



# Alaska Board of Physical Therapy and Occupational Therapy Board Meeting - February 27, 2025 - Day 1 Minutes

Alaska Division of Corporations, Business and Professional Licensing  
2/27/2025 9:00 AM AKST  
Video Conference

***These are DRAFT minutes prepared by staff of the Division of Corporations, Business and Professional Licensing. They have not been reviewed or approved by the Board.***

## 1. Call to Order/Roll Call

### A. Roll Call

Board members:

- Tina McLean, Chair
- Enlow Walker, Secretary
- Rebecca Dean, Public Member
- Valerie Phelps, Vice-Chair
- Victoria "Tori" Daugherty
- Jonathan Gates

Staff members:

- Reid Bowman, Program Coordinator 2
- Shane Bannarbie, Program Coordinator I
- Sheri Ryan, Licensing Examiner 3

### **Alaska State Physical Therapy and Occupational Therapy Mission Statement**

The mission of the Alaska State Physical and Occupational Therapy Board is to promote healthy, independent, productive Alaskans. The board strives to do this by:

1. Adopting regulations necessary for the safe and efficient practice of Physical Therapy and Occupational Therapy in the State of Alaska.
2. Reviewing and approving the qualifications of applicants to ensure a competent and effective work force of therapists and assistants.
3. Issuing temporary permits and licenses to qualified persons.
4. Monitoring compliance with continuing education requirements.
5. Reviewing and acting on any report or documentation of any unsafe, unethical or unlawful actions of a licensee.

The Alaska Board of Physical Therapy and Occupational Therapy board meeting was called to order on Thursday, February 27, 2025 by Valerie Phelps at 8:59 am.

Roll call taken by Valerie Phelps.

Board members present: Valerie Phelps, Tori Daugherty, Rebecca Dean, Johnathan Gates and Enlow Walker, Secretary. Tina McLean, Chair, absent - excused.

Staff present: Reid Bowman, Program Coordinator 2; Shane Bannarbie, Program Coordinator 1, and Sheri Ryan, Licensing Examiner 3.

Guests present: Joshua Martinez with the Division of Juvenile Justice; and Luis Sierra.

Quorum established. 5 board members present of 7 member board. There is currently one vacant seat on the Physical Therapy and Occupational Therapy Board - one PT or PTA seat. This seat has been vacant since March, 2024.

B. Ethics Reporting

Board member Tori Daugherty disclosed a potential conflict of interest with an application through OnBoard for Brianna Helton as she was a past co-worker and would be returning as a future co-worker. She sent an email to the Chair requesting refusal. Tina McLean, chair, determined as Tori Daugherty was not Ms. Helton's employer or direct supervisor, refusal was not required and denied the request for refusal. Board member Tori Daugherty did vote through OnBoard on Ms. Helton's application for licensure.

No other ethics disclosures reported by the board members present - Enlow Walker, Rebecca Dean, Valerie Phelps, or Jonathan Gates.

C. Review/Approval Agenda

**Rebecca Dean moved to approve the 02/27/2025 meeting agenda as submitted. Enlow Walker seconded. All in favor; none opposed. Motion passes unanimously.**

D. **Approve Minutes - October 24-25, 2024**

**Enlow Walker moved to approve the minutes from the October 24-25, 2025 board meeting as written. Rebecca Dean seconded. All in favor; none opposed. Motion passes unanimously.**

E. Statistics – not discussed.

2. Public Comment

Joshua Martinez, Division of Juvenile Justice, spoke regarding opportunities available for occupational therapists. Written comments submitted in advance.

Luis Sierra, PTA applicant for licensure who resides in Fairbanks, spoke about his recent technical difficulties taking the FSBPT NPTE in Alaska.

3. Strategic Plan Review

Strategic plan reviewed; updates done. See 02-27-2025 plan modifications.

**Action Items:**

- Request to send notices to AKOTA and APTA-Alaska regarding open Board seats as of March, 2025.
- Add Ohio Disciplinary Matrix template to Continuing Education committee meeting for March for updating.

Break 9:50 am; Recording paused.

Return from break 10:07am; Recording resumed.

Roll call:

Board members present: Enlow Walker, Rebecca Dean, Valerie Phelps, Tori Daugherty, Jonathan Gates; Tina McLean, absent.

Staff present: Reid Bowman, Shane Bannarbie, Sheri Ryan.

4. Administrative Business

Due to technical difficulty (server and internet down in parts of Juneau) and unavailability of staff, **Enlow Walker motioned to amend the 2 day agenda to accommodate discussion items. Move items 2B - 2F + 4, 5 and 7 from Friday, Day 2 to Thursday, Day 1 and move items 6,7,8 from Thursday, Day 1 to Friday, Day 2. Rebecca Dean seconded. All in favor; none opposed. Motion passes unanimously.**

A. Tabled Items

i. Tabled Correspondence

- a. COTA\_PTA Progress Notes - 8-6-2024 Response - COMPLETED 2/27/2025 - Discussion by board regarding supervision. Overall concept change of response. Tori Daugherty to rewrite per board discussion and submit to staff. **Jonathan Gates moved to have Tori Daugherty to rewrite response per board discussion, implement, and staff to distribute. Motion seconded by Enlow Walker. All in favor; none opposed. Motion passes unanimously.**

Action Items: Staff to distribute COTA/PTA Progress Notes - 8-6-2024 revised response when received and FAQ to be added to website.

ii. Tabled Applications - COMPLETED 2/27/2025

- a. NPTE Appeal Request - Litz Regis - COMPLETED 2/27/2025 - Previously the PHY had approved through 03/2025 for Mr. Regis to retake the NPTE one final time. Due to work and personal

obligations, Mr. Regis has been unable to schedule the examination and is requesting additional time to retake. Rebecca Dean moved to approve request to retake the NPTE through June 1, 2025. Motion amended to June 30, 2025 to register for July 8-9, 2025 test date. Seconded by Enlow Walker. Discussion. Mr. Regis missed the April test dates. Registration was due by 2/25/2025. Only has one attempt to register to take the test with the motion as written. **Motion tabled so board can discuss with Mr. Regis.** Mr. Regis joined the meeting at 11:10 am. He withdrew from testing in January. Has now missed the 2/25 registration deadline for the April 1-2 test date. His plan is to take the exam July 8-9; registration deadline June 3. He is working parttime as a PT tech in Florida. Examiner reminded the board there is no residency requirement for licensure in Alaska. **Rebecca Dean amended her motion to approve Litz Regis's request to retake the NPTE through October 31, 2025. Jonathan Gates seconded. All in favor; none opposed. Motion passes unanimously.** Staff to email FSBPT of appeal approval and mark as eligible when registration comes through system.

- b. Luis Sierra - 231368 - PTA - Application by Examination - COMPLETED 2/27/2025 - Tabled initial application by examination from October, 2024. Board discussed lack of recent work history and NPTE examination passed in 2007. Mr. Sierra recently retook the NPTE-PTA examination and passed 01/27/2025. **Enlow Walker moved to approve the PTA application for licensure for Luis Sierra #231368. Motion seconded by Jonathan Gates. All in favor; none opposed. Motion passes unanimously.**
- c. Related Potential Regulations Project Adoption - COMPLETED 2/27/2025 - Board discussed possible Regulations project needed for PT/PTA applications by examination. Currently, there is no requirement for recent work history or passing the national examination within a specific time frame. Occupational therapy regulations require passing the national examination within the past 24 months. Physical therapy regulations do not have that requirement. Board is concerned about impact this could have potential on patient care. SB74 regulations project is revising 12 AAC 54.030 to impose requirement of passing national exam in 24 months prior to application for licensure to match OT

requirement. **Tori Daugherty moved to adopt a new regulations project for Supervised Service Delivery by Examination. Motion seconded by Rebecca Dean. All in favor; none opposed. Motion passes unanimously.** Action Items: Regulations Project for Supervised Service Delivery by Examination referred to Regulations Committee for research and development.

- d. Morgan Humble - 123160 - PT - Application by Reinstatement - COMPLETED 2/27/2025 – **Rebecca Dean moved to approve the reinstatement for Morgan Humble - #123160 – PT application by Reinstatement and apply 12 AAC 02.965 for the required continuing education. Tori Daugherty seconded. All in favor; none opposed. Motion passes unanimously.**
  - e. Ashlynn Bachman - 144563 - PT - Application by Reinstatement - COMPLETED 2/27/2025 – **Rebecca Dean moved to approve Ashlynn Bachman #144563 PT Application by Reinstatement and apply 12 AAC 02.965 for the required continuing education. Tori Daugherty seconded. All in favor; none opposed. Motion passes unanimously.**
  - f. Cynthia Folsom - 130846 - PT - Random Audit Extension Request - COMPLETED 2/27/2025 – **Enlow Walker moved to approve the PT audit extension request for Cynthia Folsom #130846 to submit documentation through 05/31/2025. Motion amended to grant exception to June 30 if Ms. Folsom doesn't get home until end of May. Rebecca Dean seconded. All in favor; none opposed. Motion passes unanimously.**
- B. Board Meetings - Reschedule Oct Board meeting - COMPLETED 2/27/2025 - October 16-17, 2025 meeting date. State holiday on 10/17. **Rebecca Dean motioned to move the October 16-17, 2025 scheduled PHY board meeting to October 2-3, 2025. Tori Daugherty seconded. All in favor; none opposed. Motion passes unanimously.** Staff to take care of public notice changes.

5. Board Correspondence

- A. OTA License Renewal – 12 AAC 54.705(a)(2)(C) – AOTA Exam prep course – 11-13-2024 – No review courses approved by any occupational therapy school that the board is aware of that meet the criteria of 12 AAC 54.705(a)(2)(C). Staff to respond requesting name of course and web link for board to research further.

- B. APTA-Alaska Referral for diagnostic imaging by Physical Therapists in Alaska – 02-26-2025 – Request from state association work study group to assist with efforts to affect change in Division of Public Health administrative Code. PHY board does not have authority with another board or division’s regulations. Response to include upcoming PT Scope Modernization work group meeting information. OnBoard to include original Board position statement from 02/2024 as well as this board correspondence and draft response. **Tori Daugherty moved to draft a response to be voted on in the Scope of Practices committee and then loaded into OnBoard to be reviewed and approved by the full board. Motion seconded by Enlow Walker. All in favor; none opposed. Motion passes unanimously.**
6. FSBPT Delegate Selection – Board discussed representation for the upcoming year Federation of State Boards of Physical Therapy. **Jonathan Gates moved to appoint Rebecca Dean as the voting delegate; Sheri Ryan as the funded board administrator; and Valerie Phelps as the alternate delegate. Motion seconded by Enlow Walker. All in favor; none opposed. Motion passed unanimously.** Staff to notify FSBPT of 2025 AK delegation.
7. Board Elections and Committee Membership
- A. Board Election - Board discussed upcoming resignation of Tina McLean from the PHY board effective in March, 2025 and need for election of new chair. **Rebecca Dean moved to nominate and elect Valerie Phelps as chair of the PHY Board. Motion seconded by Tori Daugherty. All in favor; none opposed. Motion passes unanimously.**
- B. Board Committee 2025 Membership – board discussed viability of continuing the Legislative committee for 2025 due to only 4 of 7 board members appointed as of March, 2025. Decision made to pause Legislative Committee for remainder of 2025 legislative session. Committee to remain as one of the four standing committees, leave posted on website but cancel all remaining meetings for 2025. **Rebecca Dean moved to revisit Legislative Committee membership at October, 2025 meeting. Tori Daugherty seconded the motion. All in favor; none opposed. Motion passed unanimously.**
- C. Scope of Practices Committee – meetings to be held bimonthly on Fridays from 8-10am. Tori Daugherty and Jonathan Gates, committee members. Keep 3/7/2025 and 6/6/2025 meeting; cancel 4/4/2025 and 5/2/2025 meeting. Committee members will meet 3/7 to determine remaining 2025 meeting schedule.

8. Break – recording stopped at 12:50 pm. Break for lunch until 1:30 pm. Recording resumed 1:35 pm. Roll call taken:

Board members present: Enlow Walker, Rebecca Dean, Valerie Phelps, Tori Daugherty, Jonathan Gates.

Board member absent: Tina McLean.

Staff present: Reid Bowman, Shane Bannarbie, Melissa Dumas, Sheri Ryan.

9. Division Update - FY24 Q4 + FY25 Q1+Q2 - Melissa Dumas, Administrative Operations Manager, provided an update on fiscal year end 2024 and Q1 and Q2 for fiscal year 2025 for the Physical Therapy and Occupational Therapy Board. 2.48% of total professional licensing. 27% increase since 2019. Right on track for revenue carry over. Last time fees were reduced was FY2020. Recommendation to avoid up and down fee changes unless going into deficit. Ms. Dumas answered questions about board's plan to create EA position and that PC1 and PC2 support would be lost if EA position created. A fiscal note assessment would be completed at the time any bill introduced in the legislature to create dedicated Executive Administrator (EA) for PHY board.

Guest: Samantha Davis, DPT joined at 2:04 pm.

Request made to send out Legislative Process flow chart to board members – page 63 of Guide to Excellence.

10. Scope of Practice Statutory Language Discussion

- A. Executive Administrator position DRAFT Language – Board reviewed and revised draft. Added additional duties and “in a timely manner”. Updated draft 02-27-2025. Once draft bill language is approved, any board member can attempt to find a sponsor for introduction to the legislature. Board's intention to seek assistance from state professional organizations for sponsorship and advancement of the bill.

11. Break - recording stopped 3:19 pm. Break from 3:20 pm – 3:30 pm. Recording resumed at 3:30 pm. Roll call taken:

Board members present: Enlow Walker, Rebecca Dean, Valerie Phelps, Tori Daugherty, and Jonathan Gates.

Board member absent: Tina McLean

Staff present: Reid Bowman, PC2; Shane Bannarbie, PC1; Sheri Ryan, Licensing Examiner

Guest: Alec Kay, PT, DMT, OCS, FAAOMPT, ATC, APTA-Alaska President

12. Association Update – APTA-AK – 450 members in state association. Association will send an email notification out to their members regarding upcoming board position opening. At recent APTA-AK meeting, Cassidy Pearson, PTA gave a presentation about PTAs performing dry needling. She was asked to come back to their March meeting.

Alec to assist with recent board correspondence from APTA-AK imaging work study group on board questions of what codes need to be changed and get back to the board.

APTA-AK is a plaintiff in lawsuit on repeal of 80% rule (regulation) in cooperation with podiatry and chiropractic associations. Bench trial started 02/24/2025 (no jury). The state medical association is sponsoring a bill to enact 80% statute. Lori Wing-Heier, Director of the Division of Insurance is party in the lawsuit for the state. State associations attempting to increase access to providers across the state and business owners' ability to renegotiate contracts without threat of having to go out of network. 80% regulation has been in place since 2004.

The board updated Alec Kay on the upcoming PT Scope Modernization work group meeting dates – 3/25, 4/8, 4/22 and 5/12, 2025.

13. Committee Reports - Written reports submitted in advance.
- A. Regulations Committee – Valerie Phelps gave overview of direction needed from board on open projects. Supervision – board would prefer that the exact number of PTAs/OTAs to be supervised by listed in regulation rather than an unlimited number or no number.
  - B. Continuing Competency – Valerie Phelps discussed CEU opportunities expansion project. Board would like to see an allotment of allowable CE credit given for prep + teaching done by licensed individuals.
14. Annual Report FY25 - Prep – Board discussed how best to prepare the information required to complete the FY2025 Annual report due by June 30. Decided to break into sections delegated to board members to complete.
- Accomplishments – Jonathan Gates to complete using the Strategic Plan
  - Activities – Tori Daugherty
  - Needs – Valerie Phelps
  - Overall Editing of the report to be done by Rebecca Dean.

All sections of the report due to staff by 4/30/2025. Final edit to be sent to Rebecca Dean by 5/1 for review. Final draft due back from Rebecca Dean to staff. Staff to load



final draft into OnBoard for review and vote by full board. Staff to send required materials to board members on Monday following this board meeting.

15. Adjourn

**Jonathan Gates motioned to adjourn. Rebecca Dean seconded. All in favor; none opposed. Motion passes unanimously.** The Physical Therapy and Occupational Therapy Board meeting was adjourned at 4:33 pm on Thursday, February 27, 2025. Meeting to resume on Friday, February 28, 2025 at 9:00 am via videoconference.

DRAFT



# Alaska Board of Physical Therapy and Occupational Therapy Board Meeting - February 28, 2025 - Day 2 Minutes

Alaska Division of Corporations, Business and Professional Licensing  
2/28/2025 9:00 AM AKST  
Video Conference - Zoom

***These are DRAFT minutes prepared by staff of the Division of Corporations, Business and Professional Licensing. They have not been reviewed or approved by the Board.***

## 1. Call to Order/Roll Call

### A. Roll Call

Board members:

- Tina McLean, Chair
- Enlow Walker, Secretary
- Rebecca Dean, Public Member
- Valerie Phelps, Vice-Chair
- Victoria "Tori" Daugherty
- Jonathan Gates

Staff members:

- Reid Bowman, Program Coordinator 2
- Shane Bannarbie, Program Coordinator I
- Sheri Ryan, Licensing Examiner 3

Alaska State Physical Therapy and Occupational Therapy Mission Statement

The mission of the Alaska State Physical and Occupational Therapy Board is to promote healthy, independent, productive Alaskans. The board strives to do this by:

6. Adopting regulations necessary for the safe and efficient practice of Physical Therapy and Occupational Therapy in the State of Alaska.
7. Reviewing and approving the qualifications of applicants to ensure a competent and effective work force of therapists and assistants.
8. Issuing temporary permits and licenses to qualified persons.
9. Monitoring compliance with continuing education requirements.
10. Reviewing and acting on any report or documentation of any unsafe, unethical or unlawful actions of a licensee.

The Alaska Board of Physical Therapy and Occupational Therapy board meeting was called to order on Friday, February 28, 2025 by Valerie Phelps at 9:00 am.

Roll call taken by Valerie Phelps.

Board members present: Valerie Phelps, Tori Daugherty, Rebecca Dean, Johnathan Gates and Enlow Walker, Secretary. Tina McLean, Chair, absent - excused.

Staff present: Reid Bowman, Program Coordinator 2; Shane Bannarbie, Program Coordinator 1, and Sheri Ryan, Licensing Examiner 3. Glenn Saviers, Deputy Director joined at 10:00 am.

B. Ethics Reporting

No conflicts of interest reported by the board members present.

C. Review/Approval Agenda

**Rebecca Dean moved to approved the revised agenda as submitted for 02/28/2025 being flexible with the times. Enlow Walker seconded the motion. All in favor; none opposed. Motion passed unanimously.**

2. Administrative Business

A. Recognition

i. Dr. Enlow Walker

PHY Board Member - 05/17/2018 - 03/01/2025  
and Board Secretary

ii. Dr. Tina McLean

PHY Board member 06/22/2022 - 03/10/2025  
and Board Chair

3. PT Compact Commission

- Elect Alaska PT Compact Commission Representative
- JP Questionnaire
- Approve Rebecca Dean to serve on PT Compact Compliance Committee

**2-year commitment to serve as PT Compact Commission representative. Tori Daugherty moved to elect Rebecca Dean as the PT Compact Commission representative for the PHY board. Jonathan Gates seconded the motion. Rebecca Dean abstained from the vote. Tori Daugherty, Valerie Phelps, Jonathan Gates and Enlow Walker voted in favor of election. None opposed. Motion passes by majority.**

**Tori Daugherty moved to approve Rebecca Dean to serve on the PT Compact Compliance Committee. Enlow Walker seconded the motion. Rebecca Dean abstained from the vote. Tori Daugherty, Valerie Phelps, Jonathan Gates and Enlow Walker voted in favor of election. None opposed. Motion passes by majority.**

**Enlow Walker moved to refer the PHY Jurisprudence Questionnaire to find most cost effective method of providing testing to the state for PT Compact privilege holders. Tori Daugherty seconded. All in favor; none opposed.**

Board discussed having the state look into electronic means of providing scoring for all Jurisprudence Questionnaires for all applicants not just PT compact privilege holders.

**Jonathan Gates moved to allow the state to look into the most cost effective testing medium for the jurisprudence examination for non-compact licensees. Motion seconded by Enlow Walker. Motion amended to include initial licenses who are non-compact privilege holders. Amended motion seconded by Rebecca Dean. All in favor; none opposed. Motion passes unanimously.**

Discussion about how this change would impact the renewal process as licensees would have to complete JP examination and pass before they could renew their license. Topic to be continued in Regulations Project agenda item.

#### 4. Examiner Procedures

##### A. Application Process

Discussed submitting applications for review to the board for "approved pending receipt of clear background reports" as standard procedure in the future when experiencing delays out of the norm in obtaining required reports. Board in agreement to change the procedure with no limit on the number of applications to be reviewed each week. The board is committed to processing applications as quickly as possible. License would only be issued administratively if no incidents were found through background checks. Any application with incidents would be sent to the board for additional review before the license is issued.

##### B. Random Audits

Discussed designating authority to Licensing Examiner to process random audits with no questions/concerns for this audit period. **Rebecca Dean moved to designate authority to the licensing examiner to process random audits that are not questionable or of concern. The motion was seconded by Enlow Walker. All in favor; none opposed. Motion passed unanimously.**

##### C. Reinstatement Application - Apply 12 AAC 02.965

Discussed procedure of including verbiage of applying 12 AAC 02.965 in OnBoard vote so applications can be approved without being tabled unless discussion required. All board members in agreement with the change in procedure.

5. Executive Administrator position – Deputy Director Glenn Saviers joined the meeting to present updated white paper for draft bill language. Board discussed and made several changes. Determined six bullet points of additional duties should be removed from the white paper and added to a Talking Points sheet instead. Deputy Director to clean up document and send over to board for further review and to adopt the language. Suggestion that board should also consider designating who is going to speak on behalf of the board regarding the bill with the legislature for sponsorship and at hearings. This can be one board member or multiple members. Senator Tobin SB89 is sponsoring a bill for an EA position for Physical Assistants. Big Game also has a bill for an EA position being considered.

6. Break – recording stopped 10:44 am. Recording resumed 10:57 am. Roll call:

Board members present: Enlow Walker, Rebecca Dean, Valerie Phelps, Tori Daugherty, and Jonathan Dean

Board member absent: Tina McLean

Staff present: Reid Bowman, PC1; Shane Bannarbie, PC2; Sheri Ryan, Licensing Examiner

Deputy Director's revised copy received and reviewed.

Amanda Ranttila and Jenni Summers joined the meeting at 11:10 am.

**Rebecca Dean moved to adopt the bill language for creation of an Executive Administrator position for the PHY Board as drafted on 02/28/2025. Motion seconded by Tori Daugherty. All in favor; none opposed. Motion passes unanimously.**

**Tori Daugherty moved that any and all of the 4 current board members – Rebecca Dean, Valerie Phelps, Tori Daugherty, and Jonathan Gates, can reach out to develop relationships to find a sponsor for the Executive Administrator position on behalf of the PHY Board. Motion seconded by Jonathan Gates. All in favor; none opposed. Motion passes unanimously.**

Potential sponsors for EA Bill; Valerie – Kawasaki; Tori – Tobin District 1; Jonathan – Rufridge. Possibly reach out to Rep. Burke's Chief of Staff LaCreatia Wilson.

7. Regulations Projects – Review Draft Language

- A. Physical Therapy and Occupational Therapy Dry Needling DRAFT language – Reviewed updated version submitted by Valerie Phelps. Question asked why (2)

not same for both PT and OT in draft language. PT (2) addition of “or”; OT (2) “independently” is there to preclude an OTA from being able to perform dry needling. Discussed use of the addition of the word “or” and determination to keep “and”. It is the Board’s intent that a therapist cannot delegate dry needling service to assistant and walk away. It is the Board’s intent that a PTA or OTA should not be allowed to perform dry needling.

(3) alternative treatment options addition discussed. PT/OT Dry Needling Draft language revised 02/28/2025 per board discussion.

**Rebecca Dean moved to initiate a regulations project regarding physical therapy and occupational therapy dry needling by approving the following language for public comment, unless substantive changes are made by the regulations specialist or Department of Law. The proposed language is found in the document labeled PT/OT Dry Needling Draft Language revised 02/28/2025. Motion seconded by Tori Daugherty. All in favor; none opposed. Motion passed unanimously.**

Staff to forward amended draft of PT/OT Draft language to Regulations Specialist along with previously completed opening questionnaires (board + staff versions) to advance for public comment.

- B. SB74 - PT Compact Licensure + Combined other projects – Board review entire SB74 draft dated 01-10-2025. Sections to be revised –
- Limited Permits
  - Supervised Service Delivery by Credentials.
  - 12 AAC 54.400 and 12 AAC 54.700 – Jurisprudence Questionnaire passing score required for renewal applications – discussion about why JP is a requirement for renewal. Intent was for it to be an exercise in staying familiar with statutes and regulations but questions are not being updated w/current changes. Request to update questionnaire biannually to accommodate perpetual inclusion of statutory and regulatory changes. Include this goal on annual report. **Jonathan Gates moved to remove the Jurisprudence Questionnaire as a requirement for renewal for both physical therapy 12 AAC 54.400 and occupational therapy 12 AAC 54.700. Motion seconded by Tori Daugherty. All in favor; none opposed. Motion passed unanimously.** This motion also impacts PT Compact licensure. Privilege holders will not be required to complete the JP when renewing compact privileges for Alaska.
  - 12 AAC 54.405 – redundant to have Jurisprudence Questionnaire here. Need to remove.

**Rebecca Dean moved to accept the changes put forth in the January 10 2025 regulations and discussed at the February 28, 2025 meeting, which includes removing the jurisprudence questionnaire as a requirement for renewals for physical therapy and occupational therapy, as well as accepting the limited permit changes for physical therapy and occupational therapy unless substantive changes are made by the regulations specialist or Department of Law as outlined in the SB74 Draft. Motion seconded by Enlow Walker. All in favor; none opposed. Motion passed unanimously.**

9. Lunch break – Recording stopped 1:23 pm. Lunch 1:23 pm – 2:10 pm. Recording resumed 2:14 pm. Roll call:

Board members present: Enlow Walker, Rebecca Dean, Valerie Phelps. Tori Daugherty, and Jonathan Gates.

Board member absent: Tina McLean

Staff present: Reid Bowman, PC2; Shane Bannarbie, PC2; Sheri Ryan, Licensing Examiner; Jenni Summers, Investigator 3; Jasmin Bautista, Investigator 3.

Investigative Report (Presenters: Jasmin Bautista)

- A. Investigative Report for November 2, 2024 through January 24, 2025 presented. 5 open cases. No cases closed during this period.
- B. Executive Session - Disciplinary Action - Lucian Fulger - 221199 - OT - Application by Credentials - **In accordance with the provisions of Alaska Statute 44.62.310(c), Jonathan Gates moved that the Alaska State Physical Therapy and Occupational Therapy Board go into executive session for the purpose of discussing matters which by law, municipal charter, or ordinance are required to be confidential. Board staff Jasmin Bautista, Jennifer Summers, Sheri Ryan, Shane Bannarbie and Reid Bowman to remain during session. Motion seconded by Rebecca Dean. All in favor; none opposed. Motion passed unanimously.** As reviewing board member for the case to be discussed, Tori Daugherty requested recusal from the executive session. Her request was granted by Valerie Phelps, board chair. Recording stopped at 2:20 pm. Executive session. Recording resumed 2:43 pm. Roll call:

Board members present: Enlow Walker, Rebecca Dean, Valerie Phelps, Tori Daugherty, Jonathan Gates.

Board member absent: Tina McLean.

Staff present: Reid Bowman, PC2; Shane Bannarbie, PC2; Sheri Ryan, Licensing Examiner; Jenni Summers, Investigator 3; Jasmin Bautista, Investigator 3.

**Jonathan Gates moved to accept the imposition of civil fine for Lucian Fulger, Case#2024-000748 as signed. Motion seconded by Enlow Walker. Roll call vote: In favor = Enlow Walker, Rebecca Dean, Valerie Phelps, and Jonathan Gates. Tori Daugherty abstained; Motion passed.**

Jasmin Bautista to send documents through DocuSign for Chair Phelps' signature.

10. Regulation Project Opening Questionnaires - Review – not discussed.
  - Requirement of 6-month post-graduate internship by Foreign Educated applicant elimination
  - Occupational Therapy licensure requirements clarification
  - Supervised Service Delivery
  - SB74 - PT Compact Licensure
  - Jurisprudence Examination
  - Examiner recommendations + NPTE Testing Prior to 1996 + NBCOT Exam + Audit Records Retention, etc.
11. Committee Reports - Written reports submitted in advance.
  - A. Scope of Practices Committee – Tori Daugherty gave a synopsis of the work completed by and in-process for the committee. Written report submitted by Tina McLean. Board discussed options on current work being done for DPT/OTD term protection. Option 1 – reach out to legal to determine if there is potential exposure as DPT and OTD are academic degrees awarded by an educational institution. Could statutory term protection be achieved? Option 2 – Allow FSBPT and APTA to continue to address situation through the lawsuit they have filed. Board to monitor progress of lawsuit. Board to take action if this becomes a program in the state of Alaska. Option 3 – assign item to PT Scope Modernization work group to be addressed. Consensus of board members to go with Option 2. Board to set aside advancement of DPT/OTD term protection at this time. Staff to amend strategic plan to include option 2 objectives.
  - B. Legislative Committee – Tori Daugherty presented. Written report submitted by Tina McLean. No pre-files of concern.
  - C. Regulations Committee – discussed previous day of board meeting - 2/27/2025.
  - D. Continuing Competency Committee – discussed previous day of board meeting - 2/27/2025.
12. Meeting Reports - written reports submitted in advance.



- A. FSBPT Annual Education Conference - Rebecca Dean submitted written report in advance. Board discussed topics to be put forth at upcoming LIF event. Staff to forward Disciplinary Matrix development from FSBPT to Tori Daugherty.
  - B. Break – Recording stopped 3:30 pm. Recording resumed at 3:36 pm. Roll call:  
Board members present: Enlow Walker, Rebecca Dean, Valerie Phelps, Tori Daugherty, Jonathan Gates.  
Board member absent: Tina McLean.  
Staff present: Reid Bowman, PC2; Shane Bannarbie, PC2; Sheri Ryan, Licensing Examiner  
Guest: Brianne Oswald, OTD, OTR/L, LSVT-BIG, CSCS - AKOTA President  
Meeting reports to be continued after Association update.
13. Association Update - AKOTA - Brianne (Bri) Oswald, OTD, OTR/L, LSVT-BIG, CSCS – President provided the board with an overview of AKOTA affairs. Lobbyist working on sponsor for OT Compact Licensure bill. No pushback from representatives or senators received on bill language. Potentially to be introduced as a committee bill. Bill language mirrors PT and SLP bill language. March 29-30 Spring Conference – Harnessing Neuroplasticity - scheduled in Anchorage at UAA. Collaborating with PT and SLP on speakers. Physical agent modalities training, behavioral interventions, neurovision, experts on visual impairment collaborative tools for both pediatric and adults population are some of the anticipated topics/speakers. New board members at AKOTA effective 3/1/2025. AKOTA is advocating against removal of section 504 plans. There is currently a federal lawsuit pending. Potential impacts regarding Medicaid and Medicare cuts on OT profession in AK. Board communicated that there is currently two open board positions available OT/OTA and PT/PTA. AKOTA has already sent out communication to their membership and will also include an announcement at upcoming conference. PHY Board communicated upcoming OT Scpe Modernization work group upcoming. Formal invitation to be sent out. AKOTA will communicate opportunity to their membership.
14. Meeting Reports – (continued).
- A. FSBPT Informed Consent Committee - Rebecca Dean provided a written report in advance. Definition created and has been approved by FSBPT board. Now available on the FSBPT website.
  - B. FSBPT PT Compact Compliance Committee – item addressed earlier in the day 2/28/2025.

15. 2025 Legislative Guidance for CBPL Board Members - written information provided for the board.
16. Meeting Summary - Action Items
  1. Staff to send OT Scope Modernization Workgroup Invitation and meeting dates to AKOTA President Brianne Oswald.
  2. Investigator Bautista to send disciplinary action paperwork through DocuSign for Chair Phelps to sign.
  3. Staff to send amended copy of SB74 Regulations Project draft language as discussed at board meeting to Regulations Specialist to move forward.
  4. Staff to send amended copy of PT/OT Dry Needling Regulations Project draft language as discussed at board meeting to Regulations Specialist to move forward.
  5. Staff to check on all opening questionnaires needed for above with Regulations Specialist.
  6. EA Position Creation draft statutory Language approved by the Board. Board members to seek out potential sponsor(s) for the introduction of the bill. Staff to forward bill language to board members along with talking points document.
  7. Staff to send all applications awaiting background reports through "approved pending" status and issue licenses administratively if clear background reports are received. Any application with an item received in a background report would be sent back to the board to review.
  8. Staff to process all random audit reviews that are not questionable or of concern.
  9. Staff to send late renewal/reinstatement applications that meet all requirements except continuing education earned outside concluding licensing period through OnBoard with vote amended to apply 12 AAC 02.965.
  10. Staff to get with Division to investigate most cost effective testing medium for Jurisprudence Questionnaire for non-compact applicants.
  11. Staff to get with Division to investigate most cost effective testing medium for Jurisprudence Questionnaire for PT compact privileges.
  12. Staff to notify PT Compact Commission of election of Rebecca Dean as Alaska's PT Compact Commission Delegate.
  13. FY2025 - Staff to send out materials for completion of draft as discussed. Drafts due 4/30; Final draft due 5/15; vote due by 5/30
    1. Accomplishments - Jonathan Gates
    2. Activities - Tori Daugherty
    3. Needs - Valerie Phelps
    4. Final editing - Rebecca Dean
  14. Staff to send PT Scope Modernization Workgroup Invitation and meeting dates to APTA-AK President Alec Kay.
  15. Alec Kay to request Jeff Gordon forward to board exact code to be changed w/DPH re: imaging for board's response letter.

16. Staff to forward flow chart regarding statutory change process within legislature to board members - page 63 +64 of Guide to Excellence in Regulation.
17. Board Election held - Staff to update appropriate Division materials.
  1. Valerie Phelps - Chair
18. Staff to notify FSBPT of Delegate selection
  1. Voting Delegate = Rebecca Dean
  2. Funded Board Administrator = Sheri Ryan
  3. Alternate Delegate = Valerie Phelps
19. Tori Daugherty to draft response to APTA-AK Imaging Update board correspondence to be approved at Scope of Practices Committee 03/07/2025 and then loaded in OnBoard afterwards for review/approval. Staff to include original Board letter from 02/24/2024 and 02/27/2025 correspondence in OnBoard.
20. Staff to respond to OTA license renewal correspondence re: AOTA review course as discussed. COMPLETED 07/24/2025
21. Staff to notify Cynthia Folsom of audit deadline extension through 05/31/2025. Board approval to extend it to 06/30 if necessary, due to when Ms. Folsom returns from being out of the country.
22. Staff to approve Ashlynn Bachman reinstatement per 12 AAC 02.965 and notify CE cannot be used for subsequent renewal.
23. Staff to notify Litz Regis request to take NPTE approved for registration through 10/31/2025.
24. Staff to approve Morgan Humble reinstatement per 12 AAC 02.965 and notify CE cannot be used for subsequent renewal.
25. Staff to add agenda item to next Regulations Committee meeting for new Regulations Project to explore Supervised Service Delivery by Examination.
26. Staff to process application approval for Luis Sierra.
27. Tori Daugherty to re-write COTA/PTA Progress Notes - 08-06-2025 draft response per board discussion and forward to staff to implement and distribute.
28. Fall Board meeting moved from October 16-17, 2025 to October 2-3, 2025. Staff to make all necessary changes to public noticing, website, etc.
29. Staff to add Disciplinary Matrix template project to Continuing Competency March meeting agenda.
30. Staff to distribute Strategic Plan updated at 02/27/2025 board meeting to board members.

17. Adjourn

**Enlow Walker motioned to adjourn. Rebecca Dean seconded. All in favor; none opposed. Motion passes unanimously.** The Physical Therapy and Occupational Therapy Board meeting was adjourned at 4:01 pm on Friday, February 28, 2025.

Next board meeting scheduled for October 2-3, 2025.

DRAFT