

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

**REAL ESTATE COMMISSION
TELECONFERENCE
MEETING MINUTES**

December 27, 2021

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Real Estate Commission was held December 27, 2021 teleconference, at the State of Alaska Atwood Building, 550 W. 7th Avenue, Suite 1550, via Zoom, Anchorage, Alaska.

Monday, December 27, 2021

Agenda Item 1 - Call to Order

Chairperson Cheryl Markwood called the meeting to order at 10:14 a.m., at which time a quorum was established.

Roll Call – 1(a)

Members Present via Zoom

Cheryl Markwood, Broker, Broker at Large, Chairperson
Elizabeth Schok, Associate Broker, 4th Judicial District
Traci Heaton, Associate Broker, 1st Judicial District
Devon Doran, 3rd Judicial District
Jesse Sumner, Public Member

Members Absence

Jaime Matthews, Public Member, Vice Chairperson
Chad Stigen, Associate Broker, Broker at Large

Staff Present:

Nancy Harris, Executive Administrator
Sara Sather, Licensing Examiner for the Board of Real Estate Appraisers (Training)

Approval of Agenda – 1(b)

Commission Members reviewed the meeting agenda.

On a motion duly made by Mr. Sumner, seconded by Ms. Doran, it was

RESOLVED to approve the meeting agenda for December 27, 2021 teleconference.

All in favor; Motion passed.

Statements of Conflicts of Interest – 1(c)

There were no conflicts of interests.

Agenda Item 2 – License Application Matter: Reconsideration

On a motion duly made by Ms. Heaton, seconded by Mr. Sumner, it was

RESOLVED to go into Executive Session in accordance with AS 44.62.310(c) for the purpose of discussing subjects that tend to prejudice the reputation and character of any person.

All in favor; Motion passed.

The Commission went into Executive Session at 10:15 a.m.

Out of Executive Session at 10:34

On a motion duly made by Ms. Doran, seconded by Ms. Heaton, it was

RESOLVED to reconsider the motion from the December 15, 2021 meeting to deny the application of David Dowd based on AS 078.88.171(c).

Roll call vote:

Ms. Heaton – yes;

Ms. Schok -yes;

Mr. Sumner-yes;

Ms. Markwood – yes; and

Ms. Doran-yes.

All in favor; Motion passed.

On a motion duly made by Ms. Doran, seconded by Ms. Heaton, it was

RESOLVED to deny the license application for David Dowd with the justification based on AS 08.88.401(f) and 12 AAC 64.099.

Roll call vote:

Ms. Heaton – yes;

Ms. Schok -yes;

Mr. Sumner-yes;

Ms. Markwood – yes; and

Ms. Doran-yes.

All in favor; Motion passed

Agenda Item 3 – Delegation of Authority/OnBoard – yes questions

On a motion duly made by Mr. Sumner, seconded by Ms. Doran, it was

RESOLVED to reconsider the motion for the delegation of authority made at the December 15, 2021 meeting.

Roll call vote:

Ms. Heaton – yes;

Ms. Schok -yes;

**Mr. Sumner-yes;
Ms. Markwood – yes; and
Ms. Doran-yes.**

On a motion duly made by Mr. Sumner, seconded by Ms. Doran, it was

**RESOLVED to delegate authority to the executive administrator to
approve applications with minor crimes not covered under AS
08.88.171 for a period of 2 years.**

Roll call vote:

**Ms. Heaton – yes;
Ms. Schok -yes;
Mr. Sumner-yes;
Ms. Markwood – yes; and
Ms. Doran-yes.**

All in favor; Motion passed.

Agenda Item 4 – Adjournment

On a motion duly made by Mr. Sumner, seconded by Ms. Heaton, it was

RESOLVED to adjourn.

All in favor; Motion passed.

Meeting adjourned at 10:41 a.m.

The next meeting will be held March 10, 2022 in Anchorage.

Prepared and submitted by:
Real Estate Commission Staff

Approved:

Cheryl Markwood

Cheryl Markwood
REC Chairperson
Alaska Real Estate Commission