



ALASKA STATE BOARD OF SOCIAL WORK EXAMINERS

POSITION STATEMENT: ALTERNATE SUPPORTING DOCUMENTATION WHEN AN APPLICANT IS UNABLE TO OBTAIN A CURRENT AND/OR PREVIOUS SUPERVISOR REFERENCE

Date: December 10-11, 2018.

Status: Approved.

Organized by: The Alaska State Board of Social Work Examiners

Adopted by: The Alaska State Board of Social Work Examiners

PURPOSE:

The Alaska Board of Social Work Examiners takes the following position regarding alternate supporting documentation when an applicant is unable to obtain a current and/or previous supervisor reference.

HISTORY:

Board staff received multiple inquiries regarding what is acceptable to the board as appropriate documentation when he/she is unable to obtain a current and/or previous supervisor reference.

SUPPORTIVE DISCUSSION AND MATERIALS:

Requirements:

When circumstances are such that an applicant cannot provide a reference from a current or previous supervisor, an applicant shall submit a signed and dated letter that demonstrates explanation as to the reasons why the applicant is unable to satisfy the requirement set forth in Sec. 08.95.110(A) through no fault of the applicant. In accordance with 12 AAC 18.130 three professional references shall be required.

Examples of applicant submissions based on available references may include:

No previous employer (i.e., applicant may have only one postgraduate position)

1. Letter of explanation
2. Current supervisor reference [12 AAC 18.130(a)].
3. Two other professional references in accordance with 12 AAC 18.130(b)(3).

No current employer (i.e., applicant between jobs)

1. Letter of explanation
2. Previous supervisor reference [12 AAC 18.130(a)].
3. Two other professional references in accordance with 12 AAC 18.130(b)(3).

No previous or current employer (i.e., applicant is a new graduate)

1. Letter of explanation
2. Three professional references in accordance with 12 AAC 18.130(b)(3).