

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC
DEVELOPMENT DIVISION OF CORPORATIONS, BUSINESS, AND
PROFESSIONAL LICENSING
Atwood Building
550 West Seventh Ave. Suite 1540
Anchorage, AK
Alaska Board of Nursing Meeting Minutes
May 14 & 15, 2025**

By authority of AS 08.01.070(2) and in compliance with the professions of AS 44/62, Article 6, a meeting of the Board of Nursing was held in the Atwood Building 550 W. 7th Ave., Suite 1540, Anchorage, AK.

Wednesday, May 14, 2025

CALL TO ORDER

Chair Danette Schloeder called the meeting to order at 0902 Wednesday, May 14, 2025.

Agenda Item 1: Roll Call

Those present constituting a quorum were Board members:

- Chair RN Member: Danette Schloeder, RN, Anchorage
- APRN Member: April Erickson, APRN, RN, Wasilla
- RN Member: Lena Lafferty, RN, Anchorage
- RN Educator: Marianne Murray, RN
- Public Member: Cheryl “CJ” Payne, Wasilla

Those Absent:

- Public Member: Michael Collins, Wasilla

LPN Seat is vacant

Staff present from the Division of Corporations, Business and Professional Licensing:

- Patty Wolf, MSN, RNC-OB, Executive Administrator
- Mary Beth DeLuna, Licensing Examiner 2, Board of Nursing

Members of the Public in attendance, in person, or via Zoom who identified themselves:

- **Alicia Cole**
- **Colleen Bridge**
- **Emily Merli**
- **Beth Farnstrom**
- **Gail Foote**
- **Carla Patterson**
- **Marianne Johnstone-Petty**
- **Ann Binnian**
- **Elizabeth Blair**
- **Bonnie Landis**
- **Jana Cornelius**
- **Staci Seagle**

Agenda Item 2. Ethics Disclosures: None disclosed.

Agenda Item 3: Board Activities

- April Erickson, CRNA- Representative Med Spa Task Force
- Danette Schloeder-. NCSBN Board Meeting, NCSBN Mid-Year Meeting, the NLC public meeting and 25th Anniversary, Tri-regulators conference
- Patty Wolf, Executive Administrator- Attended the NCSBN Mid-Year Meeting, the NLC public meeting and 25th Anniversary, and presented a BON update to the AHHA Leadership Council.
- Danette Schloeder- Testified to the Legislature regarding extending the BON

Agenda Item 4. Consent Agenda Items:

- Review/Approve Meeting Agenda
- Letter from the NCSBN President
- Probation report
- Letters sent to legislators for HB 95, HB 131, and SB 124 added to the record. Previously approved by a quorum vote in OnBoard.
- Credentia news

On a motion made by Lena Lafferty, seconded by Marianne Murray and carried with 5 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approve the consent agenda.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty	X		
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

Agenda Item 5: Public Comment

- Emily Merli, Educator from Bartlett Regional Hospital expresses frustration with Credentia for CNA certifications. States she has spoken with Kelly Olson, Nurse Consultant for AK BON, about the process continuing to be an ongoing struggle. States the general process is disorganized- despite doing the process how they are instructed to, they continue to experience issues. A class of 6 tested at the end of April, five of these having English as their second language. States these students have struggled with the proctors in the past, so they attempted to do a written in-person exam to alleviate stress. Upon arrival, Credentia had sent the proctor the incorrect test packet – delaying the test start time for an hour and a half. States the students arrived at 8AM and were not able to leave until 5PM due to the delayed start.
- Beth Farnstrom asks if someone would take the time to write an article for Alaska Nurse Magazine on the Alternative to Probation program. She states she has received many inquiries about what the program is. In

addition, she noticed that other states are licensing for 3-4 years and asks if AK BON would consider 3-year renewals to relieve pressure on the board staff. Expresses thanks for the board book, states that it is very helpful to the public in knowing what to expect from the board meetings.

Agenda Item 6: Defensible Decision Making

Sara Chambers

See available information in the Public Board Book.

Highlights:

- Professional Licensing Guide to Excellence in Regulation.
- Right touch regulation
- NCSBN has amazing resources.
- Nursing – Macro and micro
- Scaffolding of good decision making
- “well in my experience, my gut tells me, personal experience” Good start but it is biased. Regulatory decision making is different.
- The touch point is the strategic plan.
- Defensible- Strong decision making for the State of Alaska.
- Boundaries.
- Make the decision – The EA can help guide
- Is the regulation -Unethical or Illegal
- The board cannot supersede state law.
- Create a partnership with the division.
- Is the decision defensible?

Break: 10:23AM

Return: 10:40AM

Agenda Item 7: International Center for Regulatory Scholarship (ICRS) Overview

Presenter: Cheryl Pulec, Director, International Center for Regulatory Scholarship

Highlights:

- Here to discuss opportunities available for summer and fall terms, as well as update to the ICRS team.
- ICRS is a department within NCSBN that provides online, on demand, self-paced learning opportunities.
- Provides certificate programs: 8 weeklong course including an instructor
 - Courses can be taken drop-in style, or by collecting credits and earning a certificate in Nursing Regulation.
 - Can be used towards continuing education.
 - Must complete 6 credits to receive a certificate
 - Registration opened on Monday for two available courses: “Ways of Thinking: Identity Inequality and Inclusion” and “Administrative Law in the United States”
 - Courses are free for NCSBN members, \$50 for non-members
 - Fall term runs from September to October
 - Three of the courses that will be offered are “Experts in Humanity: History of Nursing Regulations”, “Impact of Federalist Government on State Boards of Nursing”, and “Protecting the Public: Navigating Regulatory Investigations”.
 - Registration opens on August 4th
- Advanced Leader Institute (ALI) is held every two years. It is a graduation and celebration of those who acquired the 6 credits, combined with a leadership conference. It has been held in Washington DC in the past. The next ALI will be held April 2026, location TBD.
- Currently wrapping up an evaluation of their program, the next step is to gather feedback from members. A survey will be sent out in June. Everyone, whether you have or have not taken ICRS courses, is encouraged to complete the survey and share it with other NCSBN members.
- Will follow up with resources to be included in future board book

Agenda Item 8: UAF LPN Program update

Presenter: Alicia Surrey- Technical Program Assistant, UAF LPN Program

- Met with ACEN on 4/7/25-4/9/25 and were recommended for approval and became a publicly accredited program.
- NCEX LPN Exam results:
 - 1st cohort began Fall 2026, and completed the program Dec 2024. 5/8 students graduated.
 - Three have tested, all three have passed (two of them on the first attempt, and one on the second attempt). Two have not yet scheduled their exams.
 - Second cohort to begin fall of 2025 with 10 students as the projected enrollment.

Agenda Item 9: Standardize CEU's for valid advanced resuscitation cards

Presenter: Lena Lafferty RN

- Some nurses have said that they are unable to provide proof (certificate with the hours recorded) of ACLS, PALS, or NRP.
 - The same nurses did have the valid card showing that they are certified, and that the class was taken during the required timeframe.
 - After 6 months, the certificates of completion are not available to the nurse for download. This left the nurses unable to provide proof of the CE Hours awarded.
 - Being unable to provide proof of continuing education can result in fines, a consent agreement, license investigation, and more. It is something that follows a nurse throughout their career.
- Currently, AK BON requires CE Credit certificates to include the name, date of completion, accreditation, contact address/information, and credits awarded.
- Requesting consideration of flat rate CE credits for valid advanced resuscitation cards in lieu of a CE certificate.
 - Discussed idea of allowing the cards without the certificate to be counted towards miscellaneous in-service hours.
 - Discussed opening a regulation project after the regulation project freeze has been lifted
 - Lena and Patty to draft up a proposed regulation change for the board to consider in August

Agenda Item 10: PDMP Update

Presenter Lisa Sherrell, PDMP Manager for Alaska

- Through a partnership w Department of Health and Health Information Exchange (HIE), PDMP has a new module that will be introduced in mid-third quarter: "Non-Fatal Overdose" module.
 - The goal is to help prevent an additional overdose after the initial.
 - Discharge and transfer data after a non-fatal overdose is reported to the state by the facility, which is transferred to the Dept of Health (there will be no change in the way the facility reports the data).
- 1st Calendar Quarter 2025 (Jan-March) handout available in the board book.
 - Not all registered users are accounted for, as IHS users are not counted in the 8,723 number. There are closer to 11,000 registered users total.
 - In the process of clarifying the number of individual providers who are directly dispensing
 - The "246 Dispensers" number is mainly pharmacies
 - Includes mail-order pharmacies

- Nevada, New Mexico, New York, Washington DC, Michigan, and Kentucky could potentially be added as partner states before the end of the year.
- The largest increase in prescription count occurred within the 35-44 age female group.

Lunch: 12:00PM

Return: 1:14PM

Agenda Item 11: Division Updates

Legislative Update: Glenn Saviers, Deputy Director

Division Update: Sylvan Robb, Director

- Nurse Licensure Compact (NLC) Bill was referred to Labor and Commerce Committees. Hearing has not yet occurred, but they will continue pushing for it.
- Encourages nurses to reach out to their legislators and request that the bill be heard.
- House Bill 110, the Social Work Compact, was introduced this year as well. It is structured similar to NLC.
- The bill to renew the AK BON, SB 137, has been passed through the Senate. It is currently in House Labor and Commerce, scheduled to be heard this afternoon.
- The Universal Temporary Licensure Bill was introduced. It would extend the temporary licensure process that the AK BON and Medical Board already use to all professions within the division. If the board would be interested in submitting a letter of support for HB 158 and SB 145, it would be greatly appreciated.
- Service Member Federal Relief Act aligns Alaska's statute with the federal statute. It also removed the existing military temporary licenses because there are two better options:
 - SCRA
 - Receive a temporary license
- Anyone who would like more information is welcome to email boardofnursing@alaska.gov , and Division Deputy Director Glenn Saviers will be responding to those emails regarding NLC.

Agenda Item 12: Regulation project updates and Discussion

Presenter: Patty Wolf MSN, RNC-OB and Stefanie Davis, Regulations Specialist 2

Regulation Projects Update May 2025:

1. LPN Scope of Practice: file number 2024200564

- a. Review Public comment: 1 received. Note: Public Comment closed on 4/4/25 at 4:30 pm. No further comments can be considered.
 - b. Finalize
2. **12 AAC 44.965.** Delegation of Medication Administration: Need to finalize draft language to move forward
3. NUR- 44.317_44.475_44.820- Reinstatement Applications and 12 AAC 44.740(c)- Pending with LAW
4. Update Temporary Permit for Reinstatements- Was about to go out to public comment but has been frozen

Proposed:

1. 12 AAC 44.485 Classroom Curriculum

Final May 8th

1. Includes the changes to the English Exams. Proposal for administrative application to utilize the HRSA website for approved tests and scores.

Nurse Aide Classroom Curriculum 12 AAC 44.485

- Request to add verbiage “(1)(E) training on person centered care” and “(C)(vi) knowledge of the signs and symptoms of Alzheimer’s or cognitive impairment”
 - Discussed that this verbiage mirrors federal verbiage

On a motion made by Lena Lafferty, seconded by April Erickson, and carried with 5 Ayes, it was **RESOLVED** that the Alaska Board of Nursing initiates a regulation project for **12 AAC 44.485 Classroom Curriculum** and approves the draft language as presented for public comment, unless substantive changes are made by the regulation’s specialist or Department of Law.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty	X		
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

Request for administration of application for regulation changes to utilize the HRSA website for approved tests and scores

- Is the HRSA list something that Licensing Examiners could use and refer to when licensing Foreign Health Care Workers? See board book for list.
 - Licensing Examiners need a reference
- Discussed that the English proficiency exam is becoming a nationally talked about topic.
 - Proctored vs not proctored tests, scores, etc.
- The state of Oregon recently removed English Proficiency exam requirements completely. This will be an ongoing topic.

On a motion made by Lena Lafferty, seconded by CJ Payne, and carried with 5 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the HRSA list of tests and scores for foreign health care workers as the resource for approval of English competency tests and scores.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty	X		
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

Delegation of Medication Administration

- Thoughts and discussion with board members regarding delegation of medication administration:
 - Workarounds regarding delegation of school nurses – need to follow federal law. There are no exceptions
 - Discussed delegation of certain low risk, preloaded subcutaneous injections., especially those that can be given at home (If patient or attorney agrees)
 - Delegating does not mean that responsibility is given away.

- Discussed feeling uncomfortable with removing guard rails for controlled substances
- There is not a “blanket regulation”. A new delegation must be made every time.
 - A nurse delegates to a specific person for a specific task for a specific person.
- An organization cannot require a nurse to delegate. Discussed that by relaxing the level of required oversight and allowing more delegation, nurses could feel pressured to delegate in situations that they do not feel comfortable with.
- Discussed idea of repealing 12 AAC 44.965(b) and adding “unlicensed assistive personnel (ULP) to 12 AAC 44.965(a)
- Discussed being able to delegate to a CMA versus a non-certified medical assistant.
- Will revisit tomorrow

Stefanie Davis, Regulations Specialist 2

LPN Scope of Practice Public Comment Results

- The only public comment that was received was asking how to post a public comment. No further public comments support or opposing the regulation change.

On a motion made by Lena Lafferty, seconded by April Erickson, and carried with 5 Ayes, it was **RESOLVED** that the Alaska Board of Nursing adopt the proposed regulations for file number 2024200564 as proposed and publicly noticed.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty	X		
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

Break: 2:30PM

Return: 2:51PM

Agenda Item 14: Strategic Plan review and Annual Report draft - moved up

Approve Annual report draft for submission:

- See board book for draft.

On a motion made by Lena Lafferty, seconded by CJ Payne and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the 2025 Annual Report Draft.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty	X		
Marianne Murray	X		
April Erickson			Absent
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

Strategic Plan:

- Working document for strategic plan is not included in board book- working on reformatting the excel spreadsheet to be able to be shared with public.
- Review updated plan

Agenda Item 13: Med Spa Work Group update and discussion

Presenter: April Erickson and Sara Chambers

Med Spa Work Group

- Spent several months discussing who can perform advanced aesthetics
 - Overlaps between board of barbers and hairdressers, APRNs, and Physician/Physician Assistants
- Discussion on IV Hydration focused more on a wellness setting vs a medical setting
- “Medical Director” does not have a specific definition in statutes
 - Asking for AK BON interpretation and thought on what a medical director in a clinic or spa look like from a delegation standpoint.
 - Asking for guidance from AK BON for the following questions:
 - Who can serve as a medical director of an IV hydration clinic?

- Does the medical director need to be onsite? Who must be onsite for various phases of treatment?
 - Discussed changing terminology from “Medical Director”. There is no Alaska law defining the term but have adopted the working understanding that it refers to a high-level practitioner with prescriptive authority, who can delegate and/or supervise.
- Who can perform patient evaluations and diagnose wellness treatment, i.e. determine whether IV fluids or “add-ins” are safe/appropriate? Who can see the patient?
- Who can obtain prescription medicines and products?
- Who can compound medications onsite? What training/licensure is needed? Are there safety and sanitation requirements?
- Who can place or start an IV?
- What are the requirements for medical recordkeeping, HIPAA, etc.?
 - Consider these questions through the lens of current nursing regulations and scope of practice.

April Erickson rejoins the meeting 3:41PM

- Continue this discussion during work time tomorrow at 1:45PM.

Agenda Item 15: Review/Assign Action item Assignments and due dates for Board Members

Presenter: Danette Schloeder, DNP, RNC-OB, C-EFM, C-ONQS

On a motion made by Lena Lafferty, seconded by April Erickson, it was **RESOLVED** that the Alaska Board of Nursing adjourns for the day.

Adjourn at 4:06PM

Thursday, May 15, 2025

Agenda Item 16:

CALL TO ORDER

Chair Danette Schloeder called the meeting to order at 0900 Thursday, May 15, 2025.

Roll Call

Those present constituting a quorum were Board members:

- Chair RN Member: Danette Schloeder, RN, Anchorage
- APRN Member: April Erickson, APRN, RN, Wasilla
- RN Educator: Marianne Murray, RN
- Public Member: CJ Payne, Wasilla

Those Absent:

- Public Member: Michael Collins, Public Member, Wasilla
- RN Member: Lena Lafferty, RN, Anchorage

Staff present from the Division of Corporations, Business and Professional Licensing:

- Patty Wolf, MSN, RNC-OB, Executive Administrator

Members of the Public in attendance in person or via Zoom:

- Mags Paton Walsh
- Colleen Bridge
- Elizabeth Blair
- Bonnie Landis
- Beth Farnstrom
- Matthew King
- Alicia Cole

Agenda Item 17: Executive Session-

Motion to move into first Executive Session at 0903

On a motion made by Danette Schloeder and seconded by April Erickson and carried with 4 Ayes, it was resolved that the Alaska board of nursing enter into Executive Session in accordance with AS 44.62.310 for the purpose of discussing a specific legal matter under attorney-client privilege.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

Back in regular Session at 0916

On a motion made by Danette Schloeder, seconded by April Erickson and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing enter a deliberative session to make a decision in the adjudicatory proceeding captioned OAH Case No.20-0819-NUR.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

9:17 AM back in deliberative session

9:57 AM back in regular session

On a motion made by Danette Schloeder, seconded by April Erickson and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing adopt the proposed decision for case number 19-1179-NUR as written pursuant to AS 44.64.060(e)(1).

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		

April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

9:59AM enter executive session

On a motion made by Danette Schloeder, seconded by April Erickson, and carried with 4 Ayes, it was RESOLVED that the Alaska Board of Nursing enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing cases and reports by the investigative team. Board staff members are to remain.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

10:10AM Back in regular session

On a motion made by April Erickson, seconded by Marianne Murray and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the consent agreement for Zachary Fortune, license number 195848, pursuant to AS 08.68.334(1), AS 08.01.075.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		

Danette Schloeder	X		
-------------------	---	--	--

On a motion made by April Erickson, seconded by Marianne Murray and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the consent agreement **Dwayna Agli**, license number NUAA14648, pursuant to 08.68.334(1) and AS 08.01.075

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

On a motion made by April Erickson, seconded by Marianne Murray and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the voluntary license surrender for **Lillyanne Martin**, License No: **201653**, pursuant to AS 08.68.334(1) and 12 **AAC 44.825(b)(1)**.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

On a motion made by April Erickson, seconded by Marianne Murray and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the consent agreement for **John Hacker**, license number NURR29088 and release him from Paragraph O. Counselor/Therapist Reports.

Board Members	Aye	Nay	Recuse/Abstain
---------------	-----	-----	----------------

Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

On a motion made by April Erickson, seconded by Marianne Murray and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the early release from probation for **Kelly Linebarger**, license number NURR23135.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

On a motion made by April Erickson, seconded by Marianne Murray and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the early release from probation for **Samantha Weber**, license number NURR28929.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

On a motion made by April Erickson, seconded by Marianne Murray and carried out with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the modification of the consent agreement for **case number 2023-001191-Prb** and release them from Paragraph N. Counselor Reports.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

On a motion made by April Erickson, seconded by Marianne Murray and carried out with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the Alternative to Probation Consent agreement for **case number 2024-001060**.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

On a motion made by April Erickson, seconded by Marianne Murray and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the consent agreement for **Hayleigh Jones**, license number 130769, pursuant to AS 08.68.331 and 12 AAC 44.825.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

On a motion made by April Erickson, seconded by Marianne Murray, and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing Enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing cases and reports by the investigative team. Board staff members are to remain, Danette Schloeder has been recused.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder			Recused

10:17AM Enter into Executive Session

10:19AM Back in regular session

On a motion made by Marianne Murray, seconded by CJ Payne and carried with 3 Ayes and 1 Recusal, it was **RESOLVED** that the Alaska Board of Nursing approves the consent agreement for Karin Braun, License number NURU676, pursuant to AS 08.68.270(7), 12 AAC 44.770(1)

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder			Recused

On a motion made by Danette Schloeder, seconded by CJ Payne, and carried out with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing Enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing cases and reports by the investigative team. Board staff members are to remain.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

10:21AM Back in Executive Session

10:23AM Back in regular session

On a motion made by Marianne Murray, seconded by CJ Payne and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the education documentation as presented for initial licensure for **Stacey (Kirland) Hayward**, License number 229338.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

Agenda Item 18: Investigative Report

Presented by: Sonia Lipker, Investigator 3

- The Sunset Audit recommended that investigations move cases in a more timely matter.
- 125 cases total open for AK BON
 - Addressing the cases that are older than 5 years
 - Some cases appear older because they have multiple, more recent, cases open. These will be closed out together at the same time

- Discussion regarding basic PDMP violations ensued and a motion was made to delegate these cases to the EA for review.

On a motion made by April Erickson, and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing delegates technical PDMP violations to the Board of Nursing Executive Administrator.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

Agenda Item 19

Request to Update: “Applicant with Recent Substance Abuse History” Policy

Presenter: Sonia Liptor, Investigator 3

- Right now, the policy reads that it is for applicants, deferring those who are already licensed.
 - Update the verbiage to include “Applicants/licensees”
- REMOVE language “within a year”
- Proposed verbiage: “The Alaska Board of Nursing adopted the following guidelines for use when considering applicants and current licensees who have had a recent substance misuse.”

Break: 10:34AM

Return: 10:51AM

On a motion made by Marianne Murray, seconded by CJ Payne and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the updated verbiage to the “Applicant with Recent Substance Abuse History” Policy with verbiage as presented by Executive Administrator Patty Wolf.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

Agenda Item 20: Alternative to Probation data compilation request

Patty Wolf for Riley Stumph

- Riley Stump created the framework for the Alternative to Probation Program
- Would like to compile data on the Alternative to Probation

Program, while working with the board, to prepare a report to present to the board.

- Discussed that she will need to submit a formal proposal
 - Including what she will be doing to protect the information, what data she is looking to collect, if she has an approved IRB, etc.
- A blanket approval is not appropriate here

Agenda Item 21 Advisory Opinion Update

Presenter April Erickson DNP, CRNA

- Nitrous Oxide advisory opinion updated
 - Combined the three separate opinions into one
 - Added that the opinion does not apply to CRNA's
- Discussed whose scope of practice this falls within
 - Will remove the "X" indicating that it is within LPN and CNA scope of practice
- Discussed that nitrous oxide is gaining popularity in emergency rooms, and is commonly used (self-administered) in OB settings

On a motion made by Marianne Murray, seconded by CJ Payne and carried with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing approves the updated nitrous oxide advisory opinion with the additions of all references

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		

Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

Agenda Item 22: Licensing reports

RN: Madeleine Henderson, Licensing Examiner II

CNA Program updates: Kelly Olson, RN, Nursing Consultant I

BON: Patty Wolf, Executive Administrator

Kelly Olson, Nurse Consultant- *FY25 Quarter 3 Nurse Aide Training program report:*

- 2,650 total permanent certificates
- 32 state approve Nurse Aide Training Programs
- 6 Newly Approved Instructors throughout programs
 - 88 active approved nurse aide instructors in Alaska
- Overall pass rate for FY25 Q3 = 94.1%
 - This reflects first time test takers passing both exams
 - Up from last quarter's pass rate of 78.4%
- No onsite reviews or self-evaluations conducted this quarter
 - They were completed last week and will be reported in Q4

Madeleine Henderson, Licensing Examiner 2 - *Licensing Summary Fiscal 3rd Quarter 2025:*

- Total Active 22,513 (1,494 issued 2nd Quarter):
 - Registered Nurses: 19,046
 - LPNs: 697
 - Discussed that there are less available LPN programs than RN
 - APRNS: 2,444
 - Preceptorships: 64
 - Temporary Permits: 652
 - Retired: 262
- YTD / Q2 RN by Endorsement: 2202 / 820

- YTD / Q2 RN by Examination: 231 / 112
- YTD / Q2 LPN by Endorsement: 81 / 31
- YTD / Q2 LPN by Examination: 9 / 2
- YTD / Q2 APRN: 392 / 138
- Education Program summary test stats show from December grads
- Full reports available in board book

Patty Wolf, Executive Administrator - *Alaska Board of Nursing Data Update:*

- AK BON is fully staffed:
 - 1 EA, 1 Nurse Consultant, 1 Supervisor, 2 Administrative Assistants, 8 Licensing Examiner 2's
- Averaging approximately 350 emails/week in main BON inbox
- Imaging Inbox is a space in AK BON technology where emailed docs or mailed docs are uploaded into, as well as where documents go when uploaded by the applicant into their portal.
 - The last two weeks, the AK BON has been averaging >2100 docs per week in the Imaging Inbox
 - Previously averaged >2400 documents per week
 - Each document requires human interaction
 - Discussed compiling data including renewals and reinstatements after the audits are completed. To be discussed at next meeting
- Imaging inbox this week was lower than normal: started at 1400 images

Adjourn for Lunch: 11:38AM

Call back to order: 1:15PM

Agenda Item 23: Division Updates

Division Finance Report:

Presenter: Melissa Dumas, Administrative Operations Manager I

- Program revenue: \$5,038,245
- Total expenditure not related to investigations: \$1,109,935
- Investigation related expenditures: \$527,913

- Indirect expenditures (3 different types): \$941,848
- Total Expenditures: \$2,579,696
- Revenue: \$5,337,615
 - Surplus: \$2,879,066

Agenda Item 24: Discussion: Change in APRN curriculum for clinical hour requirement

Presenter: Patty Wolf, MSN, RNC-OB

- UAA APRN program will be changing from 500 hours of clinical practice to 750 hours
- 12 AAC 44.400 (iii) – would the board like to make a regulatory change?
- Will revisit this in August when looking at educational regulations
 - Question to consider: How many clinical hours can be in simulation?
 - Marianne Murray to gather educational standard information and work with EA Patty Wolf to revisit this topic at August meeting
 - April Erickson will learn when standards are to be implemented and find educational standards for the APRN groups

Agenda Item 25 Working Session for current or upcoming Projects/Tasks

- Delegation topic, Med Spa, and Support Letter for the bill on temporary permits

Revisiting HB 158, SB 145: Letter of Support

On a motion made by April Erickson, seconded by CJ Payne, and carried out with 4 Ayes, it was **RESOLVED** that the Alaska Board of Nursing send a letter of support for SB 145 and HB 158, delegating the writing of the letter to the Executive Administrator, Patty Wolf.

Board Members	Aye	Nay	Recuse/Abstain
Lena Lafferty			Absent
Marianne Murray	X		
April Erickson	X		
Michael Collins			Absent
CJ Payne	X		
Danette Schloeder	X		

Revisiting Item #13: Med Spa

- Board regulates the practice of nursing, only controlling licensees and their scopes of practice
 - Some items listed are not traditional nursing practice. Can these items be delegated? (example: deep facial)
- In med spas, should they need to hold a license as an aesthetician and as a nurse?
- Continuation of discussion regarding who qualifies to be a “medical director”
- Marianne Murray to provide additional insight into Med Spa Services Matrix from an RN perspective
- Primary Request: *“Provide guidance regarding the use of professional judgment in delegation of duties or procedures to licensed or unlicensed personnel according to the current statutes and regulations”*

Break: 2:42PM

Return: 3:01PM

Revisiting Item #12: Delegation Regulation

- Discussed meaning of “home and community-based services provider”
- Idea to clarify the “where” instead of clarifying the “who”
 - “Except in acute care facilities” verbiage idea.
- Discussed concern regarding the setting in which a ULP can be delegated to, and a need for guard rails
- The board needs to help people do the right thing, and jumping between multiple different regulations can lead to mistakes for the public.
- Revisiting the idea of a delegation tree, as discussed in November 2024 board meeting
- Will revisit this topic in August

Agenda item 26: Industrial Hemp FAQ for Professional Licenses

- While looking into unlicensed THC products being sold, concerns arose of health care providers selling CBD products in a retail sense
- All hemp products are required to be registered with the Division of Agriculture
 - Failing to comply with this can be dangerous to consumers, and is illegal
 - The Division of Agriculture has a list of all registered products that the public can refer to

- “Full Spectrum” or “Broad Spectrum” on a product indicates that the product is not registered under the Industrial Hemp Program

Agenda Item 27 For the Good of the Order

- Assign/Review action items.
 - Marianne to assist Patty with the Master Medical Spa Matrix
 - April to report back to the med spa work group
 - Lena and Patty work together on draft regulation for flat CE credit for valid advanced resuscitation cards
 - Patty to draft support letter for HB 158 and SB 145
 - Continuing discussion on delegation at next board meeting
- Any further topics to cover?
- 2025 Meeting schedule: August 5 & 6, November 5 & 6
- Agenda ideas for future meetings

On a motion made by Marianne Murray, seconded by April Erickson and carried out with 4 Ayes, it was RESOLVED that the Alaska Board of Nursing adjourns until the next meeting on August 5 & 6, 2025

Chair final comments

Adjourned at 3:51PM

Respectfully submitted.

Patty Wolf MSN, RNC-OB
Executive Administrator, Alaska Board of Nursing

Approved:

Signed by:

Danete Schloeder

7C5E12B02F9C4E8...

5/27/2025

Date: _____

Danette Schloeder, DNP, RNC-OB, C-EFM, C-ONQS
Chair, Alaska Board of Nursing