Annual Report Fiscal Year 2019 BOARD OF CHIROPRACTIC EXAMINERS



Department of Commerce, Community and Economic Development

Division of Corporations, Business and Professional Licensing

This annual performance report is presented in accordance with Alaska statute AS 08.01.070(10).

Its purpose is to report the accomplishments, activities, and the past and present needs of the licensing program.

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Identification of the Board

Board Member	Duty Station	Date Appointed	Term Expires
Brian Larson, DC, DACBSP Board President	Soldotna, AK	Mar 01, 2017	Mar 01, 2021
Jeffrey Reinhardt, DC Board Vice-President	Sitka, AK	Mar 01, 2016	Mar 01, 2020
Jonathan Vito, DC Board Secretary	Anchorage, AK	Mar 01, 2017	Mar 01, 2021
James Morris, DC Chiropractor	Dutch Harbor, AK	Mar 01, 2018	Mar 01, 2022
John Wayne Aderhold Public Member	Homer, AK	Mar 01, 2016	Mar 01, 2020

Identification of Staff

Thomas Bay – Licensing Examiner

Department of Commerce, Community & Economic Development Division of Corporations, Business and Professional Licensing Post Office Box 110806 Juneau, Alaska 99811-0806 (907) 465-2588

Renee Hoffard – Records & Licensing Supervisor

Department of Commerce, Community & Economic Development Division of Corporations, Business and Professional Licensing Post Office Box 110806 Juneau, Alaska 99811-0806 (907) 465-2525

Jasmin Bautista – Investigator

Department of Commerce, Community & Economic Development Division of Corporations, Business and Professional Licensing 550 West 7th Avenue, Suite 1500 Anchorage, Alaska 99501-3567 (907) 269-8026

Jun Maiquis – Regulations Specialist

Department of Commerce, Community & Economic Development Division of Corporations, Business and Professional Licensing Post Office Box 110806 Juneau, Alaska 99811-0806 (907) 465-2537

Sher Zinn – Regulations Specialist

Department of Commerce, Community & Economic Development Division of Corporations, Business and Professional Licensing Post Office Box 110806 Juneau, Alaska 99811-0806 (907) 465-1049

Narrative Statement

The Board of Chiropractic Examiners consists of five members appointed by the Governor of Alaska. Our regulatory board acts as a governmental body under the authority of Alaska Statutes. Its purpose serves a dual role in protecting the public and promoting ethical and responsible practice. Our mission is to foster higher professional standards relative to the practice of Chiropractic in Alaska, consistent with the best interest of the health, welfare and safety of the Public. We strive to protect the public without creating unnecessary barriers to qualified practitioners.

This board is responsible for establishing minimum educational and competency standards, as well regulating chiropractic practice within the state. The board continues to propose changes to update regulations as needed. We, as a board, are committed to providing efficient and effective regulatory oversight, guiding our profession into the future.

This board has a services utilization committee to review and determine sensibility or appropriateness of care provided and fees charged for services rendered by licensees to patients. This committee currently consists of three licensed chiropractors and one public member. They are prepared and waiting to serve as needed. The use of this committee has been quiet this last year, but we encourage members of the public with complaints about value of services without criminal component to request a Utilization Review compared to an Investigative Unit Complaint. This is more cost effective, and allows this board to act in policing our own profession.

During FY 2018 board meetings, in addition to regular board business, this board offered the State jurisprudence written examination followed by oral interviews with candidates during the two meetings where the board met together in person. With the advent of the board meeting telephonically rather than in person, the in-person interview with each license applicant has been suspended. The board requested a regulation project to remove this requirement from existing regulation.

The state travel ban has negatively impacted the ability of this board to participate with the Federation of Chiropractic Licensing Boards (FCLB), the Association of Chiropractic Board Administrators (ABCA) and the National Board of Chiropractic Examiners (NBCE). Attendance at these national meetings allows the board and staff to be aware of issues concerning the practice of chiropractic nationally, internationally, and to participate in programs involving licensing requirements, professional standards, public protection, regulation, and discipline. The income provided by this board to the State is more than adequate to fund these meetings and the out of state travel expense required for participation from our licensing fees. This cannot be understated-the effectiveness of this board is directly tied to its ability to act, meet, and communicate with national colleagues, to the modest extent allowed in the past. The State of Alaska missed out on a multi-day program focusing on not only dealing with the opioid crisis, but realistic opportunities to slow or stop recruitment into the ranks of the addicted through programs designed on a national level for the exact problem Alaska suffers so severely—opioid addiction.

FY 2019 Narrative Statement (continued)

Senate Bill 69 setting forth statutory recognition of Certified Chiropractic Assistants, Interns and Preceptors was signed into law on May 17, 2016. While the statute is straight forward, the adoption and approval of regulations has been a nightmare, with final regulation draft being submitted in 2017, and then having to be severely rewritten (actually nearly half of the draft being deleted) and finally re-submitted for approval at the May 23, 2019, meeting of this board. Admittedly, this is the first change of chiropractic statute to occur in 30 years, but the regulation process has been unacceptably drawn out. The regulation subcommittee as well as the Alaska Chiropractic Society have been admirably diligent in pursuing this project to fruition.

Our licensing examiner, Thomas Bay, has been with us for just over his first year of service in this capacity and provides the board with outstanding support as well as being the contact point for the public for both information and licensing process. Thomas is an asset to our board and is an exemplary example of a public servant representing Alaska government. Thomas does an outstanding job of looking forward to the needs of this board and especially license applicants, being proactive and respectful, efficient and exercising the uncommon trait of common sense. We look forward to continuing this fantastic relationship far into the future.

The needs of Alaskans are significantly different now, regarding their health, then even 30 years ago when chiropractic statute was last addressed. Dramatically increased health care costs, huge increases in health insurance most of which continually limit and downgrade available coverages, and an exploding opioid epidemic are ravaging the resources of individuals, families, organizations and state government. Chiropractic offers a unique, cost-competitive and effective tool in addressing these challenges.

A vast and continual source of addiction for Alaskans is in dealing with pain from injury, illness and lifestyle. Estimates of as high as 70% of new addicts come from prescription narcotic treatment from primary health care providers. Research clearly demonstrates that chiropractic treatment is at least as effective for short and long-term care of low back pain, and accomplishes that without the use of opioid medication. Headache treatment fills a large part of the remaining recruits into addiction, and again, chiropractic represents a better-than-par opioid free option to help stem the ever-growing inflow. The recruitment into addiction has to be quelled before the tide can be turned. Chiropractic physicians need to be placed on research panels, boards and commissions focusing on opioid addiction.

Additionally, with decreasing numbers of primary care physicians and ever-increasing demand for professional health care, chiropractic physicians are uniquely qualified to meet that demand. Only chiropractic physicians can compare (and very well at that) to medical physicians and osteopaths in the depth and extent of training in clinical diagnosis, imaging, neurology, anatomy, physiology and training as primary care physicians. Chiropractic training has expanded specialty training into nearly all areas of health care and needs to be recognized for the truly outstanding care available to the public. There is a great need to upgrade statutes and regulations to recognize the developments and accomplishments of the chiropractic profession to better meet the needs of Alaskans as a whole, and a general desire by chiropractic physicians to step up to those roles. Efficiency in the statutory and regulatory process will be needed. Involvement with national organizations such as the NBCE and FCLB will be needed. This board will continue to strive to protect and benefit the public while remaining vigilant of new trends in chiropractic practice, and be proactive in need for regulation while staying current with technology, trends and issues as they develop.

Respectfully submitted,

Brian E. Larson, D.C., DACBSP[®] President, Alaska Board of Chiropractic Examiners

Budget Recommendations for FY 2020

The Budget Recommendations section anticipates the board's fiscal priorities for the upcoming year. Please complete all parts of this section with details about anticipated meetings, conferences, memberships, supplies, equipment, to other board requests. Meeting expenses that are being funded through third-party reimbursement or direct booking must be identified separately from expenses paid through license fees (receipt-supported services or RSS). Be sure to explain any items listed as "other" so they may be tracked appropriately.

Board Meeting Date	Location	# Board	# Staff
August 23 rd , 2019	Originating from Juneau - Videoconference	5	1
□ Airfare:			\$0.00
🗆 Hotel:			\$0.00
Ground:			\$0.00
D Other:			\$0.00
Total Estimated Cost:			\$0.00

Board Meeting Date	Location	# Board	# Staff
November 22 nd , 2019	Originating from Juneau - Videoconference	5	1
□ Airfare:			\$0.00
🗆 Hotel:			\$0.00
Ground:			\$0.00
🗆 Other:			\$0.00
Total Estimated Cost:			\$0.00

Board Meeting Date	Location	# Board	# Staff
February 7 th , 2020	Anchorage	5	1
図 Airfare: 図 Hotel: 図 Ground: Taxi/Mileage 図 Other: Meals/Per Di			\$2,300.00 \$875.00 \$250.00 \$466.00
Total Estimated Cost: \$3,891.00			\$3,891.00

Board Meeting Date	Location	# Board	# Staff
May 8 th , 2020	Originating from Juneau - Videoconference	5	1
□ Airfare:			\$0.00
🗆 Hotel:			\$0.00
Ground:			\$0.00
🗆 Other:			\$0.00
Total Estimated Cost:			\$0.00

Budget Recommendations for FY 2020 (continued)

Travel Required to Perform Examinations				
Date	Location	# Board	# Staff	
November 2019	TBD – Based off last location (LA, CA)	TBD – Based off last location (LA, CA) 2		
Description of meeting and	its role in supporting the mission of t	he Board:	·	
	bate in the National Board of Chiropractic Exami ittee. The NBCE will reimburse for lowest rour before reimbursement.		-	
🗷 Airfare:			\$950.00	
🗷 Hotel:			\$1,600.00	
🗷 Ground:			\$250.00	
Conference:			\$0.00	
🗷 Other:			\$594.00	
Describe "Other" (b	reak out all sections): Meals/Per Di	iem		
Total Estimated Cost:			\$3,394.00	

Out-of-State Meetings and Additional In-State Travel #1 Rank in Importance or D Not Applicable		(Rank in orde	r of importance)		
Date		Location	# Board	# Staff	
Oct 3-6, 2019	(Coeur d'Alene, ID	2	1	
Description of meeting and its role in supporting the mission of the Board: FCLB & NBCE District Meeting: A meeting with other state boards within the district to know more about the current issues and concerns of the public and chiropractors within the district.					
Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total	
🗷 Airfare:	\$1,700.00	\$0.00	\$0.00	\$1,700.00	
🗷 Hotel:	\$1,575.00	\$0.00	\$0.00	\$1,575.00	
🗷 Ground:	\$207.00	\$0.00	\$0.00	\$207.00	
Conference:	\$885.00	\$0.00	\$0.00	\$885.00	
🗷 Other	\$640.50	\$0.00	\$0.00	\$640.50	
Describe "Other	" (break out all sec	tions): Meals/Per Di	em		
Net Total:	\$5,007.50	\$0.00	\$0.00	\$5,007.50	

Budget Recommendations for FY 2020 (continued)

Out-of-State Meetings and Additional In-State Travel

#2 Rank in Importance

Date	Location	# Board	# Staff
April 22-26, 2020	Denver, CO	2	1

Description of meeting and its role in supporting the mission of the Board:

FCLB & NBCE Annual Conference Meeting: A meeting with other state boards within the district to know more about the current issues and concerns of the public and chiropractors within the district.

Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
🗷 Airfare:	\$1,944.00	\$0.00	\$0.00	\$1,944.00
🗷 Hotel:	\$3,000.00	\$0.00	\$0.00	\$3 <i>,</i> 000.00
🗷 Ground:	\$450.00	\$0.00	\$0.00	\$450.00
Conference:	\$1,350.00	\$0.00	\$0.00	\$1,350.00
🗷 Other	\$1,197.00	\$0.00	\$0.00	\$1,197.00
Describe "Othe	er" (break out all sections)	: Meals/Per Die	em	·
Net Total:	\$7,941.00	\$0.00	\$0.00	\$7,941.00

☐ Not Applicable	Resources	Examinations
🗷 Membership	□ Training	□ Other
Product or Service	Provider	Cost Per Event
Membership Dues	FCLB	\$1,124.00

relationship with the other state boards. Cost unknown at this point. Last year's cost was \$1,124.00.

Budget Recommendations for FY 2020 (continued)

Other Items with a Fiscal Impact		Cost Per Event:	\$0.00	
图 Not Applicable		Number of Events:	0	
Product or Service	Provider		Total Cost	
			\$0.00	
Description of item and its role in supporting the mission of the Board:				

Summary of FY 2020 Fiscal Requests				
Board Meetings and Teleconferences:	\$3,891.00			
Travel for Exams:	\$3,394.00			
Out-of-State and Additional In-State Travel:	\$12,948.50			
Dues, Memberships, Resources, Training:	\$1,124.00			
Total Potential Third-Party Offsets:	-\$0.00			
Other:	\$0.00			
Total Requested:	\$21,357.50			

Legislation Recommendations Proposed Legislation for FY 2020

C	No Recommendations The Board has no recommendations for proposed legislation at this time.
L	Recommendations The Board has the following recommendations for proposed legislation:
1)	AS 08.01.050 (d): ADD Board of Chiropractic Examiners to current list of healthcare boards eligible to contract resources needed to address abuse of alcohol, drugs, or other substances to licensed professionals.
2)	The board is pursuing authority under AS 08.20 to create a Clinical Chiropractic Nutritionist and advanced practitioner status for chiropractic physicians.

Regulation Recommendations Proposed Legislation for FY 2020

□ No Recommendations

The Board has no recommendations for proposed regulations at this time.

E Recommendations

The Board has the following recommendations for proposed regulations:

- 1) The board would like to modify its current deifinition of prescription drugs as defined in 12 AAC 16.990(b)(1)(B).
- 2) The board would like to modify its current definition of surgery as defined in 12 AAC 16.990(b)(2).
- 3) The board would like to create a new definition for nutrition and/or nutritional substances.
- 4) The board would like to add to 12 AAC 16.042 provision for the board to extend internships after graduation of new doctors, on a case by case basis, the ability to work under the general supervision of the preceptor, while waiting for NBCE Part 4 test scores to become available to be licensed.

Goals and Objectives

Part I

FY 2019's goals and objectives, and how they were met:

Goal 1: Carry out assigned duties of the board:

The board met three times in FY 2019. The board met once by videoconference, with the board license examiner and Dr. Reinhardt in Juneau, and Drs. Larson, Vito and Morris in Anchorage. The other two meetings were by videoconference from the home locations of the board members, due to travel restrictions. The board administered jurisprudence exams, but did not conduct personal interviews with candidates, and conducted board business. The staff and board were able to review and approve applications in a generally timely manner, but distance between Alaska and chiropractic schools where most applicants are applying from always poses a logistics challenge. There was a significant uptick in investigations this year, which continue to be monitored by the board as investigations progress.

Goal 2: Provide information regarding board activities to the profession and the public:

The board made time available in every meeting for public input and encourages its licensees and the public to attend scheduled meetings and provide comment. All meeting agendas and minutes were posted on the board's website to make available to the public the topics discussed, and actions taken by the board.

Goal 3: Continue affiliation with the Alaska Chiropractic Society (ACS) to work cooperatively in the best interest of the profession and the public:

Regulation wording for SB69 defining practice for Certified Chiropractic Clinical Assistants, Interns and Preceptors was finalized and sent on for legal review and publication.

Goal 4: Assess and evaluate regulations:

The board completed regulation work on SB69. There was an error in converting the final draft from the board into printed regulation, so the entire project was sent back to the subcommittee for complete revision/rewrite. This has been completed and will be forwarded on to the Department of Commerce for formal recognition and printing.

Goals and Objectives (continued)

Part I (continued)

FY 2019's goals and objectives, and how they were met:

Goal 5: Assess/evaluate the review process available through the Utilization Review Committee: The formal name of this committee was changed from Peer Review Committee to the above. It is fully staffed and available should the need arise.

Goal 6: Continue affiliation with the Federation of Chiropractic Licensing Boards (FCLB). The National Board of Chiropractic Examiners (NBCE), the Association of Chiropractic Board Administrators (ACBA), and the Council on Chiropractic Education (CCE) as well as the Council on Licensure, Enforcement and Regulation (CLEAR) and the Federation of Association of Regulatory Boards (FARB):

This board had no presence at the FCLB/NBCE Annual meeting or the NBCE Part 4 board examinations due to travel restriction. Dr. Larson did attend the FCLB District 1 meetings in Palm Springs, CA in October, where the focus was on sharing how the boards from different states in the region are dealing with issues such as interdisciplinary practice, opioid addiction, regulation projects and scope of practice, etc. This board has a strong budget. For the sake of training, continuity and efficiency, we need to have a board member and our examiner attending these meetings.

Goal 7: The board will endeavor, through the legislative process, to add the Board of Chiropractic Examiners to relevant centralized and non-centralized statutes that enhance the profession and administrative efficiency:

The completion of the SB69 project has been a huge education for all involved and will hopefully be finalized shortly. A number of statutory and regulatory changes/additions have been recommended by this board, with the objective of successfully completing those projects within the next fiscal year. With the increased knowledge and skill base in writing statute and regulation, this should improve the ability of the board to efficiently draft new statute and regulations to meet the needs of the public for improved and broadened access to primary care, and further the goals of the chiropractic profession to increase access to care, especially as primary care physicians.

Goals and Objectives

Part II

FY 2020's goals and objectives, and proposed methods to achieve them. *Describe any strengths, weaknesses, opportunities, threats and required resources:*

1) Goal 1: Carry out assigned duties of the board:

Objective 1: Conduct a minimum of three board meetings this year with different regional locations in the State to allow for public attendance and meeting transparency. We will hold four regularly scheduled board meetings, three which will be telephonic, and one in person. Ideally, this "live" meeting will be in Juneau while the legislature is in session so this board may be available to elected leadership, but may be limited to Anchorage to minimize total travel. While public input sessions/times are published in advance for attendance at these telephonic meetings, the very nature of no physical presence severely impairs the transparency of this board and the overall public access to these meetings.

Objective 2: Continue timely processing of applications and licensing of chiropractic physicians.

Objective 3: Continue to monitor investigative reports, monitor disciplinary actions, and provide professional direction to Division Investigative staff regarding disciplinary actions, probation matters, criminal history record information, and chiropractic practice.

Objective 4: Utilize the National Board of Chiropractic Examiners (NBCE) Special Purposes Examination for Chiropractic (SPEC) and Ethics & Boundaries examination (E&B) in memorandum of agreements.

Objective 5: Continue to review and process continuing education credit approval in a timely manner.

Objective 6: Continue to administer the jurisprudence examination as part of licensure. Especially with the loss of the direct board interview with applicants, consider utilizing NBCE services to administer the jurisprudence examination at certified testing centers in Alaska and across the lower 48, saving time and expense for applicants, and relieving the Department of Commerce of the responsibility of hosting those tests at a state office four time per year.

2) Goal 2: Provide information regarding board activities to the profession and the public:

Objective 1: Inform licensees of any pending regulation changes in the customary manner.

Objective 2: Provide a public comment period during each meeting. This is scheduled per public meeting law for each board meeting, but difficult without face-to-face interaction required under telephonic meeting requirements.

Objective 3: Address concerns presented by licensees and the public at each meeting.

Objective 4: Provide copies of agendas and/or minutes of the meetings to all who request them.

Objective 5: Continue to work with other licensing boards, at both the district and national level. Without the ability to travel for national and district meetings, this becomes a non-reality. This board, which operates well within its budget must have the opportunity for the volunteers who serve on the board to interact with district and national level boards to best serve the needs of the board in keeping current, obtaining training, and being alert and attentive to the commission to protect the public.

Objective 6: Continue to address the reporting requirements for domestic violence and sexual assault. This would be a great seminar sponsored by the State at the next ACS convention???

Objective 7: Seek and support efforts to educate the governor, state legislators, and the public regarding the benefit of chiropractic care as a health care option, and the particular opportunities to efficiently recover from work injuries (Workers Comp), and deal with pain without opiate prescriptions.

Objective 8: Raise awareness regarding public health, emergency training, hazardous material, and OSHA requirements.

Objective 9: Ensure current information is available on the board website through regular updates by staff and regular monitoring by board members.

Goals and Objectives (continued)

Part II (continued)

FY 2020's goals and objectives, and proposed methods to achieve them. Describe any strengths, weaknesses, opportunities, threats and required resources:

3) Goal 3: Continue affiliation with the Alaska Chiropractic Society (ACS) to work cooperatively in the best interest of the public and the profession:

Objective 1: Encourage regular Alaska Chiropractic Society participation at board meetings.

Objective 2: Support the Alaska Chiropractic Society in its efforts to provide information to the profession and the public.

Objective 3: Support the Alaska Chiropractic Society in pursuit statutory changes or additions that expand the scope of chiropractic practice to provide better portal-of-entry service for the public, for those who wish to utilize their chiropractic physician efficiently their primary care physician.

4) Goal 4: Assess and evaluate regulations:

Objective 1: Continue to assess and evaluate continuing education requirements for quality, relevance, and application of scientific chiropractic research and practice.

Objective 2: Continue to assess and evaluate radiological safety, professional ethics and boundaries, public health, and emergency training.

Objective 3: Proactively make recommendations through regulation and recommend changes to statute to anticipate changes in the health industry.

5) Goal 5: Assess and evaluate the review process available through the Utilization Review Committee:

Objective 1: Direct appropriate inquiries to the committee for review and recommendations. **Objective 2:** Keep the committee roster fully staffed with three chiropractic physicians and one public member at all times. This committee is fully staffed and ready to serve as may be required.

Objective 3: Maintain a list of alternate committee members to fill vacancies or recusals as needed.

6) Goal 6: Continue affiliation and improve interaction with the Federation of Chiropractic Licensing board (FCLB), The National Board of Chiropractic Examiners (NBCE), the Association of Chiropractic Board Administrators (ACBA), and the Council on Chiropractic Education (CCE) as well as the Council on Licensure, Enforcement, and Regulation (CLEAR) and the Federation of Association of Regulatory Boards (FARB:)

Objective 1: Provide attendance of a board member and the examiner to the district and annual meetings of the FCLB and NBCE, to provide input and obtain information at both national and state levels regarding the practice of chiropractic in Alaska. This was not accomplished due to the travel ban this year.

Objective 2: Continue working with the FCLB on maintaining a listing of Alaskan chiropractic physicians on the National Database (CIN-BAD).

- 6) CONTINUED... Objective 3: Promote attendance of board members to the semi-annual NBCE Part IV Examinations and Part IV Examination Review Committee meetings of the NBCE to provide input and obtain information on the Exams required for chiropractic licensure in Alaska and other states. The prior governor banned the receipt of the professional honorarium offered by the NBCE to cover the personal travel and time these doctors invest without compensation from the State to participate in this testing process. We formally request the ban on personal gifts or gratuities, specifically in relation to professional honorariums for travel and time spent by volunteer professional members of boards be lifted. This represents no cost for the State of Alaska, increases the interaction of Alaska professional board members with the NBCE board and license testing process. All other states allow their professionals to receive this financial remuneration for time and expenses directly related to the board and national testing process. Objective 4: Promote the attendance of the licensing examiner at the annual meetings of the ACBA and the FCLB to provide input and obtain information at both national and state levels, regarding matters impacting regulation and licensure of Alaskan chiropractic physicians.
- 7) Goal 7: The board will endeavor, through the legislative process, to add the Board of Chiropractic Examiners to relevant centralized and non-centralized statutes that enhance the profession and its administrative efficiency:

Objective 1: The board will pursue inclusion in AS 08.01.050(d) for the purpose of providing licensed chiropractic physicians the resources needed to address abuse of alcohol, drugs or other substances. This request has been placed on the Recommendations for Proposed Legislation list, 2020.

Objective 2: The board will pursue authority under AS 08.20 to create an Advanced Practitioner status for chiropractic physicians who pursue advanced training and certifications to utilize non-narcotic drugs, ancillary therapies and procedures beyond chiropractic core methodology and commonly used by other Alaskan health care professionals and specialists. This request has been placed on the Recommendations for Proposed Legislation list 2020.

Objective 3: The board is pursuing authority under AS 08.20 to create a Clinical Chiropractic Nutritionist practitioner status for chiropractic physicians to specifically resolve the question of injectable nutrients as part of chiropractic practice. Additionally, and Advanced Practitioner status for chiropractic physicians who pursue post-graduate specialist status in specific areas of chiropractic. Three requests have been placed on the Recommendations for Proposed Legislation list 2020.

Objective 4: The board is requesting regulation changes to clarify definitions of chiropractic practice under 12 AAC 16.990 to modify the definitions of surgery, prescription drugs, and add a definition of nutrition or nutritional substance.

BOARD OF CHIROPRACTIC EXAMINERS Fiscal Year 2019 Annual Report Sunset Audit Recommendations Date of Last Legislative Audit: July 24, 2013 Board Sunset Date: June 30, 2022

Audit Recommendation:	The Office of the Governor should make Board appointments in compliance with statutory requirements.
Action Taken:	As this recommendation was for the Office of the Governor, neither the Board nor Division have the authority to take any action. However, currently, every seat on the Board is filled through March 1, 2020.
Next Steps:	None
Date Completed:	March 1, 2016

Audit Recommendation:	The Division of Corporations, Business and Professional Licensing's Director should continue efforts to improve the investigative case management system's integrity and confidentiality.
Action Taken:	Negoiated the GLS contract in 2016 and will continue to use the system through 2020, under the current contract, with process improvements. The Division supervisors, staff and the investigations unit participate in annual training. Additionally, the Director updated the policy and procedures for handling affirmative responses to professional fitness questions in 2011, and with the assistance of the Chief Investigator, further clarified the business process in 2016.
Next Steps:	We are working with GLS to refine data fields to more accurate capture the information required.
Date Completed:	2016