



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Commerce, Community,  
and Economic Development**

DIVISION OF CORPORATIONS, BUSINESS AND  
PROFESSIONAL LICENSING

P.O. Box 110806  
Juneau, AK 99811-0806  
Main: 907.465.2550  
Fax: 907.465.2974

February 9, 2016

Dear licensees and interested parties:

Alaska's professional licensing statutes (AS 08.01.065) require the Division of Corporations, Business and Professional Licensing (CBPL) to "annually review each fee level to determine whether the regulatory costs of each occupation are approximately equal to fee collections related to that occupation." Alaska's licensing fee statutes go on to say, "If the review indicates that an occupation's fee collections and regulatory costs are not approximately equal, the department shall calculate fee adjustments and adopt regulations...to implement the adjustments."

The Division proposes an increase in licensing fee amounts in order to comply with the statute listed above, as well as to continue to deliver its current level of service for the social worker licensing program. Although there was a minor increase in fees in 2014, the program expenses have continued to use up its surplus for several years and ended FY2015 in a deficit position.

The Board of Social Worker Examiners reviewed the fee analysis at a teleconference meeting on February 2, 2016 and made recommendations to increase certain fees. The Division took under advisement those recommendations; a breakdown of the proposed fees is enclosed and located on the Board's web page at <https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/SocialWorkExaminers.aspx>. It is the desire of both the Board and the Division that the program is out of deficit, and remains so, before the 2018 Sunset Audit administered by Legislative Audit.

This fee proposal is entering a public comment period. The division encourages all licensees and interested parties to comment on this proposal through the division's Regulations Specialist, whose contact information is enclosed on the public notice. After the comment period closes and the division reviews all comments received, the division may adopt the regulation as drafted, may amend a proposed fee, or may withdraw the regulations in part or in its whole.

All comments received will be reviewed and taken into consideration prior to adopting the final regulations. The final decision will result in the fee to be implemented during this season's license renewal.

Follow the instructions enclosed to make written comments during the public comment period. Comments must be addressed to Jun Maiquis, Regulations Specialist, PO Box 110806, Juneau, AK 99811 or [jun.maiquis@alaska.gov](mailto:jun.maiquis@alaska.gov).

Sincerely,

A handwritten signature in cursive script that reads "Janey Hovenden".

Janey Hovenden  
Director

Encl.

**NOTICE OF PROPOSED CHANGES TO OCCUPATIONAL LICENSING FEES FOR  
PROFESSIONS REGULATED BY THE BOARD OF SOCIAL WORK EXAMINERS IN  
THE REGULATIONS OF THE DEPARTMENT OF COMMERCE, COMMUNITY, AND  
ECONOMIC DEVELOPMENT**

**BRIEF DESCRIPTION:** The Department of Commerce, Community, and Economic Development proposes to change occupational license fees charged to social workers.

The Department of Commerce, Community, and Economic Development (Department) proposes to adopt regulation changes in Title 12, Chapter 02 of the Alaska Administrative Code, dealing with occupational licensing fees for professions regulated by the Board of Social Work Examiners, including the following:

**12 AAC 02.155, Board of Social Work Examiners**, is proposed to be changed to alter the application, license, renewal, temporary license, and continuing education course submittal and resubmittal fees for social workers.

Under AS 08.01.065, the Department must establish fee levels so that the total amount of fees collected for an occupation approximately equals the actual regulatory costs for the occupation. The Department has reviewed the income and expenses for the occupational licensing program for the Board of Social Work Examiners and proposes fee changes that reflect, to the extent possible, the actual costs of the activities related to the program.

You may comment on the proposed regulation changes, including the potential costs to private persons of complying with the proposed changes, by submitting written comments to Jun Maiquis, Regulations Specialist, Division of Corporations, Business and Professional Licensing, P.O. Box 110806, Juneau, AK 99811-0806. Additionally, the Department will accept comments by facsimile at (907) 465-2974 and by electronic mail at [jun.maiquis@alaska.gov](mailto:jun.maiquis@alaska.gov). Comments may also be submitted through the Alaska Online Public Notice System by accessing this notice on the system at <http://notice.alaska.gov/180165>, and using the comment link. **The comments must be received not later than 4:30 p.m. on March 15, 2016.**

You may submit written questions relevant to the proposed action to Jun Maiquis, Regulations Specialist, Division of Corporations, Business and Professional Licensing, P.O. Box 110806, Juneau, AK 99811-0806 or by e-mail at [jun.maiquis@alaska.gov](mailto:jun.maiquis@alaska.gov). **The questions must be received at least 10 days before the end of the public comment period.** The Department will aggregate its response to substantially similar questions and make the questions and responses available on the Department's website at <https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/SocialWorkExaminers.aspx> or on the Alaska Online Public Notice System. The Department may, but is not required to, answer written questions received after the 10-day cut-off date and before the end of the comment period.

If you are a person with a disability who needs a special accommodation in order to participate in this process, please contact Jun Maiquis at (907) 465-2537 or [jun.maiquis@alaska.gov](mailto:jun.maiquis@alaska.gov) not later than March 8, 2016 to ensure that any necessary accommodations can be provided.

For a copy of the proposed regulation changes, contact Jun Maiquis at the address or phone number above, or go to <https://www.commerce.alaska.gov/web/portals/5/pub/CSW-Fees-2016.pdf>.

After the public comment period ends, the Department will either adopt the proposed regulation changes or other provisions dealing with the same subject, without further notice, or decide to take no action. The language of the final regulation may be different from that of the proposed regulation. **You should comment during the time allowed if your interests could be affected.** Written comments and questions received are public records and are subject to public inspection.

**Statutory Authority:** AS 08.01.065; AS 08.95.030; AS 08.95.110; AS 08.95.120; AS 08.95.125

**Statutes Being Implemented, Interpreted, or Made Specific:** AS 08.01.065; AS 08.95.030; AS 08.95.110; AS 08.95.120; AS 08.95.125

**Fiscal Information:** The proposed regulation changes are not expected to require an increased appropriation.

DATE: 2/11/16

/s/  
Jun Maiquis, Regulations Specialist  
Division of Corporations, Business and  
Professional Licensing

For each occupation regulated under the Division of Corporations, Business and Professional Licensing, the Division keeps a list of individuals or organizations who are interested in the regulations of that occupation. The Division automatically sends a Notice of Proposed Regulations to the parties on the appropriate list each time there is a proposed change in an occupation's regulations in Title 12 of the Alaska Administrative Code. If you would like your address added to or removed from such a list, send your request to the Division at the address above, giving your name, either your e-mail address or mailing address (as you prefer for receiving notices), and the occupational area in which you are interested.

### **ADDITIONAL REGULATION NOTICE INFORMATION (AS 44.62.190(d))**

1. **Adopting agency:** Department of Commerce, Community, and Economic Development – Division of Corporations, Business and Professional Licensing.
2. **General subject of regulation:** Occupational licensing fees.
3. **Citation of regulation:** 12 AAC 02.155.
4. **Department of Law file number:** To be assigned.
5. **Reason for the proposed action:** Compliance with state statute.
6. **Appropriation/Allocation:** Corporations, Business and Professional Licensing – #2360.
7. **Estimated annual cost to comply with the proposed action to:**  
**A private person:** \$40 increase for initial application; \$50 - \$100 increase for initial biennial license; \$50 - \$100 increase for biennial license renewal; \$15 increase for temporary license; \$40 increase for initial continuing education course submittal; and \$20 increase for continuing education course resubmittal.  
**Another state agency:** None known.  
**A municipality:** None known.
8. **Cost of implementation to the state agency and available funding (in thousands of dollars):**  
No costs are expected in FY 2016 or in subsequent years.
9. **The name of the contact person for the regulation:**  
Sara Chambers, Division Operations Manager  
Division of Corporations, Business and Professional Licensing  
Department of Commerce, Community, and Economic Development  
Telephone: (907) 465-2144  
E-mail: sara.chambers@alaska.gov
10. **The origin of the proposed action:** Division of Corporations, Business and Professional Licensing.
11. **Date:** 2/11/16

**Prepared by:** /s/  
Jun Maiquis  
Regulations Specialist  
(907) 465-2537

**Chapter 02. General Occupational Licensing Functions.**

(Words in **boldface and underlined** indicate language being added; words [CAPITALIZED AND BRACKETED] indicate language being deleted.)

12 AAC 02.155 is amended to read:

**12 AAC 02.155. Board of Social Work Examiners.** (a) The following fees are established for social workers:

- (1) application fee for initial license, **\$100** [\$60];
- (2) clinical social worker license fee for all or part of the initial biennial license period, **\$400** [\$300];
- (3) master social worker license fee for all or part of the initial biennial license period, **\$350** [\$300];
- (4) baccalaureate social worker license fee for all or part of the initial biennial license period, \$300;
- (5) biennial clinical social worker license renewal fee, **\$400** [\$300];
- (6) biennial master social worker license renewal fee, **\$350** [\$300];
- (7) biennial baccalaureate social worker license renewal fee, \$300;
- (8) temporary license fee, **\$75** [\$60].

(b) Notwithstanding 12 AAC 02.020 and 12 AAC 02.030, the initial license renewal fee for a clinical social worker, master social worker, or baccalaureate social worker in (a)(5) - (7) of this section will not be prorated, except as provided in 12 AAC 02.030(a)(1).

(c) The following fees are established for submission of social worker continuing education courses for approval under 12 AAC 18.220:

- (1) initial continuing education course submittal fee, **\$100** [\$60];

(2) continuing education course resubmittal fee, **\$50** [\$30]. (Eff. 5/4/90, Register 114; am 5/28/93, Register 126; am 4/20/96, Register 138; am 4/11/98, Register 146; am 5/5/99, Register 150; am 10/28/2000, Register 156; am 8/12/2001, Register 159; am 6/13/2002, Register 162; am 6/1/2006, Register 178; am 6/11/2010, Register 194; am 5/18/2014, Register 210; am \_\_\_/\_\_\_/\_\_\_, Register \_\_\_)

**Authority:** AS 08.01.065            AS 08.95.110            AS 08.95.125  
                 AS 08.95.030            AS 08.95.120