



# AK PT/OT Board - Regulations Committee Mtg - May 14, 2025 Minutes

Alaska Division of Corporations, Business and Professional Licensing  
5/14/2025 10:00 AM AKDT  
Virtual Meeting - Zoom

## 1. Call to Order/Roll Call

Committee Members:

Valerie Phelps

Rebecca Dean

Alternate - Tori Daugherty

The Physical Therapy and Occupational Therapy Board Regulations Committee meeting was called to order on Wednesday, May 14, 2025 at 10:05 am by Valerie Phelps.

Roll call taken:

Committee members present: Valerie Phelps, Rebecca Dean, and Tori Daugherty.

Staff present: Reid Bowman, Project Coordinator 2; and Sheri Ryan, Licensing Examiner.

Shane Bannarbie, Project Coordinator joined at 10:50 am.

Guest: Grace Ray Schumacher

## 2. Review/Approve Agenda

Committee discussed need to amend agenda to include update on Governor's Administrative Order 358.

**Rebecca Dean motioned to accept the agenda as amended by Valerie Phelps.**

**Motioned seconded by Tori Daugherty. All in favor; none opposed. Motion passes unanimously.**

## 3. Approve Minutes - 2/21/2025 + 03/13/2025

Tori Daugherty pointed out there is an error in the March 13 minutes. She was not present at that meeting.

**Rebecca Dean moved to accept the February 21, 2025 Regulations Committee meeting minutes as submitted and to amend the March 13, 2025 indicating Tori Daugherty was not present. Tori Daugherty seconded the motion. All in favor; none opposed. Motion passes unanimously.**

Staff to make change to March 13, 2025 minutes and post to website.

4. Public Comment

Grace Ray Schumacher is a new occupational therapist graduate. She introduced herself to the committee and expressed interest in the process and any potential changes regarding feeding.

5. Governor's AO358

Reid Bowman, Project Coordinator 2 updated the committee members on the [Governor's Administrative Order 358](#) and how it affects regulation projects in process. Projects critical to public safety can be pushed through. Examiner shared update re: PT/OT Dry Needling and SB74 regulations projects.

SB172 currently in Senate Finance committee. Written testimony from Tori Daugherty and Rebecca Dean on file for use by other board members, if needed.

Committee decided to continue monthly meetings despite pause on regulation projects per AO358.

Discussed impact of current work being done by Scope of Practice Modernization Work Groups (PT + OT) and if consideration should be given to potential language changes. Regulation Committee focus has to be on writing regulations for what is in statute now, not what may potentially be in statute in the future.

6. Regulations Projects

A. OTA/PTA supervision Question Research

- Who can write progress reports or discharge notes? FAQ
- Who can sign off on progress/discharge notes? FAQ

Research Assignments:

- Tori Daugherty - MN, WA, CT
- Valerie Phelps - AZ, UT, TX
- Rebecca Dean - OH, CA, NC
- Sheri Ryan - FSBPT + AOTA

i. How many can be supervised? Full time versus part-time?

Discussed how many assistants can be supervised and quality of care. PT more likely to have limitations than OT. Need to consider that at any given time, a PT or OT could supervise up to 3 individuals (PTA/COTA) and will be responsible for all licensed and unlicensed personnel under their supervision.

Potential of 4 total with no more than 2 assistants at any given time? Ohio language discussed. Remove full time versus part-time question. Potential language to include "at any given time".

**Action Item:**

Read 12 AAC 54.500(e) and 12 AAC 54.800(b) and draft language based on discussion on supervision of PTAs and OTAs from today's meeting.

ii. Clarification around telehealth and supervision

- Telehealth questions when an assistant is alone?
- Can an aide or assistant perform evaluations for a PT/OT on the other end of a telehealth visit. Can this be cross professional? Is there a way to write regulations around risk and responsibilities

12 AAC 54.510 PTA Supervision; 12 AAC 54.810 OTA Supervision.

Supervision in the villages needs to be considered. Briefly discussed.

iii. Under what circumstances is a co-signature needed/required?

No discussion.

iv. What about PTAs and OTAs supervising aides/technicians (aka unlicensed personnel)?

- Can a PTA or OTA supervise a technician - What about a certified or professional technician and patient care

B. Definition of Employment and Professional Reference Requirements for licensure by credentials - PT and OT

Tabled to next meeting.

C. Explore Supervised Service Delivery by Examination - PT and OT

Tabled until SB74 Regulations project completed - use Supervised Service Delivery by Credentials as template

7. OTA Definition - DRAFT

Tori Daugherty, leader of OT Scope Modernization Work Group requested input from committee on OTA definition. Comments made and revision of definition draft language to be considered by members at next OT Scope Modernization Work Group meeting.

8. Next Steps

- Each member to read 12 AAC 54.500(e) and 12 AAC 54.800(b) and draft language based on meeting discussion from 5/14/2025.
- Decision made to continue monthly meetings despite AO358 pausing regulatory projects.

- Look at definition of Employment and Professional Reference as first agenda item.

9. Adjourn

The Physical Therapy and Occupational Therapy Board Regulations Committee meeting was adjourned at 12:25 pm on Wednesday, May 14, 2025.

Next meeting scheduled for Friday, June 20, 2025 at 10:00 am.

**Approved by the Regulations Committee June 20, 2025**