

1 State of Alaska
2 Department of Commerce, Community and Economic Development
3 Division of Corporations, Business and Professional Licensing
4

5 Alaska Board of Professional Counselors
6 February 18-19, 2021 Meeting Minutes
7

8 By authority of AS 08.01.070(2), and in compliance with the provisions of AS
9 44.62, Article 6, a scheduled meeting of the Board of Professional Counselors
10 was held via videoconference through zoom.
11

12 Agenda Item 1 Call to Order/Roll Call Time: 9:08 a.m.
13

14 The February 18-19 meeting day was called to order by Chair, Alice Baum at 9:08 a.m.
15

16 Board members present, constituting a quorum:
17

18 Debra Hamilton, Licensed Professional Counselor
19 Laura Patin, Licensed Professional Counselor and Licensed Marital Family Therapist
20 Alice Baum, Licensed Professional Counselor - *Chair*
21 Eleanor Vinson, Public Member
22 Janece Richard, Licensed Professional Counselors
23

24 Board members absent:
25

26 None
27

28 Division staff present:
29

30 Lacey Derr, Records and Licensing Supervisor
31 Lyda Rees, Occupational Licensing Examiner
32 Josh Hardy, Investigator II
33

34 Others Present:
35

36 Malan Paquette, Member of the public
37

38 Agenda Item 2 Review/Approve Agenda
39

40 Upon review of the agenda, Debbie Hamilton wished to edit the following items to the
41 agenda:
42

- 43 • Update the title of Alice Baum to Chair

On a motion duly made by Eleanor Vinson, seconded by Laura Patin, and approved unanimously, it was

RESOLVED to approve the amended agenda for the February 18-19, 2021 meeting as amended with the addition of title changes listed above.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion.

Agenda Item 3 Ethics Report

The board then moved on to addressing examples of ethics disclosures, however, there were no ethics disclosures to report.

A brief discussion regarding National Exam questions input by the board.

Agenda Item 4 Review & Approve Minutes (Aug. 5, 2020, Sept. 24-25, 2020, Nov. 5, 2020).

On a motion duly made by Debbie Hamilton, seconded by Eleanor Vinson, and approved unanimously, it was

RESOLVED to approve the minutes from the Aug. 5, 2020 meeting.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion.

Sept. 24-25, 2020: Alice asked if there was a way to see what was amended in the minutes without having to relisten to the whole meeting recording.

On a motion duly made by Debbie Hamilton, seconded by Eleanor Vinson, and approved unanimously, it was

RESOLVED to approve the minutes from the Sept. 24-25, 2020 meeting as amended.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion.

November 5, 2020:

On a motion duly made by Debbie Hamilton, seconded by Laura Patin, and approved unanimously, it was

RESOLVED to approve the minutes from the November 5, 2020 meeting as amended.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion.

Agenda Item 5 Investigative Report

Josh Hardy, Investigator II went over information that was compiled as an investigative report to the board for the period of September 10, 2020 to February 3, 2021. This report includes cases complaints and intake matters handled since the last report matters opened by the paralegal, regarding continuing education audits and licensing action resulting from those matters.

Laura Patin asked about the investigations process and Mr. Hardy gave an overview. Debbie Hamilton asked if we could put the Investigations Flowchart into Onboard for the benefit of the Board.

Mr. Hardy continued, PCO has the highest caseload for investigations of all the boards at this time. Debbie Hamilton asked what seems to be reoccurring issues in order to identify what the Board can do differently to mitigate the high number of these complaints.

Mr. Hardy explained that cases which include counseling of divorced individuals and their children seem to be the most frequent complaints that turn into cases.

On a motion duly made by Debbie Hamilton, seconded by Janece Richard, and approved unanimously, it was

RESOLVED to enter executive session to discuss subject matters by law municipal charter ordinance are required to be kept confidential, with CBPL staff authorized to remain in the room.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion.

Off the record at 9:39 am for executive session.

Back on record at 10:38 am.

Division Paralegal Marilyn Zimmerman joined for executive session discussion.

After discussing the specifications of the consent agreements in executive session, the board came out of session ready to vote on them.

On a motion duly made by Eleanor Vinson, seconded by Debbie Hamilton, and approved unanimously, it was

RESOLVED to adopt the consent agreement for case # 2018-001213 as presented.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			

Eleanor Vinson	x
Janece Richard	x

The motion passed with no further discussion.

On a motion duly made by Janece Richard, seconded by Debbie Hamilton, and approved unanimously, it was

RESOLVED to adopt the consent agreement for case # 2020-000307.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion.

On a motion duly made by Laura Patin, seconded by Janece Richard, and approved unanimously, it was

RESOLVED to Fail the audit for case # 2020-000804.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion.

On a motion duly made by Debbie Hamilton, seconded by Eleanor Vinson, and approved unanimously, it was

RESOLVED to fail the audit for case # 2021-000097.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			

Laura Patin	x
Eleanor Vinson	x
Janece Richard	x

The motion passed with no further discussion.

On a motion duly made by Janece Richard, seconded by Eleanor Vinson, and approved unanimously, it was

RESOLVED to accept the voluntary license surrender for case # 2020-000809.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion. Division staff Marilyn Zimmerman, Josh Hardy and Amber Waley depart.

Recess at 10:44 am

Back on the record at 10:59 am

Agenda Item 6 ECL Regulations & Regulations Projects

RLS Lacey Derr went over the Emergency Courtesy License Regulations that went out for public comment, no public comment came back. All mental health boards put these regulations out for public comment and the only comment received was ‘thank you so much for helping’.

On a motion duly made by Debbie Hamilton, seconded by Janece Richard, and approved unanimously, it was

RESOLVED to approve as presented and make permanent Emergency Courtesy License Regulation AAC 12.62.450.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			

Janece Richard	x
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The motion passed. RLS Lacey Derr prompted a discussion of the current emergency declaration for the emergency courtesy license that is currently in place. It has a 120-day time limit, and it will be expiring on March 15, 2021. Furthermore, the other mental health boards agreed to extend their emergency courtesy licenses 120 days for the final time and encouraged the PCO board to do the same as it would assist the administrative side of the licensing process while still in the pandemic, with the state of the division being understaffed, and while also getting those qualified individuals into the field and providing care to Alaskans as they get their documents in order to apply for full licensure.

On a motion duly made by Debbie Hamilton, seconded by Laura Patin, and approved unanimously, it was

RESOLVED to extend the emergency courtesy license 12 AAC 62.450 by another 120 days.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion.

Regulations Continued: Regulations regarding changes to Supervision AAC 62.130

These regulations pertain to increasing the required amount of CEUs for Supervisors. Public comment came back on these regulations. Debbie Hamilton brought up Ann Henry's letter written to the board concerning supervision. Ms. Henry was instrumental in getting the profession of LPC codified in Alaska law.

Debbie Hamilton brought up other points made in public comment; one being that the new regulations should include a beginning date for the increase in required CEUs for supervisors so that existing supervisors are not suddenly unqualified upon adoption of new regulations.

Additionally, she raised the question of whether they were planning on requiring 20 of the 45 supervisor CEU hours be synchronous or not.

Debbie Hamilton continued leading the discussion toward the difference between Statute and Regulation, and how the Board must petition a legislator or committee to change statute pertaining to altering Supervisor license renewal. Whereas, the Board has the authority to change regulation. If there were an active Alaska Counseling Association, they also would have the authority to petition a change to statute via the legislature. Eleanor Vinson

mentions that the Division sometimes submitted these requests to the legislature for the sake of the Board in the past.

Janece Richard brought up the point the ethical complaints and investigations they've been having with their licensee base comes back to Supervision and how the current 6 required CEUs for supervision is not stringent enough. Laura Patin agrees and adds that the requirements for the LMFT Supervisor is exceptionally stringent. Janece Richard mentions that the NBCC requires 45 CEUs or one graduate level course for Supervisor status. RLS Lacey Derr brought up an example of language used recently in the Board of Direct-Entry Midwives stipulating that existing Supervisors would be 'Grandfathered in' and clarifying a before and after date in regulation. Debbie Hamilton encouraged the Board to continue pursuing changes to AS 08.29.210 Supervisor Certification.

Regulations Continued: Regulations regarding changes to License by Credential 12 AAC 62.130

- Section 5 was amended to add at least 20 hours of continuing education credits earned through attendance and completion of synchronous courses, seminars and workshops, as specified by 12 AAC 62.310 (D).

On a motion duly made by Debbie Hamilton, seconded by Eleanor Vinson, and approved unanimously, it was

RESOLVED to adopt as presented regulation 12 AAC 62.130 License by Credential Section 5.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion.

Regulations Continued: Regulations regarding changes to the Code of Ethics 12 AAC 62.900

RLS Lacey Derr states these changes are only to update to the most current version of the AMHCA code of ethics.

On a motion duly made by Debbie Hamilton, seconded by Laura Patin, and approved unanimously, it was

339 **RESOLVED** to adopt as presented regulation 12 AAC 62.900 Code of Ethics.

340

	APPROVE	DENY	ABSTAIN	ABSENT
341				
342	Debra Hamilton	x		
343	Alice Baum	x		
344	Laura Patin	x		
345	Eleanor Vinson	x		
346	Janece Richard	x		

347

348 The motion passed with no further discussion.

349

350 **Regulations Continued: Regulations regarding changes to 12 AAC 62.220 Supervised**

351 **Experience (b)**

352

353 (b) **To** [BEFORE JULY 1, 2007, TO] meet the supervised experience requirements

354 of AS 08.29.110(a)(6), the board will accept the hours of supervised experience, accumulated

355 by an applicant for licensure, under the supervision of a person that **is** [HAS NOT BEEN]

356 certified **before the supervision begins,** as an approved counselor supervisor under 12

357 AAC 62.200 [ONCE THAT PERSON IS CERTIFIED AS AN APPROVED

358 COUNSELOR SUPERVISOR]. **The board will also accept the hours of supervised**

359 **experience, accumulated by an applicant for licensure, under the supervision of a**

360 **person who has not been certified as an approved counselor supervisor under 12 AAC**

361 **62.200 once that person becomes certified as an approved counselor supervisor by**

362 **the board.**

363

364 On a motion duly made by Eleanor Vinson, seconded by Debbie Hamilton, and

365 approved unanimously, it was

366

367 **RESOLVED** to accept the changes as presented for 12 AAC 62.220 Supervised

368 **Experience.**

369

	APPROVE	DENY	ABSTAIN	ABSENT
370				
371	Debra Hamilton	x		
372	Alice Baum	x		
373	Laura Patin	x		
374	Eleanor Vinson	x		
375	Janece Richard	x		

376

377 The motion passed with no further discussion.

378

379 **Regulations Continued: Regulations regarding changes to 12 AAC 62.200 Approved**

380 **Counselor Supervisor Certification.**

Janece Richard and Debbie Hamilton lead a discussion about accepting supervision hours from out of state supervisors, the issues of conflict that immerge tend to have to do with the CE requirements in their home state conflict with Alaska's requirements. Laura Patin brought up the issues this makes for military spouses as well. The Board continued to discuss the pros and cons of changing the Supervision CEUs from 6 to 45 and came back to agree on changing it to 25 CEUs with half being Synchronous and/or the 45 required by the NBCC to be an approved counselor supervisor. Debbie Hamilton brought up the point of language used in this regulation; whether choosing to go with Professional Counselor or Mental Health Professional if Professional Counselor was too specific and would preclude the board from accepting supervision hours from a clinical mental health supervisor, because of a too narrow definition. RLS Lacey Derr brought up the comparison of language used to define Behavior Analysts vs Professional Counselor or Licensed Psychologist etc.

On a motion duly made by Debbie Hamilton, seconded by Janece Richard, and approved unanimously, it was

RESOLVED to amend Regulation 12 AAC 62.200 Approved Counselor Supervisor Certification.

- To specify the date forward the change is to take effect
- Reduce the required supervision CEU contact hours to 25 with half being synchronous.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion.

On a motion duly made by Laura Patin, seconded by Eleanor Vinson, and approved unanimously, it was

RESOLVED to accept the changes as presented for 12 AAC 62.200 Section (4) Approved Counselor Supervisor Certification.

- Amended to read 'obtained through or approved by'

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion.

Agenda Item 8 Lunch

Recess at 12:16 pm for lunch

Back on the record at 13:04 pm

Board members present, constituting a quorum:

Debra Hamilton, Licensed Professional Counselor
 Laura Patin, Licensed Professional Counselor and Licensed Marital Family Therapist
 Alice Baum, Licensed Professional Counselor – *Chair*
 Eleanor Vinson, Public Member
 Janece Richard, Licensed Professional Counselor

Division staff present:

Lacey Derr, Records and Licensing Supervisor
 Lyda Rees, Occupational Licensing Examiner

Agenda Item 7 Public Comment -moved to after lunch, so public member could rejoin.

Malan Paquette of Anchor Point, AK joined the meeting as a member of the public and an anti-fraud advocate. Grateful for the opportunity for public engagement. She has a startup business in Anchor Point called Anchor Advocates.

Agenda Item 9 Division & Legislative Update

Deputy Director Sharon Walsh joined the meeting to give an overview of the Board's revenue and expenditure report.

- Through Q1 and Q2, the board brought in \$41,830 in revenue.
- The board had a total of \$44,687 in non-investigative expenditures
- and \$24,340 in investigative expenditures.

- 465 • Total direct expenditures were \$69,027
- 466 • and total indirect expenditures were \$35,736.
- 467 • Total expenditures were \$104,763.
- 468 • Beginning Cumulative Surplus \$172,306
- 469 • A (Decrease) of (\$62,933)
- 470 • An Ending Cumulative Surplus of \$109,373 as of 12/31/20
- 471

472 Janece Richard asked why there was an increase in spending in the 1000 series of
473 expenditures for Personnel Services. RLS Lacey Derr clarified that it was due to having a
474 Records and Licensing Supervisor (Andy Khmelev) as an examiner for an extended period
475 due to understaffed division and turnover. Therefore, the billing rate was higher for that
476 time.

477 There was a discussion regarding an increase in Fees. Tentatively schedule a fee analysis for
478 your next upcoming meeting.

479

480 Sharon Walsh continued to give an overview of FY20

- 481 • FY20 total Revenue \$226,567
- 482 • FY20 total expenditures \$212,205
- 483 • FY20 Beginning Cumulative Surplus \$157,994
- 484 • FY20 Ending Cumulative Surplus \$172,306
- 485

486

487 **Legislative Update:**

488

- 489 • SB 78 Health Care Services by Telehealth -Alice Baum asked if the verbiage ‘mental
- 490 health’ had been included in this bill. The Board expressed their concern that the bill
- 491 does not mention mental health.
- 492 • SB 65 Liability Consulting Health Care Provider
- 493 • HB 4 Business/Prof. License Immunity COVID-19
- 494 • HB 8 Conversion Therapy Prohibitions
- 495 • HB 15 Temporary Permits & Licenses; Military License
- 496 • SB 15 Open Meetings Act
- 497 • SB 56 Extending COVID-19 Disaster or Emergency – Similar to SB 241
- 498 • SB 57 Establishment of an Alaska Sunset Commission
- 499 • SB 49 Approp: Operating Budget/Loans/Funds
- 500 • SB 68 Approp: Supp; Reapprop; Amending; CBR
- 501

502 *Recess off the record 14:08 pm*

503 *Back on the record 14:32 pm*

504

505 **Agenda Item 10 Application Review**

The Board revisited a request for Distance Supervision for a Ms. Morgan Dwyer and performed a Roll Call vote to unanimously approve her Distance Supervision Request on the Record.

Debbie Hamilton – Yes

Janece Richard – Yes

Eleanor Vinson – Yes

Alice Baum – Yes

Laura Patin – Yes

The Board also discussed whether an Art Therapy graduate degree from the School of Visual Arts in NYC would qualify as a qualifying related degree for an LPC in Alaska. The Board deduced that the burden on proof falls on the applicant to provide:

- Proof of accreditation
- Course work descriptions
- A letter from the NY state licensing authority stating they have accepted this degree in the past as a path to licensure for an LPC.

The Board members took some time to review and approve the (3) applications currently in Onboard.

There was a discussion lead by Debbie Hamilton regarding the difference between states licensure titles; whether they have a tiered system or not and to make sure we are not licensing applicants from other states that do not have their experience hours to qualify them to work in Alaska.

The board discussed the rest of the Meeting Agenda and decided to move agenda item 14 section C. Annual Report to the next agenda item.

Agenda Item 14 Board Admin Business

Section C. Annual Report

Debbie Hamilton lead this discussion as she had been taking care of this report for the past three years. She discussed the components of the reports: goals, Regulation changes, the narrative, budget items, legislative actions, and ranking travel that the board deems most important for national conferences, Board meetings etc. Since Debbie Hamilton is terming out of the Board on March 1st, 2021, she reminded Alice Baum that as the new chair, she has the power to delegate this report out to other board members. The annual report is reviewed in Legislative Audit when the Board is up for Legislative Review, so it is important that it reflects the actions the board has taken and validates the Board's existence.

Off the Record at 16:01 pm

549
550 **Agenda Item 11 Recess Until 2/19/2021**

551
552 *Back on the record Friday February 19, 2021, at 9:08 am*
553

554 **Agenda Item 12 Roll Call/Call to Order**

555
556 Board members present, constituting a quorum:
557

558 Debra Hamilton, Licensed Professional Counselor
559 Laura Patin, Licensed Professional Counselor and Licensed Marital Family Therapist
560 Alice Baum, Licensed Professional Counselor – *Chair*
561 Eleanor Vinson, Public Member
562 Janece Richard, Licensed Professional Counselor
563

564 Division staff present:
565

566 Lacey Derr, Records and Licensing Supervisor
567 Lyda Rees, Occupational Licensing Examiner
568

569 Others Present:
570

571 Malan Paquette, Member of the public
572 Dori Hagen, incoming new Board member 3/1/21
573

574 **Agenda Item 13 - Old Business**

575
576 **A. Task force report updates:**
577 - **Supervision Regulations – Janece and Laura**
578

579 Janece Richard and Laura Patin presented their research on Supervisor requirements for
580 other LPC boards in other states. All ranging from zero requirements to stringent
581 requirements, state by state. The majority requiring hours of CEs, anywhere from three to
582 the NBCC's requirement of 45 CEs. There is also a requirement for a threshold of years
583 spent in the Profession. Alaska's is currently five years of experience to be an LPC
584 Supervisor.

585 Janece Richard recommends 25 CEs be required to become an LPC Supervisor (LPC-S),
586 with six being required for renewal, three of which should pertain to Supervision and three
587 should pertain to Ethics.

588 Laura Patin continued to say, some states has content specific requirements for their LPC-S
589 CEs, some were for cultural sensitivity, domestic violence, etc.

590 RLS Lacey Derr clarified that she checked with our Regulations specialist during the recess
591 and found that because the Board voted yesterday to lower the required supervisor CEs

from 45 to 25, that the changes to regulation do not need to go back out for public comment.

Janece Richard continued leading a discussion of the NBCC LPC-S 45 CE requirements, costs, and the option of offering an either-or scenario with the Alaska's requirement of 25 CEs with half of which being Synchronous.

Laura Patin mentioned the highly stringent requirements for the National LMFT's Supervisor license.

Debbie Hamilton reiterated the importance of making regulation and statute harmonious; to continue to pursue changes to statute regarding Supervision in order to reflect the Board's high expectations of training and excellence, while also cutting down on the ethics complaints and investigations. Two board members may form a working group to discuss these changes without violating the public meeting rule.

Eleanor Vinson mentioned again that the Division used to put bills forward to committees for Boards but RLS Lacey Derr said that another Board currently up for their Legislative review is being told to reach out to their own legislators to help introduce their desired changes to statute. She continued to explain the process of organizing the desired language in the working group, then bring it to the Board for the collective agreement to the changes to statute, and then introduce it to a legislator or committee to help move it through the committee process.

Janece Richard and Laura Patin shared their grid with the rest of the Board. Their grid showed a comparison of different state's LPC-S requirements. The board proceeded to look through LPC Statutes & Regulations to find a place to add their new LPC-S Renewal language.

Janece Richard lead the work on the Board's desired changes to sec 08.29.210: changing (3) to say three years of experience post licensure instead of five and striking (b) from the statute.

On a motion duly made by Janece Richard, seconded by Debbie Hamilton, and approved unanimously, it was

RESOLVED to accept the board agreement on the proposed Statute amendments to Sec. 08.29.210 Supervision Certification

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion.

Off the record at 10:16 am

Back on the record at 10:31 am

- Old Business continued

A. Task force report updates:
- Right Touch Regulations

The Board reviewed all LPC Statutes & Regulations to cut out any unnecessary barriers to licensure as per the Governor's request. RLS Lacey Derr brought up the example of a Notary requirement for certain forms in the application.

The Board proceeded to go through the LPC Statutes & Regulations on the record.

Eleanor Vinson stated that in 08.29.110 in section (6) subsection (b) the Board needs to remove "because of the remote location of the counselor." She continued, that this impedes applicants from attaining licensure.

In 08.29.120 Licensure by Credential, Ms. Vinson said there needs to be additional verbiage similar to the language used in Regulation stating the requirements for licensure by Exam.

In section 08.29.310 (2) Janece Richard recommends removing 'audio cassette and video tape' from the list of viable means to acquire valid CEs. And potentially adding updated language like teleconferencing. Debbie Hamilton said in the past they have already dealt with this issue and added 'synchronous' to the definitions.

Janece Richard and Debbie Hamilton brought up the issue of Supervision Renewal requirements and where is the best place to put these in statute. This discussion brought up further questions of how to implement a license renewal for an out of state LPC-S licensee that does not hold a regular LPC license in Alaska. The application itself will have to be augmented to reflect these changes to Supervisor Certification renewal or a separate form will have to be published.

Regarding 08.29.400 Distance Professional Services, the Board discussed potentially changing this title to reflect a more consistent phrase such as 'Distance Behavioral Health' or 'Telemedicine'.

Agenda Item 14 Board Admin Business

- A. Introduced new board member Dori Hagen and bid farewell to Debbie Hamilton and Laura Patin.
- B. Scheduled Upcoming meetings – next Quarterly Board meeting set for April 29th-30th, 2021. And a tentative call-in meeting to be held in July.
- C. Annual Report – was moved up on the Agenda and already discussed.
- D. Elect new Board Chair

On a motion duly made by Debbie Hamilton, seconded by Janece Richard, and approved unanimously, it was

RESOLVED to accept Alice Baum as the new LPC Board Chair.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passes without further discussion. The election of a Vice Chair will take place when both new members have been seated.

Board Admin Business continued:

E. AASCB Conference – Dori Hagen and Alice Baum will attend the 03/26/21 online conference.

F. Task list –

- Reaching out to Legislators and Committees for help carrying the proposed changes to LPC Statutes.
- Turn in regulation changes to RLS Lacey Derr.

On a motion duly made by Janece Richard, seconded by Debbie Hamilton, and approved unanimously, it was

RESOLVED to adjourn the February 2021 Board of Professional Counselors Quarterly meeting.

	APPROVE	DENY	ABSTAIN	ABSENT
Debra Hamilton	x			
Alice Baum	x			
Laura Patin	x			
Eleanor Vinson	x			
Janece Richard	x			

The motion passed with no further discussion.

Off the record and adjourned at 12:05 pm.

Date final Minutes Approved by the Board ✓Board Meeting □OnBoard	April 29, 2021
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