

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
 DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BOARD OF PROFESSIONAL COUNSELORS

CONDENSED MINUTES OF THE MEETING HELD JUNE 3RD, 2022

Date:	6/3/2022
Time:	11:00 AM – 12:00 PM
Location:	Teleconference originating from Juneau
Attending:	Chair Dorene Hagen, Vice Chair Sammie O’Neal, Teresa Cotton, Eleanor Vinson, OLE Logan Bugayong, Paralegal Marilyn Zimmerman, Paralegal Brian Surprise
Absent:	N/A

1. Review and Approve Agenda		
Brief Discussion:	The board reviewed the agenda for today’s meeting and found no changes to be made.	
Motion:	<i>In a motion duly made by Sammie O’Neal, and seconded by Eleanor Vinson, it was resolved with unanimous consent to approve the agenda as presented.</i>	
Recorded Votes:	<i>Hagen - Yes</i>	<i>O’Neal - Yes</i>
	<i>Cotton - Yes</i>	<i>Vinson - Yes</i>
Action Items:	Meeting will proceed as planned	
2. Ethics Report		
Brief Discussion:	No ethics to report	
3. Meeting Minute Review		
Brief Discussion:	The board reviewed the meeting minutes from the February 17 th -18 th , 2022 meeting and the April 28-29 th , 2022 meeting. Sammie O’Neal inquired about the Vice Chair title as he had been told he would fill that position.	
Motion:	<i>In a motion duly made by Sammie O’Neal, and seconded by Eleanor Vinson, it was resolved with unanimous consent to elect Sammie O’Neal as the Vice Chair.</i>	
Recorded Votes:	<i>Hagen – Yes</i>	<i>O’Neal – Yes</i>
	<i>Cotton - Yes</i>	<i>Vinson – Yes</i>
Motion:	<i>In a motion duly made by Sammie O’Neal, and seconded by Eleanor Vinson, it was resolved with unanimous consent to approve the meeting minutes for the February 17th-18th, 2022 meeting.</i>	
Recorded Votes:	<i>Hagen – Yes</i>	<i>O’Neal – Yes</i>
	<i>Cotton – Yes</i>	<i>Vinson - Yes</i>

Motion:	<i>In a motion duly made by Eleanor Vinson, and seconded by Sammie O'Neal, it was resolved with unanimous consent to approve the meeting minutes for the April 28th-29th, 2022 meeting</i>	
Recorded Votes:	Hagen – Yes	O'Neal – Yes
	Cotton – Yes	Vinson - Yes

5. Annual Report Review

Brief Discussion: The board reviewed the annual report draft. Different sections were divided amongst board members and compiled by Logan Bugayong. The board will vote on the final draft in OnBoard after Logan Bugayong makes the suggested edits.

6. Paralegal Presentation

Motion to enter executive session: *In a motion made by Eleanor Vinson, and seconded by Sammie O'Neal, it was resolved that the Alaska State Board of Professional Counselors enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion, and matters which by law, municipal charter, or ordinance are required to be confidential.*

Recorded Votes:	Hagen – Yes	O'Neal - Yes
	Cotton - Yes	Vinson - Yes

Off Record: 11:30 AM

On Record: 11:38 AM

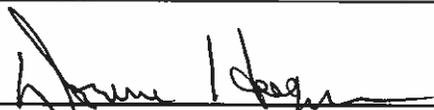
Motion: *In a motion duly made by Eleanor Vinson, and seconded by Sammie O'Neal, it was resolved with unanimous consent to approve the use of a letter of advisement for licensees who are one hour or less short of meeting the required 40 hours of continuing education.*

Recorded Votes:	Hagen - Yes	O'Neal - Yes
	Cotton - Yes	Vinson - Yes

Motion: *In a motion duly made by Sammie O'Neal, and seconded by Eleanor Vinson, it was resolved with unanimous consent to approve the reinstatement, random continuing education audit, and a letter of advisement for Staci Bearden, license number PCOP446.*

Recorded Votes:	Hagen - Yes	O'Neal - Yes
	Cotton - Yes	Vinson - Yes

Next Meeting:	September 15 th -16 th , 2022 in Anchorage, AK
Adjournment:	<i>In a motion duly made by Teresa Cotton, and seconded by Sammie O'Neal, it was resolved with unanimous consent to adjourn the meeting at 12:01 PM.</i>



 Dorene Hagen, Board Chair

11-2-2022
 Date



 Logan Bugayong, Occupational License Examiner

11/18/2022
 Date