

**State of Alaska
Department of Commerce, Community and
Economic Development
Division of Corporations, Business and Professional Licensing**

BOARD OF PUBLIC ACCOUNTANCY

MINUTES OF MEETING

November 13-14, 2014

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Public Accountancy was held November 13-14, 2014 in Anchorage Alaska.

Thursday, November 13, 2014

Call to Order/Roll Call

The meeting was called to order by Karen Brewer-Tarver, Chair, at 8:34 a.m. Those present, constituting a quorum of the Board were:

Donovan Rulien II, CPA – Anchorage
Craig Chapman, CPA – Kenai
Jeffrey Johnson, CPA – Fairbanks
Leslie Schmitz, CPA – Anchorage
Karen Brewer-Tarver, CPA – Juneau

Present from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, were:

Cori Hondolero, Executive Administrator
Sara Chambers, Director (agenda item #6)
Martha Hewlett, Administrative Officer II (agenda item #6)
Colleen Kautz, Operations Manager (agenda item #6)
Alvin Kennedy, Investigator III (agenda item #7)

Visitors present included:

Rebecca Martin, CPA, representing the Alaska Society of CPAs (ASCPA)
Bernadette Kopyy, representing the Alaska Society of Independent Accountants (ASIA)
Lisa Rogers, CPA, representing the Alaska Society of CPAs (ASCPA),
Legislative Committee

Agenda Item 1 – Review Agenda

The Board added the following items to the agenda:

- Review November 7, 2014 teleconference minutes
- Test site location discussion

Agenda Item 2 – Ethics Report

It was determined that there was nothing to report.

Agenda Item 3 – Review Meeting Minutes

The Board reviewed the minutes of the most recent meeting and teleconferences.

Upon a motion duly made by Mr. Johnson, seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to approve the minutes of the August 7-8, 2014 meeting as written.

Upon a motion duly made by Mr. Johnson, seconded by Ms. Schmitz, and approved unanimously, it was:

RESOLVED to approve the minutes of the November 7, 2014 teleconference as written.

Upon a motion duly made by Mr. Johnson, seconded by Ms. Schmitz, and approved unanimously, it was:

RESOLVED to approve the minutes of the October 27, 2014 teleconference as written.

Agenda Item 5 - Alaska Society of Certified Public Accountants (ASCPA)

Rebecca Martin was present and let the Board know about the following AK Society activities:

- Letter had been set to the Board from the Society (included in the correspondence section of the Board packet)
- There will be upcoming ethics training.
- There will be ongoing CPE opportunities.
- Legislative committee will meet following the meeting (11/14/14)

Agenda Item 4 – Public Comment

Lisa Rogers, CPA representing the Legislative Committee of the Alaska Society of CPAs was present to address the Board.

Ms. Rogers noted that a letter had been sent to the Society from the Board regarding possible changes to the statutes/regulations. The Board requested feedback. It was noted that the committee had reached out to both individual CPAs and firms to ask about the attest requirement and the required years of experience. It was noted that almost everyone supports the idea of removing the attest requirement. The Committee would like to know where the Board stands with changing from a two to one year experience requirement. The Board noted that they would be reviewing/discussing the regulations later in the agenda.

Ms. Rogers noted that she personally supports making changes to move more in line with national standards. Ms. Rogers stated that the legislative committee would be meeting following the Board meeting.

Agenda Item 6 – Board Business

ED Report

Ms. Hondolero reported the following:

- FY15 Goals & Objectives had been sent out for mail (e-mail) vote and the Board had voted to adopt them as written.
- All 2011 CPE cases have been resolved.
- Still a few 2013 CPE cases unresolved and in different stages. Anticipate that at least 3 of the remaining cases will go to hearing.
- Request for legal advice back from dept. of law. Copy of e-mail in Board packet for review/discussion.

Revenues/Expenditures

The Board reviewed the final FY14 figures that had been included in the packet. The Board noted that they would still like the detail for the accounts including lines 71172, 73812, 73821 and 73051. It is unclear exactly what is included in these line items.

Agenda Item 8 – NASBA Updates

Conferences

Annual Meeting November 2014 – Chapman/Hondolero.

Mr. Chapman had provided a written outline that was handed out to Board members. Highlights from the meeting included discussion about the federal debt, new audit reports, GASB, education/accreditation, new CPA exam (2016), and updates to peer review.

Agenda Item 6 – Board Business

Sara Chambers, Director, Colleen Kautz, Operations Manager and Martha Hewlett, Admin Officer were called to discuss the following issues:

Revenues/Expenditures

Ms. Chambers asked the Board if they had received the final FY14 figures and also the annual fiscal report that she had prepared. The Board indicated that the information was included in their packets and they had reviewed it.

Ms. Chambers indicated that line 73812 I/A legal was for charges between state agencies; direct billing for attorney time. Ms. Chambers noted that the legal fees had increased over the last three fiscal years, likely in relation to the 100% audit for the AK ethics course. The Board asked if there was detailed information available for the legal expenses. Ms. Chambers stated that basic legal information was available in the legislative report prepared by the Division and that the Division would not be sending out information more detailed than what is provided in that report.

Mr. Johnson indicated that he would like the Board to have information on what the AK ethics enforcement has cost over the last few years to help make accurate projections for the future. Ms. Chambers indicated that it should be possible to provide the Board with personnel costs.

Mr. Johnson requested a memo with data/figures for all fines collected since the Board started the 100% audit. This information is useful even if the fines are not credited to the Board. Ms. Chambers indicated that she would speak with the Chief investigator to see if a report could be generated from GL Suites. Hopefully the report would reflect billed and collected fines.

Mr. Rulien asked about indirects. It was noted that the allocation method has changed over the years. Ms. Chambers indicated that the change was just this past year (FY14). The new calculation method involves PCN count vs only assigning costs based on the number of licensees that a program has. This resulted in over a million dollars in reduction of indirects, as the Division was able to assign costs directly to the Boards responsible. Mr. Johnson noted that the Board was in deficit position under the old methodology, but possibly wouldn't be if the new methodology had been applied to the 10 year reconciliation that left the Board in a deficit position. Ms. Chambers noted that there would always be indirects and that the Division was seeking incremental improvements.

The Board thanked Ms. Chambers for her time.

Mr. Chapman indicated that even if the Division does not come through with the fines list, the Board should create their own list using the consent agreements. Mr. Johnson indicated that the Board will want to have an outlined budget by February to stay online with fee analysis for the 2015 renewal.

Agenda Item 8 – NASBA Updates

Committees

Mr. Johnson – Legislative Support Committee – teleconference in September; discussed legislative tracking and firm mobility. Was approved to stay on the committee for another year.

Mr. Rulien –Uniform Accountancy Act (UAA) committee – the committee had a teleconference in October and will meet again in January. There was discussion about inactive licenses. Different states have different guidelines regarding practicing as a CPA and holding yourself out as a CPA while your license is in an inactive status.

Agenda Item 7 – Investigative Report

Investigator Kennedy was present at the meeting to provide his report.

Mr. Kennedy indicated that he has been staying busy and divides his time between the CPA and pharmacy Boards. It was noted that he had one last renewal under review with a large list of names that are required to be checked.

Mr. Kennedy noted that the Division may be reallocating staff due to the investigative section undergoing a change that will separate the office into two groups of investigators; healthcare related and non-healthcare related. Mr. Kennedy is the last investigator with both types of programs assigned to him and the Chief may decide to reassign one of the Boards to align with the new format.

Agenda Item 9 – CPA Exam Surveys

The Board reviewed the surveys that had been received. There were some responses with complaints about the computers functionality, ability to launch the exam and rescheduling in a timely manner when the reschedule was due to circumstances outside the candidates control.

Ms. Brewer-Tarver wanted the Board to talk about the possibility of having a test site in Southeast. Mr. Johnson noted that past Board member Kathleen Thompson may have more historical information on how the test site was added on the UAF campus. Ms. Brewer-Tarver indicated that she would speak with

past Board members for the history of how Fairbanks was added. It may be that Prometric had reviewed Southeast and did not think that it would be profitable enough to justify the expense. Mr. Brewer-Tarver also mentioned that UAS was in the process of trying to have its business program accredited.

The Board had a scheduled luncheon with the Alaska Society of CPAs.

The Board recessed for lunch at 11:29 a.m.
The Board resumed the meeting at 1:35 p.m.

Agenda Item 10 – Statute/Regulation Projects

The Board reviewed and discussed potential regulation changes and took the following action:

Upon a motion duly made by Mr. Johnson, seconded by Mr. Rulien, and approved unanimously, it was:

RESOLVED to send the following regulation change out for public comment:

12 AAC 04.310(b) - repeal

Upon a motion duly made by Mr. Johnson, seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to send the following regulation change out for public comment:

12 AAC 04.300(c) – amended to read “As of the licensing period that begins January 1, 2006, at least four hours of the minimum 80 hours of approved continuing education required in (a) of this section must cover ethics.”

Upon a motion duly made by Mr. Johnson, seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to send the following regulation change out for public comment:

12 AAC 04.185(e)(3)(A) - repeal

Upon a motion duly made by Mr. Rulien, seconded by Mr. Johnson, and approved unanimously, it was:

RESOLVED to send the following regulation change out for public comment:

12 AAC 04.010 – amended to read “An accountant shall adhere to the standards regarding independence and to the standards regarding integrity and objectivity of the American Institute of Certified Public Accountants, AICPA Professional Standards, Volume 2, Code of Professional Conduct, adopted January 12, 1988, as revised as of December 15, 2014, adopted by reference.”

The Editor’s note will also need to be amended to read:

“A copy of the AICPA Code of Professional Conduct, adopted by reference in 12 AAC 04.010, may be obtained from the American Institute of Certified Public Accountants at AICPA, 220 Leigh Farm Road, Durham, North Carolina 27707-8110 or at AICPA’s website at <http://www.aicpa.org>.”

Upon a motion duly made by Mr. Rulien, seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to send the following regulation change out for public comment:

12 AAC 04.030 – amended to read “An accountant shall adhere to the standards regarding contingent fees of the American Institute of Certified Public Accountants, AICPA Professional Standards, Volume 2, Code of Professional Conduct, adopted May 20, 1991, as revised as of December 15, 2014, adopted by reference.”

The Editor’s note will also need to be amended to read:

“A copy of the AICPA Code of Professional Conduct, adopted by reference in 12 AAC 04.030, may be obtained from the American Institute of Certified Public Accountants at AICPA, 220 Leigh Farm Road, Durham, North Carolina 27707-8110 or at AICPA’s website at <http://www.aicpa.org>.”

Upon a motion duly made by Mr. Rulien, seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to send the following regulation change out for public comment:

12 AAC 04.100 – amended to read “An accountant shall adhere to the standards regarding commissions contained in the American Institute of Certified Public Accountants, AICPA Professional Standards, Volume 2, Code of Professional Conduct, adopted May 23, 1990, as revised as of December 15, 2014, adopted by reference.”

The Editor’s note will also need to be amended to read:

“A copy of the AICPA Code of Professional Conduct, adopted by reference in 12 AAC 04.100, may be obtained from the American Institute of Certified Public Accountants at AICPA, 220 Leigh Farm Road, Durham, North Carolina 27707-8110 or at AICPA’s website at <http://www.aicpa.org>.”

Upon a motion duly made by Mr. Rulien, seconded by Mr. Johnson, and approved unanimously, it was:

RESOLVED to send the following regulation change out for public comment:

12 AAC 04.200(c) – amended to read “The ethics course and examination described in (a)(2) of this section is the self-study course, including its lesson reviews and examinations, titled *Professional Ethics: The AICPA’s Comprehensive Course*, published by the American Institute of Certified Public Accountants (AICPA) 2014 revision, and is graded on a pass or fail basis. The board will waive passage of this course and examination if the applicant documents passage of an ethics examination of another licensing jurisdiction that, in the determination of the board, is equivalent to the course and examination described in this subsection.”

12 AAC 04.200(g)(1) – amended to read “may sit for each section of the Uniform Certified Public Accountant Examination individually;”

12 AAC 04.200(g)(3) – amended to read “must pass all sections of the Uniform Certified Public Accountant Examination within an 18-month period.”

12 AAC 04.200(h) – amended to read “If an applicant does not pass all sections of the Uniform Certified Public Accountant Examination in accordance with (g)(3) of this section, credit for any section passed outside of the 18-month period expires, and that section must be retaken.”

The Authority will also need to be amended:

AS 08.04.160 - repeal

Upon a motion duly made by Mr. Rulien, seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to send the following regulation change out for public comment:

12 AAC 04.610(a)(1) – amended to read “American Institute of Certified Public Accountants (AICPA) *Standards for Performing and Reporting on Peer Reviews*, 2014 edition, adopted by reference, excluding any reference to compilations; or”

12 AAC 04.610(a)(2) – amended to read “National State Auditors Association (NSAA) *Peer Review Manual*, 2013 edition, adopted by reference.”

The Editor’s note will also need to be amended to read:

“A copy of the *Standards for Performing and Reporting on Peer Reviews*, adopted by reference in 12 AAC 04.610, may be obtained from the American Institute of Certified Public Accountants (AICPA), 220 Leigh Farm Road, Durham, North Carolina 27707-8110. A copy of the *Peer Review Manual*, adopted by reference in 12 AAC 04.610 may be obtained from the National State Auditors Association, 449 Lewis Hargett Circle, Suite 290, Lexington, KY 40503-3590.”

Upon a motion duly made by Mr. Rulien, seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to send the following regulation change out for public comment:

12 AAC 04.620(c) – amended to read “The guidelines in Chapter 8, of the American Institute of Certified Public Accountants (AICPA), *AICPA Peer Review Administrative Manual*, April 1, 2014, is adopted by reference. If a firm is merged, otherwise combined, dissolved, or separated, the organization administering the quality review shall apply those guidelines to determine which firm is considered the

succeeding firm. That determination is subject to review by the board under those guidelines. The succeeding firm shall retain its quality review status and its quality review due date.”

The Editor’s note will also need to be amended to read:

“A copy of Chapter 8 of the American Institute of Certified Public Accountants (AICPA) Peer Review Administrative Manual, April 1, 2014, adopted by reference in 12 AAC 04.620, may be obtained from the American Institute of Certified Public Accountants (AICPA), 220 Leigh Farm Road, Durham, North Carolina 27707-8110.

Upon a motion duly made by Mr. Rulien, seconded by Mr. Johnson, and approved unanimously, it was:

RESOLVED to send the following regulation change out for public comment:

12 AAC 04.600(a) – amended to read “To renew a permit to practice under AS 08.04.420 for a permit period beginning on or after January 1, 2000, a permit holder shall certify that the permit holder has met the quality review requirements of this section or that permit holder is exempt under 12 AAC 04.620.”

Upon a motion duly made by Mr. Rulien, seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to send the following regulation change out for public comment:

12 AAC 04.690(1) – amended to read “permit holder” means a person, partnership, limited liability company, or corporation that holds a permit to practice under AS 08.04.420;”

Upon a motion duly made by Mr. Rulien, seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to send the following regulation change out for public comment:

12 AAC 04.990 - The Authority needs to be amended:

AS 08.04.085 - repeal

Upon a motion duly made by Mr. Chapman, seconded by Mr. Rulien, and approved unanimously, it was:

RESOLVED to send the following new regulation out for public comment:

12 AAC 04.530(7) “unprofessional conduct in an investigation” includes

(A) failing to cooperate with an official investigation by the board or the board’s representatives, including failing to timely provide requested information; and

(B) failing to allow the board or the board’s representative, upon written request, to examine and have access to records maintained by the licensee that relate to the licensee’s practice under AS 08.04.

Upon a motion duly made by Mr. Chapman, seconded by Mr. Rulien, and approved unanimously, it was:

RESOLVED to send the following new regulation out for public comment:

12 AAC 04.520(c)(5) unprofessional conduct in an investigation.

Upon a motion duly made by Mr. Johnson, seconded by Mr. Rulien, and approved unanimously, it was:

RESOLVED to send the following regulation repeal out for public comment:

12 AAC 04.183 – repeal whole section

Upon a motion duly made by Mr. Johnson, seconded by Ms. Schmitz, and approved unanimously, it was:

RESOLVED to send the following regulation repeal out for public comment:

12 AAC 04.181 – repeal whole section

Upon a motion duly made by Mr. Johnson, seconded by Mr. Rulien, and approved unanimously, it was:

RESOLVED to send the following regulation changes out for public comment:

12 AAC 04.180 – repeal sections (a) – (f)

Add new (g) to read “An applicant for initial issuance of a license under this Section shall show that the applicant has had two years of experience. This experience shall include providing any type of service or advice involving the use of accounting, attest, compilation, management advisory, financial advisory, tax or consulting skills all of which was verified by a supervising licensee. This experience would be acceptable if it was gained through employment in government, industry, academia or public practice.”

Ms. Schmitz noted that there are additional sections that need to have the references updated. Ms. Brewer-Tarver indicated that she would review 12 AAC 04.038 to prepare for additional discussion.

Agenda Item 11 – Correspondence

The Board reviewed the correspondence items contained in the Board packet. There was one item that required Board response:

- 2) NASBA – Annual Opt-in/Opt-out. Re: allowing distribution of exam candidate data. It was noted that in past years the Board had decided that it would not support distribution of candidate information without the candidate’s permission.

Agenda Item 12 – Prometric Exam Site Visit

Due to time constraints, it was decided that Ms. Hondolero would arrange to meet Ms. Schmitz at the Anchorage Prometric test site within a few weeks to conduct a test site visit.

The meeting was recessed at 4:27 p.m., until Friday, November 14, 2014.

Friday, November 14, 2014

Call to Order/Roll Call

The meeting was called to order by Karen Brewer-Tarver, Chair, at 8:26 a.m. Those present, constituting a quorum of the Board were:

Craig Chapman, CPA – Kenai
Jeffrey Johnson, CPA – Fairbanks

Leslie Schmitz, CPA – Anchorage
Karen Brewer-Tarver, CPA – Juneau
Donovan Rulien, CPA - Anchorage

Present from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, was:

Cori Hondolero, Executive Administrator

Visitors present included:

Rebecca Martin, CPA, representing the Alaska Society of CPAs (ASCPA)
Bernadette Koppy, representing the Alaska Society of Independent Accountants (ASIA)

Agenda Item 13 – Review Agenda

The Board had not completed item 10 and added it to the agenda.

Agenda Item 10 – Statute/Regulation Projects

The Board reviewed and discussed potential regulation discussions and took the following action:

Upon a motion duly made by Mr. Rulien, seconded by Ms. Schmitz, and approved unanimously, it was:

RESOLVED to send the following regulation changes out for public comment:

12 AAC 04.038(a)(1) – amended to read “an audit or other engagement to be performed in accordance with the Statements on Auditing Standards (SAS) of the American Institute of Certified Public Accountants, *AICPA Professional Standards, Volume 1*, AU-C Sections 200-935, as revised as of December 15, 2014, adopted by reference;”

12 AAC 04.038(a)(2) – amended to read “a review of a financial statement to be performed in accordance with the Statements on Standards for Accounting and Review Services (SSARS) of the American Institute of Certified Public Accountants, *AICPA Professional Standards, Volume 2*, AR Sections 20-600, as revised as of, December 15, 2014, adopted by reference;”

12 AAC 04.038(a)(3) – amended to read “an examination of prospective financial information to be performed in accordance with the Statements on Standards for Attestation Engagements (SSAE) of the American Institute of Certified Public Accountants, *AICPA Professional Standards, Volume 1*, AT Sections 20-701, as revised as of, December 15, 2014, adopted by reference; and”

12 AAC 04.038(c) – amended to read “A licensee performing an attest engagement shall maintain a quality control system that complies with the Quality Control Standards (QCS) of the American Institute of Certified Public Accountants, *AICPA Professional Standards, Volume 2*, QC Section 10, as revised as of, December 15, 2014, adopted by reference.”

Upon a motion duly made by Mr. Johnson, seconded by Mr. Rulien, and approved unanimously, it was:

RESOLVED to send the following regulation change out for public comment:

12 AAC 04.175(b)(4) – amended to read “verification showing that the applicant meets the applicable experience requirements under AS 08.04.120 and 12 AAC 04.180;”

Upon a motion duly made by Mr. Johnson, seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to revise the previous motion and send the following regulation change out for public comment:

12 AAC 04.180 - Amend new (g) to read “An applicant for initial issuance of a certificate under this Section shall show that the applicant has had two years of experience. This experience shall include providing any type of service or advice involving the use of accounting, attest, compilation, management advisory, financial advisory, tax or consulting skills all of which was verified by a supervising certified public accountant. This experience would be acceptable if it was gained through employment in government, industry, academia or public practice.”

The Board discussed the possibility of statute changes and noted that the following may be requested:

AS 08.04.120 – change to one year of experience.
AS 08.04.195(1) – delete
AS 08.04.195(2) – change to one year of experience.

The Board discussed the possibility of adding a definition for “licensee” and decided that if it was added it might fit in the regulations as a new 12 AAC 04.990(15). Proposed language was ““licensee” means an individual holding a certified public accountant license issued by a licensing jurisdiction acceptable to the board.” The Board decided not to add this definition right now.

Agenda Item 6 – Board Business

Sole Proprietor discussion

The Board reviewed an e-mail from the Department of Law in response to questions from a prior Board meeting. If a sole proprietor has registered their business name, they are considered a legal entity. They need a business license, but may not be required to obtain a firm permit.

The Board decided that this topic requires additional discussion. They will open a dialog with the Alaska Society. There was discussion about the possibility of a joint application for individual/firm. The Board will ask the Society for its recommendation.

Agenda Item 14 – Public Comment

There was no one present in the room that made a request to address the Board.

Agenda Item 15 – CPE Audits

The Board completed CPE file review and took the following action:

Upon a motion duly made by Mr. Johnson seconded by Mr. Rulien, and approved unanimously, it was:

RESOLVED to adopt the consent agreement for case #2014-001716.

Upon a motion duly made by Mr. Johnson seconded by Mr. Rulien, and approved unanimously, it was:

RESOLVED to adopt the consent agreement for case #2014-001231.

Upon a motion duly made by Mr. Rulien seconded by Mr. Johnson, and approved unanimously, it was:

RESOLVED to adopt the stipulated agreement for case #2014-001124/OAH #14-1192-CPA.

Upon a motion duly made by Mr. Chapman, seconded by Mr. Johnson, and approved unanimously, it was:

RESOLVED to deny the audit of license #1848 Duane Hirsch. Standard Consent agreement required.

Upon a motion duly made by Mr. Rulien seconded by Mr. Johnson, and approved unanimously, it was:

RESOLVED to adopt the consent agreement for case #2014-000321.

Upon a motion duly made by Mr. Chapman seconded by Mr. Rulien, and approved unanimously, it was:

RESOLVED to adopt the consent agreement for case #2014-001486.

***consent agreement was adopted as signed, with no reduction of fine as requested by licensee.**

Upon a motion duly made by Mr. Rulien seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to adopt the surrender for case #2014-002033.

Upon a motion duly made by Mr. Chapman seconded by Mr. Rulien, and approved unanimously, it was:

RESOLVED to adopt the consent agreement for case #2014-001709.

Upon a motion duly made by Mr. Johnson, seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to deny the audit of license #1406 Mark McKinney. Standard Consent agreement required.

The Board discussed the renewal file for license #2496. It was noted that the licensee has only been able to verify 26 hours of CPE for the 2012/2013 period. Ms. Hondolero indicated that she had already informed the licensee that the Board would require all hours to be made up and that those hours would be not available on any future renewal. The Board

wanted to discuss available action, as this was an egregious shortage of the required hours.

Upon a motion duly made by Ms. Schmitz, seconded by Mr. Johnson, and approved unanimously, it was:

RESOLVED to deny the audit of license #2578 Amy Hillenbrand. Standard Consent agreement required.

Upon a motion duly made by Mr. Rulien seconded by Mr. Johnson, and approved unanimously, it was:

RESOLVED to adopt the consent agreement for case #2014-001704.

Upon a motion duly made by Mr. Chapman, seconded by Mr. Rulien, and approved unanimously, it was:

RESOLVED to deny the audit of license #1656 Kiyonobu Ueda. Standard Consent agreement required.

Upon a motion duly made by Mr. Rulien seconded by Mr. Johnson, and approved unanimously, it was:

RESOLVED to adopt the consent agreement for case #2014-001717.

Upon a motion duly made by Ms. Schmitz seconded by Mr. Johnson, and approved unanimously, it was:

RESOLVED to adopt the consent agreement for case #2014-001703.

The Board had received a request for reconsideration of a consent agreement that had been drafted after the last Board meeting. The licensee had written to the Board regarding hardships during the prior 2012/2013 licensing period and requested that the letter not be shared publicly, as it contained personal information.

Upon a motion duly made by Mr. Rulien, seconded by Mr. Johnson, and approved unanimously, it was:

RESOLVED to enter into executive session in accordance with AS 44.62.310(c)(2) and (3), and Alaska Constitutional Rights to Privacy Provisions for the purpose of discussing a CPE file.

The Board entered executive session at 12:11 p.m.
The Board went back on the record at 12:32 p.m.

Upon a motion duly made by Mr. Rulien, seconded by Mr. Johnson, and approved unanimously, it was:

RESOLVED to reconsider case #2014-001764; case before the Board for non-compliance with 12 AAC 04.300. Due to hardship the Board approves amendment of the agreement to include a \$2,000 fine with \$1,400 suspended.

Upon a motion duly made by Mr. Johnson, seconded by Ms. Schmitz, and approved unanimously, it was:

RESOLVED to deny the audit of license #1873 Lisa Lopez; the AK ethics course was taken outside of the required time period. Standard Consent agreement required.

Upon a motion duly made by Mr. Johnson, seconded by Mr. Rulien, and approved unanimously, it was:

RESOLVED to deny the audit of license #2496 Kelly Grissom for non-compliance with 12 AAC 04.300. Missing hours must be complete by December 31, 2014 (required to have verification of 88 hours total due to not meeting the 20 per year minimum; must have AK ethics hours). License will be suspended with no additional Board action required if the hours are not complete by the deadline and the suspended portion of the fee will also become due.

Agenda Item 16 – Application Review

The Board completed application review and took the following action:

Upon a motion duly made by Mr. Johnson seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to approve Eri Itagaki's request for exam score extension of the AUD section through one additional window.

Upon a motion duly made by Mr. Rulien seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to deny Rosmery Osuna Gonzalez's request for exam score extension.

Upon a motion duly made by Mr. Rulien seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to deny Jeff Daneff's request for a waiver of the exam requirements.

Upon a motion duly made by Mr. Rulien seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to approve Jennifer Claxton's application to sit for the CPA exam.

Upon a motion duly made by Mr. Chapman seconded by Ms. Schmitz, and approved unanimously, it was:

RESOLVED to approve the reinstatement applications of Lloyd Allen, Olena Eichinger and Susan Hardenbergh.

Upon a motion duly made by Mr. Horton seconded by Mr. Chapman, and approved unanimously, it was:

RESOLVED to approve Matthew Coates, Amanda Dayton, Siting Feng, Bradley Golden, Deborah Griesmer, Sarah Hofkens, Coaly Huckins, Chandni Kalra, Petr Kaygorodov, Jonathan Kuhn, Loren Louwagie, Amber Miller, Jeremiah Moog, Abigail Riggs, Bartlomiej Roszczyk, Yohei Shimasaki, Dina Stretiner, Jeff Sun, Dilin Wang and Andrew Wilson for licensure by exam.

Upon a motion duly made by Mr. Chapman seconded by Ms. Schmitz, and approved unanimously, it was:

RESOLVED to approve the Out-of-State Permit applications of Aronson, LLC, Coulter & Justus, P.C. and Vladimir Raskin, CPA.

Upon a motion duly made by Mr. Chapman seconded by Ms. Schmitz, and approved unanimously, it was:

RESOLVED to approve the Firm Permit applications of RNK CPAs, LLC and Tisher and Company CPA PC.

Agenda Item 17 – Administrative Business

Confirm Upcoming Meeting Dates/Locations

- February 9-10, 2015 in Juneau
- May 7-8, 2015 in Anchorage

Sign Wall Certificates

- Stephanie Lambe-Musgrove #2712
- Sarah Hooper #2725
- Orkhan Nazarli #2726
- Kimberly Hedin #2727
- Vanessa Varona #2728
- Robert Bailie #2729
- Jenna Maurer #2730
- Stephen Lasseter #2731
- Kam Lee #2732
- Aurora Cokerland #2733
- Christine Anne Lumba #2734
- Whitney Breeland #2735
- Matthew Hurbi #2736
- Carlos Tarin #2737
- Mariya Pavlovskaya #2738
- Katherine Burrill #2739

Items for Next Meeting

- Sole Proprietor/Firm Permit issue
- Timeline for Out-of-State permits

Task Lists

Cori Hondolero:

- Forward regulation updates to Regulations Specialist.
- Update regulation tracking sheet.
- Follow up with Director regarding request for fines from GL Suites database.
- Request personnel breakdown for next meeting.

Jeff Johnson:

- Work on 2 year projection for next fee cycle.
(need fine data from Division)

Leslie Schmitz:

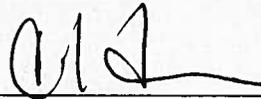
- Review how the Code of Conduct different from AK statutes/regulations.

Don Rulien:

- Review how UAA differs from AK statutes/regulations

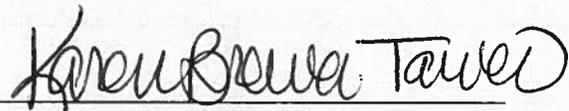
There being no further business, the meeting adjourned at 1:54 p.m.

Respectfully Submitted:



Cori Hondolero
Executive Administrator

Approved:



Karen Brewer-Tarver, Chair
Alaska Board of Public Accountancy

Date: 2/9/15