

State of Alaska

DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BOARD OF PROFESSIONAL COUNSELORS

December 2nd and 3rd, 2021

By the authority of AS. 08.01.070(2), and in compliance with the provisions of AS 44.64, Article 6, a scheduled board meeting was held via Zoom.

Thursday December 2nd, 2021

Agenda Item – Call to Order & Roll Call

Standing Board Chair Dorene Hagen called the meeting to order at 9:14 AM

Those present constituting a quorum of the board:

Dorene Hagen, Stand-in Chair, Professional Counselor

Sammie O’Neal, Professional Counselor

Eleanor Vinson, Public Member

Absent from the board:

Alice Baum, Chair, Professional Counselor – *excused absence*

Janece Richard, Vice Chair, Professional Counselor – *unexcused absence*

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business, and Professional Licensing were:

Logan Bugayong, Occupational Licensing Examiner

Lacey Derr, Records & Licensing Supervisor

Agenda Item – Review and Approve Agenda

The board reviewed the drafted agenda of the meeting.

In a motion duly made by Eleanor Vinson and seconded by Sammie O’Neal, with unanimous consent, it was resolved to approve the agenda as presented.

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42 **Agenda Item – Ethics Report**

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44 Hearing no Ethics to report, the board moved on with business.

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47 **Agenda Item – Meeting Minute Review**

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49 The board reviewed the meeting minutes from the previous meeting.

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51 **In a motion duly made by Sammie O’Neal and seconded by Eleanor Vinson, with unanimous**
52 **consent, it was resolved to approve the August meeting minutes as presented.**

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55 **Agenda Item – Old Business**

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57 The board reviewed old business from the previous meetings. Due to board member absences, there
58 was nothing to present for project updates. Moving along, the board discussed legislative connections
59 and statutory changes the board wanted to present to legislators during their session. Modifying the
60 supervisor certification from a perpetual certification to having a renewal period was at the top of their
61 list. The board discussed the reporting requirements of other states and the fact that there are currently
62 no grounds for disciplinary sanctions against supervisors who violate the code of ethics or do not
63 provide proper supervision. Dorene Hagen and Sammie O’Neal will form a subcommittee to further
64 prepare for legislators.

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66 **In a motion duly made by Eleanor Vinson and seconded by Sammie O’Neal, with unanimous**
67 **consent, it was resolved to create a subcommittee to discuss statutory changes in preparation**
68 **for the February meeting.**

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70 Sammie O’Neal and Dorene Hagen researched the NBCC compact. Sammie O’Neal expressed concern
71 regarding the tracking and oversight of compact licensees. He believes there is a national database that
72 exists for this. Sammie O’Neal also provided 5 letters as examples of what other states have sent to
73 NBCC to request to join the interstate compact. Dorene Hagen did a general overview of the progress
74 that NBCC has made with their compact. Logan Bugayong will reach out and see if someone from the
75 NBCC compact will be available to speak to the board at their next quarterly meeting. Let it be known on
76 the record that Eleanor Vinson opposed the idea of having a speaker from NBCC speak. The board
77 circled back to discussing statutory and regulatory changes. They would like to amend the Board
78 Approved Supervisor certification and add a renewal requirement every four years with continued
79 education required with each renewal cycle. The board would also like to specify that the five years of
80 counseling experience is post-master’s professional counseling experience.

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In a motion duly made by Eleanor Vinson and seconded by Sammie O'Neal, with unanimous consent, it was resolved to begin the process of amending the supervisor requirements listed in 08.29.210.

The board took a brief at ease.

Off Record: 10:19 AM

On Record: 10:30 AM

Deputy Director Sharon Walsh joined at 10:30 AM

Agenda Item – Division Update

Deputy Director Sharon Walsh presented the fiscal report for the 4th quarter of FY21. At this time, it is suggested that the Division conducts a fee analysis to increase the current licensing fees. Division fees cannot be increased right now, as the administration has frozen fees due to Covid-19.

Deputy Director Sharon Walsh then moved on to presenting SB 21. The Board of Nursing and Board of Psychologists and Psychological Associate Examiners both have draft regulations to reference centralized regulation for military licensing. SB 21 will be implemented on January 1st, 2022 and will essentially allow for military members and spouses to practice under a 180 day temporary license. The various licensing boards in Alaska are reviewing existing temporary licensing regulations and working to implement new regulations before SB 21 goes into effect. The board discussed substantial equivalence and will have another meeting on December 17th, 2021 to vote on draft regulation.

Agenda Item – Public Comment

The board opened public comment at 11:30 AM. No members of the public were present to speak and public comment closed at 11:40 AM.

Agenda Item – Lunch

In a motion duly made by Eleanor Vinson and seconded by Sammie O'Neal, with unanimous consent, it was resolved to recess for lunch at 11:40 AM and return at 12:40 PM.

Off Record: 11:41 AM

On Record: 12:45 PM

Agenda Item – Investigative Report

Investigator Josh Hardy arrived to present the investigative memorandum as well as a consent agreement. After asking a few questions of Investigator Hardy regarding the investigative process, the board moved into Executive Session.

Upon a motion made by Sammie O'Neal, seconded by Eleanor Vinson, and approved unanimously, it was resolved to enter into Executive Session in accordance with AS 44.62.310(c), and Alaska constitutional right to privacy provisions for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion.

Executive Session: 1:10 PM

Executive Session End: 1:26 PM

In a motion duly made by Sammie O'Neal and seconded by Eleanor Vinson, with unanimous consent, it was resolved to accept the consent agreement in case number 2020-000757.

The board took a brief at ease.

Off Record 1:30 PM

On Record 1:39 PM

Agenda Item – Audit Review

The board reviewed the random continuing education audits for the most recent renewal period. Ten percent of licensees are pulled via random means to provide their continuing education for the board.

In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Ruth Bullock, license number PCOP294. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Ruth Bullock, license number PCOP294.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Rebecca DeVito, license number 152156. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Rebecca DeVito, license number 152156.

	Accept	Deny	Table	Abstain	Absent
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Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Michael Horton, license number PCOP616. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Michael Horton, license number PCOP616.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Laurey Gronemeier, license number PCOP797. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Laurey Gronemeier, license number PCOP797.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Anne Cullings, license number PCOP776. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Anne Cullings, license number PCOP776.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Sharon McKemie Bauer, license number PCOP774. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Sharon McKemie Bauer, license number PCOP774.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Danielle Burke, license number 134060. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Danielle Burke, license number 134060.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Stephanie Haasis, license number 132160. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Stephanie Haasis, license number 132160.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Kathryn Craft, license number PCOP269. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Kathryn Craft, license number PCOP269.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Kristi Hughes, license number 116818. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Kristi Hughes, license number 116818.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Phyllis Rose, license number 113122. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Phyllis Rose, license number 113122.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Bobbi Outten, license number PCOP531. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Bobbi Outten, license number PCOP531.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

Agenda Item – Recess until 9:00 AM

In a motion duly made by Eleanor Vinson and seconded by Sammie O'Neal, with unanimous consent, it was resolved to recess until 9:00 AM on Friday.

Off Record: 3:13 PM

Friday December 3rd, 2021**Agenda Item – Call to Order & Roll Call**

Stand-in Chair Dorene Hagen called the meeting to order at 9:00 AM

Those present constituting a quorum of the board:

Dorene Hagen, Stand-in Chair, Professional Counselor

Sammie O’Neal, Professional Counselor

Eleanor Vinson, Public Member

Those absent from the board:

Alice Baum, Chair, Professional Counselor – excused

Janece Richard, Vice Chair, Professional Counselor – unexcused

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing were:

Logan Bugayong, Occupational Licensing Examiner

Lacey Derr, Records & Licensing Supervisor

Members of the public present:

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Agenda Item – New Business

The board reviewed correspondence that has been received by Division staff. Correspondence included inquiry as to whether a degree in Rehabilitation Counseling will count towards licensure as a professional counselor. The inquirer provided a course work sheet and course descriptions to aid the board in discussion. The board reached the decision that since the degree meets the requirements of 12 AAC 62.120. and meets at least eight of the core competencies required to be accepted by the board, as long as the applicant provides an additional three graduate semester credits in ethics.

Another correspondent had a similar inquiry as they hold a degree in music therapy. In order for the board to make an informed decision, they will need to be able to review a course work sheet and transcript.

In addition, an applicant sent in a distance supervision request. The applicant requested the board approve prior distance supervision received as well as the continuation of distance supervision.

In a motion duly made by Eleanor Vinson and seconded by Sammie O’Neal, with unanimous consent, it was resolved to accept the Distance Supervision Request for Stacie Baker, pending the verification that supervision has and will continue taking place under a Board Approved Supervisor.

The board continued with new business. They continued their discussion from the previous day regarding requirements for the board approved supervisor license. Logan Bugayong provided the board

with information regarding how other states regulate supervisors. Most other states require upkeep CE's and have a renewal requirement for their supervisor certification. The board wants to reach out to the Department of Law to ask if they would be able to modify the process of supervision and mirror the Board of Psychologist and Psychological Associate Examiners requirement for a supervisee to provide a supervised practice plan before supervision starts. If an applicant were to provide an application and supervised practice plan before begin the supervision process, then an applicant would have a file started for their documents to be saved to as they are gaining supervision and an application can be approved pending the completion of their supervision and exams.

The board took a brief at ease.

Off Record: 10:23 AM

On Record: 10:35 AM

The board continued with new business. They discussed telemedicine practice and how it pertains to applicants under supervision. At this time, there are not guidelines for practicing teletherapy in the statutes and regulations except for those that pertain to licensed professional counselors. The board will created a statement for the website encouraging Board Approved Supervisors to abide by the AMHCA code of ethics and encourage their supervisees to utilize best practices for telemedicine.

Records and Licensing Supervisor Lacey Derr addressed the board and informed them that the Board of Marital and Family Therapists has shown interest in merging with the Board of Professional Counselors. There are very few Marital and Family Therapists in the state and their license fee is currently one of the highest in the Division. The Board of Professional Counselors will try to facilitate meeting with a representative of the Board of Marital and Family Therapists in the Spring of 2022.

The board then coordinated who will attend the upcoming AASCB Conference and scheduling an additional meeting on December 17th, 2021 from 12-1 PM to discuss SB 21 and vote on draft regulations.

Agenda Item – Lunch

In a motion duly made by Eleanor Vinson and seconded by Sammie O'Neal, with unanimous consent, it was resolved to recess for lunch.

Off Record: 12:04 PM

On Record: 1:08 PM

Agenda Item – Audit Review

The board continued their review of the random continuing education audits received. Additional audits will be reviewed remotely as they are turned in.

307 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 308 **Continuing Education Audit for Candice Siciliano, license number PCOP371. With unanimous**
 309 **consent, it is resolved to accept the Random Continuing Education Audit for Candice Siciliano,**
 310 **license number PCOP371.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

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 312 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 313 **Continuing Education Audit for Thor Wocasek, license number PCOP427. With unanimous**
 314 **consent, it is resolved to accept the Random Continuing Education Audit for Thor Wocasek,**
 315 **license number PCOP427.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

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 317 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 318 **Continuing Education Audit for Kristina Skoog, license number PCOP915. With unanimous**
 319 **consent, it is resolved to accept the Random Continuing Education Audit for Kristina Skoog,**
 320 **license number PCOP915.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

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 322 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 323 **Continuing Education Audit for Lisa Terwilliger, license number PCOP358. With unanimous**
 324 **consent, it is resolved to accept the Random Continuing Education Audit for Lisa Terwilliger,**
 325 **license number PCOP358.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

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In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Rebecca Shestakov, license number 128383. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Rebecca Shestakov, license number 128383.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

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In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Benjamin Williams, license number 104180. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Benjamin Williams, license number 104180.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

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In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Jennifer Swanberg, license number PCOP402. With unanimous consent, it is resolved to accept the Random Continuing Education Audit for Jennifer Swanberg, license number PCOP402.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen	XX				
Sammie O'Neal	XX				
Eleanor Vinson	XX				

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In a roll call vote called for by Logan Bugayong, the board voted to approve the Random Continuing Education Audit for Ryan Gleason, license number 137810. With unanimous consent, it is resolved to not accept the Random Continuing Education Audit for Ryan Gleason, license number 137810. Per 12 AAC 62.310.(e), Not more than one-half of the total number of continuing education contact hours required for renewal of a license under this section may be earned by completion of a correspondence, videotape, audiocassette, or other individual study program. Ryan Gleason failed to provide at least 20 synchronous CE's.

	Accept	Deny	Table	Abstain	Absent
Alice Baum					XX
Janece Richard					XX
Dorene Hagen		XX			
Sammie O'Neal		XX			
Eleanor Vinson		XX			

Agenda Item – Adjourn

In a motion duly made by Sammie O'Neal and seconded by Eleanor Vinson, with unanimous consent, it was resolved to adjourn the meeting.

Off Record: 2:21 PM

Date final Minutes Approved by the Board ✓Board Meeting <input type="checkbox"/> OnBoard	February 17, 2022
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