



1
2
3 **State of Alaska**
4 **DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT**
5 **DIVISION OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING**
6 **BOARD OF MARITAL AND FAMILY THERAPY**
7 **Minutes of the meeting on April 13, 2026**

8
9 By the authority of AS 08.01.070(2) and AS 08.63.030, and in compliance with the provisions of AS
10 44.62, Article 6, specifically AS 44.62.310d(1), a scheduled meeting of the Board of Marital and
11 Family Therapy originated from Anchorage. This meeting was held via Zoom.
12

13
14 The Chair called meeting to order at 9:24 am.
15

16 **Agenda Item - Roll Call**

17 **Board Members Present Constituting a Quorum**

18 Noah Shields
19 Shawnmarie Carpenter
20 Chantal Cohen
21

22 **Division Staf Present**

23 Amberly Northcutt, Occupational License Examiner 3
24 Alyssa Castles, Occupational License Examiner 3
25

26 **Board Members Absent**

27 Kayla Green
28

29 **Members of Public Present**

30 Kelsey Fox
31

32 **Agenda Item - Review/Approve Agenda**
33

34 **In a motion duly made by Chantal Cohen, seconded by Shawnmarie Carpenter with unanimous**
35 **consent, it was resolved to accept the April 13th agenda as presented.**
36

37 **Agenda Item - Ethics Disclosure**

38 Noah Shields, Chair, requested ethics disclosures from all board members. The Board had no
39 ethics disclosures to report.

40

41 **Agenda Item – Public Comment**

42 Kelsey Fox – AAMFT Family Team requested public comment.

43 Can we provide data for licenses by cred?

44

45

46 **Agenda Item – Division Report**

47 a. **Quarterly Report – Fiscal Year 2026, 2nd Quarter:** Melissa Dumas reviewed the quarterly
48 report.

49 b. **Fee Analysis:** Melissa Dumas reviewed the 2026 fee analysis.

50

51 **Agenda Item - Investigations**

52 a. **Investigative Report:** Billy Homestead presented the Investigative Report from December
53 31, 2025, through April 1, 2026. This period has four (4) open cases and one (1) case closed.

54

55 **Agenda Item – New Business**

56 a. **Boards and Commissions Update:** Amberly Northcutt made sure the board members
57 were informed about the changes to the Board Guide to Excellence.

58 b. **Sunset Audit:** Amberly Northcutt provided the sunset audit report to the board members.

59 c. **Schedule Future Meetings:** June 8 (for regulations, if AO360 proposals approved) and
60 September 28.

61 d. **Annual Report:** Board members reviewed the annual report and requested changes to be
62 uploaded to Onboard for voting.

63

64 **Agenda Item – Adjourn**

65

66 **In a motion duly made by Chantal Cohen, seconded by Shawnmarie Carpenter with unanimous**
67 **consent, it was resolved to adjourn the meeting at 10:24AM.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Chantal Cohen	X			
Kayla Green				X

68

Date Final Minutes Approved by the Board:	05/01/2026
<input type="checkbox"/> Meeting <input checked="" type="checkbox"/> Onboard	

69