

Chapter 02. General Occupational Licensing Functions.

(Words in **boldface and underlined** indicate language being added; words [CAPITALIZED AND BRACKETED] indicate language being deleted. Complete new sections are not in boldface or underlined.)

12 AAC 02.105(14) is repealed:

(14) repealed ____/____/____ [FEE FOR A COURTESY LICENSE ISSUED

UNDER 12 AAC 02.955, \$100];

(Eff. 9/27/86, Register 99; am 11/20/86, Register 100; am 4/3/88, Register 105; am 5/28/93,

Register 126; am 2/13/94, Register 129; am 12/28/97, Register 144; am 11/27/98, Register 148;

am 6/13/2002, Register 162; am 3/25/2004, Register 169; am 5/14/2021, Register 238; am

1/5/2024, Register 249; am 9/12/2024, Register 251; am ____/____/____, Register _____)

Authority: AS 08.01.062 AS 08.01.065 AS 08.01.100

12 AAC 02.180(a)(5) is amended to read:

(5) "**doing business as**" (dba), owner, or entity [NAME] change, \$65;

(Eff. 9/27/86, Register 99; am 11/20/86, Register 100; am 10/1/88, Register 107; am 5/4/90,

Register 114; am 5/20/92, Register 122; am 8/20/93, Register 127; am 10/29/94, Register 132;

am 11/15/96, Register 140; am 11/27/98, Register 148; am 10/28/2000, Register 156; am

3/25/2004, Register 169; am 5/18/2014, Register 210; am 10/20/2018, Register 228; am

9/12/2024, Register 251; am ____/____/____, Register _____)

Authority: AS 08.01.065 AS 08.18.041

The introductory language of 12 AAC 02.320 is amended to read:

12 AAC 02.320. State Physical Therapy and Occupational Therapy Board. The

following fees are established for physical therapists, physical **therapist** [THERAPY] assistants, occupational therapists, and occupational therapy assistants:

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12 AAC 02.320(6) is amended to read:

(6) license fee for physical **therapist assistant** or occupational therapy assistant for all or part of the initial biennial license period, \$130;

12 AAC 02.320(7) is amended to read:

(7) biennial license renewal fee for physical **therapist assistant** or occupational therapy assistant, \$130. (Eff. 11/20/86, Register 100; am 10/1/88, Register 107; am 5/20/92, Register 122; am 5/28/93, Register 126; am 3/12/98, Register 145; am 10/28/2000, Register 156; am 6/4/2008, Register 186; am 6/11/2010, Register 194; am 5/18/2014, Register 210; am 6/16/2016, Register 218; am 3/13/2020, Register 233; am ____/____/_____, Register _____)

Authority: AS 08.01.065 AS 08.84.050

12 AAC 02.900(a) is amended to read:

(a) A person licensed, registered, or certified by a board or commission listed in AS 08.01.010, or in an occupation listed in AS 08.01.010, shall maintain a current, valid [,] mailing address on file with the division [AT ALL TIMES]. The **division will use the** latest mailing address on file [WITH THE DIVISION IS THE ADDRESS THAT WILL BE USED] for official communications, notifications, and service of legal process. **If an applicant or**

licensee has opted into electronic communication, the electronic mail address provided may be used for official correspondence and notifications.

12 AAC 02.900(b) is amended to read:

(b) A licensee **shall** [MUST] notify the division **of a change to the licensee's physical address, mailing address, or electronic mail address on file with the division** [, IN WRITING, OF A CHANGE OF THE LICENSEE'S ADDRESS]. **The licensee may submit notice in writing or through the MyAlaska professional licensing portal on the department's Internet website.**

(Eff. 4/3/88, Register 105; am 12/28/97, Register 144; am ____/____/_____, Register _____)

Authority: AS 08.01.050 AS 08.01.080 AS 08.01.087

12 AAC 02.920(a) is amended to read:

(a) Except as otherwise provided in this title, a document submitted to the division **is** [WILL BE] considered filed as **follows:** [OF THE POSTMARK DATE OF THE DOCUMENT. IF THE DOCUMENT IS SUBMITTED BY A METHOD THAT DOES NOT PROVIDE A POSTMARK DATE, THE DOCUMENT WILL BE CONSIDERED FILED AS OF THE DATE STAMPED ON THE DOCUMENT,]

(1) **for a document received by electronic mail, facsimile transmission, or hand delivered, the document is considered filed on the date stamped on the document** [EXCEPT AS PROVIDED IN (2) OF THIS SUBSECTION, WHEN IT IS RECEIVED IN THE DIVISION OFFICE IN JUNEAU];

(2) for a document **uploaded to the MyAlaska professional licensing portal on**

the department's Internet website, the document is considered filed on the date the document was successfully uploaded;

(3) for a document received by mail, the document is considered filed on the postmark date of the document [RELATED TO LICENSING FOR NURSING UNDER 12 AAC 44 OR REAL ESTATE LICENSING UNDER 12 AAC 64, WHEN IT IS RECEIVED IN THE DIVISION OFFICE IN ANCHORAGE].

(Eff. 2/13/94, Register 129; am 12/28/97, Register 144; am 9/29/2005, Register 175; am ___/___/_____, Register _____)

Authority: AS 08.01.050 AS 08.01.080

12 AAC 02.955 is repealed:

12 AAC 02.955. Courtesy license. Repealed. [(a) IF AN APPLICANT MEETS THE REQUIREMENTS OF THIS SECTION, THE DEPARTMENT WILL ISSUE A COURTESY LICENSE AUTHORIZING THE HOLDER TO PRACTICE ONE OF THE FOLLOWING PROFESSIONS FOR THE LIMITED PURPOSE RECOGNIZED BY THE DIVISION:

(1) ACUPUNCTURIST UNDER AS 08.06;

(2) AUDIOLOGIST UNDER AS 08.11;

(3) ELECTRICAL ADMINISTRATOR OR MECHANICAL ADMINISTRATOR UNDER AS 08.40;

(4) FUNERAL DIRECTOR OR EMBALMER UNDER AS 08.42;

(5) NATUROPATH UNDER AS 08.45.

(b) A COURTESY LICENSE ISSUED UNDER (a) OF THIS SECTION AUTHORIZES THE HOLDER TO PRACTICE THE PROFESSION OR OCCUPATION FOR WHICH THE

LICENSE IS ISSUED FOR A LIMITED PURPOSE RECOGNIZED BY THE DIVISION UNDER (f) OF THIS SECTION. A COURTESY LICENSE DOES NOT AUTHORIZE THE HOLDER TO PRACTICE THE PROFESSION OUTSIDE THE SCOPE OF THE LIMITED PURPOSE FOR WHICH THE COURTESY LICENSE IS ISSUED.

(c) AN APPLICANT FOR A COURTESY LICENSE ISSUED UNDER (a) OF THIS SECTION SHALL SUBMIT TO THE DEPARTMENT

(1) A COMPLETED APPLICATION ON A FORM PROVIDED BY THE DEPARTMENT;

(2) THE APPLICABLE FEES ESTABLISHED IN 12 AAC 02.105 FOR A COURTESY LICENSE;

(3) A SWORN STATEMENT, SIGNED BY THE APPLICANT BEFORE A NOTARY, THAT THE APPLICANT IS NOT A RESIDENT OF THIS STATE;

(4) VERIFICATION OF A CURRENT LICENSE IN ANOTHER LICENSING JURISDICTION TO PRACTICE THE PROFESSION FOR WHICH A COURTESY LICENSE IS REQUESTED; THE LICENSE IN THAT JURISDICTION MUST BE ACTIVE, IN GOOD STANDING, AND COVER THE SCOPE OF THE PRACTICE REQUIRED FOR THE LIMITED PURPOSE OF THE COURTESY LICENSE;

(5) A DESCRIPTION OF THE LIMITED PURPOSE OF THE COURTESY LICENSE AND THE APPLICANT'S INTENDED SCOPE OF PRACTICE UNDER THE COURTESY LICENSE; AND

(6) A SWORN STATEMENT, SIGNED BY THE APPLICANT BEFORE A NOTARY, THAT THE APPLICANT HAS NOT PREVIOUSLY BEEN DENIED A LICENSE

OR HAD A LICENSE REVOKED IN THIS OR ANOTHER STATE OR OTHER LICENSING JURISDICTION FOR THE PROFESSION THAT THE COURTESY LICENSE IS SOUGHT.

(d) A COURTESY LICENSE ISSUED UNDER (a) OF THIS SECTION IS VALID FOR NO MORE THAN 90 CONSECUTIVE DAYS. THE DEPARTMENT WILL NOT ISSUE MORE THAN TWO COURTESY LICENSES FOR THE PROFESSION TO AN INDIVIDUAL WITHIN A CONSECUTIVE EIGHTEEN-MONTH PERIOD.

(e) THE HOLDER OF A COURTESY LICENSE ISSUED UNDER (a) OF THIS SECTION IS OBLIGATED TO UPHOLD THE STANDARDS OF PRACTICE IDENTIFIED IN AS 08 AND IN THIS TITLE FOR THE RELEVANT PROFESSION AND IS SUBJECT TO THE RELEVANT DISCIPLINARY PROVISIONS IN AS 08 AND THIS TITLE.

(f) THE DEPARTMENT WILL RECOGNIZE THE FOLLOWING LIMITED PURPOSES FOR A COURTESY LICENSE ISSUED UNDER (a) OF THIS SECTION:

(1) PROVISION OF PROFESSIONAL SERVICES IN AN EMERGENCY SITUATION SPECIFICALLY RECOGNIZED BY THE DEPARTMENT; THE DEPARTMENT WILL, IN ITS DISCRETION, RESTRICT THE LICENSE TO COVER ONLY THE PROFESSIONAL SERVICES REQUIRED TO RESPOND TO THE EMERGENCY SITUATION, IF THE DEPARTMENT FINDS THAT THE COURTESY LICENSE IS ONLY NEEDED FOR THIS PURPOSE;

(2) INSTRUCTION OR PROVISION OF PROFESSIONAL SERVICES AT A CLINIC OR SEMINAR FOCUSED ON A SUBJECT IN WHICH THE APPLICANT FOR A COURTESY LICENSE IS A SPECIALIST]. (Eff. 12/28/97, Register 144; am 5/14/2021, Register 238; repealed ____/____/_____, Register _____)