renewal fees required in 12 AAC 02.230; (3) proof of financial responsibility as required in AS 08.54.680(a); (4) a statement regarding whether the applicant provided transportation services during the concluding licensing period; (5) the name of one individual who is responsible for managing the transporter's business activities; (6) copies of the Federal Aviation Administration and United States Coast Guard licenses applicable to the applicant's operations; (7) the proof required under the applicable provisions of 12 AAC 75.145(b), if the applicant is a corporation, limited liability company, limited liability partnership, or limited partnership; and (8) the affidavit required by AS 08.54.660(c).	Yes	Specifies renewal application content and documentation beyond statute.	8					
AS 08.01.100, AS 08.54.600, AS 08.54.660, AS 08.54.670	12 AAC 75.900	(f) An applicant for renewal of a class-A assistant guide or assistant guide license must submit (1) a complete renewal application on a form provided by the department; (2) the license renewal fees required in 12 AAC 02.230; and (3) the names of the guide-outfitters that employed the applicant during the concluding licensing period.	Yes	Specifies renewal application content and documentation beyond statute.	3					
AS 08.01.100, AS 08.54.600, AS 08.54.660, AS 08.54.670	12 AAC 75.900	(g) For the purposes of determining the applicable license renewal fee, the applicant shall state on the application form whether the applicant is a resident.	Yes	Imposes residency declaration for fee determination.						
AS 08.54.600, AS 08.54.710	12 AAC 75.910	(a) In AS 08.54.710(a)(2), "failed to file records or reports required under this chapter" includes (1) failure to file a record or report timely; or (2) submitting a record or report that is substantially incomplete.	Yes	Defines failure to file and incomplete filing beyond statute.						
AS 08.54.600, AS 08.54.605, AS 08.54.610, AS 08.54.620, AS 08.54.630	12 AAC 75.920	(a) The hunting, guiding, or practical field experience required under AS 08.54.610 – 08.54.630 will only be accepted by the board if the applicant's hunting and guiding licenses issued by this state were valid and unencumbered during the time period for which experience is claimed.	Yes	Adds validity and encumbrance criteria for experience.						
AS 08.54.600, AS 08.54.605, AS 08.54.610, AS 08.54.620, AS 08.54.630	12 AAC 75.920	(b) For purposes of satisfying the hunting experience requirements in AS 08.54.620, the applicant must document at least 20 days of big game hunting activity in a calendar year in order to receive credit for one year.	Yes	Specifies documentation and minimum activity for credit.						
AS 08.54.600, AS 08.54.605, AS 08.54.610, AS 08.54.620, AS 08.54.630	12 AAC 75.920	(c) For the purposes of satisfying the guiding experience requirements in AS 08.54.620(a)(4)(A)(i), the applicant must document at least 60 days of big game guiding activity in three or more calendar years.	Yes	Specifies documentation and minimum activity for credit.						
AS 08.54.600, AS 08.54.605, AS 08.54.610, AS 08.54.620, AS 08.54.630	12 AAC 75.920	(d) For purposes of satisfying the requirements in AS 08.54.630(a)(2), the applicant must document at least 60 days of big game hunting activity during two or more calendar years. At least 30 of the 60 days must be in a guide camp or under the supervision of a licensed guide while performing guide-related duties. Documented passage of the assistant guide training course described in AS 08.54.630(a)(4)(B) may count for 10 days.	Yes	Specifies documentation, minimum activity, and training credit.	3					
AS 08.54.600, AS 08.54.605, AS 08.54.610, AS 08.54.620, AS 08.54.630	12 AAC 75.920	(e) For the purposes of the requirements in AS 08.54.630(a)(4)(A), the written recommendation must be signed by the registered guide-outfitter who intends to employ the person as an assistant guide and must attest to the fact that the applicant meets each of the following criteria: (1) has knowledge and experience in the safe operation of firearms; (2) has knowledge of guide statutes and regulations and game regulations; (3) has knowledge in trophy judging, caping, skinning, butchering, and meat and trophy care; (4) has directly participated in the spotting, stalking, and subsequent harvesting of at least three big game animals in this state; (5) has knowledge and experience concerning general safety and emergency protocol.	Yes	Specifies recommendation and detailed criteria.	5					
AS 08.54.600, AS 08.54.605, AS 08.54.610, AS 08.54.620, AS 08.54.630	12 AAC 75.920	(f) For the purposes of the requirements in AS 08.54.610(d)(1), a person who is licensed as a registered guide-outfitter may be employed by another registered guide-outfitter to provide the services of a class-A assistant guide, statewide, if the non-contracting registered guide-outfitter has had at least 10 days, hunting experience in the game management unit that the non-contracting guide will be assisting the contracting guide in.	Yes	Specifies employment and experience requirements.						
AS 08.54.600, AS 08.54.605, AS 08.54.610, AS 08.54.620, AS 08.54.630	12 AAC 75.920	(g) In this section, "big game hunting activity" includes working in a guide camp or under the supervision of a licensed guide while performing guide-related duties.	Yes	Defines qualifying activities for experience.						
AS 08.54.600, AS 08.54.680	12 AAC 75.930	(a) Upon opening an investigation or receiving a complaint on behalf of the board, the department may request a copy of the client contract required under AS 08.54.680.	Yes	Specifies contract request process.						
AS 08.54.600, AS 08.54.680	12 AAC 75.930	(b) The department will make that request in writing, and will identify the name of the client whose contract is being requested. Within 30 days after receiving the request, the registered guide-outfitter or transporter shall provide a copy of the requested contract to the department. The department may extend that deadline by an additional 30 days.	Yes	Specifies written request and deadline for response.						
AS 08.54.600, AS 08.54.790	12 AAC 75.940	(a) For the purposes of "compensation" as defined in AS 08.54.790, "payment for services" includes receiving remuneration, directly or indirectly, for any provision of services, equipment, or facilities in the field to a person who, in fact, (1) engages in big game hunting; and (2) uses or benefits from the services, equipment, or facilities.	Yes	Expands definition of compensation.						
AS 08.54.600, AS 08.54.610, AS 08.54.620, AS 08.54.630, AS 08.54.710	12 AAC 75.990	(a) Unless the context requires otherwise, in AS 08.54 and this chapter, (1) "board" means the Big Game Commercial Services Board; (2) "camp" means a primary base of operations in the field for the hunt; (3) "department" means the Department of Commerce, Community, and Economic Development; (4) "essential duties associated with guiding and outfitting" includes providing, in compliance with AS 08.54 and this chapter, the services listed in AS 08.54.790(9), (11), and (12).	No	Provides definitions for terms used in regulations.	0					
AS 08.54.600, AS 08.54.610, AS 08.54.620, AS 08.54.630, AS 08.54.710	12 AAC 75.990	(b) Unless the context requires otherwise, in this chapter, (1) "resident" has the meaning given in AS 16.05.940; (2) "specific location" means the name commonly used for a drainage, mountain, lodge, camp, landing strip, or valley that is a documented place name or is commonly used by people frequenting the location.	No	Provides definitions for terms used in regulations.	0					
				Discretionary Requirements						
				Discretionary Requirements after Changes	306	Discretionary Requirements with Adopted by Reference Docs: 335	29	Added Discretionary Requirements after Regs Projects: 368	33	Total Discretionary Requirements with Adopted by Reference Docs after Regs Projects: 366
					335/4=83.75					
					335-83.75=251.25 (final required number to get down to)					
					368/4=92 (number to get down to if reg projects are included)					

Big Game Commercial Services Board Adopted by Reference Discretionary Requirements:

Adopted by Reference Document	# of discretionary requirements
Registered Guide-Outfitter Hunt Record – December 2017	13
Guide-Outfitter Use Area Maps – updated July 2024	0
Transporter Activity Report – October 2012	16
Total:	29

Registered Guide-Outfitter Hunt Record – December 2017: 13

Requirement Breakdown

Pre-Hunt Requirements

1. Contracting guide must complete and submit the form.
2. Must check one of: Guided, Transported Only, or Outfitted Only.
3. Must provide client's full information (name, license number, address, etc.).
4. Must list all guides, assistant guides, or packers accompanying the client.
5. Must specify hunt dates.
6. Must indicate transportation methods (boat, aircraft, other).
7. Must sign the form prior to the hunt.

Post-Hunt Requirements

8. Form must be submitted within 60 days after hunt completion.
9. Contracting guide must certify that all information is true and correct.
10. Must certify compliance with 12 AAC 75.240 (communication requirement).
11. Must sign again after the hunt is complete.

Legal Warnings (Implied Requirements)

12. Must not falsify information (subject to AS 11.56.210).
13. Must not omit material facts (subject to AS 08.54.710 and 12 AAC 75.210).

Total Discretionary Requirements: 13

Transporter Activity Report – October 2012: 16

Requirement Breakdown

Pre-Transport Requirements

1. Transporter must complete the top portion of the form on the day of transport into the field.
2. Must provide transporter business name and license number.
3. Must check one of the service types (Drop-Off & Pick-Up, Drop-Off Only, Pick-Up Only).
4. Must provide full client information (name, license number, address, phone, etc.).
5. Must specify date transported to field.
6. Must specify specific location and GMU/Subunit.
7. Must indicate method of transportation used (aircraft, boat, other).
8. Must sign and certify that the information is true and correct.

Post-Transport Requirements

9. Must complete bottom portion immediately after transporting client out of the field.
10. Must specify date transported from field.
11. Must specify specific location.
12. Must list species harvested (with bear type if applicable).
13. Must estimate pounds of meat transported.
14. Must sign and certify again that the information is true and correct.

Legal Warnings (Implied Requirements)

15. Must not falsify or omit material facts (subject to AS 08.54.710 and 12 AAC 75.400).
16. Must not commit unsworn falsification (AS 11.56.210).

Chapter 75. Big Game Commercial Services Board.

(Words in **boldface and underlined** indicate language being added; words [CAPITALIZED AND BRACKETED] indicate language being deleted. Complete new sections are not in boldface or underlined.)

12 AAC 75.200 is amended to read:

12 AAC 75.200. Registered guide-outfitter providing services. (a) In addition to the restrictions in AS 08.54.720 **and 12 AAC 75.340**, a registered guide-outfitter may provide transportation services [ONLY IN]

(1) within a guide use area for which the guide-outfitter is registered [, UNLESS THE GUIDE-OUTFITTER ALSO HOLDS A TRANSPORTER LICENSE]; **and**

(2) to and from a guide use area, as set out under AS 08.54.790 (7), if the transportation services originate or terminate in a guide use area for which the guide-outfitter is registered [UNLESS THE GUIDE-OUTFITTER ALSO HOLDS A TRANSPORTER LICENSE]. (Eff. 75/24/96, Register 138; am 10/19/96, Register 140; am 4/6/2001, Register 158; am/readopt 7/30/2006, Register 179; am ____ / ____ / ____ , Register ____).

Authority: AS 08.54.600 AS 08.54.610 AS 08.54.750

12 AAC 75.230 (g) is repealed:

(g) Repealed ____ / ____ / ____ . [A REGISTERED GUIDE-OUTFITTER OR MASTER GUIDE-OUTFITTER WHO WAS UNABLE TO HUNT A BROWN BEAR IN GAME MANAGEMENT UNIT 9 IN THE SPRING 2020 SEASON MAY REGISTER FOR THE 2021 SPRING BROWN BEAR SEASON IN GAME MANAGEMENT UNIT 9, IF

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(1) THE REGISTERED GUIDE-OUTFITTER OR MASTER GUIDE-OUTFITTER REGISTERS ON A FORM PROVIDED BY THE DEPARTMENT;

(2) THE REGISTERED GUIDE-OUTFITTER OR MASTER GUIDE-OUTFITTER PROVIDES EITHER

(A) A CURRENT REGISTRATION, VALID AS OF APRIL 10, 2020, FOR THE SAME GUIDE USE AREA FOR WHICH THE REGISTRATION IS SUBMITTED; OR

(B) COPIES OF COMPLETED, SIGNED, AND DATED HUNT CONTRACTS FOR THE 2020 SPRING BEAR SEASON IN GAME MANAGEMENT UNIT 9 INDICATING THAT THE REGISTERED GUIDE-OUTFITTER OR MASTER GUIDE-OUTFITTER HAD BOOKED CLIENTS WHO WERE LATER UNABLE TO COMPLETE THE CONTRACTED HUNT AND AN ATTESTATION THAT THE REGISTERED GUIDE-OUTFITTER OR MASTER GUIDE-OUTFITTER WOULD HAVE REGISTERED BEFORE THE APRIL 10, 2020 DEADLINE; AND

(3) THE CLIENTS FOR WHOM THE REGISTERED GUIDE-OUTFITTER OR MASTER GUIDE-OUTFITTER WILL PROVIDE SERVICES HAVE NOT HUNTED BROWN BEAR IN A GUIDE USE AREA WITHIN GAME MANAGEMENT UNIT 9 SINCE MAY 10, 2020.] (Eff. 75/24/96, Register 138; am 10/19/96, Register 140; am 4/6/2001, Register 158; am/readopt 7/30/2006, Register 179; am 6/8/2007, Register 182; am 12/1/2007, Register 184; am 7/16/2020, Register 235; am 11/38/2020, Register 236; am _____ / _____ / _____, Register _____).

Authority: AS 08.54.600 AS 08.54.750

12 AAC 75.240(a) is amended to read:

(a) A registered guide-outfitter who contracts to guide a hunt shall plan, direct, and monitor the big game hunting services provided to the client. The contracting registered guide-outfitter must be physically present in this state and able to respond to all communications and needs of the client and employees participating in currently contracted hunts. This location must be within a proximity to the ongoing hunt that provides for responsive logistics and client care.

12 AAC 75.240(c) is amended to read:

(c) To comply with (b) of this section, the contracting registered guide-outfitter shall [VERBALLY] communicate, [BY TELEPHONE OR RADIO, OR IN PERSON,] with the client and the assistant guide, class-A assistant guide, or registered guide-outfitter involved in the hunt, separately or together, at least once within 10 days after the conclusion of the hunt. The contracting registered guide-outfitter shall obtain the necessary information to evaluate the performance of the assistant guide, the class-A assistant guide, or registered guide-outfitter and determine whether the big game hunting services were provided safely, in accordance with state and federal law, and to the satisfaction of the client. If the attempt to communicate with the client is unsuccessful, the contracting registered guide-outfitter shall contact the client and request the necessary information to evaluate the performance of the assistant guide, the class-A assistant guide, or registered guide-outfitter. The contracting registered guide-outfitter shall contact the client within 60 days after the conclusion of the hunt.

12 AAC 75.240(d) is repealed:

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(d) Repealed ; ____/____/_____. [THE CONTRACTING REGISTERED GUIDE-OUTFITTER SHALL MAKE A GOOD FAITH EFFORT TO VERBALLY COMMUNICATE WITH THE CLIENT TO OBTAIN THE NECESSARY INFORMATION TO EVALUATE THE PERFORMANCE OF THE ASSISTANT GUIDE, CLASS-A ASSISTANT GUIDE, OR REGISTERED GUIDE-OUTFITTER. IF THE ATTEMPT TO VERBALLY COMMUNICATE WITH THE CLIENT IS UNSUCCESSFUL, THE CONTRACTING REGISTERED GUIDE-OUTFITTER SHALL WRITE TO THE CLIENT AND REQUEST THE NECESSARY INFORMATION TO EVALUATE THE PERFORMANCE OF THE ASSISTANT GUIDE, THE CLASS-A ASSISTANT GUIDE, OR REGISTERED GUIDE-OUTFITTER. THE CONTRACTING REGISTERED GUIDE- OUTFITTER SHALL WRITE TO THE CLIENT WITHIN 60 DAYS AFTER THE CONCLUSION OF THE HUNT.]

12 AAC 75.240(e) is amended to read:

(e) A registered guide-outfitter shall document on the hunt record the date the registered guide-outfitter complied with the [VERBAL, OR IF APPLICABLE THE WRITTEN,] client communication requirements in (c) [AND (d)] of this section.

12 AAC 75.240(f) is repealed and readopted to read:

(f) A contracting registered-guide outfitter, noncontracting registered guide-outfitter or class-A assistant guide, supervising an assistant guide shall be physically present in a location from which to supervise the contracted hunt by means of in-person, or electronic, communication with the supervised assistant guide. The supervising guide must

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(1) attempt daily communication with the supervised assistant guide and be available at all times for communication to direct and monitor the big game hunting services provided to the client, except

- (A) during times when an emergency situation exists that requires the guide's assistance; or
- (B) if the supervising guide's means of communication malfunctions for a reason out of the control of the supervising guide;

(2) be in the field, except when

- (A) in transit with, or while processing, meat or trophies from the current season of hunts;
- (B) in transit with, or while acquiring, food, supplies, or clients directly associated with the current season of hunts;
- (C) conducting important duties that are essential for the safe completion of the current season of hunts;
- (D) conducting maintenance or repairs on vehicles as necessary to complete the current season of hunts; or
- (E) conducting a hunt that primarily takes place, or involves clients that are primarily housed, in a location outside of the field as defined under AS 08.54.790(7).

12 AAC 75.240(i) is amended to read:

- (i) For purposes of the requirement in AS 08.54.610(e) for supervision of a contracted hunt, and in addition to the requirements of this section, the contracting registered guide-outfitter must [MAY] plan, direct, and monitor a contracted hunt

(1) while in the field for the purpose of [AND PRESENT IN]

(A) accompanying a client who has contracted the hunt; or [THE SAME GAME MANAGEMENT UNIT IN WHICH THE CONTRACTED HUNT IS TAKING PLACE]

(B) supervising an assistant guide or other person employed by the contracting guide; [A GAME MANAGEMENT UNIT ADJACENT TO AND SHARING A COMMON BORDER WITH THE UNIT IN WHICH THE CONTRACTED HUNT IS TAKING PLACE; OR

(C) A LOCATION THAT IS NO FURTHER THAN 50 MILES FROM THE NEAREST BOUNDARY OF AN AREA OR UNIT DESCRIBED IN (A) OR (B) OF THIS PARAGRAPH; AND]

(2) while outside of the field if [PERFORMING THOSE ACTIVITIES, WHILE IN THE FIELD AND PRESENT IN A LOCATION LISTED IN (1) OF THIS SUBSECTION, IS PRACTICABLE; FOR PURPOSES OF THIS PARAGRAPH, PLANNING, DIRECTING, AND MONITORING THE CONTRACTED HUNT IS NOT PRACTICABLE IF THE CONTRACTING REGISTERED GUIDE-OUTFITTER CANNOT COMMUNICATE IN PERSON, COMMUNICATE PERSONALLY BY TELEPHONE, OR COMMUNICATE PERSONALLY BY RADIO WITH THE ASSISTANT GUIDE, CLASS-A ASSISTANT GUIDE, OR REGISTERED GUIDE-OUTFITTER INVOLVED IN THE CONTRACTED HUNT.]

(A) a non-contracting, supervising registered guide-outfitter or a class-A assistant guide is in the field for a reason/ a purpose in accordance with AS 08.54.620(b)(3) or under the provisions of (f) of this section.

(B) conducting activities set out under (f)(2) of this section.

(3) The contracting guide must maintain daily communication with the supervising guide personally and be readily available for communication at all times by telephone, radio, or satellite device; or

12 AAC 75.240 is amended by adding a new subsection to read:

(j) For the purposes of this section, “current season” means a period of consecutive or nearly consecutive hunts.

12 AAC 75.250(b) is amended to read:

(b) A registered guide-outfitter who contracts to guide a hunt and who is participating in a hunt as required in AS 08.54.630(b)(3) shall

(1) attempt to be in communication daily, either personally or through an agent, with the assistant guide, who is in the field with the client; [, AT LEAST ONCE DURING THE HUNT IF THE HUNT IS LONGER THAN FIVE DAYS.]

(2) provide the client with the contracting registered guide’s contact information prior to the hunt; and

(3) provide each client with access to an electronic communication device capable of calling or sending a message to the contracting registered guide. The device may be held by an assistant guide during the hunt and made available to the client upon request.

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12 AAC 75.250(c) is amended to read:

(c) In this section, “communication” includes in-person contact, radio contact, telephone contact, text messaging, email, and signaling.

12 AAC 75.250(d)(2) is amended to read:

(2) [EITHER PERSONALLY OR THROUGH A CLASS-A ASSISTANT GUIDE, AN ASSISTANT GUIDE, OR A LICENSED TRANSPORTER,] transport or arrange for the transportation of the client into and out of the field at the planned date, time, and location, unless prevented by weather, mechanical problems, or other safety concerns; and

Authority: AS 08.54.600 AS 08.54.620 AS 08.54.710

12 AAC 75.400(a) is amended to read:

(a) Each transporter activity report required by AS 08.54.650 must be on a form provided by the department, titled *Transporter Activity Report*, dated December 2024 [OCTOBER 2012], and adopted by reference. This form is established by the board for review of the information required by AS 08.54.650.

Authority: AS 08.54.600 AS 08.54.660 AS 08.54.760

AS 08.54.650

12 AAC 75 is amended by adding a new section to read:

12 AAC 75.405. Marking of aircraft and vessels used by guides and transporters (a) aircraft used by a guide or transporter shall be marked with 12-inch registration numbers.

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Characters must be formed by solid lines 1/6 as thick as the character is high in accordance with CFR 14. Part 45 Subpart C.

(b) Any vessel or boat used by a guide or transporter shall be marked with an activity identification decal.

(1) Decal must be clearly displayed on each side of the vessel. They do not have to be permanently affixed to the vessel; they can be placed on plexiglass, plywood, or metal for easy placement and removal.

(2) For each vessel required to display an identification sticker, a set will be provided by the division, one for each side of the vessel to be placed in an unobstructed location easily visible.

(3) Services provided under registered guide-outfitter statutes require identification decals yellow in color.

(4) Services provided under transporter statutes require identification decals red in color.

(5) Identification decals which become worn or discolored shall be replaced at a fee established by the board through the division.

(6) Decal is not intended to be tracked by vessel, therefore, a set of decals can be utilized for multiple vessels or boats.

(7) For a person who possess both a transporter and guide license, the color of decal should be used for whichever is the majority of the overall service being provided.

(8) A temporary printable decal is authorized upon notification of change to the division.

12 AAC 75.440 is amended by adding two new subsections to read:

(e) if permitted to advertise or sell big game transportation services under AS 08.54, a transporter may not advertise or sell big game transportation services to be conducted solely on tidelands; a transporter may not provide big game transportation services on tidelands or below mean high water mark in fresh water, except on those tidelands and below mean high water mark lands that are immediately adjacent to uplands on which the transporter's clients are legally permitted to hunt.

(f) in this section "tidelands" has the meaning given in AS 38.05.965.

12 AAC 75 is amended by adding a new section to read:

12 AAC 75.455 Helicopter Use (a) A licensee or entity holding any type of license issued by the board for the provision of services in the state under the terms of AS 08.54 and this chapter is prohibited from the use of a helicopter in any manner for the purposes of providing, assisting, or enabling those services.

(b) This section does not apply to the transportation of a hunter, hunting gear, or game during an emergency rescue operation in a life-threatening situation or to remove a wrecked aircraft from the field.

12 AAC is amended by adding a new section to read:

12 AAC 75.655. Boat-based transporters with living accommodations on saltwater

(a) A licensed transporter may, under AS 08.54.650(b), provide overnight accommodations to big game hunters on a boat with permanent living quarters located on salt water. In providing this service, the transporter

(1) may only provide overnight accommodations to clients and crew up to the number of people intended to be accommodated in permanent berths as available on the boat;

(2) shall ensure that a captain is onboard the boat while clients are either onboard the boat or in the field. For the purposes of this section, any boat used to transport clients to and from the shore must be operated by a captain. There must also be a licensed captain that remains on the larger boat during the transportation of clients to and from shore.

(b) for the purposes of AS 08.54.650(b) “boat with permanent living quarters” means a boat that has

(1) permanent berths intended exclusively for sleeping that are immovable, and not contained in a detachable pod, container, or other structure;

(2) a head that contains a toilet, shower and sink appropriate for daily bathing and sanitation; and

(3) a galley that includes a permanently installed cook stove, dining area, refrigerator, and sink with hot running water large enough for sanitation for the intended occupancy of the boat.

(c) for the purposes of this section “captain” means a minimum of US Coast Guard license as an Operator of Uninspected Passenger Vessel.

Big Game Commercial Services Board

12/10-11/24 Meeting Minutes Excerpt for New Regulations Project

3. UVC Sharing

Brief Discussion:	Chairman Bloomquist said that there was some confusion on whether or not an agent of an RGO could put the clients of that RGO into the annual hunting permit drawing, thru ADF&G, using their Unique Verification Code (UVC). He said that there were some different interpretations of it over the years and that the division needed some clarification. Technically, he said, that UVC codes belong to the RGO and should not be shared with clients. He said that there had been cases in the past where a client would use an RGOs UVC code on an application for an agreed upon area, but that the client would also use the code for other areas and then shop a winning draw permit to guides in those areas. Mr. Boniek asked what the original intent of the UVC was. Chairman Bloomquist said that it was to not have a client applying in an area outside of an agreed area that they had with an RGO. He said that the regulation states, "Unique verification codes can only be utilized by the contracting registered or master guide who is applying clients for a drawing hunt permit." He suggested going to public comment to get opinions on the topic.
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4. Public Comment

Brief Discussion:	Mr. Bay created a list of attendees that wanted to provide public comment. The board began public comment.
Jason Bunch	Jason Bunch, an RGO, began his testimony on the UVC code issue. He said that the original intent of the UVC code was to ensure an RGO was the person using the code and entering their clients in the drawing. That ensured that an RGO would have a contract with a client and that the RGO knew the people he was putting into the draw were the people he was communicating with. At that time, he said there were a lot of communication issues regarding booking agents applying clients into a draw on behalf of an RGO, but that the RGO had never actually talked to the client, so there were a lot of breach of contract type scenarios where the guide promised things that he did not actually promise. It was the booking agent who had promised them. He said that a long time ago, before the UVC code, nonhunters applied people in the draw in hopes of saving an animal because they never planned on sending hunters into the field. He said that the UVC code was created to show that there is an agreement between an RGO and a client, including a written contract between each of them, so that the permits go to the correct people who draw them. He said that the UVC code was also created as an easy way to audit the drawing, to ensure that all nonresidents applied in the drawing have a guide-client agreement in place and not throwing a wrench in the system. He said that, while he does not think the board has a leg to stand on regarding an agent acting on an RGO's behalf and using a UVC code to submit an application in the drawing, it was not the intent for it to happen. With nothing left, the board thanked Mr. Bunch for his testimony.
Dan Montgomery	Dan Montgomery, an MGO, said that he had a client who applied himself in the drawing and then sent him a guide-client contract. He said that the client put his guide license number as the UVC code, and it accepted the application. His understanding was that the

	<p>draw permit, if pulled, would be thrown out. He said that the board has issued permits for the last five years to people who were not signed up for the area for the hunt year. He said that the board should not be telling people that they can use the same UVC code if they are not signed up for the following year. He said that the board also let people sign up for areas after they had drawn permits. He said that it should not be allowed and that everybody should have to follow the same rules. Chairman Bloomquist said that his interpretation of the regulation was that people could not receive or use a UVC code unless they were who are “registered in a guide use area located in the hunt area the year the application is made and the years the permit is valid,” per 12 AAC 75.260(d). Mr. Bay said that the regulation is going to have to be amended because it also says that UVC codes are good until they expire, are withdrawn or amended, which is why he had been telling RGOs that they can use their previous codes as long as their registration had not expired. Chairman Bloomquist asked Mr. Bunch, the previous chairman of the board, if he had any information on the topic. Mr. Bunch said that the regulation needs amended. He said that another portion of the regulation reads as, “Unique verification codes will be current until the associated guide use area registration expires or is withdrawn or amended,” which means that someone on the backend of a registration could technically still use their UVC codes from the previous year because their registration had not yet expired. He said that it is a loophole until the regulation is amended. The board understood his explanation. Chairman Bloomquist said that he already has a way to amend the regulation and that they would address it at a later time. With nothing left to discuss, the board thanked Mr. Hedrich for his testimony.</p>
Dick Rohrer	<p>Dick Rohrer, an MGO, began testimony on the UVC code issue. He said that it originally came out of Kodiak, and was originally called a guide-client agreement, which the staff in Kodiak checked to make sure any nonresident applications for brown bear permits included proper registration. He cautioned any guides from giving out their UVC codes. With nothing left to discuss, the board thanked Mr. Rohrer for his testimony.</p>
Derrick Campbell	<p>Derrick Campbell, an RGO, said that one of the hot topics in all the meetings lately has been state land guide concessions. He said that something that is helpful and often overlooked for guides and clients is keeping the process for becoming a registered guide-outfitter as rigorous as possible. He said that there have been record numbers of RGO applicants recently and that while it is good for the board’s budget it is not good for the industry. He believes that the board’s budget would still be in a good position with a high number of assistant guides. He said that he felt a great accomplishment when he received his RGO license and that the board should hold that type of license on a high pedestal. He suggested the board move back to requiring five successful species-specific guided hunts of an animal in order to guide for them and that he’s against oral boards, especially if applicants do not have to travel to Alaska. He suggested taking away the open-book material of the RGO written exam, bringing back the 125 days in the field experience requirement, and requiring an assistant guide to have three years of experience. He said that the amount of client recommendations required for getting an RGO license should also be raised. Chairman Bloomquist clarified that the board still requires 125 days in the field experience and for an assistant guide having three years of experience.</p> <p>On the UVC code issue, he said that the board’s website says, “UVC’s are confidential and guides are encouraged to register their hunters in the drawings to protect themselves from</p>

	violating AS 08.54.720 Unlawful Acts." He said that he has never shared his UVC codes but would like to have some assurance that he will not get in any trouble for doing so. With nothing left to discuss, the board thanked Mr. Campbell for his testimony.
Matt Snyder	Matt Snyder, an MGO, began testimony on the UVC code issue. He said that he thinks nonresidents should be able to apply themselves into the drawing because it takes a lot of time to apply clients, especially when you have a large number of them. Chairman Bloomquist said that unfortunately Mr. Snyder was in an area where it pays to have more clients in the drawing, which requires a lot of foot work. With nothing left to discuss, the board thanked Mr. Snyder for his time. The board took a break.
Off Record: 10:40 a.m.	

New Regulation Project: 12 AAC 75.260(d)	
Brief Discussion:	<p>Chairman Bloomquist said that they needed to amend 12 AAC 75.260(d) because of the UVC code issue they discussed earlier. He suggested amending the second to last sentence in the regulation to read as the following:</p> <ul style="list-style-type: none"> Unique verification codes will be current until the day before the first day of the Alaska Department of Fish and Game drawing application period in the year the associated guide use area registration expires or is withdrawn or amended. <p>This would fix the UVC code issue they currently have with RGOs being able use a UVC code in their final year of registration without actually being registered in the unit the following year. The board agreed with the change.</p>
Motion:	<p>Move to initiate a regulations project regarding an amendment to 12 AAC 75.260(d) by approving the following language for public comment, unless substantive changes are made by the regulations specialist or Department of Law:</p> <ul style="list-style-type: none"> A contracting registered or master guide who is signing the hunt contract, and who intends to apply a client for a drawing hunt permit for a hunt conducted under regulations required under AS 16.05, shall obtain a unique verification code for each guide use area in which a unique verification code is required from the department before entering an application for the client. Unique verification codes will only be issued to registered or master guides who are registered in a guide use area located in the hunt area the year the application is made and the years the permit is valid; except a contracting guide may receive a code and apply a client in a new concession area in which the permit for the concession is authorized but not valid until the year of the hunt as long as the concessionaire registers for the guide use area before providing services. Unique verification codes will be current until the <u>day before the first day of the Alaska Department of Fish and Game drawing application period in the year the</u> associated guide use area registration expires or is withdrawn or amended. Unique verification

	<p>codes can only be utilized by the contracting registered or master guide who is applying clients for a drawing hunt permit.</p> <p>(First: Boniek; Second: Nordlum).</p>	
Recorded Votes:	Buist - Yes	Flores - Yes
	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Yes
	Lorring - Absent	

New Regulation Project: Repeal 12 AAC 75.110(a)(1)(A)/Amend 12 AAC 75.100(a)(1)

Brief Discussion:	<p>Chairman Bloomquist said that there might be a way around requiring the board to do in-person practical exams by changing the exam requirements written in regulation. He said that nothing in the board's statutes or regulations states that the practical exam has to be in-person and that it can be a written exam. He asked Mr. Bunch, who was running the exams workgroup, if he had any ideas on the topic. Mr. Bunch said that the board has to first look at the board's statutes, which requires the board to prepare and grade an exam and provide for administration of an examination but does not establish the board's authority for prerequisites of an examination, which can be written in regulation. He said that the regulation covering what an RGO examination applicant must pass, 12 AAC 75.110(a)(1), requires passage of a qualification examination, which includes a practical examination, which must cover the following:</p> <ul style="list-style-type: none"> A. Trophy judging of actual antlers and horns B. Aging of animals C. Sexing of mountain goats and bears D. Caping a big game animal; for this portion of the examination, the applicant must provide a visual recording of the applicant capping a big game animal. <p>He said that the workgroup's suggestion is to repeal 12 AAC 75.110(a)(1)(A), the trophy judging of actual antlers and horns requirement, and instead replace it with a prerequisite requirement for an applicant to have an official measurer certification from SCI or Boone and Crockett under 12 AAC 75.100(a)(1). The board took a break and would be getting a quick update from the APHA before moving forward with this discussion.</p>
Off Record: 3:36 p.m.	

New Regulation Project: Repeal 12 AAC 75.110(a)(1)(A)/Amend 12 AAC 75.100(a)(1) - (continued)

Brief Discussion:	The board continued their regulations project discussion. After discussion, the board agreed to the prerequisite but added Pope and Young or the equivalent as additional options. They also decided to add two other prerequisites, which included adding requirements to pass ADF&G's Hunter Education Course with a 90% or higher and certification as a Wilderness First Responder (WFR) or higher. Chairman Bloomquist said that the Hunter Education Course is a simple and quick online course that covers a lot of simple things guides should know in the field. He said that the WFR course is needed because a lot of guides do not know how to provide adequate first aid in the field.
On Record: 3:46 p.m.	
Motion:	Move to initiate a regulations project regarding an amendment to 12 AAC 75.100(a)(1) and a repeal to 12 AAC 75.110(a)(1)(A) by approving the following language for public

comment, unless substantive changes are made by the regulations specialist or Department of Law:

12 AAC 75.100(a)(1)

(a) An applicant for a registered guide-outfitter license who is applying under AS 08.54.610(a)(3)(A) must submit,

- (1) at least 120 days before the date of the next scheduled registered guide-outfitter examination,
- (A) the applicable fees required in 12 AAC 02.230;
- (B) a completed application on a form provided by the department; the applicant must indicate if the applicant will be contracting to provide big game commercial services during the licensing period for which the applicant is applying;
- (C) a list of hunters for whom the applicant has provided big game hunting services in compliance with AS 08.54.610(a)(8);
- (D) a written certification by the applicant on a form provided by the department certifying the applicant's
 - (i) practical field experience as required in AS 08.54.610(a)(2);
 - (ii) capability to perform "essential duties associated with guiding and outfitting" as defined in 12 AAC 75.990; and
 - (iii) successful experience guiding sheep, moose, brown bear, mountain goat, and caribou hunts, if the applicant is seeking licensure for one of these species; the applicant must have been involved in a minimum of three harvests on a guided hunt for each of these listed species in order to be licensed for that species;
- (E) a signed statement from the applicant certifying that the applicant meets the eligibility requirements in AS 08.54.605;
- (F) a form completed by the applicant listing the dates that the applicant hunted in the state and certifying that the applicant meets the requirements in AS 08.54.610(a)(5); and
- (G) the applicant's license number and dates of licensure as a class-A assistant guide, class-A assistant guide-outfitter, assistant guide, or assistant guide-outfitter in the state;
- (H) a passing score from the Department of Fish and Game's Hunter Education Course with a 90 percent or higher;
- (I) a Wilderness First Responder certification or higher;
- (J) an official measurer certification from Safari Club International, Boone and Crockett, Pope or Young, or the equivalent.

12 AAC 75.110(a)(1)(A)

(a) To be eligible for a registered guide-outfitter license, an applicant must pass the

- (1) qualification examination, which includes a practical examination covering
 - (A) [TROPHY JUDGING OF ACTUAL ANTLERS AND HORNS;]

(First: Boniek; Second: Loring).

Recorded Votes:	Buist - Yes	Flores - Yes
	Boniek - Yes	Kunder - Yes
	Bloomquist - Yes	Nordlum - Yes

	Lorring - Yes	
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THE STATE
of **ALASKA**
GOVERNOR Mike Dunleavy

**Department of Commerce, Community,
and Economic Development**

DIVISION OF CORPORATIONS, BUSINESS AND
PROFESSIONAL LICENSING

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PROBATION REPORT

DATE: January 23, 2026
TO: GUI - Board of Big Game Commercial Services
THROUGH: Jennifer Summers, Senior Investigator
FROM: Dannie Kerfeld, Investigator
SUBJECT: Probation Report for the January 28, 2026 Meeting.

The following information was compiled as a Probation report to the Board for the period of September 26, 2025 thru January 23, 2026; This report includes probationers who are in compliance with their agreements; non compliant probationers and probationer requests to the Board.

There are currently **Thirty-four (34)** licensee's on probation as of the date of this report. Since the last probation report, **Three (3)** licensee's were released from probation.

The following is a complete list of individuals on probation for this Board that are in compliance with their Board agreements.

Name	Case Number	Start of Probation	End of Probation
Preston Cavner	2021-000623-PRB	07/02/2025	07/02/2030
Gilbert Huntington	2022-000797	09/05/2023	09/05/2028
Michael Vanstrom	2023-000199	12/06/2023	12/06/2028
Zachary Shrum	2023-000998-Prb	02/29/2024	02/28/2026
Darwin Vander Esch	2024-000001-Prb	03/27/2024	03/27/2026
Justin Shaffer	2024-000018-Prb	03/28/2025	03/28/2029
Jeffrey Berg	2022-001145-Prb	03/27/2024	03/27/2027
Peter Michaloski	2024-000359-PRB	08/13/2024	08/13/2026
ALBERT FURNEY	2024-000067-PRB	11/14/2025	11/14/2028
Daniel Paull	2024-000068-PRB	11/14/2025	11/14/2028
Clayton Roberts	2024-001140-Prb	02/19/2025	02/21/2026
Shawn Stone	2024-000900-Prb	02/19/2025	02/19/2026
Joseph Romano	2025-000126-Prb	07/18/2025	07/18/2027
Michael Meekin	2025-000621-Prb	10/01/2025	10/01/2027
Shay Rosser	2025-000403-Prb	12/10/2025	12/10/2027
Judah Pernell	2025-000235-Prb	12/10/2025	12/10/2028
Arno Krumm	2025-000039-Prb	12/10/2025	12/10/2028
Nicolas Pierskalla	2025-000255-Prb	07/18/2025	07/18/2026

Gabe King	2025-001048-Prb	12/10/2025	12/10/2027
Peter Barela	2025-001034-Prb	12/10/2025	12/10/2028
Hal La Pointe	2024-001025-Prb	02/19/2025	02/19/2026
Jarod Klooststra	2024-001083-Prb	02/19/2025	02/19/2026

The following is a complete list of individuals on probation for this Board that are not in compliance with their Board agreements.

Name	Case Number	Start of Probation	End of Probation	Disposition Date
Joel Brewer	2023-000980-Prb	02/29/2024	02/28/2026	01/09/2026
Daniel Graham	2023-001192-Prb	03/27/2024	03/27/2027	01/09/2026
Paul Ritz	2023-001103-Prb	02/19/2025	02/19/2026	01/09/2026
Gary King, Jr	2021-000627-Prb	02/29/2024	02/28/2027	01/12/2026
Douglas ZWEIFEL	2021-001082-PRB	07/18/2024	07/18/2026	01/12/2026
Craig HILL	2022-000222-Prb	12/16/2025	12/16/2030	01/12/2026
Rafe Oliphant	2024-000917-Prb	02/19/2025	02/21/2026	01/20/2026
Ryan Schliesser	2025-000311-Prb	07/18/2025	07/18/2027	01/20/2026
Tracy Trudell	2024-000212-Prb	10/01/2025	10/01/2028	01/20/2026
Alaska Big Game Professionals, LLC	2024-000212-Prb	10/01/2025	10/01/2028	01/20/2026
Jeffrey Peterson	2025-000676-Prb	10/01/2025	10/01/2027	01/20/2026
Ricko DeWilde	2025-000108-Prb	10/01/2025	10/01/2028	01/20/2026

The following is a complete list of individuals on probation for this Board that are suspended.

Name	Case Number	Start of Probation	End of Probation	Disposition Date
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The following is a complete list of individuals on Non-Disciplinary Consent Agreements (Monitoring Status) for this Board. All individuals are in compliance with their agreements.

Name	Case Number	Start of Probation	End of Probation	Disposition Date
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The following were released after probation completion.

Name	Case Number	Start of Probation	End of Probation
Yote Robertson	2024-000934-PRB	12/11/2024	12/11/2025
Fredrick O'Hearn	2024-001102-PRB	12/11/2024	12/11/2025
John Walker	2020-001047	09/03/2021	09/03/2026

Board Requests:

GRAHAM, Daniel; 2023-001192-Prb; Request for VSOL

END OF REPORT



THE STATE
of **ALASKA**

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MEMORANDUM

DATE: January 27, 2026
TO: Big Game Commercial Services Board
THRU: Erika Prieksat, Chief Investigator
FROM: Lee Strout, Investigator
RE: Investigative Report for the January 28, 2026 Meeting

The following information was compiled as an investigative report to the Board for the period of December 05, 2025 thru January 27, 2026; this report includes cases, complaints, and intake matters handled since the last report.

Matters opened by the Paralegals in Anchorage and Juneau, regarding continuing education audits and license action resulting from those matters are covered in this report.

OPEN - 65

<u>Case Number</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Status Date</u>
2026-000038	Criminal action - conviction	Complaint	01/13/2026
2025-001114	Criminal action - conviction	Investigation	12/30/2025

ASSISTANT GUIDE

2025-000685	License Application Review/Referral	Complaint	07/24/2025
2025-001025	Probation violation	Complaint	10/30/2025
2025-001215	Criminal action - conviction	Complaint	12/22/2025
2024-000145	Criminal action - no conviction	Criminal Case Pending	

CLASS A ASSISTANT GUIDE

2025-001107	Violation of Profession Statute or Regulation	Investigation	12/31/2025
2024-000970	Criminal action - no conviction	Criminal Case Pending	

MASTER GUIDE-OUTFITTER

2020-000135	Criminal action - no conviction	Complaint	03/04/2020
2023-000977	Violation of licensing regulation	Complaint	10/09/2023
2023-000978	Violation of licensing regulation	Complaint	10/17/2023
2024-000340	Violation of License Regulation	Complaint	05/13/2024
2025-000723	Violation of Profession Statute or Regulation	Complaint	08/18/2025
2025-000838	Violation of Profession Statute or Regulation	Complaint	01/26/2026
2025-000945	Criminal action - conviction	Complaint	10/01/2025
2025-001183	Criminal action - conviction	Complaint	12/16/2025
2022-000615	Criminal action - conviction	Investigation	07/30/2024
2023-000008	Violation of licensing regulation	Investigation	04/03/2024
2025-001032	Criminal action - conviction	Investigation	01/07/2026
2022-000100	Criminal action - no conviction	Criminal Case Pending	
2022-000577	Criminal action - no conviction	Criminal Case Pending	

REGISTERED GUIDE-OUTFITTER

2023-000270	Violation of licensing regulation	Complaint	04/03/2023
2023-000900	Criminal action - no conviction	Complaint	08/21/2023
2024-000010	Criminal action - no conviction	Complaint	01/04/2024
2024-000795	Violation of Profession Statute or Regulation	Complaint	08/29/2024
2024-000952	Violation of Profession Statute or Regulation	Complaint	11/06/2024
2024-001048	Violation of License Regulation	Complaint	12/09/2024
2025-000925	Criminal action - no conviction	Complaint	09/24/2025
2025-000929	Violation of Profession Statute or Regulation	Complaint	09/30/2025
2025-000938	Criminal action - conviction	Complaint	09/29/2025
2025-001105	Criminal action - no conviction	Complaint	11/19/2025
2025-001113	Violation of Profession Statute or Regulation	Complaint	11/20/2025
2025-001182	Criminal action - conviction	Complaint	12/16/2025
2022-000244	Criminal action - no conviction	Investigation	06/09/2025

2022-000686	Criminal action - no conviction	Investigation	07/23/2025
2023-000918	Criminal action - no conviction	Investigation	02/04/2025
2023-000974	Violation of licensing regulation	Investigation	07/23/2025
2023-000983	Violation of licensing regulation	Investigation	07/23/2025
2023-001145	Violation of licensing regulation	Investigation	07/02/2024
2023-001197	Violation of Profession Statute or Regulation	Investigation	07/02/2024
2024-000162	Violation of Profession Statute or Regulation	Investigation	07/23/2025
2024-000469	Fraud or misrepresentation	Investigation	07/23/2025
2024-000695	License Application Review/Referral	Investigation	08/19/2025
2024-000803	Violation of Profession Statute or Regulation	Investigation	07/23/2025
2024-000854	Criminal action - conviction	Investigation	08/20/2025
2024-001018	Criminal action - no conviction	Investigation	01/14/2026
2025-000383	Criminal action - conviction	Investigation	05/21/2025
2025-000617	Criminal action - conviction	Investigation	11/06/2025
2025-000856	Violation of Profession Statute or Regulation	Investigation	01/13/2026
2025-001006	Violation of Profession Statute or Regulation	Investigation	01/14/2026
2021-000624	Criminal action - no conviction	Criminal Case Pending	
2022-000406	Criminal action - no conviction	Criminal Case Pending	
2022-000407	Criminal action - no conviction	Criminal Case Pending	
2023-000151	Violation of licensing regulation	Criminal Case Pending	
2023-000158	Violation of licensing regulation	Criminal Case Pending	
2023-001042	Criminal action - no conviction	Criminal Case Pending	
2024-001009	Criminal action - no conviction	Criminal Case Pending	
2024-001010	Criminal action - no conviction	Criminal Case Pending	

TRANSPORTER

2023-001034	Criminal action - no conviction	Complaint	11/22/2023
2023-001048	Violation of licensing regulation	Complaint	10/18/2023
2023-001049	Violation of licensing regulation	Complaint	10/17/2023
2019-000483	Criminal action - no conviction	Investigation	04/06/2022
2019-000589	Falsified application	Investigation	04/06/2022

2023-000705	Violation of licensing regulation	Investigation	12/11/2024
2025-000573	Criminal action - no conviction	Criminal Case Pending	

Closed - 25

<u>Case #</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Closed</u>	<u>Closure</u>
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ASSISTANT GUIDE

2026-000026	License Application Review/Referral	Closed-Intake	01/12/2026	Review Complete
2026-000029	License Application Review/Referral	Closed-Intake	01/15/2026	Review Complete
2026-000030	License Application Review/Referral	Closed-Intake	01/15/2026	Review Complete
2026-000048	License Application Review/Referral	Closed-Intake	01/20/2026	Review Complete
2025-000875	License Application Review/Referral	Closed-Complaint	12/10/2025	Review Complete
2024-001066	Criminal action - no conviction	Closed-Investigation	12/11/2025	License Action
2025-000235	Criminal action - no conviction	Closed-Investigation	12/12/2025	License Action

GUIDE-OUTFITTER

2025-001157	License Application Review/Referral	Closed-Intake	12/16/2025	Review Complete
2026-000017	License Application Review/Referral	Closed-Intake	01/15/2026	Review Complete
2026-000020	License Application Review/Referral	Closed-Intake	01/16/2026	Review Complete

MASTER GUIDE-OUTFITTER

2026-000016	License Application Review/Referral	Closed-Intake	01/21/2026	Review Complete
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REGISTERED GUIDE-OUTFITTER

2025-000949	Violation of Profession Statute or Regulation	Closed-Intake	12/15/2025	Incomplete Complaint
2025-001216	License Application Review/Referral	Closed-Intake	01/15/2026	Review Complete
2026-000027	License Application Review/Referral	Closed-Intake	01/15/2026	Review Complete
2026-000028	License Application Review/Referral	Closed-Intake	01/13/2026	Review Complete

2026-000031	License Application Review/Referral	Closed-Intake	01/15/2026	Review Complete
2024-001199	Criminal action - no conviction	Closed-Complaint	01/15/2026	No Action - No Violation
2026-000049	License Application Review/Referral	Closed-Complaint	01/26/2026	Review Complete
2025-000039	Criminal action - no conviction	Closed-Investigation	12/11/2025	License Action
2025-000403	Falsified application	Closed-Investigation	12/12/2025	License Action
2025-001034	Criminal action - no conviction	Closed-Investigation	12/11/2025	License Action

TRANSPORTER

2025-001064	Violation of Profession Statute or Regulation	Closed-Intake	12/15/2025	Incomplete Complaint
2025-000721	Financial Scam	Closed-Complaint	12/10/2025	No Action - No Violation
2025-001037	Violation of Profession Statute or Regulation	Closed-Complaint	12/10/2025	No Action - No Violation
2025-001048	Violation of Profession Statute or Regulation	Closed-Investigation	12/11/2025	License Action

END OF REPORT