



**State of Alaska  
Department of Commerce, Community &  
Economic Development Division of Corporations,  
Business, and Professional Licensing  
Big Game Commercial Services Board**

# Board Packet

**April 23, 2026**

DRAFT

# Big Game Commercial Services Board

## Board Roster

Position ↑	Appointee (Current Appointee)	Date Appointed (Current Appointee)	Expiration Date
Designated Game Board Member/Restricted	David Lorring	7/20/2023	
Licensed Registered Guides-Outfitters	Rudy Martinez	3/30/2026	3/1/2029
Licensed Registered Guides-Outfitters	Keegan McCarthy	1/31/2025	3/1/2027
Licensed Transporters	Michael Flores	3/8/2023	3/1/2027
Licensed Transporters	Martin Boniek	3/1/2025	3/1/2029
Private Landholders/Restricted	Brianna Hauch	8/25/2025	3/1/2028
Private Landholders/Restricted			3/1/2026
Public	Larry Kunder	3/1/2026	3/1/2030
Public	Robert Mumford	8/25/2025	3/1/2029



## **Big Game Commercial Services Board - Investigative Matters**

Alaska Division of Corporations, Business and Professional Licensing

Thursday, April 23, 2026, at 9AM AKDT to Thursday, April 23, 2026, at 12PM AKDT  
Zoom (online)

**Meeting Details:** [https://us02web.zoom.us/meeting/register/XJz1Vw7TRdKKZAYcwKf9\\_Q](https://us02web.zoom.us/meeting/register/XJz1Vw7TRdKKZAYcwKf9_Q)

### **Agenda**

- 1. 9:00am - Roll Call/Call to Order**
- 2. 9:02am - Review Agenda**
- 3. 9:03am - Ethics Review**
- 4. 9:05am - AO 360: Regulatory Reform Package - Priority #1 Regulations**
- 5. 9:45am - Investigative Matters for Review**
  - A. Executive Session**
    - i. Case No. 2021-000627**
    - ii. Case No. 2025-000856**
    - iii. Case No. 2025-001215**
- 6. 11:30am - Summary/Motions from Executive Session**
- 7. 11:55am - Schedule Next Meeting(s)**
- 8. 12:00pm - Adjourn**

State of Alaska  
DEPARTMENT OF LAW

# ETHICS ACT PROCEDURES FOR BOARDS & COMMISSIONS

All board and commission members and staff should be familiar with the Executive Branch Ethics Act procedures outlined below.

## Who Is My Designated Ethics Supervisor (DES)?

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Every board or commission subject to the Ethics Act<sup>1</sup> has several ethics supervisors designated by statute.

- The chair serves as DES for board or commission members.
- The chair serves as DES for the executive director.
- The executive director serves as DES for the staff.
- The governor is the DES for a chair.<sup>2</sup>

## What Do I Have To Disclose?

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The Ethics Act requires members of boards and commissions to disclose:

- Any matter that is a potential conflict of interest with actions that the member may take when serving on the board or commission.
- Any circumstance that may result in a violation of the Ethics Act.
- Any personal or financial interest (or that of an immediate family member) in a state grant, contract, lease or loan that is awarded or administered by the member's board or commission.
- The receipt of certain gifts.

The executive director of the board or commission and its staff, as state employees, must also disclose:

- Compensated outside employment or services.
- Volunteer service, if any compensation, including travel and meals, is paid or there is a potential conflict with state duties.

- For more information regarding the types of matters that may result in violations of the Ethics Act, board or commission members should refer to the guide, *“Ethics Information for Members of Boards and Commissions.”* The executive director and staff should refer to the guide, *Ethics Information for Public Employees.* Both guides and disclosure forms may be found on the [Department of Law’s ethics website](#).

## How Do I Avoid Violations of the Ethics Act?

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- Make timely disclosures!
- Follow required procedures!
- Provide all information necessary to a correct evaluation of the matter!<sup>3</sup>
- When in doubt, disclose and seek advice!
- Follow the advice of your DES!

## What Are The Disclosure Procedures for Board and Commission Members?

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The procedural requirements for disclosures by members are set out in AS 39.52.220 and 9 AAC 52.120. One goal of these provisions is to help members avoid violations of the Ethics Act. The procedures provide the opportunity for members to seek review of matters in advance of taking action to ensure that actions taken will be consistent with the Act.

### Procedure for declaring actual or potential conflicts.

Members must declare potential conflicts and other matters that may violate the Ethics Act **on the public record** and **in writing to the chair**.

*Disclosure on the public record.* Members must identify actual and potential conflicts orally at the board or commission's public meeting **in advance** of participating in deliberations or taking any official action on the matter.

- A member must always declare a conflict and may choose to refrain from voting, deliberations or other participation regarding a matter.<sup>4</sup>
- If a member is uncertain whether participation would result in a violation of the Act, the member should disclose the circumstances and seek a determination from the chair.

*Disclosure in writing at a public meeting.* In addition to an oral disclosure at a board or commission meeting, members’ disclosures must be made in writing.

- If the meeting is recorded, a tape or transcript of the meeting is preserved **and** there is a method for identifying the declaration in the record, an oral disclosure may serve as the written disclosure.
- Alternatively, the member must note the disclosure on the Notice of Potential Violation disclosure form and the chair must record the determination.

*Confidential disclosure in advance of public meeting.* Potential conflicts may be partially addressed in advance of a board or commission's public meeting based on the published meeting agenda or other board or commission activity.

- A member identifying a conflict or potential conflict submits a Notice of Potential Violation to the chair, as DES, in advance of the public meeting.
- This written disclosure is considered confidential.
- The chair may seek advice from the Attorney General.
- The chair makes a written determination, also confidential, whether the disclosed matter represents a conflict that will result in a violation of the Ethics Act if the member participates in official action addressing the matter.<sup>5</sup>
- If so, the chair directs the member to refrain from participating in the matter that is the subject of the disclosure.
- An oral report of the notice of potential violation and the determination that the member must refrain from participating is put on the record at a public meeting.<sup>6</sup>

*Determinations at the public meeting.* When a potential conflict is declared by a member for the public record, the following procedure must be followed:

- The chair states his or her determination regarding whether the member may participate.
- Any member may then object to the chair's determination.
- If an objection is made, the members present, excluding the member who made the disclosure, vote on the matter.
- *Exception:* A chair's determination that is made consistent with advice provided by the Attorney General may not be overruled.
- If the chair, or the members by majority vote, determines that a violation will exist if the disclosing member continues to participate, the member must refrain from voting, deliberating or participating in the matter.<sup>7</sup>

*If the chair identifies a potential conflict,* the same procedures are followed. If possible, the chair should forward a confidential written notice of potential violation to the Office of the Governor for a determination in advance of the board or commission meeting. If the declaration is first

made at the public meeting during which the matter will be addressed, the members present, except for the chair, vote on the matter. If a majority determines that a violation of the Ethics Act will occur if the chair continues to participate, the chair shall refrain from voting, deliberating or participating in the matter. A written disclosure or copy of the public record regarding the oral disclosure should be forwarded to the Office of the Governor for review by the chair's DES.

## Procedures for Other Member Disclosures

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A member's interest in a state grant, contract, lease or loan and receipt of gifts are disclosed by filling out the appropriate disclosure form and submitting the form to the chair for approval. The disclosure forms are found on the [Department of Law's ethics website](#).

## What Are The Disclosure Procedures for Executive Directors and Staff?

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Ethics disclosures of the executive director or staff are made in writing to the appropriate DES (chair for the executive director and the executive director for staff).

- Disclosure forms are found on the ethics website, noted above.

*Notices of Potential Violations.* Following receipt of a written notice of potential violation, the DES investigates, if necessary, and makes a written determination whether a violation of the Ethics Act could exist or will occur. A DES may seek advice from the Attorney General. If feasible, the DES shall reassign duties to cure a potential violation or direct divestiture or removal by the employee of the personal or financial interests giving rise to the potential violation.

- These disclosures are not required to be made part of the public record.
- A copy of a determination is provided to the employee.
- Both the notice and determination are confidential.

*Other Disclosures.* The DES also reviews other ethics disclosures and either approves them or determines what action must be taken to avoid a violation of the Act. In addition to the disclosures of certain gifts and interests in the listed state matters, state employees must disclose all outside employment or services for compensation.

- The DES must provide a copy of an approved disclosure or other determination the employee.

## How Are Third Party Reports of Potential Violations or Complaints Handled?

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Any person may report a potential violation of the Ethics Act by a board or commission member or its staff to the appropriate DES or file a complaint alleging actual violations with the Attorney General.

- Notices of potential violations and complaints must be submitted **in writing** and **under oath**.
- Notices of potential violations are investigated by the appropriate DES who makes a written determination whether a violation may exist.<sup>8</sup>
- Complaints are addressed by the Attorney General under separate procedures outlined in the Ethics Act.
- **These matters are confidential**, unless the subject waives confidentiality or the matter results in a public accusation.

## What Are The Procedures for Quarterly Reports?

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Designated ethics supervisors must submit copies of notices of potential violations received and the corresponding determinations to the Attorney General for review by the state ethics attorney as part of the quarterly report required by the Ethics Act.

- Reports are due in April, July, October and January for the preceding quarter.
- A sample report may be found on the Department of Law's ethics website.
- An executive director may file a quarterly report on behalf of the chair and combine it with his or her own report.
- If a board or commission does not meet during a quarter and there is no other reportable activity, the DES advises the Department of Law Ethics Attorney by e-mail at [ethicsreporting@alaska.gov](mailto:ethicsreporting@alaska.gov) and no other report is required.

If the state ethics attorney disagrees with a reported determination, the attorney will advise the DES of that finding. If the ethics attorney finds that there was a violation, the member who committed the violation is not liable if he or she fully disclosed all relevant facts reasonably necessary to the ethics supervisor's or commission's determination and acted consistent with the determination.

## How Does A DES or Board or Commission Get Ethics Advice?

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A DES or board or commission may make a **written request** to the Attorney General for an opinion regarding the application of the Ethics Act. In practice, the Attorney General, through the state ethics attorney, also provides **advice by phone or e-mail** to designated ethics supervisors, especially when time constraints prevent the preparation of timely written opinions.

- A request for advice and the advisory opinion are confidential.
- The ethics attorney endeavors to provide prompt assistance, although that may not always be possible.
- The DES must make his or her determination addressing the potential violation based on the opinion provided.

It is the obligation of each board or commission member, as well as the staff, to ensure that the public's business is conducted in a manner that is consistent with the standards set out in the Ethics Act. We hope this summary assists you in ensuring that your obligations are met.

<sup>1</sup> The Act covers a board, commission, authority, or board of directors of a public or quasi-public corporation, established by statute in the executive branch of state government.

<sup>2</sup> The governor has delegated the DES responsibility to Guy Bell, Administrative Director of the Office of the Governor.

<sup>3</sup> You may supplement the disclosure form with other written explanation as necessary. Your signature on a disclosure certifies that, to the best of your knowledge, the statements made are true, correct and complete. False statements are punishable.

<sup>4</sup> In most, but not all, situations, refraining from participation ensures that a violation of the Ethics Act does not occur. Abstention does not cure a conflict with respect to a significant direct personal or financial interest in a state grant, contract, lease or loan because the Ethics Act prohibition applies whether or not the public officer actually takes official action.

<sup>5</sup> The chair must give a copy of the written determination to the disclosing member. There is a determination form available on the Department of Law's ethics web page. The ethics supervisor may also write a separate memorandum.

<sup>6</sup> In this manner, a member's detailed personal and financial information may be protected from public disclosure.

<sup>7</sup> When a matter of particular sensitivity is raised and the ramifications of continuing without an advisory opinion from the Attorney General may affect the validity of the board or commission's action, the members should consider tabling the matter so that an opinion may be obtained.

<sup>8</sup> The DES provides a copy of the notice to the employee who is the subject of the notice and may seek input from the employee, his or her supervisor and others. The DES may seek advice from the Attorney General. A copy of the DES' written determination is provided to the subject employee and the complaining party. The DES submits a copy of both the notice and the determination to the Attorney General for review as part of the DES' quarterly report. If feasible,

the DES shall reassign duties to cure a potential violation or direct divestiture or removal by the employee of the personal or financial interests giving rise to the potential violation.

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The Attorney General and Department of Law staff may not provide legal advice to private citizens or organizations. Please contact an attorney if you need legal advice. The [Alaska Lawyer Referral Service](#) or your local bar association may be able to assist you in locating a lawyer.

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## Ethics Disclosure Form

<p style="text-align: center;"><b>CONFIDENTIAL</b> <b>REQUEST FOR ETHICS DETERMINATION</b></p>
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TO: \_\_\_\_\_, Designated Ethics Supervisor

\_\_\_\_\_  
*(Identify Your Department, Agency, Public Corporation, Board, Commission)*

I request advice regarding the application of the Executive Branch Ethics Act (AS 39.52.010 - .960) to my situation. The situation involves the following:

I have provided additional information in the attached document(s).

I believe the following provisions of the Ethics Act may apply to my situation:

- AS 39.52.120, Misuse of Official Position
- AS 39.52.130, Improper Gifts
- AS 39.52.140, Improper Use or Disclosure of Information
- AS 39.52.150, Improper Influence in State Grants, Contracts, Leases or Loans
- AS 39.52.160, Improper Representation
- AS 39.52.170, Outside Employment Restricted
- AS 39.52.180, Restrictions on Employment after Leaving State Service
- AS 39.52.190, Aiding a Violation Prohibited

**I understand that I should refrain from taking any official action relating to this matter until I receive your advice.** If the circumstances I described above may result in a violation of AS 39.52.110 - .190, I intend that this request serve as my disclosure of the matter in accordance with AS 39.52.210 or AS 39.52.220.

I certify to the best of my knowledge that my statement is true, correct, and complete. In addition to any other penalty or punishment that may apply, the submission of a false statement is punishable under AS 11.56.200 - AS 11.56.240.

\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Date)*

\_\_\_\_\_  
*(Printed Name)*

\_\_\_\_\_  
*(Division, Board, Commission)*

\_\_\_\_\_  
*(Position Title)*

\_\_\_\_\_  
*(Location)*

*Designated Ethics Supervisor: Provide a copy of your written determination to the employee advising whether action is necessary under AS 39.52.210 or AS 39.52.220, and send a copy of the determination and disclosure to the attorney general with your quarterly report.*

## Ethics Disclosure Form

### Receipt of Gift

TO: \_\_\_\_\_, Designated Ethics Supervisor, \_\_\_\_\_  
(Agency, Public Corporation, Board,  
Commission or Council)

This disclosure reports receipt of a gift with value in excess of \$150.00 by me or my immediate family member, as required by AS 39.52.130(b) or (f).

1. Is the gift connected to my position as a state officer, employee or member of a state board or commission?

Yes  No

2. Can I take or withhold official action that may affect the person or entity that gave me the gift?

Yes  No

*(If you answer "No" to both questions, you do not need to report this gift. If the answer to either question is "Yes," or if you are not sure, you must complete this form and provide it to your designated ethics supervisor.)*

The gift is \_\_\_\_\_

Identify gift giver by full name, title, and organization or relationship, if any:

Describe event or occasion when gift was received or other circumstance explaining the reason for the gift:

My estimate of its value is \$ \_\_\_\_\_ The date of receipt was \_\_\_\_\_

The gift was received by a member of my family. Who? \_\_\_\_\_

*If you checked "Yes" to question 2 above, explain the official action you may take that affects the giver (attach additional page, if necessary):*

I certify to the best of my knowledge that my statement is true, correct, and complete. In addition to any other penalty or punishment that may apply, the submission of a false statement is punishable under AS 11.56.200 - AS 11.56.240.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Division)

\_\_\_\_\_  
(Position Title)

\_\_\_\_\_  
(Location)

Ethics Supervisor Determination:  Approve  Disapproved

\_\_\_\_\_  
Designated Ethics Supervisor\*

\_\_\_\_\_  
(Date)

*\*Designated Ethics Supervisor: Provide a copy of the approval or disapproval to the employee. If action is necessary under AS 39.52.210 or AS 39.52.220, attach a determination stating the reasons and send a copy of the determination and disclosure to the attorney general with your quarterly report.*

**Chapter 75. Big Game Commercial Services Board.**

(Words in **boldface and underlined** indicate language being added; words [CAPITALIZED AND BRACKETED] indicate language being deleted. Complete new sections are not in boldface or underlined.)

12 AAC 75.200 is amended to read:

12 AAC 75.200. Registered guide-outfitter providing services. (a) In addition to the restrictions in AS 08.54.720 **and 12 AAC 75.340**, a registered guide-outfitter may provide transportation services [ONLY IN]

**(1) within** a guide use area for which the guide-outfitter is registered [, UNLESS THE GUIDE-OUTFITTER ALSO HOLDS A TRANSPORTER LICENSE]; **and**

**(2) to and from a guide use area, as set out under AS 08.54.790 (7), if the transportation services originate or terminate in a guide use area for which the guide-outfitter is registered** [UNLESS THE GUIDE-OUTFITTER ALSO HOLDS A

TRANSPORTER LICENSE]. (Eff. 75/24/96, Register 138; am 10/19/96, Register 140; am 4/6/2001, Register 158; am/readopt 7/30/2006, Register 179; am \_\_\_/\_\_\_/\_\_\_\_\_, Register \_\_\_).

**Authority:** AS 08.54.600 AS 08.54.610 AS 08.54.750

12 AAC 75.230 (g) is repealed:

(g) Repealed \_\_\_/\_\_\_/\_\_\_\_\_. [A REGISTERED GUIDE-OUTFITTER OR MASTER GUIDE-OUTFITTER WHO WAS UNABLE TO HUNT A BROWN BEAR IN GAME MANAGEMENT UNIT 9 IN THE SPRING 2020 SEASON MAY REGISTER FOR THE 2021 SPRING BROWN BEAR SEASON IN GAME MANAGEMENT UNIT 9, IF

(1) THE REGISTERED GUIDE-OUTFITTER OR MASTER GUIDE-OUTFITTER REGISTERS ON A FORM PROVIDED BY THE DEPARTMENT;

(2) THE REGISTERED GUIDE-OUTFITTER OR MASTER GUIDE-OUTFITTER PROVIDES EITHER

(A) A CURRENT REGISTRATION, VALID AS OF APRIL 10, 2020, FOR THE SAME GUIDE USE AREA FOR WHICH THE REGISTRATION IS SUBMITTED; OR

(B) COPIES OF COMPLETED, SIGNED, AND DATED HUNT CONTRACTS FOR THE 2020 SPRING BEAR SEASON IN GAME MANAGEMENT UNIT 9 INDICATING THAT THE REGISTERED GUIDE-OUTFITTER OR MASTER GUIDE-OUTFITTER HAD BOOKED CLIENTS WHO WERE LATER UNABLE TO COMPLETE THE CONTRACTED HUNT AND AN ATTESTATION THAT THE REGISTERED GUIDE-OUTFITTER OR MASTER GUIDE-OUTFITTER WOULD HAVE REGISTERED BEFORE THE APRIL 10, 2020 DEADLINE; AND

(3) THE CLIENTS FOR WHOM THE REGISTERED GUIDE-OUTFITTER OR MASTER GUIDE-OUTFITTER WILL PROVIDE SERVICES HAVE NOT HUNTED BROWN BEAR IN A GUIDE USE AREA WITHIN GAME MANAGEMENT UNIT 9 SINCE MAY 10, 2020.] (Eff. 75/24/96, Register 138; am 10/19/96, Register 140; am 4/6/2001, Register 158; am/readopt 7/30/2006, Register 179; am 6/8/2007, Register 182; am 12/1/2007, Register 184; am 7/16/2020, Register 235; am 11/38/2020, Register 236; am \_\_\_ / \_\_\_ / \_\_\_\_\_, Register \_\_\_\_\_).

**Authority:** AS 08.54.600 AS 08.54.750

12 AAC 75.240(a) is amended to read:

(a) A registered guide-outfitter who contracts to guide a hunt shall plan, direct, and monitor the big game hunting services provided to the client. **The contracting registered guide-outfitter must be physically present in this state and able to respond to all communications and needs of the client and employees participating in currently contracted hunts. This location must be within a proximity to the ongoing hunt that provides for responsive logistics and client care.**

12 AAC 75.240(c) is amended to read:

(c) To comply with (b) of this section, the contracting registered guide-outfitter shall [VERBALLY] communicate, [BY TELEPHONE OR RADIO, OR IN PERSON,] with the client and the assistant guide, class-A assistant guide, or registered guide- outfitter involved in the hunt, separately or together, at least once within 10 days after the conclusion of the hunt. The contracting registered guide-outfitter shall obtain the necessary information to evaluate the performance of the assistant guide, the class-A assistant guide, or registered guide-outfitter and determine whether the big game hunting services were provided safely, in accordance with state and federal law, and to the satisfaction of the client. **If the attempt to communicate with the client is unsuccessful, the contracting registered guide-outfitter shall contact the client and request the necessary information to evaluate the performance of the assistant guide, the class-A assistant guide, or registered guide-outfitter. The contracting registered guide-outfitter shall contact the client within 60 days after the conclusion of the hunt.**

12 AAC 75.240(d) is repealed:

(d) Repealed ; \_\_\_\_/\_\_\_\_/\_\_\_\_\_. [THE CONTRACTING REGISTERED GUIDE-OUTFITTER SHALL MAKE A GOOD FAITH EFFORT TO VERBALLY COMMUNICATE WITH THE CLIENT TO OBTAIN THE NECESSARY INFORMATION TO EVALUATE THE PERFORMANCE OF THE ASSISTANT GUIDE, CLASS-A ASSISTANT GUIDE, OR REGISTERED GUIDE-OUTFITTER. IF THE ATTEMPT TO VERBALLY COMMUNICATE WITH THE CLIENT IS UNSUCCESSFUL, THE CONTRACTING REGISTERED GUIDE-OUTFITTER SHALL WRITE TO THE CLIENT AND REQUEST THE NECESSARY INFORMATION TO EVALUATE THE PERFORMANCE OF THE ASSISTANT GUIDE, THE CLASS-A ASSISTANT GUIDE, OR REGISTERED GUIDE-OUTFITTER. THE CONTRACTING REGISTERED GUIDE- OUTFITTER SHALL WRITE TO THE CLIENT WITHIN 60 DAYS AFTER THE CONCLUSION OF THE HUNT.]

12 AAC 75.240(e) is amended to read:

(e) A registered guide-outfitter shall document on the hunt record the date the registered guide-outfitter complied with the [VERBAL, OR IF APPLICABLE THE WRITTEN,] client communication requirements in (c) [AND (d)] of this section.

12 AAC 75.240(f) is repealed and readopted to read:

(f) A contracting registered-guide outfitter, noncontracting registered guide-outfitter or class-A assistant guide, supervising an assistant guide shall be physically present in a location from which to supervise the contracted hunt by means of in-person, or electronic, communication with the supervised assistant guide. The supervising guide must

(1) attempt daily communication with the supervised assistant guide and be available at all times for communication to direct and monitor the big game hunting services provided to the client, except

(A) during times when an emergency situation exists that requires the guide's assistance; or

(B) if the supervising guide's means of communication malfunctions for a reason out of the control of the supervising guide;

(2) be in the field, except when

(A) in transit with, or while processing, meat or trophies from the current season of hunts;

(B) in transit with, or while acquiring, food, supplies, or clients directly associated with the current season of hunts;

(C) conducting important duties that are essential for the safe completion of the current season of hunts;

(D) conducting maintenance or repairs on vehicles as necessary to complete the current season of hunts; or

(E) conducting a hunt that primarily takes place, or involves clients that are primarily housed, in a location outside of the field as defined under AS 08.54.790(7).

12 AAC 75.240(i) is amended to read:

(i) For purposes of the requirement in AS 08.54.610(e) for supervision of a contracted hunt, and in addition to the requirements of this section, the contracting registered guide-outfitter must [MAY] plan, direct, and monitor a contracted hunt

(1) while in the field for the purpose of [AND PRESENT IN]

(A) **accompanying a client who has contracted the hunt; or** [THE SAME GAME MANAGEMENT UNIT IN WHICH THE CONTRACTED HUNT IS TAKING PLACE]

(B) **supervising an assistant guide or other person employed by the contracting guide;** [A GAME MANAGEMENT UNIT ADJACENT TO AND SHARING A COMMON BORDER WITH THE UNIT IN WHICH THE CONTRACTED HUNT IS TAKING PLACE; OR

(C) A LOCATION THAT IS NO FURTHER THAN 50 MILES FROM THE NEAREST BOUNDARY OF AN AREA OR UNIT DESCRIBED IN (A) OR (B) OF THIS PARAGRAPH; AND]

(2) **while outside of the field if** [PERFORMING THOSE ACTIVITIES, WHILE IN THE FIELD AND PRESENT IN A LOCATION LISTED IN (1) OF THIS SUBSECTION, IS PRACTICABLE; FOR PURPOSES OF THIS PARAGRAPH, PLANNING, DIRECTING, AND MONITORING THE CONTRACTED HUNT IS NOT PRACTICABLE IF THE CONTRACTING REGISTERED GUIDE-OUTFITTER CANNOT COMMUNICATE IN PERSON, COMMUNICATE PERSONALLY BY TELEPHONE, OR COMMUNICATE PERSONALLY BY RADIO WITH THE ASSISTANT GUIDE, CLASS-A ASSISTANT GUIDE, OR REGISTERED GUIDE-OUTFITTER INVOLVED IN THE CONTRACTED HUNT.]

**(A) a non-contracting, supervising registered guide-outfitter or a class-A assistant guide is in the field for a reason/ a purpose in accordance with AS 08.54.620(b)(3) or under the provisions of (f) of this section.**

**(B) conducting activities set out under (f)(2) of this section.**

**(3) The contracting guide must maintain daily communication with the supervising guide personally and be readily available for communication at all times by telephone, radio, or satellite device; or**

12 AAC 75.240 is amended by adding a new subsection to read:

(j) For the purposes of this section, “current season” means a period of consecutive or nearly consecutive hunts.

12 AAC 75.250(b) is amended to read:

(b) A registered guide-outfitter who contracts to guide a hunt and who is participating in a hunt as required in AS 08.54.630(b)(3) shall

**(1) attempt to** be in communication **daily**, either personally or through an agent, with the assistant guide, who is in the field with the client; [, AT LEAST ONCE DURING THE HUNT IF THE HUNT IS LONGER THAN FIVE DAYS.]

**(2) provide the client with the contracting registered guide’s contact information prior to the hunt; and**

**(3) provide each client with access to an electronic communication device capable of calling or sending a message to the contracting registered guide. The device may be held by an assistant guide during the hunt and made available to the client upon request.**

12 AAC 75.250(c) is amended to read:

(c) In this section, “communication” includes in-person contact, radio contact, telephone contact, **text messaging, email,** and signaling.

12 AAC 75.250(d)(2) is amended to read:

(2) [EITHER PERSONALLY OR THROUGH A CLASS-A ASSISTANT GUIDE, AN ASSISTANT GUIDE, OR A LICENSED TRANSPORTER,] transport **or arrange for the transportation of** the client into and out of the field at the planned date, time, and location, unless prevented by weather, mechanical problems, or other safety concerns; and

**Authority:** AS 08.54.600 AS 08.54.620 AS 08.54.710

12 AAC 75.400(a) is amended to read:

(a) Each transporter activity report required by AS 08.54.650 must be on a form provided by the department, titled *Transporter Activity Report*, dated **December 2024** [OCTOBER 2012], and adopted by reference. This form is established by the board for review of the information required by AS 08.54.650.

**Authority:** AS 08.54.600 AS 08.54.660 AS 08.54.760

AS 08.54.650

12 AAC 75 is amended by adding a new section to read:

**12 AAC 75.405. Marking of aircraft and vessels used by guides and transporters (a)**  
aircraft used by a guide or transporter shall be marked with 12-inch registration numbers.

Characters must be formed by solid lines  $\frac{1}{6}$  as thick as the character is high in accordance with CFR 14. Part 45 Subpart C.

(b) Any vessel or boat used by a guide or transporter shall be marked with an activity identification decal.

(1) Decal must be clearly displayed on each side of the vessel. They do not have to be permanently affixed to the vessel; they can be placed on plexiglass, plywood, or metal for easy placement and removal.

(2) For each vessel required to display an identification sticker, a set will be provided by the division, one for each side of the vessel to be placed in an unobstructed location easily visible.

(3) Services provided under registered guide-outfitter statutes require identification decals yellow in color.

(4) Services provided under transporter statutes require identification decals red in color.

(5) Identification decals which become worn or discolored shall be replaced at a fee established by the board through the division.

(6) Decal is not intended to be tracked by vessel, therefore, a set of decals can be utilized for multiple vessels or boats.

(7) For a person who possess both a transporter and guide license, the color of decal should be used for whichever is the majority of the overall service being provided.

(8) A temporary printable decal is authorized upon notification of change to the division.

12 AAC 75.440 is amended by adding two new subsections to read:

(e) if permitted to advertise or sell big game transportation services under AS 08.54, a transporter may not advertise or sell big game transportation services to be conducted solely on tidelands; a transporter may not provide big game transportation services on tidelands or below mean high water mark in fresh water, except on those tidelands and below mean high water mark lands that are immediately adjacent to uplands on which the transporter's clients are legally permitted to hunt.

(f) in this section "tidelands" has the meaning given in AS 38.05.965.

12 AAC 75 is amended by adding a new section to read:

**12 AAC 75.455 Helicopter Use** (a) A licensee or entity holding any type of license issued by the board for the provision of services in the state under the terms of AS 08 54 and this chapter is prohibited from the use of a helicopter in any manner for the purposes of providing, assisting, or enabling those services.

(b) This section does not apply to the transportation of a hunter, hunting gear, or game during an emergency rescue operation in a life-threatening situation or to remove a wrecked aircraft from the field.

12 AAC is amended by adding a new section to read:

**12 AAC 75.655. Boat-based transporters with living accommodations on saltwater**

(a) A licensed transporter may, under AS 08.54.650(b), provide overnight accommodations to big game hunters on a boat with permanent living quarters located on salt water. In providing this service, the transporter

(1) may only provide overnight accommodations to clients and crew up to the number of people intended to be accommodated in permanent berths as available on the boat;

(2) shall ensure that a captain is onboard the boat while clients are either onboard the boat or in the field. For the purposes of this section, any boat used to transport clients to and from the shore must be operated by a captain. There must also be a licensed captain that remains on the larger boat during the transportation of clients to and from shore.

(b) for the purposes of AS 08.54.650(b) “boat with permanent living quarters” means a boat that has

(1) permanent berths intended exclusively for sleeping that are immovable, and not contained in a detachable pod, container, or other structure;

(2) a head that contains a toilet, shower and sink appropriate for daily bathing and sanitation; and

(3) a galley that includes a permanently installed cook stove, dining area, refrigerator, and sink with hot running water large enough for sanitation for the intended occupancy of the boat.

(c) for the purposes of this section “captain” means a minimum of US Coast Guard license as an Operator of Uninspected Passenger Vessel.



MEMORANDUM

DATE: April 13, 2026  
TO: Big Game Commercial Services Board  
THRU: Erika Prieksat, Chief Investigator  
FROM: Lee Strout, Investigator  
RE: Investigative Report for the April 23, 2026 Meeting

The following information was compiled as an investigative report to the Board for the period of January 29, 2026 thru April 13, 2026; this report includes cases, complaints, and intake matters handled since the last report.

Matters opened by the Paralegals in Anchorage and Juneau, regarding continuing education audits and license action resulting from those matters are covered in this report.

**OPEN - 63**

<u>Case Number</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Status Date</u>
2026-000038	Criminal action - conviction	Complaint	02/05/2026
2025-001114	Criminal action - conviction	Investigation	12/30/2025

**ASSISTANT GUIDE**

2025-000685	License Application Review/Referral	Complaint	07/24/2025
2025-001215	Criminal action - conviction	Investigation	03/12/2026
2026-000138	Criminal action - conviction	Investigation	02/19/2026
2024-000145	Criminal action - no conviction	Criminal Case Pending	

**CLASS A ASSISTANT GUIDE**

2025-001107	Violation of Profession Statute or Regulation	Investigation	12/31/2025
2024-000970	Criminal action - no conviction	Criminal Case Pending	

### **MASTER GUIDE-OUTFITTER**

2020-000135	Criminal action - no conviction	Complaint	03/04/2020
2023-000977	Violation of licensing regulation	Complaint	10/09/2023
2023-000978	Violation of licensing regulation	Complaint	10/17/2023
2024-000340	Violation of License Regulation	Complaint	05/13/2024
2025-000723	Violation of Profession Statute or Regulation	Complaint	08/18/2025
2025-000838	Violation of Profession Statute or Regulation	Complaint	01/26/2026
2025-000945	Criminal action - conviction	Complaint	10/01/2025
2022-000615	Criminal action - conviction	Investigation	07/30/2024
2023-000008	Violation of licensing regulation	Investigation	04/03/2024
2025-001183	Criminal action - conviction	Investigation	03/11/2026
2022-000100	Criminal action - no conviction	Criminal Case Pending	
2022-000577	Criminal action - no conviction	Criminal Case Pending	

### **REGISTERED GUIDE-OUTFITTER**

2023-000270	Violation of licensing regulation	Complaint	04/03/2023
2023-000900	Criminal action - no conviction	Complaint	08/21/2023
2024-000010	Criminal action - no conviction	Complaint	01/04/2024
2024-000795	Violation of Profession Statute or Regulation	Complaint	08/29/2024
2024-000952	Violation of Profession Statute or Regulation	Complaint	11/06/2024
2024-001048	Violation of License Regulation	Complaint	12/09/2024
2025-000925	Criminal action - no conviction	Complaint	09/24/2025
2025-000929	Violation of Profession Statute or Regulation	Complaint	09/30/2025
2025-000938	Criminal action - conviction	Complaint	09/29/2025
2025-001105	Criminal action - no conviction	Complaint	11/19/2025
2025-001113	Violation of Profession Statute or Regulation	Complaint	11/20/2025
2022-000244	Criminal action - no conviction	Investigation	06/09/2025
2022-000686	Criminal action - no conviction	Investigation	07/23/2025
2023-000918	Criminal action - no conviction	Investigation	02/04/2025

2023-000974	Violation of licensing regulation	Investigation	07/23/2025
2023-000983	Violation of licensing regulation	Investigation	07/23/2025
2023-001145	Violation of licensing regulation	Investigation	07/02/2024
2023-001197	Violation of Profession Statute or Regulation	Investigation	07/02/2024
2024-000162	Violation of Profession Statute or Regulation	Investigation	07/23/2025
2024-000469	Fraud or misrepresentation	Investigation	07/23/2025
2024-000695	License Application Review/Referral	Investigation	08/19/2025
2024-000803	Violation of Profession Statute or Regulation	Investigation	07/23/2025
2024-000854	Criminal action - conviction	Investigation	08/20/2025
2025-000856	Violation of Profession Statute or Regulation	Investigation	01/13/2026
2025-001182	Criminal action - conviction	Investigation	03/11/2026
2021-000624	Criminal action - no conviction	Criminal Case Pending	
2022-000406	Criminal action - no conviction	Criminal Case Pending	
2022-000407	Criminal action - no conviction	Criminal Case Pending	
2023-000151	Violation of licensing regulation	Criminal Case Pending	
2023-000158	Violation of licensing regulation	Criminal Case Pending	
2023-001042	Criminal action - no conviction	Criminal Case Pending	
2024-001009	Criminal action - no conviction	Criminal Case Pending	
2024-001010	Criminal action - no conviction	Criminal Case Pending	

## **TRANSPORTER**

2023-001034	Criminal action - no conviction	Complaint	11/22/2023
2023-001048	Violation of licensing regulation	Complaint	10/18/2023
2023-001049	Violation of licensing regulation	Complaint	10/17/2023
2026-000146	License Application Review/Referral	Complaint	03/24/2026
2026-000173	License Application Review/Referral	Complaint	03/05/2026
2019-000483	Criminal action - no conviction	Investigation	04/06/2022
2019-000589	Falsified application	Investigation	04/06/2022
2023-000705	Violation of licensing regulation	Investigation	12/11/2024
2026-000037	Criminal action - conviction	Investigation	01/29/2026
2025-000573	Criminal action - no conviction	Criminal Case Pending	

**Closed - 25**

<b><u>Case #</u></b>	<b><u>Violation Type</u></b>	<b><u>Case Status</u></b>	<b><u>Closed</u></b>	<b><u>Closure</u></b>
<b>ASSISTANT GUIDE</b>				
2026-000148	License Application Review/Referral	Closed-Intake	02/27/2026	Review Complete
2026-000152	License Application Review/Referral	Closed-Intake	02/26/2026	Review Complete
2025-001025	Probation violation	Closed-Complaint	02/13/2026	No Action - No Violation
2026-000106	License Application Review/Referral	Closed-Investigation	03/18/2026	License Action
<b>GUIDE-OUTFITTER</b>				
2026-000107	License Application Review/Referral	Closed-Intake	02/11/2026	Review Complete
2026-000109	License Application Review/Referral	Closed-Intake	02/26/2026	Review Complete
2026-000145	License Application Review/Referral	Closed-Intake	02/26/2026	Review Complete
2026-000313	License Application Review/Referral	Closed-Intake	04/01/2026	Review Complete
2026-000343	License Application Review/Referral	Closed-Intake	04/10/2026	Review Complete
2026-000142	Falsified application	Closed-Complaint	04/02/2026	No Action - No Violation
<b>MASTER GUIDE-OUTFITTER</b>				
2026-000069	Violation of Profession Statute or Regulation	Closed-Intake	03/03/2026	Review Complete
2026-000149	License Application Review/Referral	Closed-Intake	02/27/2026	Review Complete
2025-001032	Criminal action - conviction	Closed-Enforcement	03/18/2026	License Action
<b>REGISTERED GUIDE-OUTFITTER</b>				
2026-000097	License Application Review/Referral	Closed-Intake	02/10/2026	Review Complete
2026-000108	License Application Review/Referral	Closed-Intake	02/27/2026	Review Complete
2026-000150	License Application Review/Referral	Closed-Intake	02/27/2026	Review Complete
2026-000174	License Application Review/Referral	Closed-Intake	02/20/2026	Review Complete

2026-000348	License Application Review/Referral	Closed-Intake	04/07/2026	Review Complete
2024-001018	Criminal action - no conviction	Closed-Investigation	03/18/2026	License Action
2025-000383	Criminal action - conviction	Closed-Investigation	03/18/2026	License Action
2025-000617	Criminal action - conviction	Closed-Investigation	03/18/2026	License Action
2025-001006	Violation of Profession Statute or Regulation	Closed-Investigation	03/18/2026	License Action

**TRANSPORTER**

2026-000147	License Application Review/Referral	Closed-Intake	02/27/2026	Review Complete
2026-000164	License Application Review/Referral	Closed-Intake	02/20/2026	Review Complete
2026-000189	License Application Review/Referral	Closed-Intake	02/20/2026	Review Complete

***END OF REPORT***

DRAFT

**EXECUTIVE SESSION MOTION**

I, \_\_\_\_\_, move that the Alaska State Big Game Commercial Services Board enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing \_\_\_\_\_

Board staff member(s) \_\_\_\_\_ to remain during the session.

Off record: \_\_\_\_\_

On record: \_\_\_\_\_

Authority: AS 44.62.310(c), Government meetings public

The following subjects may be considered in executive session:

- matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity;
- **subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;**
- **matters which by law, municipal charter, or ordinance are required to be confidential;**
- matters involving consideration of government records that by law are not subject to public disclosure.

# 2026 HOLIDAY CALENDAR

## JANUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## FEBRUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

## MARCH

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## APRIL

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## MAY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## JUNE

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## JULY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## AUGUST

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## SEPTEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## OCTOBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## NOVEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## DECEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

 Holiday

### State Holidays

Date	Holiday
01/01/26	New Year's Day
01/19/26	MLK Jr.'s Birthday
02/16/26	Presidents' Day
03/30/26	Seward's Day
05/25/26	Memorial Day
06/19/26	Juneteenth Day
07/04/26	Independence Day (observed 07/03/2026)

### State Holidays

Date	Holiday
09/07/26	Labor Day
10/18/26	Alaska Day (observed 10/19/2026)
11/11/26	Veterans' Day
11/26/26	Thanksgiving Day
12/25/26	Christmas Day

Please refer to appropriate collective bargaining unit agreement for more information regarding holidays.