



9 By the authority of AS 08.01.070(2) and AS 08.63.030, and in compliance with the provisions of AS
10 44.62, Article 6, a scheduled meeting of the Board of Marital and Family Therapy originated from
11 Anchorage. This meeting was held via Zoom.

14 The Chair called meeting to order at 9:00 am.

16 **Agenda Item - Roll Call**

17 Board Members Present Constituting a Quorum

18 Noah Shields, Chair

19 Shawnmarie Carpenter

20 Chantal Cohen

22 Division Staff Present

23 Amberly Northcutt, Occupational License Examiner 3

24 Alyssa Castles, Occupational License Examiner 3

25 Jeanne Pace, Program Coordinator 1

26 Stefanie Davis, Regulations Specialist 2

27 Sylvan Robb, Division Director

28 Billy Homestead, Investigator 3

30 Board Members Absent

31 Kayla Green

33 Members of Public Present

34 Clara Cox

35 Kelsey Fox

37 Agenda Item - Review/Approve Agenda

39 **In a motion duly made by Shawnmarie Carpenter, seconded by Chantal Cohen with unanimous**
40 **consent, it was resolved to accept the January 5th agenda as presented.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Chantal Cohen	X			
Kayla Green				X

41
42 **Agenda Item - Ethics Disclosure**
43 Noah Shields, Chair, requested ethics disclosures from all board members. The Board had no
44 ethics disclosures to report.

45
46 **Agenda Item – Public Comment**

47 No public comment.

48
49 **Agenda Item – Division Update**

50 a. **AO 360:** Sylvan Robb emphasized the mission and intent of Governor Dunleavy's
51 Administrative Order 360
52 b. **FY25Q4 Fiscal Report:** Sylvan Robb reviewed the fourth quarter report. She reviewed
53 revenue, expenditures, indirect expenditures, and license count.

54
55 **Agenda Item - Investigations**

56 a. **Investigative Report:** Billy Homestead presented the Investigative Report from 10/31/25
57 through 12/30/25. This period has 3 open cases and 2 cases closed.

58
59 Off record 10:36am
60 On record 10:41am

61
62 **Agenda Item – Regulation Discussion and Recommendations**

63 a. **AO 360:** Jeanne Pace reviewed the division's recommendations for compliance with AO
64 360. The board discussed and voted on which recommendations to send to the Governor.

65
66 **In a motion duly made by Chantal Cohen, seconded by Shawnmarie Carpenter with unanimous**
67 **consent, it was resolved to submit the reform plan list of regulations discussed today to the**
68 **Governor's office.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Chantal Cohen	X			
Kayla Green				X

69
70
71 **Agenda Item – New Business**
72 a. **Board Correspondence**
73

74 **b. Schedule Future Meetings:** Monday, April 13

75 **c. Annual Report Updates:** Board chair requested each board member to contribute to the
76 report. Amberly to send reminder in March.

77

78 **In a motion duly made by Shawnmarie Carpenter, seconded by Chantal Cohen with unanimous
79 consent, it was resolved to adjourn the meeting at 12:17PM.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Chantal Cohen	X			
Kayla Green				X

80

81 Off record: 12:18pm

82

Date Final Minutes Approved by the Board:		
<input type="checkbox"/> Meeting	<input checked="" type="checkbox"/> Onboard	01/23/2026

83