

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING  
BOARD OF SOCIAL WORK EXAMINERS**

**MINUTES OF MEETING**

By authority of AS 08.01.070(2) and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Social Work Examiners was held October 6, 2010, at 2301 Peger, Fairbanks, Alaska.

**Friday OCTOBER 8, 2010**

**Call to Order/Roll Call**

The meeting was called to order by Darrell Allman, Chair, at 8:30 a.m. Those present, constituting a quorum of the Board, were:

Darrell Allman, Licensed Clinical Social Worker, Anchorage  
Gail La Rose-Henderson, Licensed Clinical Social Worker, Wasilla  
Jason Floyd, Licensed Baccalaureate Social Worker, Nome  
Laura Thiesen, Licensed Master Social Worker, Glennallen  
Barbara Paddock, Public Member, Juneau

Present from the Division of Corporations, Business and Professional Licensing at various times were:

Kathy Mason, Administrative Manager (by telephone)  
Eleanor Vinson, Licensing Examiner  
David Newman, Investigator

**Ethics Reports**

There were no ethics reports.

**Agenda Item 1      Review Agenda**

Two correspondence additions were made to Agenda number nine.

**Agenda Item 2      Review Meeting Minutes**

The Board reviewed the minutes from the July 23, 2010, meeting.

**On a motion duly made by Laura Thiesen seconded by Gail La Rose-Henderson and passed  
unanimously it was**

**RESOLVED that the Board accept as amended the July 23, 2010, meeting minutes.**

**Agenda Item 3 Investigator Report**  
**Agenda Item 4 Investigator Report/Applications**

Investigator David Newman gave his investigation report. There are three open complaints. Since the last meeting, there have been three complaints or investigations that were closed. Two complaints/investigations were closed by an advisement letter and one was closed because of lack of jurisdiction.

**On a motion by Laura Thiesen, seconded by Barbara Paddock, and approved unanimously it was**

**RESOLVED to go into executive session with staff in accordance with AS 44.62.310(c)(2) and (3) for the purpose of discussing an application.**

Into executive session: 9:10 am  
Out of executive session: 10:18 am

**On a motion by Laura Thiesen, seconded by Gail La Rose-Henderson, and approved unanimously it was**

**RESOLVED to deny the application of Edwin J. I. Feraco for Clinical Social Worker by Credentials, based on:**  
**08.95.110 (a) (3)(4)(5)**  
**08.95.120 (a) (3) (A)**  
**12 AAC 18.150 and**  
**12 AAC 18.140 (c) and**  
**12 AAC 18.112 (2) (A)**

**Agenda Item 5 Applications/Reinstatements**

The Board reviewed fifty-five applications during today's meeting.

**On a motion by Jason Floyd, seconded by Gail La Rose-Henderson, and approved unanimously it was**

**RESOLVED to go into executive session with staff in accordance with AS 44.62.310(c)(2) and (3) for the purpose of discussing an application.**

Into Executive Session: 1:24 pm  
Out of Executive Session: 1:29 pm

**On a motion by Jason Floyd, seconded by Barbara Paddock, and approved unanimously it was**

**RESOLVED to approve the following Social Work applications with the stipulation that the information in the applicants' files will take precedence over the information in the minutes:**

**CLINICAL SOCIAL WORKER BY EXAMINATION**

Gifford, Valerie  
Mortenson, Christian  
O'Neill, Siobhan  
Richard, Pauline  
Smith, Chelsa  
Stratman, Brandy

Sumner, Tad  
Young, Maureen

CLINICAL SOCIAL WORKER BY CREDENTIALS

Baldwin, Cooper  
Schlenker, Benjamin

MASTER SOCIAL WORKER BY EXAMINATION

Albright, Brian  
Guerriero, Cheryl  
Stazel, Mikki  
Tyus, Aretha

MASTER SOCIAL WORKER BY CREDENTIALS

Bigley, Daniel  
Kiser, Jennifer  
Deschamps, Michael

BACCALAUREATE SOCIAL WORKER BY EXAMINATION

Gardner, Kyle  
Gleason, Shane  
Maidl, Nikki  
Meath, Stephanie  
Richardson, Angela  
Spurrier, Jessica  
Vasilie, Jeannine

BACCALAUREATE SOCIAL WORKER BY CREDENTIALS

Raber, Amber

REINSTATEMENT OF LICENSE

Kleven, Sandra

**On a motion by Gail La Rose Henderson, seconded by Laura Thiesen, and approved unanimously it was**

**RESOLVED to approve the following Social Work application with the stipulation that the information in the applicant's files will take precedence over the information in the minutes:**

(Jason Floyd abstained from voting)

BACCALAUREATE SOCIAL WORKER BY EXAMINATION

Harvey, Sherri

On a motion by Jason Floyd, seconded by Barbara Paddock, and approved unanimously it was

**RESOLVED to approve the following Social Work Continuing Education Providers Approval applications with the stipulation that the information in the applicants' files will take precedence over the information in the minutes:**

ALASKA IMMIGRATION JUSTICE PROJECT

Working with Interpreters

AKMFT

Seven Principles for making Marriage Work: How They Might Look in Your Office

CO-OCCURRING DISORDERS INSTITUTE, INC (CODI)

Trauma Specific Interventions

Trauma Informed Care

Alcoholisms Effects on Children

ASAM and Treatment Planning

HIPPA

OCS ASAM

OCS Recovery & Relapse

OCS Risk Assessment

Secondary Trauma and Burnout

Substance Abuse

LORMAN BUSINESS CENTER, INC

Medical Privacy Rights of Minors

Mental Health Record Compliance

Options Under Section 504

Strategies to Reduce Bullying and Social Aggression

Substance Abuse & Mental Health Records: What Can You Release?

**Agenda Item 6      Public Comment**

There was no public comment.

## **Agenda Item 7      New Business**

### **A. ASWB Testing Vendor Contract**

The Association of Social Work boards (ASWB) has finalized a three-year contract with Pearson VUE for test administration. This is a change of vendors for the ASWB. They previously contracted with ACT.

This is important to the Alaska Board because it is related to the following regulation:

**12 AAC 18.105. EXAMINATION.** (a) The examination required for licensure by examination under this chapter is the Association of Social Work Boards Examination sponsored by the Association of Social Work Boards.

The examination required for licensure as a

- (1) clinical social worker is the clinical examination;
- (2) master social worker is the intermediate examination; and
- (3) baccalaureate social worker is the basic examination.

### **B. Notice on website: Supervising other professions**

Other licensing boards have been having difficulty with some LCSWs who are supervising for those boards, such as the Board of Professional Counselors, and not following the laws of that particular board, which are different from the laws/rules that social workers are licensed under. This has caused difficulty for some of those being supervised.

The Board of Social Work Examiners will have a notice posted on their website to alert licensees who are potential supervisors that each board has different rules governing supervision.

### **C. Paperwork for proposed legislation**

This was just an "FYI" regarding a form that will now be used in the end of the year reports for requests for statute changes

### **D. Nominations for Board Chair**

The Board chose to open nominations for Board Chair and Vice-Chair at this meeting and continue the nominations/voting at the next meeting.

Jason Floyd nominated Darrell Allman for the position of Chairman, but Mr. Allman declined the nomination.

Gail La Rose-Henderson was nominated by Barbara Paddock; this was seconded by Jason Floyd.

Laura Thiesen was nominated by Jason Floyd; this was seconded by Gail La Rose-Henderson.

Nominations were closed, but will be reopened and voted on at the next meeting.

## **Agenda Item 8      Budget Report**

Administrative Officer Cathy Mason gave the budget report. She reported that the Board is doing well and has a roll-forward of over \$100,000.00. The Department will be looking into reducing fees at the end of the two year licensing cycle (2012).

With this in mind, the Board questioned why the Department is cutting travel by ten percent; refusing board travel, when the fees have already been reduced and this Board if not facing any financial difficulties.

## Agenda Item 9 Correspondence

### A. Ruiz/De Visser – MFT as supervisor

Ruiz and De Visser requested being able to use a Marital and Family Therapist Supervisor for their supervision toward licensure. The Board must follow the statutes/regulations, so was unable to allow the alternate supervision for clinical social work licensure.

**Sec. 08.95.110. License requirements.** (a) The board shall issue a license to practice clinical social work to a person .....

(2) has completed, within the 10 years before application for licensure and under the supervision of a licensed social worker, licensed psychologist or licensed psychiatrist either....

### **12 AAC 18.115. SUPERVISION OF EXPERIENCE FOR CLINICAL SOCIAL WORK LICENSE. ....**

(b) The board will, in its discretion, approve the supervision of experience of an applicant for a clinical social work license to satisfy the requirements of AS 08.95.110(a)(2) if the clinical supervisor.....

(2) is a clinical social worker, psychologist, or psychiatrist who holds an unrestricted license to practice that profession in this state or other licensing jurisdiction during the period of supervision.

### B. Livingston – Change in supervision

Melody Livingston was previously granted approval of alternate supervision and was requesting only a change in her supervisor. This was approved.

### C. ASWB – Conscience clauses

This was an “FYI” for the Board from ASWB to alert them to new laws that are raising concerns among social work organizations regarding what is called conscience clauses.

### D. Lucas – Exam location

This was also an “FYI” for the Board regarding a concern brought to the Department Director regarding what locations an applicant is allowed to take the ASWB examination. The Board contracts with the Association of Social Work Boards to administer the examinations. It has recently contracted with a new administrator and it will be an item of discussion at the upcoming ASWB meeting that Board members are attending.

The Board realized that the needs of an individual must be weighed against the test provider presenting the exam in a uniform way and the need to protect the examination from being compromised.

No response was required.

### E. Williams – Care Coordinator job description

Joanne Williams requested that the Board review a job description for a Behavioral Specialist and determine if they felt it needed to be a licensed social worker position. The Board reviewed it and determined that it would require a license, as it encompassed some core social work services and practices.

#### F. Davis – Extension Request

Michele Davis requested an extension to her time for taking an examination. This was granted.

#### G. Thiesen – Alternate Supervision

Laura Thiesen requested alternate supervision for her clinical social work licensure supervision, per 12 AAC 18.115(d). This was approved by the Board by vote with member Thiesen abstaining.

#### H. Curtis/Lewis – Alternate Supervision

Natalie Lewis and Marissa Curtis requested their alternate supervision for clinical social work be approved. The Board requested an individual, detailed plan be submitted.

#### I. Livingston – Extension Request

Melody Livingston requested an extension to her time for taking an examination. This was granted.

### **Agenda Item 11 Regulations**

#### A. 12 AAC 18.990 – student definition

The Department of Law has unofficially reported that a statute change is needed to change the definition in the regulation. The Board has requested the information in writing.

#### B. 12 AAC 18.150 – Code of Ethics

The National Association Of Social Workers has revised code of ethics by its 2008 Delegate Assembly. The 1999 edition is referred to in the following Alaska regulation:

**12 AAC 18.150. SOCIAL WORKER CODE OF ETHICS.** A social worker licensed in this state shall adhere to the code of ethics adopted by the Board of Social Work Examiners under this section. The board hereby adopts the *Code of Ethics of the National Association of Social Workers, Inc.*, 1999 edition, as the code of ethics for social workers licensed in this state.

There was discussion regarding changing the regulation to reflect the revised code of ethics.

Board Chair Allman and Board Member La Rose-Henderson will be attending the national ASWB meeting and will get more information on the Model Law and the Code of Ethics to bring to the next meeting.

### **Agenda Item 12 Old Business**

#### A. PSA possibilities

Board Chair Allman and Board Member La Rose-Henderson will be attending the national meeting and will talk with ASWB about public service announcements. Other than that, it is a closed item, as there are no local resources.

## Agenda Item 13 Board Business

### A. Task List

Board Chair Allman and Board Member La Rose-Henderson will be attending the national meeting and will get more information on the Model Law and the Code of Ethics to bring to the next meeting

### B. Sign Wall Certificates

The wall certificates were signed.

### C. Schedule future meetings

February 11, 2011 Anchorage

The meeting will begin at 8:30 a.m.

### D. Sign Meeting Minutes

The July 23, 2010 meeting minutes were signed by the Board Chair.

### E. Discuss Travel Authorizations/collect & sign

Travel Authorizations were signed by the Board members and turned in.

### F. Training/conferences

Barbara Paddock and Laura Thiesen reported on their training at the NASW New Board Member Training. Both learned invaluable information regarding social work boards and their functions. It is recommended that all members participate in the training if they have not already done so. The training encourages member participation in the local boards.

### G. Annual Report

It was noted that there is a mistake in the annual report that says the Board will meet three times per year. The Board had previously made the decision to meet four times per year.

**Upon a motion by Laura Thiesen, seconded by Gail La Rose-Henderson, and approved unanimously it was**

**RESOLVED to adjourn the meeting.**

Meeting adjourned at 3:40 pm.