



Alaska Board of Physical Therapy and Occupational Therapy Board Meeting - February 26, 2026 - Day 1

Alaska Division of Corporations, Business and Professional Licensing

Zoom

2026-02-26 09:00 - 2026-02-26 15:00 AKST

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Board members:

- Valerie Phelps, Chair
- Victoria "Tori" Daugherty, Secretary
- Jonathan Gates
- Michelle Scott-Weber
- Eliza Ellsworth
- Vacant - Public Member
- Vacant - OT/OTA

Staff members:

- Reid Bowman, Program Coordinator 2
- Shane Bannarbie, Program Coordinator I
- Sheri Ryan, Licensing Examiner 3

Alaska State Physical Therapy and Occupational Therapy Mission Statement

The mission of the Alaska State Physical and Occupational Therapy Board is to promote healthy, independent, productive Alaskans. The board strives to do this by:

1. Adopting regulations necessary for the safe and efficient practice of Physical Therapy and Occupational Therapy in the State of Alaska.
2. Reviewing and approving the qualification of applicants to ensure a competent and effective work force of therapists and assistants.
3. Issuing temporary permits and licenses to qualified persons.
4. Monitoring compliance with continuing education requirements.
5. Reviewing and acting on any report or documentation of any unsafe, unethical or unlawful actions of a licensee.

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As of 02/19/2026:

- 125 PT Compact Privileges
 - 14 PTA privileges
 - 111 PT privileges
- 771 Active Occupational therapy licenses
 - 702 OT licenses
 - 68 OTA licenses
 - 1 OTA Temporary permit
- 1776 Active Physical therapy licenses
 - 1540 PT licenses
 - 4 PT Temporary permits
 - 232 PTA licenses

Since October, 2025 board meeting:

- 73 licenses issued 10/01/2025 - 02/18/2026
 - 30 occupational therapy licenses
 - 26 OT
 - 4 OTA
 - 43 physical therapy licenses
 - 37 PT
 - 6 PTA
- 2 Limited permits issued 10/01/2025 - 02/18/2026
 - 2 OT
 - 0 PT

01/01/2025 - 12/31/2025 = #427 licenses issued

- 109 OT
 - 98 OT
 - 11 OTA
- 217 PT
 - 188 PT
 - 29 PTA
- 101 PT Compact Privileges = 23.6%

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8. Association Updates

A. AKOTA

B. APTA-AK

9. Meeting Summary - Action Items

10. Adjourn

BOARD OF PHYSICAL AND OCCUPATIONAL THERAPY – REGULAR MEETING

THE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT, DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING, HEREBY ANNOUNCES THE FORTHCOMING MEETING:

BOARD OF PHYSICAL AND OCCUPATIONAL THERAPY – REGULAR MEETING. February 26-27th, 2026. 9:00am. Teleconference/videoconference to conduct a scope of practices committee meeting. Participants must register to attend. The Zoom link to attend is

https://us02web.zoom.us/meeting/register/S8qXA0wcRiqlrn_Kxf7Dxg

For more information, visit:

www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/PhysicalTherapyOccupationalTherapy/BoardMeetingDatesAgenda

Individuals or groups of people with disabilities who require special accommodations, auxiliary aids or service, or alternative communication formats, call the Director of Corporations, Business and Professional Licensing, (907) 465-2550, or TDD (907) 465-5437. Please provide advance notice in order for the Department of Commerce, Community, and Economic Development to accommodate your needs.

Attachments, History, Details

Attachments

None

Revision History

Created 1/14/2026 9:07:05 AM by KLCAMPBELL

Details

Department:	Commerce, Community, and Economic Development
Category:	Boards and Commissions
Sub-Category:	Physical Therapy and Occupational Therapy Board, State
Location(s):	Statewide, Teleconference, Videoconference
Project/Regulation #:	
Publish Date:	1/14/2026
Archive Date:	2/28/2026
Events/Deadlines:	



Alaska Board of Physical Therapy and Occupational Therapy Board Meeting - February 26, 2026 - Day 1

Alaska Division of Corporations, Business and Professional Licensing
Thursday, February 26, 2026 at 9:00 AM AKST to 1:45 PM AKST
Zoom

Meeting Details: https://us02web.zoom.us/meeting/register/S8qXA0wcRiqlrn_Kxf7Dxg

Additional Meeting Details: Registration Required

Agenda

1. Call to Order/Roll Call

A. Roll Call

9:00 AM

Board members:

- Valerie Phelps, Chair
- Victoria "Tori" Daugherty, Secretary
- Jonathan Gates
- Michelle Scott-Weber
- Eliza Ellsworth
- Vacant - Public Member
- Vacant - OT/OTA

Staff members:

- Reid Bowman, Program Coordinator 2
- Shane Bannarbie, Program Coordinator I
- Sheri Ryan, Licensing Examiner 3

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4. Monitoring compliance with continuing education requirements.

5. Reviewing and acting on any report or documentation of any unsafe, unethical or unlawful actions of a licensee.

B. Ethics Reporting

9:05 AM

C. Review/Approval Agenda

9:10 AM

[PHY Statutes and Regulations - March 2025](#)

[Principles of Practice - March 2015](#)

D. Approve Minutes - 10-2+3, 2025 + 2-06-2026

E. Statistics

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2. Public Comment	9:15 AM
3. Meeting Reports	
A. FSBPT - Annual Education Meeting - November, 2025	9:25 AM
Presenter: Eliza Ellsworth	
B. PT Compact Commission Meeting - Dec 10, 2025	9:30 AM
C. Delegate Selection 2026	9:35 AM
4. Administrative Business	
A. Strategic Plan Review	9:45 AM
B. FY2026 Annual Report review	10:00 AM
C. Investigative Report	10:10 AM
Presenter: Jasmin Bautista	
D. Tabled Correspondence	10:20 AM
E. Foreign Educated - PT to PTA	10:50 AM
F. Tabled Applications	
G. Correspondence	
H. 2026 Fee Analysis	11:20 AM
Presenter: Melissa Dumas	
I. Division Update - FY2025 Q4 + FY2026 Q1 + Q2 Reports	11:35 AM
Presenter: Melissa Dumas	
5. Lunch	12:05 PM
6. Legislative Initiatives	
A. HB173/SB172 - OT Licensure Compact	12:35 PM
B. Executive Administrator Position	12:50 PM
7. Association Updates	
A. AKOTA	1:15 PM
Guest: Brianne (Bri) Oswald, OTD, OTR/L, LSVT-BIG, CSCS	
B. APTA-AK	1:30 PM
Presenter: Leah Einhorn, PT, DPT, OCS, FAAOMPT - President	
8. Meeting Summary - Action Items	1:45 PM
9. Adjourn	1:45 PM



Alaska Board of Physical Therapy and Occupational Therapy Board Meeting - February 27, 2026 - Day 2

Alaska Division of Corporations, Business and Professional Licensing
Friday, February 27, 2026 at 9:00 AM AKST to 1:00 PM AKST
Zoom

Meeting Details: https://us02web.zoom.us/meeting/register/S8qXA0wcRiqlrn_Kxf7Dxg

Additional Meeting Details: Registration Required

Agenda

10. Call to Order/Roll Call

- | | |
|---|---------|
| A. Roll Call | 9:00 AM |
| B. Ethics Reporting | 9:05 AM |
| C. Review/Approval Agenda | 9:10 AM |
| PHY Statutes and Regulations - March 2025 | |
| Principles of Practice - March 2015 | |

11. Committee Reports

- | | |
|--|----------|
| A. Regulations Committee
Presenter: Valerie Phelps | 9:15 AM |
| B. Legislative Committee
Presenter: Victoria Daugherty | |
| C. Scope of Practices Committee
Presenter: Victoria Daugherty | 9:45 AM |
| D. Continuing Competency Committee
Presenter: Valerie Phelps | 10:15 AM |
| E. PT Scope Modernization Work Group
Presenter: Jonathan Gates | 10:45 AM |
| F. OT Scope Modernization Work Group
Presenter: Victoria Daugherty | 11:00 AM |

12. Animal Physical Therapy 11:30 AM

13. AO360 - Next Steps 12:30 PM

14. Meeting Summary - Action Items 1:00 PM

15. Adjourn 1:00 PM



Alaska Board of Physical Therapy and Occupational Therapy Board Meeting February 6, 2026 Minutes

Alaska Division of Corporations, Business and Professional Licensing
2/6/2026 1:00 PM AKST
Zoom

These are DRAFT minutes prepared by staff of the Division of Corporations, Business and Professional Licensing. They have not been reviewed or approved by the Board.

1. Call to Order/Roll Call

A. Roll Call

Board members:

- Valerie Phelps, Chair
- Victoria "Tori" Daugherty, Secretary
- Jonathan Gates
- Michelle Scott-Weber
- Eliza Ellsworth
- Vacant - Public Member
- Vacant - OT/OTA

Staff members:

- Reid Bowman, Program Coordinator 2
- Shane Bannarbie, Program Coordinator I
- Sheri Ryan, Licensing Examiner 3

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3. Issuing temporary permits and licenses to qualified persons.
4. Monitoring compliance with continuing education requirements.
5. Reviewing and acting on any report or documentation of any unsafe, unethical or unlawful actions of a licensee.

The Alaska Board of Physical Therapy and Occupational Therapy board meeting was called to order on Friday, February 6, 2026 by Chair Valerie Phelps at 1:04 pm.

Roll Call - Roll call taken by Chair Phelps.

Board members present: Valerie Phelps, Chair; Tori Daugherty, Secretary; Jonathan Gates, and Eliza Ellsworth. Board member Michelle Scott-Weber, absent = excused.

Staff present: Shane Bannarbie, Program Coordinator and Sheri Ryan, License Examiner.

Guests: Carolyn Stokes and Philip White.

Quorum established; 4 of 7 board members present. Two board positions open. Public member seat vacant since 09/23/2025. OT/OTA seat vacant since 03/2025.

Ethics Reporting

No conflicts of interest for today's agenda items reported by any board members present.

Review/Approval Agenda

Eliza Ellsworth moved to approve the agenda for the February 6, 2026 Physical Therapy and Occupational Therapy board meeting as written. Jonathan Gates seconded. All in favor; none opposed. Motion passes unanimously.

2. Public Comment

Phil White, owner of Therapeutic Health and Home, a PT and OT practice, gave public comment. The business operates in South Central primarily, although they are expanding to Juneau and Southeast in the next few months. He has been encountering restrictive non-competes that have been applied to physical and occupational therapists, primarily operating in pediatrics, that are preventing them from leaving places of employment and continuing to work with their specialty populations, such as pediatrics, for a year, and then being threatened with legal action. Mr. White is asking the board if regulations, and/or updates, would be warranted to prevent this sort of practice from occurring, because all it is doing is serving to limit the community's access to healthcare, and prevent mobility for therapy teams, and also make it less likely to get more qualified therapists to our great state.

Board member Tori Daugherty expressed concern about where the legality of non-competes fell. And if not with the board, does it when it impacts someone's ability to

access patient's care. Many employers do not allow moonlighting. If therapists cannot work outside of their system and another system needs patient coverage, then how do you get those patients taken care of if no one in town is allowed to help?

Board member Jonathan Gates also expressed concern about whether this falls under board jurisdiction or not. If it does, he feels the board should address.

Licensing examiner Sheri Ryan notified the board that Dr. White had submitted board correspondence that was to be addressed at the board's regular meeting scheduled February 26-27, 2026, but was not added to this meeting because it was called specifically to address the AO360 Reform Plan.

3. Administrative Business

A. AO 360 Reform Plan and Decisional Document

- Excel document AO 360 Reform Plan and Decisional Document (working copy)
- PDF - PT/OT Regulations - Regulations Committee Recommendations 01-23-2026

Licensing Examiner Sheri Ryan provided a high level overview of the PDF document and working copy AO 360 Reform plan Excel spreadsheet for the board.

Board discussion regarding active practice requirement at renewal/reinstatement in 12 AAC 54.405 for physical therapy and 12 AAC 54.705 for occupational therapy. Only 4 states (OT) have an active practice requirement for renewal per NBCOT. Board discussed if active practice experience is employer responsibility at hire versus board's responsibility at renewal and evidence based research that 60 hours of therapy services or additional 40 hours of continuing education provides that therapist is a qualified and/or competent provider. Board discussed options to waiving requirement such as reducing additional 40 contact hours of continuing education in (B) from 40 to lower number. Ultimately the board decided it is the therapist's professional obligation to be competent when providing services.

Jonathan Gates moved to recommend repealing the Continuing Professional Practice Requirements for physical therapy in 12 AAC 54.405 and occupational therapy in 12 AAC 54.705 for renewal and reinstatement as part of the AO360 Reform Plan to be submitted to the Governor. Seconded by Eliza Ellsworth. Roll call vote:

Valerie Phelps = Yes

Tori Daugherty = No

Eliza Ellsworth = Yes

Jonathan Gates = Yes
Motion passes by majority.

Board discussed posting of licenses for physical therapy in 12 AAC 54.500(b) and occupational therapy in 12 AAC 54.805. Discussion revolved around service delivery changes such as multi-disciplinary offices and hospital settings where clients might not have access to or a therapist might not have control over the actual posting of their license. Language changed to mandatory posting to *“For a licensee providing services, the license or permit must be available for public inspection upon request within a reasonable timeframe.”*

Principles of Practice discussed and use in dry needling draft language. Consensus of board to proceed with recommendation to include remove of Principles of Practice in AO360 Reform plan and spell out language in dry needling language instead of referring to anything referred to in Principles of Practice.

Jonathan Gates moved to approve the AO360 Reform Plan recommendation as revised at the meeting 02/06/2026 and submit to the Division prior to the February 13, 2026 deadline. Motion seconded by Eliza Ellsworth. All in favor; none opposed. Motion passes unanimously.

- B. Correspondence - Continuing Competency Committee Response Letter Recommendation

Tori Daugherty moved to approve the CEU Consideration Wilderness First Responder Course response draft as written. Jonathan Gates seconded. All in favor; none opposed. Motion passes unanimously.

Action Item:

Staff to send approved response to Emma Powley as approved.

- C. PT Scope Modernization Work Group

Status Update and Requests

- i. APTA-AK Meeting - Request to attend APTA-AK Meeting and educate new leadership on PT Scope Modernization language

Tori Daugherty moved to approve Jonathan Gates to attend meetings as the board's delegate as necessary to educate APTA-AK leadership regarding PT Scope Modernization efforts. Eliza Ellsworth seconded. All in favor; none opposed. Motion passes unanimously.

- ii. AK State Medical Board Mtg. February 20, 2026 - Request to attend AK State Medical Board Mtg. February 20, 2026, to gather stakeholder input re: primary care language on PT Scope modernization draft

Eliza Ellsworth moved to approve Jonathan Gates to attend the Alaska State Medical Board meeting on February 20, 2026 as the PHY board's delegate to gather stakeholder input regarding primary care language on the PT Scope modernization draft. Tori Daugherty seconded. All in favor; none opposed. Motion passes unanimously.

D. FY2026 Annual Report review

No discussion on this item due to time constraints. Staff to send information to 2026 Annual Report scribe to update action items completed at this meeting.

4. Meeting Summary - Action Items

1. Staff to update AO360 Reform Plan as discussed and submit to Division by February 13, 2026 deadline.
 1. Repeal 12 AAC 54.405 and 12 AAC 54.705 - professional practice requirements (active practice) for renewal and reinstatement
 2. Update language for 12 AAC 54.500(b) and 12 AAC 54.805 license posting as discussed.
2. Staff to send information to 2026 Annual Report scribe to update action items completed at 02/06/2026 meeting.
3. Staff to send response CEU Consideration Wilderness First Responder - 11-09-2025 as approved.

5. Adjourn

The Physical Therapy and Occupational Therapy Board meeting was adjourned at 2:56 pm on Friday, February 6, 2026.

Next meeting to be held February 26-27, 2026 virtually.



Alaska Board of Physical Therapy and Occupational Therapy Board Meeting October 2, 2025 - Day 1 Minutes

Alaska Division of Corporations, Business and Professional Licensing
10/2/2025 9:00 AM AKDT
Virtual Meeting via Zoom

These are DRAFT minutes prepared by staff of the Division of Corporations, Business and Professional Licensing. They have not been reviewed or approved by the Board.

1. Call to Order/Roll Call

The Alaska Board of Physical Therapy and Occupational Therapy board meeting was called to order on Thursday, October 2, 2025 by Chair Valerie Phelps at 9:01 am.

A. Roll Call

Roll call taken.

Board members present: Valerie Phelps, Chair; Tori Daugherty, Secretary; Jonathan Gates, Michelle Scott-Weber and Eliza Ellsworth.

Staff present: Reid Bowman, Program Coordinator 2; Shane Bannarbie, Program Coordinator 1; and Sheri Ryan, License Examiner

Guests: Kristen Neville, State Affairs Manager AOTA and Alec Kay, President APTA-Alaska

Quorum in effect; 5 of 7 board members present. Two board positions open. Public member seat vacated 09/23/2025. OT/OTA seat vacant since 03/2025.

B. Ethics Reporting

No conflicts of interest for today's agenda items reported by any board members present. Chair Phelps read into the record six conflicts of interest that occurred for electronic voting incidents in OnBoard 06/13/2025 - 08/22/2025.

1. On June 13, 2025 Board member Tori Daugherty disclosed a potential conflict of interest with license applicant Rob Andrade PT application by Credentials #239482. She reported that the applicant was a coworker as a physical therapist and that she had shared office space with him and collaborated on patients with him. She stated she had not developed a friendship with him outside of work and all interactions were limited to the workplace. She stated she was not his

employer or supervisor and did not have a financial conflict of interest. On June 16, 2025, per AS 39.52.120, PHY board chair Valerie Phelps determined there was no conflict of interest as Ms. Daugherty was not the applicant's employer or supervisor nor held any financial interest in the company. Ms. Daugherty was allowed to vote on the application.

2. On July 3, 2025, Board member Tori Daugherty disclosed a potential conflict of interest with a license applicant, William Aylward PT by Examination#239451. Ms. Daugherty reported the applicant was a coworker as a physical therapist at her job and she shared office space with him. She stated she had not developed a friendship with him outside of work and all interactions were limited to the workplace. She stated she was not his employer or supervisor and did not have a financial conflict of interest. On July 7, 2025, per AS 39.52.120, PHY board chair Valerie Phelps determined there was no conflict of interest as Ms. Daugherty was not the applicant's employer or supervisor nor held any financial interest in the company and Ms. Daugherty was allowed to vote on the application.

3. On July 10, 2025, Board member Tori Daugherty disclosed a potential conflict of interest as she had a working relationship with a license applicant, John Schooley OT application by Credentials #241205. Ms. Daugherty reported she worked with him, shared an office space as a co-worker, but was not his employer or supervisor and had no personal relationship with him outside the workplace and did not have a financial conflict of interest. On July 14, 2025, per AS 39.52.120, PHY board chair Valerie Phelps determined there was no conflict of interest as Ms. Daugherty was not the applicant's employer or supervisor nor held any financial interest in the company and Ms. Daugherty was allowed to vote on the application.

4. On July 11, 2025, Board member Eliza Ellsworth requested recusal from voting on Sean Buckley OT application by Credentials #240391 under the Alaska Executive Branch Ethics Act AS 39.52.120. Ms. Ellsworth reported the applicant would be employed under her supervision in Bethel, Alaska. Recusal granted by PHY board chair Valerie Phelps July 14, 2025 per AS 39.52.120. Misuse of official position.

5. On August 1, 2025, Board member Eliza Ellsworth requested recusal from voting on Alec Benavides OT application by Credentials #241647 under the Alaska Executive Branch Ethics Act. Ms. Ellsworth reported the applicant would be coming to work in her department and she would be his direct supervisor/manager. Recusal granted by PHY board chair Valerie Phelps August 4, 2025 per AS 39.52.120. Misuse of official position.

6. On August 22, 2025, Board member Eliza Ellsworth requested recusal from voting on Caryn Roach - OT application by Credentials #243491 under the Alaska Executive Branch Ethics Act. Ms. Ellsworth reported the applicant would be working at her facility, would be a staff OT in her department, and she would be the applicant's direct supervisor. Recusal granted by PHY board chair Valerie Phelps August 24, 2025 per AS 39.52.120. Misuse of official position.

C. Review/Approval Agenda

Tori Daugherty motioned to approve the agenda for the October 2, 2025 board meeting as submitted. Jonathan Gates seconded. All in favor; none opposed. Motion passes unanimously.

D. Statistics

- 68 PT Compact Privileges
 - 7 PTA privileges
 - 61 PT privileges
- 739 Active Occupational therapy licenses
 - 671 OT licenses
 - 3 OT Temporary permits
 - 64 OTA licenses
 - 1 OTA Temporary permit
- 1731 Active Physical therapy licenses
 - 1501 PT licenses
 - 4 PT Limited Permits
 - 3 PT Temporary permits
 - 223 PTA licenses
- 209 licenses issued 02/27/2025 - 09/30/2025
 - 73 occupational therapy licenses
 - 66 OT
 - 7 OTA
 - 136 physical therapy licenses
 - 117 PT
 - 19 PTA
- 8 Limited permits issued 02/27/2025 - 09/30/2025
 - 1 OT
 - 7 PT

License report submitted by Licensing Examiner Sheri Ryan. Alaska Physical Therapy Compact report reviewed by the board.

2. Public Comment

No public comment given.

3. Meeting Reports

FSBPT Leadership Issues Forum - July, 2025

Board members reviewed written report submitted by previous board member Rebecca Dean from her attendance at the July, 2025 virtual FSBPT Leadership Issues Forum. It appears the APTA has revised or is revising their Code of Ethics. The board discussed need to evaluate updated PT Code of Ethics to ensure it aligns with standards as referred to in the Alaska PT/OT Principles of Practice - March 2015. AOTA Code of Ethics was also recently updated for occupational therapy earlier this year. Kristen Neville, AOTA stated it will be published at end of this year (2025) but draft is available on their website currently. Board determination to defer review of updated PT and OT Codes of Ethics to February board meeting when final editions will be available.

4. Administrative Business

A. SCRA Application Processing

Board members discussed delegating authority specifically (and only) for licenses issued under the Federal Servicemembers Civil Relief Act (SCRA) to the division.

Jonathan Gates moved that licenses applied for under the Federal Servicemembers Civil Relief Act's (or "SCRA") licensure portability laws be reviewed, approved, and issued by the division, rather than by the board, in order to comply with federal law requiring expediency and due to the fact that the board's authority and requirement to approve and issue licenses is under Alaska Statute Title 8, rather than federal law. Once a license is issued pursuant to the SCRA, these licensees will be subject to the requirements of Title 8 of Alaska Statutes and subject to the board's authority, same as all other Alaska professional licensees under the board's jurisdiction. Motion seconded by Michelle Scott-Weber. All in favor; none opposed. Motion passed unanimously.

B. Random Audits - 2026

The board reviewed PHY OL-802 Audit Checklist used in the review of random renewal audits. Several typographical errors were noted. AMOTA should be AOTA and AMPTA should be APTA.

Jonathan Gates moved to approve the PHY OL-802 Audit Checklist with changes as discussed for use in random audits. Furthermore, he moved to delegate authority to staff to clear the 2026 renewal physical therapy and occupational therapy random audits, with the exception of any audits containing questionable items, which will be sent to the board for review. Motion seconded by Michelle Scott-Weber. All in favor; none opposed. Motion passes unanimously.

C. FY2026 Annual Report

The board discussed a plan to accomplish the statutorily required annual report. Determination to treat as a living document and update at each meeting. Board members volunteered to maintain a section with one fact checking and another to do final review/edit.

- Accomplishments - Jonathan Gates; Eliza Ellsworth to fact check
- Activities - Tori Daugherty; Eliza Ellsworth to fact check
- Needs - Valerie Phelps
- Final review/edit - Michelle Scott-Weber

Action item:

- Staff to email appropriate resources to board members and ensure ability to upload (contributor) in OnBoard.
- Board members to upload section(s) to each board meeting for review.

Break taken. Off recording 10:02 am. Recording resumed 10:09 am.

Roll call taken:

Board members present: Valerie Phelps, Tori Daugherty, Jonathan Gates, Michelle Scott-Weber, and Eliza Ellsworth.

Staff present: Reid Bowman, Shane Bannarbie, Sheri Ryan.

Guest: Kristen Neville.

Quorum remains in effect. 5 of 7 board members present.

D. Board Correspondence - informational

The board briefly discussed the informational correspondence included in the board packet. Survey results for the jurisdiction provided by FSBPT show improvement in satisfaction.

E. Tabled Items

i. Tabled Correspondence

- FCCPT CWT6 - 05-20- 2025- Letter referred for board discussion by Scope of Practices Committee. The board has already approved a response to the letter but committee would like full board discussion regarding what course work tool is used/required for foreign-educated applicants. Board reviewed AS 08.84.032, 12 AAC 54.040, and 12 AAC 54.110 which does not specify use of a particular course work tool. The board reviewed the instructions from Foreign-educated application forms #08-4926/4927 which states "*A Credentials Evaluation Report sent directly to the division*

by a board approved credentials evaluation service." and *"Before applying, you must have your foreign education evaluated by a credentialing provider who uses the qualifying Course Work Tool."* The board decided not to write requirements into regulation but change application process. Licensing examiner to bring more information to the board regarding to the board at February, 2026 board meeting.

- Hallee Henderson – AK OT/PT Employment Verification Forms – 04-09-2025. Travel healthcare staffing agency completing verification of work experience forms for applicants. Agency states they cannot provide names of facilities they contract with due to confidentiality clauses and is asking if it is okay to put “Confidential” for the name of the facility but provide the city and state where the employer is located in the Employer section on the form. Board discussed request. Latitude within regulation to accept. Policy decision made by the board to accept. Value of completion of the form by the employer as long as there is physical observation of the care provided. Question to be answered simply “yes – scenario is acceptable as presented”. Delegated to staff to respond.
- Maggie Hotch – Rural Referral – 08-26-2025 – A therapist has received a referral in her rural clinic of a non-blood related family member and is asking the board if it is acceptable to accept the referral and bill for services by another therapist in her clinic. Board discussion that kids deserve care; unethical not to treat; barrier to care when care is not available in close proximity. If treatment provide, expectation would be to bill for services – Medicare/Medicaid do not allow for services to be provided for free. Tori Daugherty to write draft to be voted on at meeting 10/3/2025.
- Emily Rogers – PTA Scope – Sling/Brace Fittings + Functional Capacity Evaluations – 09-10-2025 – Question received whether a PTA can perform sling/brace fittings on a patient not yet evaluated by a PT and whether a PTA can perform a function capacity evaluation. Board clarified PTA cannot perform an FCE – functional capacity evaluation. If it is a sling/brace fitting, the patient has to have been evaluated by a physical therapist first. Staff to respond.

- Angela Harter – Draft Response Return to Work Screen 06-18-2025. Remove sentence “Typically, a return to work “screening” ... under the CPT code 99455 which is an evaluation code.” The board does not have authority over insurance billing or give billing advice. **Tori Daugherty moved to approve the recommended response letter with changes as discussed. Jonathan Gates seconded the motion. All in favor; none opposed. Motion passed unanimously.** Staff to modify letter as discussed and send.
- Jessica Thomas – OTA License Renewal Question – 07-29-2025 – Licensee wants to take AOTA national certification exam preparatory course to meet requirements of 12 AAC 54.705(a)(2)(C) as she has not worked as an OTA during the last licensing period. Board discussed and AOTA exam prep course meets the spirit of the regulation. Staff to respond to licensee with information and that she will need to provide adequate documentation of completion of the course.
- Marggie McCulley Sweetman – Physical Therapy Active Practice Requirement – 09-22-2025 – Additional information required to answer question. Licensee needs to describe how care giving responsibilities related to physical therapy in AS 08.84.190(7). Approval would be based on information provided. Staff to request additional information. Auto response – work with Scope of Practices Committee for generic response for these types of requests.

5. Lunch

Lunch break. Recording stopped 12:08 pm. Recording resumed 12:33 pm.

Roll call:

Board members present: Valerie Phelps, Tori Daugherty, Jonathan Gates, Michelle Scott-Weber, and Eliza Ellsworth.

Staff present: Reid Bowman, Shane Bannarbie, and Sheri Ryan.

Guest: Kristen Neville, AOTA

Quorum in effect; 5 of 7 board members.

6. Investigative Report + Training

Investigator Jasmin Bautista presented the investigative report for 01/25/2025 through 09/25/2025. 7 open cases and 9 closed cases during this time period.

In accordance with the provisions of Alaska Statute 44.62.310 (c), Tori Daugherty moved that the Alaska State Physical Therapy and Occupational Therapy Board go into executive session for the purpose of discussing matters which by law, municipal charter, or ordinance are required to be confidential and also Board staff should remain present and be included in the executive session. Motion seconded by Michelle Scott-Weber. All in favor; none opposed. Motion passes unanimously.

Recording stopped 12:38 pm. Recording resumed 1:38 pm.

Roll call:

Board members present: Valerie Phelps, Tori Daugherty, Jonathan Gates, Michelle Scott-Weber, and Eliza Ellsworth.

Staff present: Reid Bowman, Shane Bannarbie, and Sheri Ryan.

Guest: Kristen Neville, AOTA and Alec Kay, APTA-Alaska.

Quorum remains in effect; 5 of 7 board members present.

7. Association Updates

A. APTA-AK (Presenters: Alec Kay, MSPT, DMT, OCS, ATC, FAAOMPT - President)

Alec Kay, outgoing president for APTA-Alaska gave a state association to the board. Association to discuss appointing liaison from APTA-AK to attending board meetings and monitor website postings, emails, etc. APTA-AK working on updating their Strategic plan - #1 issue is payment issues and administrative burdens based on a couple of years of surveys. APTA national strategic plan anticipated soon. Some of AK Chapter goals are mirrored in the new PT scope modernization language such as primary care provider status. UT had a big legislative win with adoption of language. Primary care provider status would provide for a clearer path towards imaging as well as direct access for workers comp patients, DOT physicals and sports physicals.

The AK chapter has reviewed the OT practice act changes. No concerns conveyed by PT association at state level. Submitted at national level but have not received a response as of this date. Annual business meeting scheduled for Sunday.

Discussed AK PT/OT board's vision of shepherding PT (and OT) scope modernization statutory changes and establishing an Executive Administrator position through legislation. PT draft language still being vetted, not finalized. PT work group to be reconvened and meet again in January, 2026. 2026 legislative session is not the goal for PT draft bill. OT scope bill started in 2023 and has been completed and projected to be introduced this session. Discussed possible letter of support by APTA-AK for OT bill when introduced. Valerie Phelps to share draft

language, talking points and emails sent regarding sponsorship regarding an Executive Administrator position with Alec Kay. Alec Kay shared that the association relies on their lobbyist to find (strategic) sponsor(s) for bill introduction. Alec Kay to discuss with APTA-AK membership and board for possible endorsement and next steps.

Licensing Examiner Keri Mell joined the meeting at 1:56 pm.

- B. AKOTA (Presenters: Brienne (Bri) Oswald, OTD, OTR/L, LSVT-BIG, CSCS)
AKOTA was unable to join the meeting.

8. Tabled Applications

Tabled for October 3, 2025 agenda item.

9. Board Recruitment

Tabled for October 3, 2025 agenda item.

10. Adjourn

Tori Daugherty moved to adjourn. Motion seconded by Michelle Scott-Weber. All in favor; none opposed. Motion passes unanimously.

The Physical Therapy and Occupational Therapy Board meeting was adjourned at 2:16 pm on Thursday, October 2, 2025.



Alaska Board of Physical Therapy and Occupational Therapy Board Meeting October 3, 2025 - Day 2 Minutes

Alaska Division of Corporations, Business and Professional Licensing
10/3/2025 9:00 AM AKDT
Zoom

11. Call to Order/Roll Call

The Alaska Board of Physical Therapy and Occupational Therapy board meeting was called to order on Friday, October 3, 2025 by Chair Valerie Phelps at 9:02 am.

A. Roll Call

Roll call taken:

Board members present: Valerie Phelps, Chair; Tori Daugherty, Secretary; Jonathan Gates, Michelle Scott-Weber and Eliza Ellsworth.

Staff present: Reid Bowman, Program Coordinator 2 and Sheri Ryan, License Examiner.

Guest: Francielle Pineda, Assistant Director, External & Regulatory Affairs NBCOT. Quorum in effect; 5 of 7 board members present. Two board positions open. Public member seat vacated 09/23/2025. OT/OTA seat vacant since 03/2025.

B. Ethics Reporting

No conflicts of interest for today's agenda items reported by any board members present.

C. Review/Approval Agenda

Tori Daugherty motioned to amend the agenda for the October 3, 2025 board meeting to move the discussion regarding regulations changes on foreign-trained occupational applicants to earlier in the agenda so the guest from NBCOT on the east coast could participate. Jonathan Gates seconded. All in favor; none opposed. Motion passes unanimously.

12. Tabled Applications

Eladio Vinas - 244674 - OT - Application. The board discussed 12 AAC 54.610 requirements as they related to Mr. Vinas's application and whether the board had the authority to deviate from what is written in regulation. Francielle Pineda, NBCOT provided an overview of the Occupational Therapist Eligibility Determination (OTED®) process and the verifications required to test for the NBCOT OTR as a foreign-educated

occupational therapist. Program Coordinator Reid Bowman counseled the board that statute indicates that regulation needs to be followed and 12 AAC 54.610(3) that specifically states an occupational therapist must have an active license to practice occupational therapy in good standing. The board has the ability to interpret regulations but 54.610(3) is quite clear. Mr. Vinas does not have an active license in any US jurisdiction and states he has never had a license (or similar) in the Philippines (only maintained his NBCOT OTR certification). Tori Daugherty shared information that the Philippines has required registration, certification, licensure since 2023. Mr. Vinas was also unable to provide recent work history in the last 24 months to fulfill the requirement of 12 AAC 54.610(6)(A) and cannot meet the requirement under 54.610(6)(B) as he passed the NBCOT OTR in Nov. 2014. The board determined additional information is needed to make a decision on this application. Staff to request a copy of his Philippines OT license or explanation why he does not have one as well as recent work history information. Board to consider additional information at another board meeting. The board discussed writing a letter to Department of Law about authority to issue a license based on meeting all other qualifications but not meeting 12 AAC 54.610(3) - license in good standing - that needs to be changed. The board also discussed the possible need for a regulations project to clean up 12 AAC 54.610 to allow for ability to apply by examination (no active license in another jurisdiction).

Tori Daugherty moved to send a letter to the Department of Law about the application for Eladio Vinas #244674 in order to determine legal guidance related to whether or not the board can issue a license to this individual. Motion seconded by Jonathan Gates. All in favor; none opposed. Motion passes unanimously.

Eliza Ellsworth moved to table the application for Eladio Vinas - #244674 - OT until additional information is received. Motion seconded by Michelle Scott-Weber. All in favor; none opposed. Motion passes unanimously.

Action Items:

1. Staff to request additional information from applicant as discussed regarding application.
 - a. Provide registration or explanation of lack of. Provide copy of Philippines registration information.
 - b. Provide work history in last 24 months or explanation of lack of.
2. Valerie Phelps to write letter seeking information from the Department of Law as discussed.
3. Board to work on draft regulatory language to correct 12 AAC 54.610.

Jeanette Silver - 243626 - OT Application by Credentials. Ms. Silver is a foreign-educated occupational therapist who has a valid, non-encumbered license in North Carolina but no recent work experience in occupational therapy in the last 24 months. The board discussed how 12 AAC 54.610(a)(6) differs from 12 AAC 54.600(6) in that there is not an option for a foreign-educated therapist to complete an approved 150-internship to meet the work experience requirement. Options for Ms. Silver to meet eligibility requirements would be to retake NBCOT OTR (12 AAC 54.610(a)(6)(B)); provide verification of volunteer occupational therapy services (teaching) provided in last 24 months (12 AAC 54.610(a)(6)(A)); return to North Carolina and work 60 hours; or if not yet Alaska resident, apply for a Limited Permit and work in Alaska to gain required 60 hours of work experience to gain permanent licensure per 12 AAC 54.610(a)(6)(A).

Short break taken. Recording stopped 10:30 am; recording resumed 10:44 am. Roll call taken:

Board members present: Valerie Phelps, Tori Daugherty, Jonathan Gates, Michelle Scott-Weber, and Eliza Ellsworth. Quorum remains. 5 of 7 board members present.

Michelle Scott-Weber motion to table discussion on Jeanette Silver's application pending additional information requested. Tori Daugherty seconded. All in favor; none opposed. Motion passes unanimously.

Action Items:

- Staff to present options as discussed to applicant Jeanette Silver for licensure.

Ashley Heister - 237425 - PT Application by Credentials.

Jonathan Gates requested recusal from discussion and voting on Ms. Heister's application as he was the reviewing board member on the investigation review. Chair Valerie Phelps granted the recusal request.

All board members confirmed they had an opportunity to review Ms. Heister's application. **Tori Daugherty motioned to approve Ashley Heister #237425 Physical Therapist Application by Credentials. Michelle Scott-Weber seconded. Roll call vote:**

- Eliza Ellsworth = Yes
- Michelle Scott-Weber = Yes
- Tori Daugherty = Yes
- Valerie Phelps = Yes
- Jonathan Gates = Abstains - recusal granted

Motion to approve passes by majority.

Action Item:

Staff to issue license physical therapist license for Ashley Heister #237425 effective 10/03/2025.

13. Tabled Correspondence

Michelle Scott-Weber left the meeting at 10:59 am. Quorum maintained – 4 of 7 board members in attendance. Board reviewed draft response prepared by Tori Daugherty from discussion at October 2, 2025 meeting.

Michelle Scott-Weber returned at 11:01 am. Quorum maintained – 5 of 7 board member in attendance.

Jonathan Gates moved to accept the response letter for Rural referral – billing question – 08-25-2025 as written. Michelle Scott-Weber seconded the motion. All in favor; none opposed. Motion passed unanimously. Staff to send letter as written.

Michelle Scott-Weber left the meeting at 11:03 am. Quorum maintained – 4 of 7 board members in attendance.

14. Strategic Plan Review

Michelle Scott-Weber returned at 11:07 am. Quorum maintained – 5 of 7 board members in attendance.

PHY Strategic Plan process started August 2023 and goals set November 2023. Board reviewed the plan. Six initiatives affirmed: Scope of Practices Update; Education; Licensing; Professional Development; Recruitment/Retention; and Enforcement. Each section updated. See Strategic Plan updated 10-03-2025.

15. Lunch break 12:05 pm recording stopped. Recording resumed at 12:31 pm. Roll call taken:

Board members present: Valerie Phelps, Tori Daugherty, Jonathan Gates, Michelle Scott-Weber, and Eliza Ellsworth. Quorum established – 5 of 7 board members in attendance.

Staff present: Reid Bowman, Program Coordinator 2, Sheri Ryan, Licensing Examiner, and Jasmin Bautista, Investigator 3.

16. Committee Reports

A. Continuing Competency Committee (Presenter: Valerie Phelps)

Jonathan Gates gave a brief overview of the proposed Disciplinary Matrix draft recommended by committee members and explained this is a starting point for accomplishing the task as it needs work in collaboration with the Investigative Unit on certain components. Investigator Jasmin Bautista recommends that Supervisor Billy Homestead from the Investigative Unit work with the committee on finalizing a recommendation of the draft Disciplinary Matrix for the board. Due to confidentiality of some parts of the investigative process, it was recommended that the board enter into executive session to discuss concerns.

In accordance with the provisions of Alaska Statute 44.62.310 (c), I, Jonathan Gates, move to go into executive session for the purpose of discussing matters which by law, municipal charter, or ordinance are required to be confidential. Motion seconded by Michelle Scott-Weber. Motion amended that staff members Reid Bowman, Sheri Ryan, and Jasmin Bautista to are requested to remain during the executive session. Re-seconded by Michelle Scott-Weber. All in favor; none opposed. Motion passed unanimously.

Recording stopped at 12:54 pm. Recording resumed 1:07 pm. Roll call taken:

Board members present: Valerie Phelps, Tori Daugherty, Jonathan Gates, Michelle Scott-Weber, and Eliza Ellsworth. Quorum established – 5 of 7 board members in attendance.

Staff present: Reid Bowman, Program Coordinator 2, Sheri Ryan, Licensing Examiner, and Jasmin Bautista, Investigator 3.

Jonathan Gates moved to send the Disciplinary Matrix project to the Continuing Competency Committee for further evaluation with the assistance of the Investigative Unit. Motion seconded by Michelle Scott-Weber. All in favor; none opposed. Motion passed unanimously.

Committee presented regulations project regarding national accreditation agency for 12 AAC 54.100(2). I, **Michelle Scott-Weber, move to initiate a regulations project regarding defining the national accreditation agency for physical therapy for 12 AAC 54.100(2) by approving the following language for public comment, unless substantive changes are made by the regulations specialist or Department of Law.**

(2) the applicant's certified transcript sent directly to the department from a Commission on Accreditation in Physical Therapy Education (CAPTE) accredited physical therapy school meeting the requirements of AS 08.84.030(a)(1).

Motion seconded by Jonathan Gates. All in favor; none opposed. Motion passes unanimously.

Board briefly reviewed Working Document for Alaska CEU Updates – June 2025 and committee’s work on expanding categories for continuing education opportunities as well as possibly increasing continuing education minimum requirements for PT/PTA and OT/OTAs to accommodate for the expansion of categories.

Items remaining to be addressed – jurisprudence questionnaire update and informed consent. See written report included in public packet for additional information.

B. Regulations Committee (Presenters: Valerie Phelps)

Regulations projects have been on hold due to AO358. Exemption was requested but have not heard back. Dry Needling Position paper draft was submitted to the board for approval by the regulations committee – *Acupuncture and Dry Needling Are Not the Same Intervention*. Tori Daugherty shared background on the reason for the position statement request. Currently, the board has a public stance that physical therapists can dry needling and is silent on the question of occupational therapists dry needling as the statute is unclear for occupational therapy. To address the situation, the board is working with AKOTA on updating the occupational therapy scope of practice statutory language to defend an occupational therapist’s ability to dry needling. In the process of introducing the drafted language, AKOTA reached out to stakeholders. The acupuncture association raised concerns that acupuncture and dry needling are the same thing which is consistent with their national acupuncture organizational views. In Alaska, a license is required to perform acupuncture. Other professions in addition to physical therapy and occupational therapy do not feel that dry needling meets the same standards as the definition of “acupuncture”. To address this potential issue in advance, the Regulations committee has recommended that the board adopt a position statement so that if and when the occupational therapy scope modernization statutory bill language is introduced, the position statement would be available for the board’s use for this legislative session. The board discussed the role of a position statement and the requirements of review by the Department of Law before posting. The board reviewed the draft position statement in detail and made changes to the order of the draft and credentials of the board members.

Tori Daugherty moved to approve the board position statement titled "Dry Needling and Acupuncture are Not the Same Intervention" as amended and

have the Department of Law review before posting. If the DOL's review is favorable, both the position statement and DOL review will be loaded into OnBoard for final review/approval by the board. If edits are required, the board will reconvene to discuss. Michelle Scott-Weber seconded the motion. All in favor; none opposed. Motion passed unanimously.

Break taken. Recording stopped 1:41 pm. Recording resumed 1:44 pm. Roll call taken:

Board members present: Valerie Phelps, Tori Daugherty, Eliza Ellsworth, Michelle Scott-Weber, and Jonathan Gates. Quorum established; 5 of 7 board members in attendance.

Board reviewed committee recommendations for changes to 12 AAC 54.610 discussed earlier today with applications for Eladio Vinas and Jeanette Silver regarding foreign education occupational therapy applicants applying by examination versus by credentials. **Jonathan Gates moved to initiate a regulations project to correct 12 AAC 54.610 to clarify requirements for foreign educated occupational therapists and occupational therapy assistants applying by examination. This project is referred to the PHY Regulations Committee for research and to draft language for the review by the full board.**

Board reviewed committee recommendations for changes to 12 AAC 54.100, 12 AAC 54.110, 12 AAC 54.605, and 12 AAC 54.610 regarding potential changes to professional references and changes to “employment” to “services” to all for volunteer services rather than mandatory “employment” in regulatory requirement. No action taken.

Board discussed committee possibilities for future development.

1. Added fee to 12 AAC 54.950, Late renewal and Reinstatement
2. Consider teaching for work experience
3. License verification for PTs and OTs with prior experience as PTA's or OTA's
4. Consider following Medical Board requirements for any PT/OT professional working for Alaska Tribal Health or Federal facility
 - Board member Tori Daugherty provided overview.

Board consensus to refer future items 1-4 in addition to changes from #3 in report to 12 AAC 54.100, 12 AAC 54.110, 12 AAC 54.605, and 12 AAC 54.610 regarding potential changes to professional references and changes to “employment” to “services” to all for volunteer services rather than mandatory “employment” in regulatory requirement to the Regulations Committee to

research and bring back recommendations to the board. Committee to vet all items through a public safety lens given they may include added requirements.

Board informed about the upcoming [public stakehold meetings regarding AO360](#) to be held.

Item ongoing: PTA/OTA supervision.

See written report included in public packet for additional information.

C. Legislative Committee (Presenter: Victoria Daugherty)

Board discussed upcoming 2026 Legislative session of 01/20/2026 - 05/20/2026 and whether to convene committee or pause for one more session. Consensus to keep committee but due to limited availability of board members, continue the pause of meetings.

Tori Daugherty moved to maintain the Legislative Committee as a standing committee of the PHY Board. Furthermore, Tori Daugherty moved to continue the temporary suspension of the Legislative committee's activities for the 2026 Alaska legislative session, with the full board assuming responsibility to monitor relevant situations and take appropriate action as needed. Motion seconded by Jonathan Gates. All in favor; none opposed. Motion passed unanimously.

D. Scope of Practices Committee (Presenter: Victoria Daugherty)

OT Scope of Practice Modernization Work Group has now concluded. AKOTA working to introduce the draft bill this legislative session. Tori Daugherty delegated to attend AKOTA Task Force.

PT Scope of Practice Modernization Work Group to reconvene in January, 2026 per August, 2025 board direction for additional stakeholder input.

See written report included in public packet for additional information.

Prospective legal disclaimers reviewed for use in Scope of Practices responses. Board member consensus that Option #2 included in written report is more concise and should be utilized when appropriate.

This letter reflects the Board's opinion on your question and is intended as guidance only. It does not replace legal advice or constitute a legal determination. The Board recommends consulting legal counsel for further assistance if required.

Discussed standardized billing language written for use also when appropriate.
Consensus of board members that language appropriate for use.

This Board does not provide instructions related to requirements by funding sources, including insurance reimbursement. Please refer to the requirements as established by those entities for more direction.

Policy to include use of these templated language sections in board responses. No motion necessary as board responses are individually approved by the board through OnBoard or at board meetings.

Board reviewed generic templated letters recommended by Scope of Practices Committee for questions regarding if license is required in school setting for physical and occupational therapists for use by licensing examiner. Staff to modify templated letters as discussed for use by licensing examiner when appropriate.

17. Board Recruitment

Rebecca Dean resigned her position as public member as of 09/23/2025. OT/OTA position available since March, 2025. Board briefly discussed recruitment and outreach strategies for board vacancies.

FSBPT Voting Delegate and PT Compact Commission Delegate positions need to be filled as Ms. Dean previously filled both roles. Eliza Ellsworth expressed interest in serving in both capacities.

Jonathan Gates moved to approved Eliza Ellsworth as the voting delegate for FSBPT and as the PT Compact Commission delegate. Tori Daugherty seconded. All in favor; none opposed. Motion passes unanimously.

Action Items:

Staff to notify FSBPT and PT Compact Commission and provide board member Eliza Ellsworth with resources.

18. Committee 2026 Schedule and Member Composition

- Regulations Committee
 - Members = Valerie Phelps (PT); Eliza Ellsworth (PT); Tori Daughery (OT)
 - Cancel scheduled meeting for 11/19/2025
 - Quarterly meetings from 10:00 am – 12:00 pm on Fridays
 - 12/19/2025

- 03/13/2026
 - 06/12/2026
 - 09/18/2026
 - Scope of Practices Committee
 - Members = Jonathan Gates (PT) and Tori Daugherty (OT)
 - Reschedule 11/07/2025 meeting to 11/06/2025
 - Quarterly meetings from 8:00 am – 10:00 am on Thursdays
 - 11/06/2025
 - 02/05/2026
 - 05/07/2026
 - 08/06/2026
 - Continuing Competency Committee
 - Members = Jonathan Gates (PT) and Michelle Scott-Weber (OT)
 - Cancel 12/01/2025 meeting rescheduled from 12/11/2025
 - Quarterly meetings from 7:30 am – 9:30 am on Thursdays
 - 01/22/2026
 - 04/16/2026
 - 07/16/2026
 - 10/15/2026
 - Legislative Committee – committee to remain paused for 2026 legislative session
 - Member – Tori Daugherty (OT)
 - Board Schedule for 2026
 - February 26-27, 2026
 - November 5-6, 2026
19. Animal Physical Therapy - tabled to February, 2026 board meeting.
20. Meeting Summary - Action Items Day 1 + Day 2
- Staff to email appropriate resources to board members and ensure ability to upload (contributor) in OnBoard for 2026 Annual Report. Board members to upload section(s) to each board meeting for review.
 - Staff to updated PHY OL-802 Audit Checklist with changes as discussed for use in random audits.
 - Staff to respond to Halee Henderson - AK OT/PT Employment Verification Forms – 04-09-2025 as discussed.
 - Emily Rogers - PTA Scope – Sling/Brace Fittings + Functional Capacity Evaluations – 09-10-2025
 - Staff to modify draft response for Angela Harter – Return to Work Screen - 06-18-2025 letter as discussed and send..

- Staff to respond to Jessica Thomas - OTA License Renewal Question – 07-29-2025 as discussed.
- Marggie McCulley Sweetman – Physical Therapy Active Practice Requirement – 09-22-2025 – staff to request additional information as discussed for board to make determination for 12 AAC 54.405(c) request.
- Valerie Phelps to share draft language, talking points and emails sent regarding sponsorship regarding EA position with Alec Kay.
- Staff to request additional information from applicant Elanio Vinas as discussed regarding application.
 - Provide registration or explanation of lack of. Provide copy of Philippines registration information.
 - Provide work history in last 24 months or explanation of lack of.
- Valerie Phelps to write letter seeking information from the Department of Law as discussed regarding foreign educated applicant situation.
- Board to work on draft regulatory language to correct 12 AAC 54.610.
- Staff to present options as discussed to applicant Jeanette Silver for licensure.
- Staff to issue license physical therapist license for Ashley Heister #237425 effective 10/03/2025.
- Staff to send Maggie Hotch - Rural referral – billing question – 08-25-2025 as written.
- Disciplinary Matrix project to be returned to the Continuing Competency Committee for further evaluation with the assistance of the Investigative Unit. Supervisor Billy Homestead to be invited to join to assist along with Investigator Jasmin Bautista.
- Staff to amend board position statement titled "Dry Needling and Acupuncture are Not the Same Intervention" as discussed and forward to division for review by Department of Law.
- Staff to notify FSBPT and PT Compact Commission of appointment of Eliza Ellsworth and provide board member with resources.

21. Adjourn

Valerie Phelps moved to adjourn. All in favor; none opposed. Motion passes unanimously.

The Physical Therapy and Occupational Therapy Board meeting was adjourned at 3:18 pm on Friday, October 3, 2025.

Next board meeting scheduled for February 26-27, 2026.

FSBPT Compact Commission Report – 12/10/2025 - Rebecca Dean

37 Jurors present; Alaska Delegate does not appear to be present. 3 states were not present and 3 did not vote.

Election results:

VICE CHAIR = David Harris, TN

2 member at large seats

- Claire Cobert Bybee
- Karen McIntyre

4 Rules amendments adopted - page 21 of the delegate handbook

- Rule 1.1 – definitions; add significant investigatory information
 - Reason: To add a definition of “significant investigatory information” to clarify when member boards are required to indicate the availability of investigative information
- Rule 3.12 – grounds for compact privilege termination
 - Reason: To establish the grounds where the PT Compact Commission may terminate a compact privilege and to establish an appeals process when the compact privilege is terminated.
- Rule 4.1 – home state designation – military
 - Reason: To clarify what can qualify as the “home state” for active-duty military and their spouses
- Rule 6.7 – indicating availability of significant investigative information
 - Reason: To clarify what qualifies as investigative information significant enough to warrant notification to the Commission
- [Updated Rules effective 12/10/2025](#)

Bylaws amendments adopted - Page 25 of the delegate handbook

- 1 New Bylaw amendment to add an appeals committee adopted – Article 7
- 2 new policy and procedure amendments adopted –
 - Policy Number 1.10 - Reason: To more clearly specify the documents the PT Compact Commission will accept to verify a compact privilege holder’s home state
 - Policy Number 3.6 - Reason: To clarify the process PT Compact staff will follow when receiving a compact privilege holder’s request to voluntarily surrender a compact privilege without indicating they have been requested to do so by a party state

- [Updated Bylaws effective 12/10/2025](#)

Net income for 2025 = \$207,672.

Projected net income for 2026 = \$120,989 - Revenue \$555,090; Expenses \$434,101. 2026 budget adopted.

[PTCompact.org](#) – website updated.

When the minutes, Rules and Bylaws are updated, they will be posted here →

<https://www.ptcompact.org/about/governance-and-meetings/>

Respectfully submitted,

Rebecca Dean



Physical Therapy Compact Commission Annual Meeting

Minutes

December 10, 2025

Via Zoom

DELEGATES PRESENT:

Corie Tillman Wolf, Virginia, Chair
David Harris, Tennessee, Vice Chair
Charlotte Martin, Louisiana, Secretary/Treasurer
Claire Covert-ByBee, Nebraska, Member At Large
Susan Gile, Kansas, Member At Large
Laurie Kendall-Ellis, Maryland, Member At Large
Karen McIntyre, Ohio, Member At Large
Kathy Miller, Alabama
Joshua Greer, Arizona
Yukon Morford, Colorado
Kristin Schweizer, Connecticut
Alison Warren, Delaware
Bernardine Evans, District of Columbia
Destiny Gaddis, Georgia
Heather Freeman, Indiana
Venus Vendoures-Walsh, Iowa
Brad Profitt, Kentucky
Cooper Lewis, Mississippi
Jimmy Leggett, Missouri
Bridget Mennie, Montana
Charles Harvey, Nevada
Nicole Lavoie, New Hampshire
Richard Stoneking, New Jersey
Joyce Tynes, North Carolina
Justin Berry, North Dakota
Sandra Benischek Harrison, Oklahoma
Erin Crawford, Oregon
Gerri Grzybek, Pennsylvania
Laurie Scripsack, Rhode Island
Mary Addison Blackstone, South Carolina
Mathew Weigel, South Dakota
Harvey Aikman, Texas
Lisa Martin, Utah
Jennifer Aglubat, Washington

Nonnie Holcomb, West Virginia
Kate Brewer, Wisconsin

DELEGATES ABSENT: Eliza Ellsworth, Alaska
Velvet Medlock, Arkansas
Emily Tredeau, Vermont

EX OFFICIO DELEGATES PRESENT: Taj Franklin, APTA
Michele Thorman, FSBPT

LEGAL COUNSEL PRESENT: Doug Wolfberg

COMMISSION STAFF PRESENT: Jeffrey M. Rosa, Compact Administrator
William A. Hatherill, CEO
David Sigman, CFO
Jenny Lapnawan, Post-Licensure Services Manager

Call to Order

Chair Corie Tillman Wolf called the meeting to Order at 1:01 pm ET.

Roll Call

Secretary/Treasurer Charlotte Martin called the roll. A total of 36 delegates were present. Both non-voting ex officio members were present. Three delegates were absent.

Introductions and Acknowledgement of Guests – Chair Corie Tillman Wolf

2024 Minutes

The minutes of the December 16, 2024, annual meeting were approved by the Minutes Approval Committee of Harvey Aikman (TX) and Venus Vendoures Walsh (IA) and no further action is required.

Appointment of the Minutes Approval Committee

Chair Tillman Wolf appointed the following delegates to approve the December 10, 2025, Physical Therapy Compact Commission meeting minutes.

- Cooper Lewis, Mississippi
- Bridget Mennie, Montana
- Matthew Weigel, South Dakota

Appointment of the 2025 Tellers

Chair Tillman Wolf appointed Judy Chepeus (AZ) to serve as the Teller to oversee and count the votes cast via ElectionBuddy.

Review and Adopt 2026 Budget

Secretary/Treasurer Martin provided an overview of the proposed 2026 annual budget.

Motion: Adopt as submitted the proposed 2026 budget recommended by the Executive Board. The motion passed.

Update from the PT Compact Commission Chair – Chair Corie Tillman Wolf

Reports

There were no questions about the reports contained in the Delegate Handbook.

Review and Adopt Rule Amendments

No comments or requests were made for a formal hearing, therefore, the PT Compact Commission was permitted to make a final decision without a formal hearing.

Motion: Adopt the proposed Rules amendments recommended by the Executive Board as submitted. The motion passed.

Review and Adopt Bylaws Amendments

There were no questions on the proposed Bylaws amendments from Delegates or the public.

Motion: Adopt the proposed Bylaws amendments recommended by the Executive Board as submitted. The motion passed.

Review and Adopt Policy and Procedures Amendments

There were no questions on the proposed Policy and Procedures amendments from Delegates or the public.

Motion: Adopt the proposed Policy and Procedures amendments recommended by the Executive Board as submitted. The motion passed.

Elections

Per Bylaws, three positions on the PTCC Executive Board were open for election: Vice Chair and two Member-at-Large seats.

The slate of candidates for the open positions were:

- David Harris and Venus Vendoures Walsh for Vice Chair
- Claire Covert-ByBee, Erin Crawford, Bernardine Evans, and Karen McIntyre for Member-at-Large

There were no nominations from the floor.

All present delegates voted for the three open positions.

David Harris was elected Vice Chair.

Clarie Covert-ByBee and Karen McIntyre were elected Members-at-Large.

Delegation of Appointment of Committees to Executive Board

Motion: Delegate to the Executive Board the appointment of members of the standing committee of the Commission (Elections Committee) to the Executive Board. The motion passed.

Opportunity for Public Comment and Questions

Chair Tillman Wolf opened the floor for public comment. There was no public comment.

New Business

There was no additional business.

Adjournment

The December 10, 2025, meeting of the Physical Therapy Compact Commission was adjourned by Chair Tillman Wolf at 2:10 pm ET.

PT COMPACT



BUDGET 2026

Physical Therapy Compact Commission

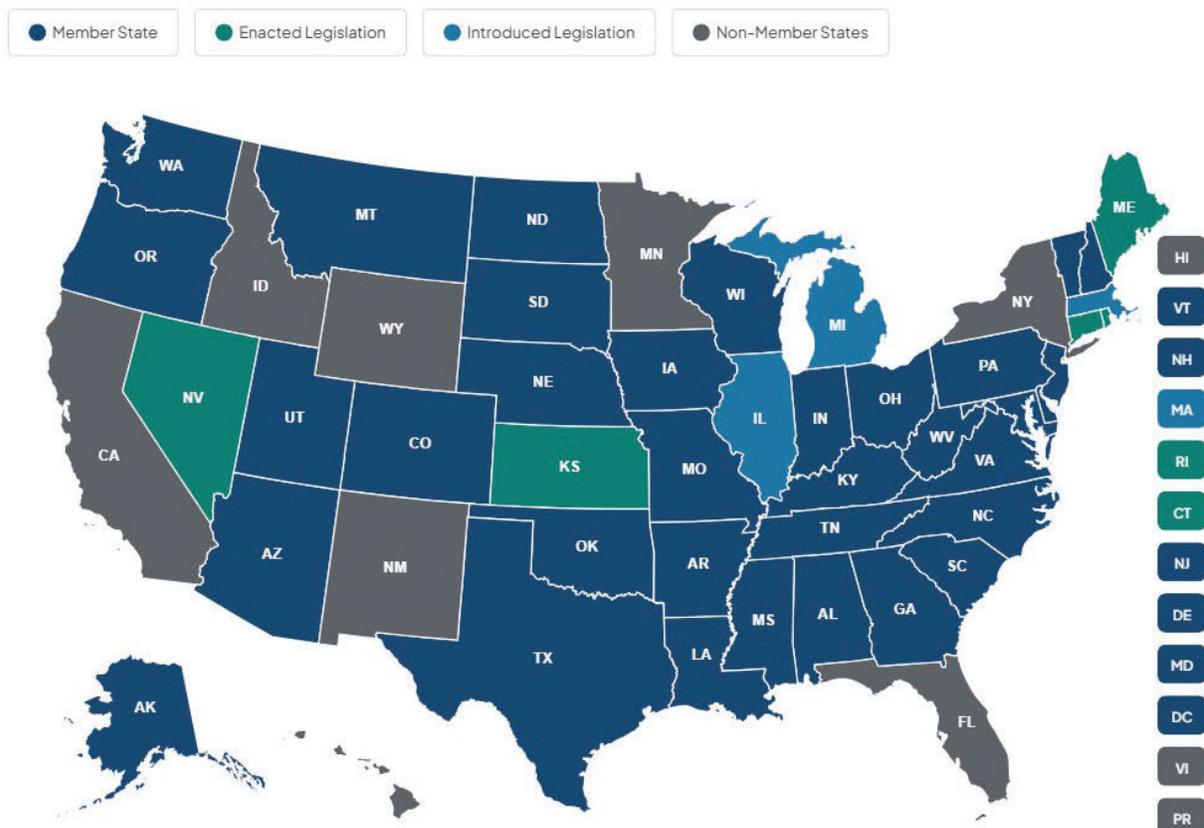
PHYSICAL THERAPY COMPACT

The Physical Therapy Compact (PTC) is an agreement between member states that allows physical therapists and physical therapist assistants who are licensed in their home state to practice in other member states via a Compact Privilege. The purpose of the PTC is to increase public access to physical therapy services by eliminating the need for multiple licenses for practice across state lines. This allows licensees who live close to borders to be able to practice across the borders and supports spouses of relocated military members. The Compact also enhances the exchange of licensure, investigative, and disciplinary information between member states. To join the PTC, a state must enact the model statute into law. The PTC is governed by the Physical Therapy Compact Commission (PTCC), a governmental entity made up of the member states. The PTCC holds its annual meeting virtually.

The PTCC has an Administration Services Agreement with the Licensing Compact Administrative Services Organization (LCASO) for the provision of services for the administration, management, operation, and other activities of the PTCC. In turn, LCASO contracts with the Federation of State Boards of Physical Therapy (FSBPT) for many of the services needed by the PTCC, including staffing, access to the Exam, Licensure, and Disciplinary Database, and to the FSBPT Operating System.

STATUS OF THE PHYSICAL THERAPY COMPACT

Since the PTC was officially formed in April 2017, a total of 40 jurisdictions have enacted the Compact legislation and are members of the PT Compact. As of August 2025, thirty-five member jurisdictions are actively issuing and accepting compact privileges.



Physical Therapy Compact Commission

The chart below lists the member jurisdictions, the year they joined the compact, and the year and quarter they started selling Compact Privileges.

	State	Yr Joined Compact	Yr & Q Selling Priv		State	Yr Joined Compact	Yr & Q Selling Priv
1	Mississippi	2017	2018 Q3	21	Georgia	2019	2021 Q1
2	North Dakota	2017	2018 Q3	22	Delaware	2019	2021 Q3
3	Oregon	2016	2018 Q3	23	Maryland	2019	2021 Q3
4	Tennessee	2016	2018 Q3	24	Montana	2017	2021 Q3
5	Missouri	2016	2018 Q4	25	Ohio	2021	2021 Q4
6	Utah	2017	2018 Q4	26	South Dakota	2020	2022 Q4
7	Iowa	2018	2019 Q1	27	Wisconsin	2020	2022 Q4
8	Kentucky	2017	2019 Q1	28	South Carolina	2018	2023 Q1
9	New Hampshire	2017	2019 Q1	29	Indiana	2021	2023 Q1
10	Texas	2017	2019 Q1	30	New Jersey	2018	2023 Q4
11	Arizona	2016	2019 Q2	31	DC	2021	2023 Q4
12	Colorado	2017	2019 Q2	32	Alabama	2021	2024 Q4
13	Louisiana	2018	2019 Q3	33	Vermont	2023	2025 Q1
14	Nebraska	2018	2019 Q3	34	Alaska	2024	2025 Q2
15	North Carolina	2017	2019 Q3	35	Pennsylvania	2020	2025 Q3
16	Washington	2017	2019 Q3	36	Kansas	2021	TBD
17	Arkansas	2019	2020 Q1	37	Maine	2023	Not Before 2026
18	Oklahoma	2018	2020 Q1	38	Connecticut	2023	TBD
19	Virginia	2019	2020 Q1	39	Rhode Island	2024	Not Before 2026
20	West Virginia	2018	2020 Q1	40	Nevada	2025	2026 Q1

Implementation of the compact requirements are ongoing in the remaining five jurisdictions. Although progress was made in the past few years to reduce implementation time, the implementation process continues to require approximately twelve months from enactment for most jurisdictions.

State	Primary Roadblocks
CT	Legislation enacted summer 2023. Working on general implementation requirements
KS	Waiting for FBI approval
ME	Legislation enacted summer 2023 with an effective date of 1/1/2026. Working on general implementation requirements.
NV	Development work to implement the compact privilege API. Should be ready late 2025 or early 2026.
RI	Legislation enacted summer 2024. Working on general implementation requirements

Physical Therapy Compact Commission

REVENUES

Revenue Assumptions

The 2026 revenue budget is based on an analysis of the number of compact privileges purchased, both initial and renewal, for each of the active compact jurisdictions. The revenue estimates identified below are based on the currently active jurisdictions plus Nevada.

The budget also assumes the Commission will continue to charge a Commission fee of \$45 per Compact Privilege and not institute a member state assessment in 2026. Under these assumptions, budgeted 2026 revenue from compact privileges purchased is \$540,090.

The table below lists the estimated number of Compact Privileges, per jurisdiction, based on an analysis of the number of compact privileges purchased, both initial and renewal, for each of the active compact jurisdictions. The Commission is projecting approximately 12,000 Compact Privileges will be either initially purchased or renewed in 2026.

Jurisdiction	Date Issuing CPs	2025 Budget	2025 Actual Purchase as of 8/31	Projected CPs Sold in 2026
Alabama	Active on 10/7/2024	125	115	149
Alaska	Active on 5/1/2025	N/A	54	122
Arizona	Active on 4/15/2019	492	306	405
Arkansas	Active on 2/28/2020	277	168	245
Colorado	Active on 5/1/2019	636	375	523
Delaware	Active on 9/20/2021	207	171	218
District of Columbia	Active on 11/6/2023	197	181	251
Georgia	Active on 3/1/2021	626	440	616
Indiana	Active on 4/20/2023	377	282	397
Iowa	Active on 1/2/2019	384	160	224
Kentucky	Active on 3/21/2019	400	272	394
Louisiana	Active on 7/22/2019	163	161	227
Maryland	Active on 7/1/2021	312	329	454
Mississippi	Active on 7/16/2018	183	117	173
Missouri	Active on 7/6/2018	320	204	289
Montana	Active on 7/1/2021	168	143	214
Nebraska	Active on 4/15/2019	243	156	227
Nevada	Projected Active Q1 2026	N/A	N/A	46
New Hampshire	Active on 1/2/2019	147	101	147
New Jersey	Active on 6/1/2023	210	156	211
North Carolina	Active on 7/1/2019	607	406	558
North Dakota	Active on 7/6/2018	116	71	105

Physical Therapy Compact Commission

Ohio	Active on 10/1/2021	402	285	414
Oklahoma	Active on 1/2/2020	340	237	336
Oregon	Active on 7/30/2018	511	348	492
Pennsylvania	Active on 7/7/2025	N/A	123	445
South Carolina	Active on 2/1/2023	604	433	610
South Dakota	Active on 11/14/2022	185	93	132
Tennessee	Active on 7/6/2018	462	292	403
Texas	Active on 1/2/2019	677	456	624
Utah	Active on 10/1/2018	207	135	181
Vermont	Active on 3/1/2025	N/A	39	78
Virginia	Active on 1/2/2020	744	566	796
Washington	Active on 9/23/2019	845	527	765
West Virginia	Active on 3/10/2020	289	210	302
Wisconsin	Active on 10/3/2022	181	160	229
TOTAL		11,637	8,280	12,002

To raise enough revenue to cover the total budgeted expenditures of \$434,101, the PT Compact Commission would need to sell approximately 9,650 compact privileges in 2026 – which is about 2,350 fewer than the 12,002 that is projected in the budget.

EXPENDITURES

The estimated total of the expenditures in 2026 are budgeted to be \$434,101. These expenditures include (among other direct costs):

- Professional Fees including:
 - Costs for the General Staffing Support provided by FSBPT
 - Contract with the Council of State Governments (CSG) for the provision of legal counsel to the PTCC
 - Annual audit or other accounting review as required under the Compact statute.
 - Management Fee (10% of revenue)
 - Strategic Planning and Research/Analysis costs including consulting, meeting and other research and educational costs to promote knowledge of and growth of the Compact.
- Bank service charges
- Taxes and Licenses
- Directors & Officers (D&O) Insurance
- Travel costs for the PT Compact Administrator to attend the APTA Combined Sections Meeting (CSM). Partial booth cost for the APTA CSM along with miscellaneous costs such as marketing give-aways to attendees
- Travel and booth expenses to have a PT Compact presence at key external conferences
- The annual licensing fee for PT Compact’s omnichannel communication platform
- State visits to four non-PT Compact member jurisdictions
- A new banner stand to use when the Compact has a presence in an exhibit hall

Physical Therapy Compact Commission

- Funding for an automated home state verification audit process

Any expenses incurred by LCASO in the performance of its duties under the Agreement will be invoiced to PTCC.

Changes from 2025 Projection/Budget

In previous years, Compact staff have staffed a booth at APTA's Combined Sections Meeting (CSM). The proposed 2026 budget reflects increased costs associated with hosting a compact booth at additional conferences, including those geared toward the insurance industry. Educating a variety of stakeholders about the compact is critical to ensure widespread acceptance of compact privilege holders as the legal equivalent of a license. The budget should allow for a compact booth at two additional conferences, in addition to CSM. Although this expenditure was included in the 2025 budget, the PT Compact only had a booth at the CSM meeting.

Another new expense for 2026 is \$20,000 to conduct automated home state verifications. Instead of the manual process currently undertaken to verify home state for compact customers, this expense will create efficiencies by automating the process. In addition, it will allow the Compact Commission to verify the home state for all customers, instead of the current random audit process. This expenditure was included in the 2025 budget. External factors delayed the implementation of this project until 2026.

In 2025, the PTCC website was revamped. The total cost of this project was \$90,000, but a portion of the costs were capitalized and are being depreciated over the next five years.

Future Change – beyond 2026

The FSBPT will not charge the PTCC for use of the FSBPT operating system (OPS) in 2026.

Physical Therapy Compact Commission (PTCC)	2026 Budget	2025 Projection Year	
		End	2025 Budget
VOLUME & FEE	12,002	12,000	11,637
	\$ 45	\$ 45	\$ 45
REVENUE			
Compact Privileges	\$ 540,090	\$ 540,000	\$ 523,665
Interest Income	\$ 15,000	\$ 6,000	\$ -
TOTAL REVENUE	\$ 555,090	\$ 546,000	\$ 523,665
EXPENSES			
Professional Fees - FSBPT	\$ 176,065	\$ 169,293	\$ 169,293
Professional Fees - External			
Legal & Consulting (including travel)	\$ 7,500	\$ 5,527	\$ 7,500
Auditors	\$ 5,500	\$ 4,625	\$ 5,500
Marketing Consultant/Research & Analysis	\$ 30,000	\$ 16,000	\$ 50,000
Consultant - In-Person Board Meeting (2027)	\$ 50,000	\$ -	\$ -
Management Fee	\$ 54,009	\$ 54,000	\$ 52,367
Total Professional Fees	\$ 323,074	\$ 249,445	\$ 284,660
Programmatic & Conference Expenses			
Travel, Lodging, Meals	\$ 8,990	\$ -	\$ 30,000
Conference Room & Audio	\$ -	\$ -	\$ -
State Visits	\$ 12,720	\$ -	\$ -
Booth & Exhibit Hall Costs	\$ 11,000	\$ 1,625	\$ 20,000
Home State Verification	\$ 20,000	\$ -	\$ 20,000
Miscellaneous	\$ -	\$ -	\$ 1,000
Programmatic & Conference Expenses Total	\$ 52,710	\$ 1,625	\$ 71,000
Building. Operating Expense			
Office Lease & Utilities & Parking	\$ 5,927	\$ 5,699	\$ 5,699
Telephone & Internet Costs	\$ 4,253	\$ 4,089	\$ 4,089
Equipment Lease & Other Support	\$ 188	\$ 181	\$ 181
OPS Costs	\$ -	\$ -	\$ -
Insurance	\$ 2,300	\$ 2,300	\$ 2,300
Website (Depreciation) and IT Subscriptions	\$ 18,400	\$ 48,739	\$ 44,500
Taxes & Licenses	\$ 1,000	\$ -	\$ 1,000
Building. Operating Expense Total	\$ 32,068	\$ 61,008	\$ 57,769
Office Expense			
Office Supplies	\$ 500	\$ 500	\$ 500
Postage & Delivery	\$ 500	\$ 500	\$ 500
Printing	\$ 250	\$ 250	\$ 250
Bank & Credit Card Charges	\$ 25,000	\$ 25,000	\$ 25,000
Miscellaneous	\$ -	\$ -	\$ -
Office Expense Total	\$ 26,250	\$ 26,250	\$ 26,250
Staff Expenses			
Professional Dev & Mtg Registrations	\$ -	\$ -	\$ 750
Travel, Lodging, Meals	\$ -	\$ -	\$ 2,500
Miscellaneous Staff Costs	\$ -	\$ -	\$ -
Staff Expenses Total	\$ -	\$ -	\$ 3,250
TOTAL EXPENSES	\$ 434,101	\$ 333,328	\$ 442,929
NET INCOME	\$ 120,989	\$ 207,672	\$ 80,736

Proposed 2025 Draft Amendments to PT Compact Commission Rules

Please note that additions are indicated by red underlined text. Deletions are indicated by ~~red strikethrough~~ text. Black text is existing unchanged text

Rule 1.1 – Definitions

Reason: To add a definition of “significant investigatory information” to clarify when member boards are required to indicate the availability of investigative information

Proposed Amendment:

For the purpose of the rules adopted by the Physical Therapy Compact Commission, the following definitions shall apply:

- (A) “Adverse action” means a publicly available disciplinary action taken against a license or compact privilege by a Licensing Board. Adverse action does not include non-disciplinary remediation required by the Licensing Board.
- (B) “Alternative program” means any non-disciplinary monitoring program intended to remediate the licensee that is not a matter of public record and to which a Licensing Board refers a licensee, or of which the Licensing Board is aware of the licensee’s participation.
- (C) “Applying for a license” means the individual has submitted an application for licensure to the Licensing Board or requested that the Federation of State Boards of Physical Therapy transfer the individual’s National Physical Therapy Examination score to the Licensing Board.
- (D) “Board administrator” means an individual serving as administrative staff to a member state’s physical therapy licensing board.
- (E) “Commission” means the Physical Therapy Compact Commission.
- (F) “Compact” or “Physical Therapy Compact” means the Physical Therapy Licensure Compact.
- (G) “Compact Administrator” shall be synonymous with “executive director” referenced in Section 7.G. of the Compact.
- (H) “Denied” means a decision of a licensing board to refuse to issue, reinstate, or renew a physical therapist or physical therapist assistant license that is reported to the National Practitioner Data Bank (NPDB).
- (I) “Encumbrance” means any action taken by the Licensing Board that limits the practice or work of the physical therapist or physical therapist assistant. An encumbrance may be disciplinary or non-disciplinary in nature.
- (J) “Expired” means the status of a license or compact privilege that is not active and includes a license with a status of “lapsed” or “non-renewed.” A compact privilege that is not renewed before the expiration date shall automatically expire on that date and not after any grace period ends.
- (K) “FSBPT ID” means the identification number assigned by the Federation of State Boards of Physical Therapy to all individuals in the Exam, Licensure, and Disciplinary Database.
- (L) “Home state” means a person’s true, fixed, and permanent home and is the place where the person intends to remain indefinitely, and to which the person expects to return if absent without intending to establish a new domicile elsewhere.
- (M) “Initial” means each and every new Compact Privilege issued to an individual, even if a prior Compact Privilege was held in the same state.
- (N) “License” means the authorization from the state to practice as a physical therapist or to work as a

physical therapist assistant. For purposes of the Compact, a certification for a physical therapist assistant is synonymous with “license.”

(O) “Licensing Board” means the agency of a state that is responsible for the licensing and regulation of physical therapists and physical therapist assistants.

(P) “Member state” means a state that has enacted the Compact.

(Q) “Non-member state” means a state that has not enacted the Compact.

(R) “Party state” means any member state where the individual currently holds, or has ever held a physical therapist or physical therapist assistant license or compact privilege or is applying for a license or compact privilege.

(S) “Recognized National Exam” as referenced in Section 3.A.6 of the Compact means the National Physical Therapy Examination (NPTE).

(T) “Significant investigatory information” means:

(1) Investigative information that a Licensing Board has reason to believe is not groundless and, if proven true, would indicate more than a minor infraction. This would occur after the Licensing Board conducts an inquiry or investigation that includes notification and an opportunity for the licensee to respond, if required by state law; or

(2) Investigative information that indicates that the physical therapist or physical therapist assistant represents an immediate threat to public health and safety regardless of whether the physical therapist or physical therapist assistant has been notified and had an opportunity to respond.

Significant investigatory information does not include investigations for practicing without a license or compact privilege for up to 30 days, practicing on an expired license or compact privilege for up to 30 days, and/or continuing education/continuing competence violations.

~~(T)~~ (U) “State” means any state, commonwealth, district, or territory of the United States of America that regulates the practice of physical therapy.

New Rule 3.12 – Grounds for Compact Privilege Termination

Reason: To establish the grounds where the PT Compact Commission may terminate a compact privilege and to establish an appeals process when the compact privilege is terminated.

Proposed New Rule:

(A) A compact privilege may be terminated by the Commission when there is sufficient evidence that the compact privilege holder has engaged in acts including, but not limited to, the following:

(1) Fraud, deception, or misrepresentation in applying or renewing a compact privilege;

(2) Failure to satisfy requirements or meet eligibility criteria related to obtaining or maintaining a compact privilege;

(3) Failure to provide requested information to the Commission in the specified timeframe; or

(4) Failure to comply with Commission Rules and/or Policies and Procedures.

(B) Upon termination of a compact privilege by the Commission, the compact privilege holder will be notified electronically of the grounds for termination, along with the method and deadline for appealing the termination decision.

(1) The individual shall have fourteen (14) calendar days from the date of the notice to request an appeal. If no appeal is filed in a timely manner, then the action is final.

(2) If the appeal is filed in a timely manner, the appeal will be heard by the Appeals Committee.

The Committee shall issue a decision on the appeal within thirty (30) business days of receipt of the appeal request. The decision of the Committee shall be final.

Rule 4.1 – Home State Designation

Reason: To clarify what can qualify as the “home state” for active-duty military and their spouses

Proposed Amendment

(A) For the purposes of Section 5. of the Compact, the following definitions shall apply:

(1)(A) “Home of record” means the state in which the military member entered the military, for purposes of the Compact only, the active-duty military personnel’s State of Legal Residence on record with the military.

(2)(B) “Permanent Change of State” or “PCS” means the state of the duty station to which the active duty military member and/or spouse of active duty military member is most recently assigned noted in the active-duty military personnel’s PCS orders.

(3)(C) “State of current residence” means the state in which the active duty military member or spouse of active duty military member is maintaining legal residency personnel or spouse is currently physically residing.

(D) The active-duty military member or spouse of an individual who is active-duty military may change the member state designated as the individual’s home state by notifying the Commission.

(B) Compact privilege holders who are active-duty military members or spouses of active-duty military members must notify the Commission of a change in military or marital status within sixty (60) business days of the effective date of the change.

(C) In accordance with paragraph (C) of Rule 3.1, compact privilege holders who are active-duty military members or spouses of active-duty military members must notify the Commission of a change in home state within sixty (60) business days of the effective date of the change.

Rule 6.7 – Indicating Availability of Significant Investigative Information

Reason: To clarify what qualifies as investigative information significant enough to warrant notification to the Commission

Proposed Amendment:

A member state shall notify the Commission that significant investigatory information is available to party states when a member state has determined probable cause exists that the allegations against the licensee may constitute a violation of that member's state statute or regulations. The actual investigative information shall be shared directly with the party state and not through the Commission.

Proposed 2025 Draft Amendments to PT Compact Commission Bylaws

Please note that additions are indicated by red underlined text. Deletions are indicated by ~~red strikethrough~~ text. Black text is existing unchanged text

Article VII. Committees and Task Forces

Section 2. Standing Committees of the Executive Board.

Reason: To add the Appeals Committee referenced in proposed new rule 3.12

Proposed Amendment:

The Executive Board may establish Standing Committees from time to time as the Executive Board deems necessary to carry on the work of the Executive Board. The specific functions of any standing committees established by the Executive Board are described in the Policies.

Membership of Standing Committees of the Executive Board shall be appointed by the Executive Board for terms outlined in the Policies or Bylaws. The Executive Board may appoint individuals other than the Member State's Delegate to serve on Standing Committees of the Executive Board.

- A. Finance Committee
The Committee will consist of at least three members, who will serve two-year terms. The Secretary/Treasurer shall serve as Chair of the Committee.
- B. Rules and Bylaws Committee
The Committee will consist of at least three members, who will serve two-year terms.
- C. Compliance Committee
The Committee will consist of at least three members, who will serve two-year terms. The Committee will have at least one representative from a jurisdiction with an autonomous licensing board and at least one representative from a jurisdiction with a system that is run by an agency director, commission or council, with or without the assistance of a board and if the board does exist, it is strictly advisory.
- D. Education and Outreach Committee
The Committee will consist of at least three members, who will serve two-year terms
- E. Appeals Committee.
The Appeals Committee will consist of the three officers of the Executive Board.

Proposed 2025 Draft Amendments to PT Compact Commission Policies and Procedures

Please note that additions are indicated by red underlined text. Deletions are indicated by ~~red strikethrough~~ text. Black text is existing unchanged text

POLICY NUMBER 1.10

Reason: To more clearly specify the documents the PT Compact Commission will accept to verify a compact privilege holder's home state

Proposed Amendment:

AREA: Administration

AUTHORITY: PT Compact – Section 4.A and PT Compact Rule 3.1

PURPOSE: To establish the process by which home state may be verified.

DATE APPROVED: October 28, 2018

Policy:

The Physical Therapy Compact Commission (PTCC) requires proof of home state, as defined by Rules, during the verification and purchasing process. The PTCC may require compact privilege seekers and holders to submit additional information to verify home state.

Procedure:

1. Individuals seeking a compact privilege are required to provide their current driver's license/state ID number and expiration date to the PTCC system for use in verifying the individual's home state when purchasing and renewing a compact privilege. If the individual does not have a driver's license or state ID in the home state, the Compact Administrator will accept two of the following current documents as proof of home state: voter registration card, federal income tax return, state income tax return filed as a resident, or W2 form. The Compact Administrator will determine if any other alternative identification document is acceptable.
2. The Compact Administrator may, at any time, require a compact privilege seeker or holder to submit additional documents in order to verify an individual's home state including, but not limited to the documents identified above driver's license, state identification card, voter registration card, utility bills, etc. The Compact Administrator will make any necessary changes to home state on record based on the information collected.

POLICY NUMBER 3.6

Reason: To clarify the process PT Compact staff will follow when receiving a compact privilege holder's request to voluntarily surrender a compact privilege without indicating they have been requested to do so by a party state

Proposed Amendment:

AREA: Discipline

AUTHORITY: PT Compact – Section 4 and PT Compact Rules 3.5 and 3.9

PURPOSE: To establish the process by which compact privileges will be terminated due to a voluntary surrender.

DATE APPROVED: October 25, 2020

Policy:

The Physical Therapy Compact Commission (PTCC) will terminate compact privileges, as required by law, when notified by a compact privilege holder and confirmed by a party state that the individual is voluntarily surrendering a compact privilege but no corresponding reportable adverse action will be taken.

Procedure:

When notified by a compact privilege holder that a party state has asked the individual to voluntarily surrender a compact privilege to the Commission, the Compact Administrator will confirm the request with the appropriate party state. Once confirmed, the Compact Administrator will terminate the compact privilege and send notification to the party state board and individual. Termination of compact privileges through voluntary surrender, which does not have corresponding reportable adverse action, does not adversely impact an individual's eligibility for compact privileges. This policy does not apply to a voluntary surrender that is reported as an adverse action.

If a compact privilege holder requests to voluntarily surrender a compact privilege without clear indication that a party state has asked the individual to do so, Compact staff will contact the party state to confirm whether or not the individual is under investigation before proceeding with terminating the compact privilege.



2026 NATIONAL PHYSICAL THERAPY EXAMINATION POLICIES

**FEDERATION OF STATE BOARDS OF PHYSICAL THERAPY
FSBPT®**

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Preface

The National Physical Therapy Examination® (NPTE) is the key tool used by the Federation of State Boards of Physical Therapy (FSBPT) in the protection of the public. It is designed to measure the knowledge and clinical reasoning skills necessary for minimal entry-level competence for Physical Therapists (PT) and Physical Therapist Assistants (PTA) in the provision of safe and effective physical therapy services.

This document provides an overview of the policies that are followed by FSBPT in the development and administration of the NPTE.

The Examination Development Committees and Council of Board Administrator representatives are responsible for reviewing these policies annually and recommending changes to the FSBPT Board of Directors. The FSBPT Board of Directors has authority for approving changes to these policies. The procedures used to implement these policies are outlined elsewhere and subject to amendments and periodic updates.

NPTE Usage

Use of the National Physical Therapy Examinations

Licensing authorities contracting with FSBPT to use the NPTE must be members in good standing of FSBPT and must adhere to the NPTE Policies. FSBPT is the final authority on access to the NPTE and issuance of scores on the NPTE. FSBPT will not grant a candidate access to the NPTE unless the candidate has first been approved by a licensing authority or authorized designee to sit for the examination.

NPTE Development Policies

1. Examination Security and Integrity

The security and integrity of the NPTE and all examination questions shall be fully protected at all times. All persons involved in item writing, item reviewing, test construction, and passing score determination or who are otherwise exposed to any examination items must understand, sign, and agree to security conditions. At a minimum, the security conditions include but are not limited to the following:

- a) Each licensure examination and all examination items are protected under trade secret, contract, and federal copyright and trademark law. Items and examinations may not be copied, stored, transmitted, or disseminated by any means or for any purpose without the prior, express, written permission of FSBPT.
- b) Individuals who are exposed to NPTE items as part of the development or maintenance of the NPTE may not be currently employed by an examination preparation entity, publishing an examination preparation document, or offering a course related to the NPTE, and will be prohibited from participating in these activities for a period of five years from the review of the NPTE. Furthermore, they shall not be candidates for PT or PTA licensure for a period of five years following exposure to the NPTE items. Exceptions to this policy may be granted on a case-by-case basis, if we can ensure the security of the NPTE items and the scores from any NPTE administration.
- c) Current, past, and future examinations and examination items are protected under trade secret, work-for-hire, contract, and federal copyright law and may not be used for research, any examination preparation activity, review by any individual, or for any other purpose without the prior, express, written permission of the FSBPT.
- d) Significant events and real or potential threats to the integrity of the examination program will be reported to the President and the Chief Executive Officer of the FSBPT.

2. Deviations from NPTE Policies

Deviations from the NPTE Policies, especially those policies relevant to the security and integrity of the NPTE, may be investigated and pursued to the full extent permitted by law and regulation by FSBPT and the licensing authority involved.

3. Examination Development Committees

Per the FSBPT Bylaws and Standing Rules, the Examination Development Committees (EDCs) shall develop and maintain reliable and valid licensing examinations.

4. Practice Analysis

FSBPT will conduct a formal and periodic practice analysis of work activities and knowledge and skill requirements to establish the job-related knowledge necessary to perform tasks important for entry-level competence of PTs and PTAs. The practice analysis serves as the foundation for valid examination forms. To ensure that each examination reflects current entry-level competence, the FSBPT Examination Development Committee (EDC) at each exam level will annually review the need for a practice analysis and make recommendations regarding the currency of the job analysis to the FSBPT Board of Directors.

5. Test Specifications

The NPTE will be constructed in English based on test specifications derived from the most current practice analysis. The test specifications will delineate content areas that reflect and include knowledge critical to competent entry-level performance. The proportion of items on an examination form covering each content area will reflect the relative importance of that content area to entry-level competence of PTs and PTAs. Test specifications for PT and PTA examinations will be included in the *NPTE Candidate Handbook* and also on the FSBPT website. The EDC can make minor revisions to the test specifications between practice analyses to reflect important changes in current practice or test development issues.

6. Item Development

NPTE item writers and item reviewers will be PT or PTA professionals who have passed the appropriate examination, have received the appropriate credential, have a minimum of two years of experience post-initial credentialing, and are in good standing with their licensing board(s). Item writers will be formally trained in item writing through an FSBPT item writing workshop. Item reviewers will be formally trained by FSBPT in item review. Every effort will be made so that NPTE item writers and item reviewers as a group represent the various aspects of the profession in terms of areas of expertise, work setting, geographic location, gender, race/ethnicity, and other pertinent factors. FSBPT will supplement traditional item writing with viable new technologies as they emerge and with input from the EDCs.

Items should be written to reflect the clinical application of knowledge. Item review must include evaluation of items in terms of the following review criteria: linkage to test specifications, accuracy, currency, clarity, **one unequivocally** correct or best answer, plausibility of distractors, importance to entry-level practice, freedom from bias or offensive content (e.g., gender and race/ethnicity), cognitive level, and other pertinent factors.

7. Examination Construction

The EDCs monitor the development and maintenance of reliable and valid licensing examinations. The committees will include licensed PTs and PTAs who are representative of the professions in terms of area of expertise, work setting, geographic location, gender, race/ethnicity, and other pertinent factors. They will also be formally trained by FSBPT in item review.

Each item proposed for inclusion on an examination form must be reviewed using the same criteria used by item writers. Before any item is included on an examination form for pretesting, the EDC (PT or PTA) shall agree that the item passes all review criteria. Only items that pass all review criteria will be pretested. Pretest items with acceptable performance will be entered into the item bank as items available for inclusion on the licensure examination.

8. Passing Score

The passing score for the NPTE licensure examination for PTs and PTAs is adopted by the FSBPT Board of Directors and reflects the level of knowledge and clinical reasoning necessary for the provision of safe and effective physical therapy services upon entry into the profession. Because the practice of physical therapy evolves with time, the appropriateness of the passing score for each NPTE level will be re-evaluated periodically. It is expected that a review of the passing standard will be conducted in conjunction with significant changes to the test specifications to reflect any changes in the scope of practice of entry-level physical therapy. The passing standard may be reviewed at other times at the discretion of the Board of Directors. This periodic review will ensure that the passing scores for the PT and PTA examinations accurately reflect the amount of physical therapy knowledge currently required of competent entry-level professionals.

In adopting the passing score for each examination, the Board of Directors will consider information from a variety of sources:

- a) Findings from expert panels that participated in a professionally facilitated process to recommend criterion-referenced passing scores for the PT and PTA examinations;
- b) A historical record of the passing score and annual summaries of candidate performance on the NPTE;
- c) Anticipated changes in practice;
- d) Changes in physical therapy educational degree requirements; and
- e) FSBPT's mission to promote safe and effective physical therapy practice.

Once approved by the Board of Directors, NPTE passing scores will be maintained using appropriate equating methodology until subsequent adjustments are implemented.

9. Licensing Authority's Review of the Examination Program and Examination Forms

FSBPT provides opportunities for members to learn about the examination process, ask questions, and provide suggestions for improvements.

Licensing board members, administrators, or authorized representatives from the member board state-licensing agency may review a form of the NPTE once annually. The examination review session will be conducted under the same security standards as an actual test administration. The examination review session will be held at a time mutually agreed upon by the member and FSBPT. Two options are available for the review session:

- a) The reviewer may schedule an appointment to visit FSBPT offices. Staff will provide the opportunity to review an examination form on the office premises and under secure conditions. The licensing authority will pay all travel costs incurred by the reviewer.
- b) The reviewer may schedule an appointment at a test-delivery location. The reviewer will need to follow all security procedures established by FSBPT and the test delivery vendor. Approval for the review must be obtained from FSBPT and an Authorization to Test (ATT) Letter will be sent to the reviewer. The reviewer will have to test on a date mutually agreed to by the member and FSBPT. The licensing authority is responsible for paying all travel costs and test-delivery costs associated with the review.

The licensing authorities will ensure that the individuals they authorize to review the NPTE are not currently employed by an examination preparation entity, publishing an examination preparation document, or offering a course related to the NPTE, and will be prohibited from participating in these activities for a period of five years from the review of the NPTE. Furthermore, a reviewer shall not be a candidate for PT or PTA licensure for a period of five years following review of the NPTE. A reviewer will be required to sign a letter of agreement that stipulates the procedures of NPTE review that must be followed. This letter of agreement will include the confidentiality requirements.

10. Annual Psychometric Audit

The Assessment Department will ensure that the NPTE program is audited on an annual basis. The results of the review will be included in an annual report to the Board of Directors.

11. Annual Report to the Board of Directors of the FSBPT

FSBPT staff will provide the Board of Directors of the FSBPT with an annual confidential report regarding the current NPTE program. The annual report will include the following data: number of examinees, range of scores, pass rates, examination form reliability, and standard error of measurement. The report will also include recommendations for improvements in the program.

12. Annual Report to the Delegate Assembly of the FSBPT

FSBPT staff will provide the Delegate Assembly of the FSBPT with an annual report regarding the current NPTE program. The annual report will include a summary of major program activities, results of ongoing research projects, and recommendations for improvements in the program.

NPTE Administration Policies

1. Requirements for Candidates Registering to Sit for the NPTE

Candidates must complete a registration, pay the appropriate examination fee, and meet FSBPT eligibility requirements in order to be registered for the NPTE. When candidates have paid and met FSBPT requirements they will be considered “registered” and then presented to jurisdiction licensing authorities, or their designee, through the FSBPT online processing system for jurisdiction approval.

Current FSBPT eligibility requirements for both the PT exam and PTA exam:

- a) Must be at least eighteen years of age.
- b) Does not have an open exam registration for the same exam level.
- c) Has not taken the exam more than three consecutive times (maximum attempts in any twelve-month period per exam level is three).
- d) Cannot have an open security investigation or sanctions that have not been completed and must have responded in good faith to all reasonable examination security requests for information.
- e) Lifetime limit—candidates will be able to take the examination a maximum of six times. An individual can take the NPTE for PTs six times and also take the NPTE for PTAs six times if he or she is otherwise qualified to do so.
- f) Low score limit—candidates who receive two very low scores on the exam will not be allowed to test again. A very low score is defined as performing at or close to chance level (scale scores 400 and below).

If the law applicable to a particular licensing authority prohibits either, or both, of the lifetime limit or low score limit eligibility requirements, such additional eligibility requirement(s) will not apply to candidates approved by such licensing authority to sit for the NPTE. Within fifteen days after receipt of a written request by FSBPT, a licensing authority will notify FSBPT in writing if either, or both, of the two additional eligibility requirements are prohibited by applicable law; upon receipt by FSBPT of such notice from the licensing authority, such prohibition(s) and/or limit(s) shall not apply to candidates approved by such licensing authority to sit for the NPTE.

Licensing authorities may impose lifetime limits that are more restrictive than FSBPT’s. With the exception of licensing authorities that have opted into the Alternate Approval Pathway, these additional eligibility requirements will be enforced by the state when determining their candidates’ eligibility.

Scores from administrations that are deemed invalid may not count toward the 6-time lifetime limit.

2. Approval for Candidates to Sit for the NPTE

After FSBPT's eligibility criteria have been met, the licensing authority of the jurisdiction to which the candidate is applying, or their authorized designee, must approve the candidate to sit for the examination. At a minimum, the licensing authority must require that the candidate is a graduate of or graduating from a PT or a PTA program that meets the candidacy or accreditation standards of the Commission on Accreditation in Physical Therapy Education (CAPTE) or is deemed substantially equivalent. Candidates may sit for the NPTE no more than ninety days prior to graduation if there is a reasonable expectation that they will graduate from a program.

FSBPT is the final authority on access to the NPTE and issuance of scores on the NPTE. FSBPT will not grant a candidate access to the NPTE unless the candidate has first been approved by a licensing authority, or their authorized designee, to sit for the examination.

An examination may only be used for administration to bona fide candidates for initial licensure, reinstatement or reactivation, or to candidates who are not licensed in a jurisdiction and do not have a qualifying examination score for that jurisdiction. In the case of reinstatement or reactivation, the licensing authority must notify FSBPT that the candidate is taking the NPTE and provide the reason the examination is required.

3. Examination Registration

Candidates who meet all eligibility requirements, have submitted the appropriate registration information and payment, and are approved by their jurisdiction or authorized designee, shall be eligible for the examination. The NPTE will be administered in testing windows that are determined annually. Candidates will be able to select an exam administration from the dates available at the time of their registration.

Eligible candidates will receive an Authorization to Test (ATT) letter. The ATT will include information about their eligibility window, approved testing accommodations, how to schedule an examination appointment, and other important exam information. Candidates must then contact the examination delivery vendor to schedule and sit for the examination as per their eligibility window. Candidates who fail to sit for the examination or withdraw their registration prior to their eligibility expiring will forfeit their fees and will be required to register and pay again if they would like another eligibility window.

Candidates may reschedule the time or location of their appointment to take the examination by contacting the examination delivery vendor a minimum of two days prior to their scheduled appointment date. Candidates may have to pay a rescheduling fee as required by the examination delivery vendor.

4. Examination Delivery

The examination will be delivered via computer at testing centers in the examination delivery vendor network of test centers. The examination may also be administered with various testing accommodations, in accordance with the Americans with Disabilities Act (1990) as amended, other relevant laws covering disability accommodations, and NPTE policy. Testing accommodations are to address candidate need while maintaining the validity of scores on the exam.

Testing centers that deliver the examination will meet FSBPT standards to maintain an acceptable testing environment. Testing centers will also meet FSBPT standards to ensure the security and integrity of the examination by admitting only registered candidates with proper identification. Testing centers will photograph, fingerprint, monitor, digitally record testing sessions, and take other appropriate security measures (metal detector, etc.) to prevent cheating.

Proper identification means, at a minimum, a currently valid, government-issued photo identification that includes a signature, such as a passport or driver's license. The identification must match the name that has been sent to the examination delivery vendor by FSBPT. Specific identifications are agreed upon by FSBPT and the test delivery vendor and all candidates must comply with those identification requirements.

If a candidate chooses not to participate in the defined check-in, identification, and/or testing procedures (including being photographed, fingerprinted, scanning of identification, digital monitoring, turning out their pockets and metal detection) at the test site, the candidate will not be allowed to test. If a candidate's fingerprint doesn't match their existing fingerprint, the candidate will be allowed to test, but the score will be held until an investigation is completed. In the event that the identity of the candidate cannot be verified, the score will be canceled and appropriate disciplinary action will be taken. In addition, a Center Problem Report will be filed and sent to FSBPT.

5. Examination Security and Integrity

In order to maintain the integrity of the NPTE, FSBPT monitors for cheating and other examination irregularities before, during, and after examination administration.

FSBPT reserves the right to take any and all action to protect the NPTE and related materials and processes.

For purposes of examination security, each candidate who wishes to take the NPTE is required to enter into the following Security Agreement as part of the registration and examination taking processes:

NPTE Security Agreement, General Terms of Use, and Arbitration Policy

Before you continue with the examination, you must agree to the following statements. If you do not agree to these terms, you will not be permitted to test.

Test Taker Authenticity

I certify that I am the person who will be taking the NPTE and that my sole purpose for taking the NPTE is because I am seeking licensure in a U.S. jurisdiction.

NPTE Ownership

I am aware that all NPTE test materials, including my answers, are the property of the Federation of State Boards of Physical Therapy (FSBPT).

NPTE Security

I understand that the NPTE is a confidential and secure examination, protected by U.S. and international copyright and trade secret laws.

I also understand that I am contractually obligated to keep all NPTE content confidential, by virtue of this Security Agreement I am entering into with FSBPT.

Prohibited Acts

I understand and agree that the following things are examples of prohibited acts and that this list is not inclusive of every potential prohibited act.

I agree that I will not:

- Allow anyone to present themselves as me for purposes of taking an examination, or misrepresent myself as someone else for the same purpose;
- disclose or discuss NPTE content with anyone verbally, in writing, or through any other method of communication, including on the Internet, through email accounts, or through any social media;
- bring, or attempt to bring, any materials or devices into the testing room or remove, or attempt to remove, any items from the testing room;
- copy, memorize, record, or otherwise attempt to retain or recreate examination content, including questions, concepts, topics, graphics, and images;
- assist anyone to copy, memorize, record, otherwise retain, recreate, or reconstruct the content for any purpose;
- share answers to questions;
- study from information derived from any item listed above.

Obligation to Cooperate

I recognize that I may be asked in the future to respond to questions, provide information or documents, or otherwise participate in an investigation of an exam security matter related to the NPTE. Failure to fully cooperate in an investigation may be considered a breach of my obligations under this Security Agreement.

I understand that all scores are validated through FSBPT's quality assurance and security analyses. I understand that I may be required to provide additional information in order to complete these analyses and my score may be withheld until I have provided the required information and FSBPT has completed its analyses.

I understand that FSBPT and Prometric collect biometric and other identifying information and I authorize them to retain it for a time period they determine to be reasonable.

Consequences for Non-Compliance

I understand that FSBPT has the right to take action against me if I breach this agreement, or any of the terms and conditions specified in the Candidate Handbook or Prometric Testing Center Regulations, if I fail to comply with reasonable requests from Test Center Administrators or

FSBPT staff, or if any of my actions may reasonably be construed to misrepresent myself, jeopardize the security of the NPTE, or call the validity of NPTE scores into question. Actions taken against me may include one or more of the following:

- The Test Administrator may immediately dismiss me from the test session;
- My exam may not be scored, my scores may be canceled, without a refund, and the jurisdiction receiving my scores may be informed of the reason for the cancelation;
- The institution where I received my physical therapy education may be informed of actions taken against me;
- I may be temporarily suspended or permanently banned from taking the NPTE;
- I may face a lawsuit that may result in my receiving court-enforced penalties;
- I may have to pay a monetary penalty;
- I may face criminal prosecution;
- Disciplinary action may be taken against me by a jurisdiction licensing authority (state board).

Arbitration

By registering for the NPTE, I agree to submit to arbitration any and all challenges or other claims I may have relating to any examination I take through FSBPT. I acknowledge that I have read and agree to the terms contained in the Arbitration Policy. I understand that, prior to pursuing arbitration I must submit my claim to FSBPT for staff review, in accordance with the Arbitration Policy. Full details of my arbitration agreement with FSBPT are available at <https://www.fsbpt.org/arbitration>. I understand that by agreeing to arbitration; there is a limitation of remedies available to me; I am waiving my right to pursue my claims in a court of law, to present my claims to a jury, or to pursue my claims through a class action.

FSBPT Authority

Subject to my right to pursue arbitration, FSBPT is the final authority that determines whether I have the privilege of taking the NPTE, whether an examination is scored, or whether the score from my examination is provided or transferred to any entity or licensing jurisdiction. By registering for the NPTE, I understand, accept and agree to comply with the terms and conditions contained in the exam registration materials (including but not limited to the NPTE Security Agreement, Terms of Use, and Arbitration Policy), including any updated or amended terms that may be implemented after my registration.

Attestation

I have read, understand, and agree to the foregoing statements and arbitration policy.

Significant events and real or potential threats to the integrity of the examination will be reported immediately to the President and to the Chief Executive Officer of the FSBPT. When action is taken to hold or invalidate candidate scores, the appropriate jurisdiction licensing authority will be notified.

6. Candidate Comments

FSBPT will provide candidates with a means of providing comments about the examination, examination administration, and logistics to FSBPT. Comments will be reviewed by FSBPT staff and sent to the appropriate jurisdiction.

7. Candidate Services

a) Score Transfer Services

A score will be transferred when (1) a candidate submits a score transfer request; (2) a valid score is available to FSBPT; (3) the score can be positively associated with the candidate requesting the transfer; and (4) the corresponding payment has been received by FSBPT.

b) Performance Feedback Report

Candidates may request a detailed breakdown of their examination results based on work activities, body systems, and exam sections. A fee will be charged to candidates for the performance feedback report.

c) Individual Score Reports

A free individual score report is made available to candidates ten business days after an examination and is available online for thirty days. If a candidate would like a report earlier or after the thirty days has passed, the candidate can purchase a score report online. The Individual Score Report will be generated when an Individual Score Report Request has been submitted and the corresponding payment has been received by FSBPT.

d) Practice Exam and Assessment Tool (PEAT)

Candidates may purchase practice exams to help identify strengths and weaknesses prior to taking the NPTE. PEAT provides detailed feedback by work activity, body system, and exam section as well as references and rationales for each question.

e) NPTE Demonstration Examination

A free, online demonstration examination is provided to candidates on FSBPT's website. This short demonstration exam is designed to give candidates the look and feel of the exams administered at Prometric. This exam includes PT and PTA sample questions.

[f\) FifthTheory Test Mastery](#)

[A free online program designed to help test-takers identify their strengths and weaknesses regarding their test-taking skills, which can significantly improve preparation strategies and reduce exam-related anxiety.](#)

~~f)g)~~ Withdrawals and Refunds

A candidate who wishes to withdraw their registration must notify FSBPT using the online Exam Withdrawal Request tool.

During the withdrawal process candidates will have two options:

1. Withdraw from the current exam and receive a refund less a processing fee.
2. Re-register for another exam date and pay a processing fee.

8. School Services

a) School Reports

School Reports are made available to [CAPTE](#)-accredited PT and PTA schools. These reports provide each school with NPTE performance for the school's students and comparison groups that took the computer-based NPTE.

b) Academic PEAT

An academic version of the Practice Exam and Assessment Tool is made available to schools at a discounted fee.

9. Licensing Authority Services

a) Score Reports

Examinations will be scored using a criterion-referenced passing score. Scoring will be done upon receipt of the candidate's examination answers from the examination delivery vendor. Once scored, examination results will be distributed to the appropriate licensing authority, pending quality assurance and examination security review. Score reports will include only scaled scores; raw scores will not be provided in the score reports to either licensing authorities or candidates.

b) Roster of Authorization to Test (ATT) Letters

FSBPT makes available to each licensing authority a listing of all candidates who have received ATT letters for that licensing authority.

c) New Score Summary Report

FSBPT makes available to each licensing authority a listing of all candidate scores that were received by FSBPT.

d) Alternate Approval Path (AAP)

For licensing authorities that opt in to this free service, FSBPT will handle the eligibility review and approval for all CAPTE candidates applying for the NPTE. In addition, FSBPT may review and process testing accommodation requests for all candidates.

e) Testing Accommodations

FSBPT is committed to providing full access to the NPTE to individuals with documented disabilities while ensuring the security, integrity, and validity of the examination.

The licensing authority, or its authorized designee, shall be solely responsible for investigating, approving, and paying for all compliance costs associated with a candidate's request for testing accommodations under the Americans with Disabilities Act of 1990, as amended (the "ADA") and other relevant federal and state laws, and reasonable candidate requests that might not qualify under strict interpretation of the relevant laws (e.g., a temporary limiting condition). Therefore, candidates with documented disabilities wishing to request testing accommodations must submit their requests to the licensing authority or its authorized designee. Requests must be in writing and

must be accompanied by such supporting documentation as required by the licensing authority or its authorized designee.

FSBPT will coordinate making all approved arrangements with the test delivery vendor. In the event an accommodation is missing at the test center or administered incorrectly, FSBPT will work with the candidate to reschedule the examination at a mutually agreed upon time.

Although licensing authorities, which provide licensing examinations pursuant to state laws, including the NPTE, are solely responsible for such testing accommodation costs, the Board of Directors of FSBPT has established a program that covers the cost of certain testing accommodations subsequently noted. Specifically, FSBPT will directly pay for these services:

- Up to double time
- Reader
- Recorder
- Separate testing room
- Zoom Text (software that enlarges the print on the computer screen)
- Screen magnifier

For jurisdictions using the Alternate Approval Pathway (AAP), where FSBPT is responsible for reviewing and approving accommodation requests, FSBPT will pay the cost of all approved testing accommodations.

Unless an AAP jurisdiction where FSBPT is responsible for reviewing and approving accommodation requests, FSBPT does not reimburse for any testing accommodation costs that are approved for state jurisprudence examinations.

The FSBPT Board of Directors will provide each licensing authority at least twelve months advanced written notice of a decision to discontinue the FSBPT Testing Accommodation Cost Reimbursement Policy. Such notice shall contain rationale by the board for its decision to terminate the Testing Accommodation Cost Reimbursement Policy.

10. Retention of Examination Forms and Scores

FSBPT shall retain copies of examination forms and answer keys for a period of eleven years from the date the form of the examination is first given and shall retain copies of the examination scores for at least sixty years from the date the candidate took the examination.

11. Retention of Examination Registration Forms

FSBPT shall not be required to retain examination registration forms submitted by the licensing authorities or the candidates.

12. Examination Availability

A candidate should only be administered a given form of the NPTE one time. If the candidate has taken all available forms of the NPTE, they must wait until new forms of the examination become available. Any exception to this policy will require approval by the FSBPT Board of Directors. This policy does not apply for jurisprudence examinations where the licensing authority has authorized the use of repeatable forms.

If a candidate tests on the same form, or a substantial part of a form, of the examination twice, the second attempt will be invalidated.

In the event a candidate skips a section on the examination, the score will be invalidated and will not count as an attempt towards the lifetime limit. No refunds will be given in this circumstance and the candidate must register for a future exam administration.

13. Confidentiality of Candidate and Licensee Information

FSBPT considers all candidate information to be confidential. Therefore, the status of a registration, score information, and information regarding a candidate's testing accommodation will be disclosed only to the licensing authority, candidate, authorized FSBPT staff, and FSBPT contractors incident to necessary systems maintenance. A candidate may submit a written request for information to be released to a third party. If a candidate has applied in multiple locations the information is available to all relevant licensing authorities. Once licensed, individual data is available to all jurisdictions in which an individual is licensed or in the process of becoming licensed.

FSBPT does make some information available to CAPTE-accredited schools as a courtesy. Schools are provided with information about known licenses for their students (which is publicly available), and the most recent NPTE test date so that they can tell if a student has taken the NPTE. If a candidate authorizes their school to receive score information during the registration process, the school may also receive test date and score information. Candidates may change their authorization status at any time. Schools with sufficient class sizes can also receive aggregate information about their class performance on the NPTE.

14. Online System and Security

FSBPT will provide a secure interface for jurisdictions to make candidates eligible for exams, enter testing accommodations, receive scores, enter licensure information, and disciplinary actions taken against a candidate. Each jurisdiction user will be given their own unique username and password to access the jurisdiction interface. Usernames and passwords should not be shared amongst staff. At least annually, FSBPT will ask for confirmation of each jurisdiction's user account list. Access to the jurisdiction interface will be suspended if the jurisdiction's user account list cannot be verified.

15. NPTE Candidate Handbook

FSBPT will maintain and make available an *NPTE Candidate Handbook* that outlines information regarding the examination's format and duration, examination registration process, examination delivery, and other pertinent information.

16. NPTE Appeals

a) Candidate Appeals

- a. NPTE policies (excluding appeals to eligibility requirements)—Appeals of this kind are made to the FSBPT Board of Directors after a candidate has sought resolution from FSBPT staff.
- b. Security Sanctions—Appeals of this kind are made to the Exam Security sub-committee of the FSBPT Board of Directors. Appeals are made after staff issues sanctions based on a sanctions model approved by the FSBPT Board of Directors.

b) Jurisdiction Appeals

- a. Eligibility policies—Candidates who are ineligible to take the NPTE due to the NPTE eligibility requirements must present information to a licensing authority that may then request an appeal on the candidate's behalf.

- c) **Decisions.** Decisions made at the Board of Directors' level are final. In making the decision, the board will consider what effect granting the appeal would have on other candidates, the role of the examination in providing a measure of minimal entry-level competence, the security of the NPTE, and any impact the decision might create for the licensing authority to which the candidate is applying or any other licensing authority.

Strategic Planning Worksheet: PHY Board “Mini” Strategic Plan

Time frame: 5 years; original plan 11/2023

Department of Commerce, Community, and Economic Development Mission:

Promote a healthy economy, strong communities, and protect consumers in Alaska.

Division of Corporations, Business and Professional Licensing Mission:

Inspire public confidence through balanced regulation of competent professional & business services.

Board Mission:

The mission of the Alaska State Physical and Occupational Therapy Board is to promote healthy, independent, productive Alaskans. The board strives to do this by:

1. Adopting regulations necessary for the safe and efficient practice of Physical Therapy and Occupational Therapy in the State of Alaska.
2. Reviewing and approving the qualification of applicants to ensure a competent and effective work force of therapists and assistants.
3. Issuing temporary permits and licenses to qualified persons.
4. Monitoring compliance with continuing education requirements.
5. Reviewing and acting on any report or documentation of any unsafe, unethical or unlawful actions of a licensee.

Board Initiatives:

1. Scope of Practices Update
2. Education
3. Licensing
4. Professional Development
5. Recruitment/Retention
6. Enforcement

Board Vision: TBD

INITIATIVE #1. Scope of Practices Update			
Goal 1.A	Strategies	Objectives (Steps)	Implementation Details
The board will develop an updated statutory scope of practice for Occupational Therapy.	Work group(s) involving stake holders for input – <i>COMPLETED 07/2023</i>	Determine work group member(s) – <i>COMPLETED in 2023 + 2025</i>	Omit the use of “human beings” in the current definition.
	Legislative adoption of statutory change(s)	Identify a sponsor. Assist with writing required legislative language. <i>Draft language created and</i>	Collaborating with AKOTA Task Force. Tentative introduction to 2026 Legislative session.

		<i>adopted by the board 11/2023. Updated Draft Language adopted 08/2025</i>	
Goal 1.B			
The board will develop an updated statutory scope of practice for Physical Therapy.	Work group(s) involving stakeholders for input Held 2025; additional Workgroup mtgs. to be scheduled fall 2025/spring 2026.	Determine work group members Explore collaboration with veterinarians for animal physical therapy – Feb 2026 board mtg.	Invite APTA; FSBPT; APTA-Alaska stakeholders to participate in work group mtgs. Omit the use of “human beings” in the current definition <i>and replace with “patient/client”</i> .
	Legislative adoption of statutory change(s)	Identify a sponsor. Assist with writing required legislative language.	Refer to Scope of Practices Committee.
INITIATIVE #2. Education (communication with licensees and public)			
Goal 2.A	Strategies	Objectives	Implementation
The board will work to engage licensees to better access information available to assist in clarifying statutory/regulatory guidelines as it applies to public safety.	Improve communication pathways to licensees through use of town halls, PHY listserv, website FAQs, sharing board correspondence, and working with the state associations.	Continue to update FAQs on PT/OT Licensing Board Home page as needed.	TBD Position statement re: Dry Needling and Acupuncture are Different Interventions – 10/2025
	Establish opportunities with stakeholders to provide input.	Encourage state association participation in board activities	APTA-AK to establish a liaison position with the board Board member participation on AKOTA Task Force for Scope of Practice Legislative effort – board has encouraged AKOTA to establish a board liaison
	Update PHY website	Assign to Continuing Competency/Education committee	Initial website reviewed and found to be informative and easy to navigate.
Goal 2.B			

The board will work to provide education to the public to improve expected best practices.	Informed Consent – national standards.	Update website to include information geared towards lay person.	Refer to Continuing Education Committee. <i>FSBPT published standard definition. 101 series guidelines being developed for boards by FSBPT.</i>
	DPT / OTD– what does it mean?	Update website to include information geared towards lay person.	Use APTA and FSBPT as resources. <i>Refer to Scope and Legislative Committees.</i>
	Monitor public health and adjust the protocols as needed in safety in practice management.	As needed, direct to State resources.	No referral needed.
	Review and update Principles of Practice	To align Principles of Practice with national PT and OT standards	Scope of Practices Committee
Goal 2.C			
Title protection for DPT for Doctor of Physical Therapy <i>and OTD for Doctor for Occupational Therapy.</i>	See Goal 1B	Statutory change – work in collaboration with APTA-AK. Seek out legislative sponsor in collaboration with APTA-AK.	Scope of Practices committee – PT Scope Work Group to potentially address in draft changes OTD term protection currently tabled
INITIATIVE #3. Licensing			
Goal 3.A	Strategies	Objectives	Implementation
Enact Compact Licensure – PT and OT PT Compact COMPLETED 08/31/2024.	Influence and support state licensure compact legislation.	Contact state legislative members to support; letters of support submitted 2025 Create needed tools to support. Write regulations to support compact licensure – draft PT	OT Compact introduced 2025/2026 Board member(s) continue to provide legislative testimony as needed

		regulations completed 02/2025. AO358 stalled; exemption requested 08/2025.	
Goal 3.B			
Streamline administrative process	Investigate PT licensing requirements to create streamlining, particularly related to eliminating the transcripts requirements, as successful graduation from a CAPTE school is required to sit for the NPTE.		Refer to Regulations Committee – regulation draft language put forth as part of SB74; completed 02/2025; AO358 stalled; exemption requested 08/2025.
Goal 3.C			
Seek statutory change to add an Administrative Executive for the board	Write statutory language needed for required EA; draft language adopted by the board 02/2025.	Find legislative sponsor – 08/15/2025 – Senator Kawasaki/Rep Prax tentative endorsement	Partnered with APTA-AK 10/2025 to tentatively move legislation forward.
Goal 3.D			
Seek regulatory change to eliminate the Foreign Educated physical therapist applicants (PT/PTA) post graduate internship requirement	Write draft regulatory language		Refer to Regulations Committee – draft language created as part of SB74 package; completed 02/2025; AO358 stalled; exemption requested 08/2025.
INITIATIVE #4. Professional Development			
Goal 4.A	Strategies	Objectives	Implementation
Revise continuing education requirements as needed, based on relevance to expand options for demonstrating continuing professional development.	Create a committee to address.		Continuing Competency Committee created 02/2023
	Adopt by reference national standards (APTA and AOTA).		

Goal 4.B			
The board will develop additional Continuing education opportunities	CE opportunities to include presentation, research, publication, mentoring, and leadership development courses.	Write regulations to support.	Assign to Continuing Competency committee to develop ideas and potential language.
	CE requirement of Human trafficking and other considerations (i.e. ethics, JP prep) course. (<i>Human trafficking recommendation from FSBPT</i>)	Write regulations to support.	Assign to Continuing Competency committee to develop ideas and potential language.
INITIATIVE #5. Recruitment/Retention			
Goal 5.A	Strategies	Objectives	Implementation
Maintain cohesive synergy of collaborative efforts of the board.	Maintain filled seats on the board through active communication with state associations.	#4. Update the board member and staff transition manual as needed. The manual was created to assist board members with review of applications, audits, terminology (acronyms), sample motions and other board tips and staff processes and links for all agencies related to the board and the OnBoard summary packet.	No committee assignment needed. Entire board project.
	Maintain available historical data of prior boards.	Retention of board member(s).	
Goal 5.B			
The board will stay current on national best practices and standards.	Continue to support attendance at national conferences. The board recognizes that these educate board members and staff as well as keeps them informed of national issues that	FSBPT events PT Compact Commission Delegate NBCOT events	AO358 travel ban

	affect all licensing jurisdictions.		
Goal 5.C			
Recruitment and retention of qualified work force	Survey licensed PT/PTA and OT/OTA to gather workforce data pertinent to recruitment and retention.	Utilize survey monkey and state opt-in emails. <i>Utilize FSBPT Model and Grant</i> <i>Investigate Information available from DOL Research and Analysis Section</i> Analyze data from completed surveys.	<i>Delegate to Executive Administrator – 5 year “dream” plan</i>
INITIATIVE #6. Enforcement			
Goal 6.A	Strategies	Objectives	Implementation
Create a fair and standardized disciplinary matrix from which to address infractions of ethics and breaches of licensing statutes and regulations and clarify board involvement.	Review industry best standards for disciplinary matrices. Collaborate with FSBPT to gain access to national data that exists in ELDD.	Work towards creating standardized fine schedule for 1 st , 2 nd , 3 rd etc. offenses.	Referred to Continuing Competency Committee – to update adopted Ohio template framework to meet Alaska standards; Workgroup created with Investigative Unit and DOL review 10/2025.

PHY Strategic Plan

Key Goals/Strategies for Building and Growing Physical and Occupational Therapy for Alaska



Scope of Practices Update

The board will develop updated statutory scope of practices for Occupational Therapy and Physical Therapy.



Enforcement

Create a fair and standardized disciplinary matrix from which to address infractions of ethics and breaches of licensing statutes and regulations and clarify board involvement.



Licensing

Enact Compact Licensure for both Physical Therapy and Occupational Therapy.

Streamline administrative process.

Seek statutory change to add an Administrative Executive for the board.

Seek regulatory change to eliminate 6-month post graduate internship requirement for Foreign Educated Physical Therapists and Physical Therapist Assistants.



Education

The board will work to engage licensees to better access information available to assist in clarifying statutory/regulatory guidelines as it applies to public safety.

The board will work to provide education to the public to improve expected best practices.



Professional Development

Revise continuing education requirements as needed, based on relevance to expand options for demonstrating continuing professional development.

The board will develop additional continuing education opportunities.



Recruitment + Retention

Maintain cohesive synergy of collaborative efforts of the board.

The board will stay current on national best practices and standards.

Recruitment and retention of qualified workforce.

Board Mission

The mission of the Alaska State Physical and Occupational Therapy Board is to promote healthy, independent, productive Alaskans.

