

State of Alaska  
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATION, BUSINESS, AND PROFESSIONAL LICENSING  
  
BOARD OF PSYCHOLOGIST AND PSYCHOLOGICAL ASSOCIATE EXAMINERS  
Minutes of the meeting June 20, 2025

By the authority of AS 08.01.070 (2) and AS 08.86.030, and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Psychologist and Psychological Associate Examiners originated via Zoom.

The Chair brought the meeting to order at 9:00 am

**Board Members Present Constituting a Quorum**

Dr. Erin Johnson, Chair, Licensed Psychologist  
Dr. Bradley McConnell, Licensed Psychologist  
Dr. Lorin Bradbury, Licensed Psychologist  
Chad Scott, Public Member

**Board Members Absent**

None

**Staff Members Present**

Jeanne Pace, Program Coordinator I  
Miriam Honea, Licensing Examiner Advanced III  
Jasmin Bautista, Investigator III  
Billie Homestead, Investigator III  
Melissa Dumas, Administrative Operations Manager I  
Sylvan Robb, Division Director

**Members of the Public Present**

None

**Agenda Item -- Ethics Disclosure**

There were no ethical conflicts to disclose.

The board welcomed a new member to the board, Chad Scott.

**Agenda Item – Mission Statement**

The mission statement was read out loud by Lorin Bradbury.

**Agenda Item – Agenda review**

The board reviewed the agenda.

**In a motion duly made by Lorin Bradbury, seconded by Bradley McConnell with unanimous consent, it was resolved to amend the June 20, 2025, agenda for the lunch break to be between 12:30-1:30pm.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson, Chair	X			
Bradley McConnell	X			
Lorin Bradbury	X			
Chad Scott	X			

**Agenda Item – Courtesy License review**

Eight (8) active courtesy licenses, one (1) who is non-compliant and has been forwarded to investigations.

Off record: 9:12 am

On record: 9:20 am

**Agenda Item – Financial Report**

Melissa Dumas presented the FY25 third quarter financial report.

**In a motion duly made by Bradley McConnell, seconded by Lorin Bradbury with unanimous consent, it was resolved to move item 10 (Administrative Business) on the agenda to an early time.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson, Chair	X			
Bradley McConnell	X			
Lorin Bradbury	X			
Chad Scott	X			

**Agenda Item – Administrative Business**

**A. Customer Correspondence**

**i. Pre- doctoral internship**

The board must adhere to the regulations, which outline that the supervisor must be on site for supervision to count.

**ii. Laws regarding Planning for incapacitation or Death**

The Alaska Board of Psychologist and Psychological Associate Examiners does not have additional statutes or regulations that differ from general APA ethical principles for these topics. Legal guidance is recommended for additional information.

**B. Schedule for future Board meetings**

The next board meeting is scheduled for November 7, 2025.

**Agenda Item – Alaska Psychological Association**

Dr. Tarlow reported that AK-PA is currently in the process of updating bylaws. Dr. Tarlow also picked up on the previous discussion to address the continuing problem of limited availability of supervisors in Alaska. He reported that a proposal was sent to the trust to seek micro grants to compensate individuals for providing supervision. The conversation continued about PSYPACT. One of the main obstacles of implementing PSYPACT is how legislation is written, it does not allow how the compact is applied. No oversight of who is practicing in AK. If issues come up, the home state deals with it and the board mat not even know what is going on with the people in Alaska. Additionally, Alaska is unique and there is no way to require specific CE's for members of PSYPACT who wish to practice in AK.

**Agenda Item – Investigative Report**

Billy Homestead was introduced as the new Supervisor for Jasmin Bautista.

Jasmin Bautista presented the new investigative report covering January 25 – June 16, 2025. The report included 7 opened cases and 7 closed cases.

Jasmin Baustista is tentatively scheduled to provide investigations training at the upcoming board meeting.

**Agenda Item - Consent Agreement and Vote**

**In accordance with the provisions of Alaska Statute 44.62.310(c) and Alaska Constitutional Right to Privacy Provisions, Lorin Bradbury, moved that the Alaska State Board of Psychologists and Psychological Associates Examiners enter executive session for the purpose of subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion. Staff to remain are Jeanne Pace, and Miriam Honea. Seconded by Chad Scott. Motion passed via unanimous consent.**

**Bradley McConnell was recused from executive session, as the reviewing board member.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson, Chair	X			
Bradley McConnell			X	
Lorin Bradbury	X			
Chad Scott	X			

Off record: 10:33 am

On record: 10:37 am

**In a motion made by Lorin Bradbury, seconded by Chad Scott, with unanimous consent, it was resolved to approve the consent agreement for case #2024 – 001087.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson, Chair	X			
Bradley McConnell			X	
Lorin Bradbury	X			
Chad Scott	X			

Off record: 10:39 am

On record: 10:45 am

#### **Agenda Item – Division Updates**

Sylvan Robb informed the board that House Bill 158 and Senate Bill 145 were introduced regarding temporary licenses. The purpose is to streamline the application process and allow individuals who already hold an active psychology license in another state, to obtain a temporary license for 180 days while waiting for their remaining documents to be processed.

Additionally, House Bill 158 and the Senate Bill 145 codify the Service Member Civil Relief Act (SCRA), which is a license type that is offered to active-duty military members or their spouses under federal law into the Alaska Statutes. This license allows these individuals to obtain a permanent license in Alaska provided they already have an active license in good standing in another jurisdiction.

The board briefly discussed the need to rename the existing temporary license and clearly define what each license type is used for to avoid confusion for applicants.

Sylvan Robb also addressed the nurse licensure compact (House Bill 131 and Senate Bill 124) that were introduced by the Governor during the recent legislative session. The board was asked to support the nursing licensure compact as nurses make up about 30% of the licensing program in the state. Supporting the compact would free up licensing staff and allow the division to better allocate staff. The board decided to further discuss this topic later in the agenda.

#### **Agenda Item – Regulations Review and Discussion**

Stefanie Davis joined the meeting to assist with some proposed regulation changes of Chapter 6 (continuing education) in the regulations. The purpose of these proposed changes is to clean up the language and to format the requirements in a sensible order to make them easier to understand, especially for new members.

The board also reviewed 12 AAC 60.010. (Application by Licensure by Examination) in regard to licensure requirements. The question asked was what documentation is necessary to be required and to be reviewed by the board to determine safe practice, and what documentation is redundant, and does not offer any value to the board and should therefore not be required for licensure. The board determined after carefully reviewing the regulations, that they are interested in updating regulations to remove the requirement for undergraduate transcripts. Furthermore, the board is interested in changing wording regarding the vita requirement to remove the wording pertaining to high school. Additionally, the board is interested in removing the wording in the renewals section, which requires all continuing education details to be included with renewals. Upon review, the board determined that reinstatement interviews may take place either online or in person.

Lastly, the board discussed whether supervision should take place over a period limited to 24 consecutive months, or if that time can be extended by an extension of the temporary license. The board will revisit this specific topic in a future meeting.

The board agreed on the regulations changes and will open a regulations project in the future once the administrative order is lifted.

The board engaged in an interesting conversation about CE renewal. Dr. McConnell raised the question about the difference between an effective date and a licensing period in regard to obtaining CE's. The licensing period for Psychology is from June 30<sup>th</sup> until July 1<sup>st</sup> two years later. If an individual completed all their continuing education early and renewed in May, would any continuing education credit obtained from that renewal date in May until July 1<sup>st</sup> count toward the next renewal period? This discussion was postponed until the next board meeting to ask for some additional guidance from the division.

**In a motion duly made by Bradley McConnell, seconded by Lorin Bradbury with unanimous consent, it was resolved to move item 8 (Regulations Review and Vote) to the agenda until after lunch.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson, Chair	X			
Bradley McConnell	X			
Lorin Bradbury	X			
Chad Scott	X			

#### Agenda Item – New Business

##### A. Random Audit Checklist

The board confirmed that the division has the authority to clear random audits and approved the random audit checklist.

The board resumed the conversation about the nursing compact and concluded that they would review the information and address the compact individually, but not as a board.

Off record: 12:19 pm

On record: 1:34pm

#### Agenda Item – Regulation Review and Discussion (Continuation)

##### B. SLEE

In accordance with the provisions of Alaska Statute 44.62.310(c) and Alaska Constitutional Right to Privacy Provisions, Lorin Bradbury, moved that the Alaska State Board of Psychologists and Psychological Associates Examiners enter executive session for the purpose of matters which by law, municipal charter, or ordinance are required to be confidential. Staff to remain are Jeanne Pace, and Miriam Honea. Second by Chad Scott. Motion passed via unanimous consent.

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson, Chair	X			
Bradley McConnell	X			
Lorin Bradbury	X			
Chad Scott	X			

Off record 1:36 pm

On record: 2:34 pm

I, Bradley McConnell, move to initiate a regulations project regarding removing the requirement for the State Law and Ethics Examination from the requirements for licensure by approving the following language for public comment, unless substantial changes are made by the regulation specialist or the department of law, by updating regulatory references to the exam. In 12 AAC. 60.112 AAC. 60.1 1012 AAC 60.1 4 0 and 12 AAC. 60.1 5 and other regulations as identified.

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson, Chair	X			
Bradley McConnell	X			
Lorin Bradbury	X			
Chad Scott	X			

The board asked that the Division request a waiver from the current administrative order to move this regulation project forward.

The board stated they disapprove of the State Law and Ethics Exam as currently written and are concerned that if this project is not allowed to move forward, the unapproved exam will be required to be administered again before it can be rewritten.

In a motion made by Lorin Bradbury, seconded by Bradley McConnell, with unanimous consent, it was resolved to disapprove the State Law and Ethics Exam as currently written and pause administration of the exam, effective immediately.

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson, Chair	X			
Bradley McConnell	X			
Lorin Bradbury	X			
Chad Scott	X			

In accordance with the provisions of Alaska Statute 44.62.310(c) and Alaska Constitutional Right to Privacy Provisions, Lorin Bradbury, moved that the Alaska State Board of Psychologists and Psychological Associates Examiners enter executive session for the purpose of subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion. Staff to remain are Jeanne Pace, and Miriam Honea. Second by Chad Scott. Motion passed via unanimous consent.

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson, Chair	X			
Bradley McConnell	X			
Lorin Bradbury	X			
Chad Scott	X			

Off record: 2:54 pm

On record: 3:55 pm

The board would like the University of Alaska Anchorage and the Alaska Pacific University psychology program directors to join the next board meeting to further discuss the pre-doctoral internships offered by their universities. The board will be reviewing the supervision requirements in regulation and hope the directors will bring to the table what they would like to see for supervision requirements for pre-doctoral internships as relates specifically to in-person versus distance supervision.

**In a motion duly made by Bradley McConnell, seconded by Lorin Bradbury with unanimous consent, it was resolved to adjourn the meeting at 4:05pm.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson, Chair	X			
Bradley McConnell	X			
Lorin Bradbury	X			
Chad Scott	X			

Date Final Minutes Approved by The Board:	August 8, 2025
<input checked="" type="checkbox"/> Onboard <input type="checkbox"/> Meeting	